

**Red Bank Charter School Board of Trustees**  
**58 Oakland St.**  
**Red Bank, New Jersey**  
**Agenda for May 10, 2022**

**Call to Order:** 6:00 PM - Red Bank Charter School Library

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed in the Asbury Park Press, Two River Times and The Hub Newspapers.

**Roll Call:**

Present: Eric Wagner, Barbara O'Donnell, Karen Flores, Donna McCourt, Anna-Maria Pitella, and Patrick Dorsey

Absent: Roger Foss, Matthew Damm, & John LeFever

**Pledge of Allegiance:**

**Commitment Statement:** As role models to our students, we will act and behave commensurate with the highest degree of professionalism in everything we do.

**Public Comments:**

**Resolutions/Action Items:**

**Motion to Approve Minutes**

- Regular Meeting - April 12, 2022

Motion: Anna-Maria Pitella      Second: Donna McCourt

**ROLL CALL VOTE:**

YES: Eric Wagner, Barbara O'Donnell, Karen Flores, Donna McCourt, and Patrick Dorsey

Abstain: Anna-Maria Pitella

Absent: Roger Foss, Matthew Damm, & John LeFever

**Executive Session**

Whereas, Chapter 231 of Public Laws of 1975 authorizes a public body to meet in Private Session under certain limited circumstances, and  
Whereas, said law requires a public body to take a resolution at a Public Meeting before it can go into Executive Session,

Now, Therefore, Be it Resolved that the Red Bank Charter School does hereby determine it is necessary to meet in private session for discussion of personnel matters.  
These matters will be made public when confidentiality is no longer required.

Motion: Donna McCourt     Second: Karen Flores

ROLL CALL VOTE: 6:39pm

YES: Eric Wagner, Barbara O'Donnell, Karen Flores, Donna McCourt, Anna-Maria Pitella, and Patrick Dorsey

Absent: Roger Foss, Matthew Damm, & John LeFever

Motion to Exit Executive Session

Motion: Patrick Dorsey     Second: Anna-Maria Pitella

ROLL CALL VOTE: 7:01pm

YES: Eric Wagner, Barbara O'Donnell, Karen Flores, Donna McCourt, Anna-Maria Pitella, and Patrick Dorsey

Absent: Roger Foss, Matthew Damm, & John LeFever

### **Committee Reports:**

#### **A. ACADEMIC**

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following ACADEMIC Resolutions are approved as indicated:

A1. Motion to approve the 8th grade graduation ceremonies at Riverside Gardens Park on June 15, 2022 (rain date June 16, 2022) with a facility rental cost of \$500.00.

A2. Motion to approve the 1st grade class trip to Altitude in Woodbridge, funded by the CCO, on 5/19/22.

A3. Motion to approve MOU with the Greater Monmouth County YMCA to provide swim lessons for the third grade class between May 17th and June 1st, 2022 at no cost to the school.

Motion: Barbara O'Donnell     Second: Anna-Maria Pitella

ROLL CALL VOTE:

YES: Eric Wagner, Barbara O'Donnell, Karen Flores, Donna McCourt, Anna-Maria Pitella, and Patrick Dorsey

Absent: Roger Foss, Matthew Damm, & John LeFever

**B. FACILITIES**

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following FACILITIES Resolutions are approved as indicated:

B1. Motion to approve the emergency/fire drill reports for April 2022 as submitted by the Head of School:

4/12/2022	11:13 AM	Fire Drill	Evac to Pearl Street
4/26/2022	1:27 PM	Security Drill	Bomb Threat

Motion: Donna McCourt      Second: Karen Flores

ROLL CALL VOTE:

YES: Eric Wagner, Barbara O'Donnell, Karen Flores, Donna McCourt, Anna-Maria Pitella, and Patrick Dorsey

Absent: Roger Foss, Matthew Damm, & John LeFever

**C. FINANCE**

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Business Administrator, the following FINANCE Resolutions are approved as indicated:

C1. Motion to approve the following Bills Lists:

Hand Check Bills List dated April 29, 2022 in the amount of \$71,818.27.

Regular Bills and Claims List will be presented at the board meeting.

C2. Motion to approve the Board Secretary Report of March 2022.

C3. Motion to advise the Board of Trustees that there were no over expenditures for April 2022.

C4. Motion to amend the 3-year contract with Karson Food Service to extend through 2022-2023 school year.

C5. Motion to approve LunchTime Software, LLC for our breakfast/lunch program for the 2022-2023 school year at a cost of \$1,695.00.

C6. Motion to approve Genesis Educational Services for our Student Information System ASP Services for the 2022-2023 school year at a cost of \$4,541.50.

C7. Motion to accept with gratitude the Box Tops for Education check in the amount of \$94.90 and to thank our CCO for processing the box tops for our school.

C8. Motion to accept with gratitude the donation from the Health Fitness Fundraising Account from the United Way of Lake County Giving Campaign (UWLC) in the amount of \$201.95.

C9. Motion to accept the Box Tops for Education program check in the amount of \$48.90.

C10. Motion to approve the payroll deduction for the Teacher Mentoring Program and distribute through the Agency Account for the 2022-2023 school year.

C11. Motion to approve the contract with the Navesink-Duryea Library Association for use of the Navesink Branch Library for the 2021-2022 school play at the cost of \$1,000.

Motion: Anna-Maria Pitella    Second: Karen Flores

ROLL CALL VOTE:

YES: Eric Wagner, Barbara O'Donnell, Karen Flores, Donna McCourt, Anna-Maria Pitella, and Patrick Dorsey

Absent: Roger Foss, Matthew Damm, & John LeFever

**D. PERSONNEL**

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following PERSONNEL Resolutions are approved as indicated:

D1. Motion to approve the attached personnel list for the 2022-2023 school year.

D2. Motion to approve the Head of School's contract.

D3. Motion to approve the Director of Academics & Curriculum's contract as attached.

D4. Motion to approve the following appointments for the 2022-2023 school year:

- |                                     |                           |
|-------------------------------------|---------------------------|
| a. Purchasing Agent                 | David P. Block            |
| b. School Physician                 | Dr. Rigatti, Shrewsbury   |
| c. Affirmative Action Officer       | Kristen Martello          |
| d. Gender Equity Officer (Title IX) | Kristen Martello          |
| e. 504 Officer                      | Matthew Strippoli         |
| f. Right to Know Contact Person     | Mike Woods                |
| g. Insurance Agent of Record        | Arthur J. Gallagher & Co. |
| h. Anti-Bullying Specialist         | Julisa Frazier            |
| i. Homeless Liaison                 | Kristen Martello          |
| j. Custodian of School Records      | David P. Block            |
| k. School Safety Specialist         | David P. Block            |

D5. Motion to approve the Saturday School Teacher coverage rate of \$50.00/hour for the 2022-2023 school year.

D6. Motion to approve the following daily rates for the 2022-2023 school year:

- |                              |              |
|------------------------------|--------------|
| Substitute Teacher           | \$100.00/day |
| Long Term Substitute Teacher | \$125.00/day |

D7. Motion to appoint the following summer personnel on an as needed basis as determined by the Head of School:

Jennifer Gray \$16.50/hour

D8. Motion to appoint the following school bus drivers for the 2022-2023 school year:

John Chestman  
Margaret Giglio

D9. Motion to approve the rate of \$16.00/hour for school bus drivers after school hours for sports and class trips.

D10. Motion to appoint the following personnel for the summer enrichment 5-week program at a rate of \$700.00 per week: Heather Grieb

D11. Motion to accept the letter from Charles Miller announcing his retirement at the end of the 2021-2022 school year.

D12. Motion to appoint Pat Dunphy as a consultant for Physical Therapy for the Extended School Year (ESY) Program 2022 at a rate of \$75.00 per half hour session as needed.

D13. Motion to appoint Jennifer Durrua, M.A, CCC-SLP of Shore Speech Therapy, LLC as a consultant for Speech Therapy for the Extended School Year (ESY) Program 2022 at a rate of \$82.50 per hour as needed.

D14. Motion to appoint the following personnel for Extended School Year (ESY) 6-week program at a rate of \$700.00 per week: Molly Wagner

D15. Motion to approve the Red Bank Charter School Coaches Stipend Guide for the 2022-2023 school year: 1 - 4 years \$1,500.00 5-10 years \$2,000.00 11-15 years \$2,500.00 16-20 years \$3,000.00

D16. Motion to approve Haley Lynn as Elementary Intern for remainder of the 2021-2022 school year to complete her 50 hour internship for Brookdale Community College.

Motion: Karen Flores Second: Barbara O'Donnell

ROLL CALL VOTE:

YES: Eric Wagner, Barbara O'Donnell, Karen Flores, Donna McCourt, Anna-Maria Pitella, and Patrick Dorsey

Absent: Roger Foss, Matthew Damm, & John LeFever

## **E. POLICY**

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following POLICY Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incidents, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:

April: 0

Motion: Patrick Dorsey      Second: Donna McCourt

ROLL CALL VOTE:

YES: Eric Wagner, Barbara O'Donnell, Karen Flores, Donna McCourt, Anna-Maria Pitella, and Patrick Dorsey

Absent: Roger Foss, Matthew Damm, & John LeFever

## **F. DEVELOPMENT AND SUSTAINABILITY**

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following DEVELOPMENT AND SUSTAINABILITY Resolutions are approved as indicated:

F1. Foundation Update

F2. Gym Bid Update

### **New Business:**

Book Study pg. 34-37

### **Adjournment: 7:28pm**

Motion: Patrick Dorsey      Second: Anna-Maria Pitella

ROLL CALL VOTE:

YES: Eric Wagner, Barbara O'Donnell, Karen Flores, Donna McCourt, Anna-Maria Pitella, and Patrick Dorsey

Absent: Roger Foss, Matthew Damm, & John LeFever

**Next Meeting:** June 14, 2022 6:00 PM