

Red Bank Charter School Board of Trustees
58 Oakland St.
Red Bank, New Jersey
Minutes for September 21, 2021

Call to Order: 6:00 PM

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed in the Asbury Park Press, Two River Times and The Hub Newspapers.

Roll Call:

Present: Eric Wagner, Karen Flores, Barbara O'Donnell, Roger Foss, John LeFever, Anna-Maria Pitella, Donna McCourt, and Patrick Dorsey

Absent: Matt Damm

Pledge of Allegiance:

Commitment Statement: As partners in education, we will seek out support and guidance from the community, our students and their families.

Public Comments: None

Resolutions/Action Items:

Motion to Approve Minutes

- Regular Meeting - August 17, 2021

Motion: Donna McCourt Second: John LeFever

ROLL CALL VOTE:

YES: Eric Wagner, Karen Flores, Barbara O'Donnell, Roger Foss, John LeFever, Anna-Maria Pitella, Donna McCourt, and Patrick Dorsey

Absent: Matt Damm

Committee Reports:

A. ACADEMIC

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following ACADEMIC Resolutions are approved as indicated:

None

B. FACILITIES

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following FACILITIES Resolutions are approved as indicated:

B1. Motion to approve the lease agreement with Red Bank Frameworks as attached.

ROLL CALL VOTE:

Motion: John LeFever Second: Karen Flores

YES: Eric Wagner, Karen Flores, Barbara O'Donnell, Roger Foss, John LeFever, Anna-Maria Pitella, Donna McCourt, and Patrick Dorsey

Absent: Matt Damm

C. FINANCE

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Business Administrator, the following FINANCE Resolutions are approved as indicated:

C1. Motion to approve the following Bills Lists:

 Hand Check Bills List dated September 14, 2021 in the amount of \$66,851.63.

 Bills and Claims dated September 16, 2021 in the amount of \$101,315.23.

C2. Motion to accept with gratitude the donation from The Science & Technology Innovators Challenge, Inc. in the amount of \$35,000.00.

C3. Motion to renew Horizon Blue Cross Blue Shield as the health care provider for the period of October 1, 2021 through September 30, 2022.

C4. Motion to renew United Healthcare Insurance Company as the dental and vision insurance provider for the period of October 1, 2021 through September 30, 2022.

C5. Motion to approve the Waiver of Benefits for the school year 2021-2022 in the amount of \$2000.00. This payment will be prorated based on effective dates of active employment on a semi-annual basis.

Motion: John LeFever Second: Patrick Dorsey

ROLL CALL VOTE:

YES: Eric Wagner, Karen Flores, Barbara O'Donnell, Roger Foss, John LeFever, Anna-Maria Pitella, Donna McCourt, and Patrick Dorsey

Absent: Matt Damm

D. PERSONNEL

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following PERSONNEL Resolutions are approved as indicated:

D1. Motion to accept resignations of Michelle Sciria, Nancy Woloszyn, Jessica Maxwell, and Jayne Moran.

D2. Motion to approve Elana Pamm as Musical Choreographer for the 2021-2022 spring musical at the stipend rate of \$1,500.00.

D3. Motion to approve Lauren Good as Master Teacher of ELA/SS for the 2021-2022 school year at the stipend rate of \$5,000.00.

D4. Motion to approve Molly Wagner as Girls Soccer Coach for the 2021-2022 school year at the stipend rate of \$1,500.00.

D5. Motion to create a stipend position titled: Alumni Tracker. The position would require tracking former Alumni, following RBCS Alumni year after year, creating a page on the website of Alumni Accomplishments, and maintaining an Alumni network. The annual stipend rate would be \$1,500.00.

D6. Motion to appoint Sarah Bucknor as Pre-K aide at a prorated salary of \$27,000.00 pending criminal history check and review of all documents.

D7. Motion to approve the Head of School's Job Targets for the 2021-2022 school year as attached.

Motion: Anna-Maria Pitella Second: Donna McCourt

ROLL CALL VOTE:

YES: Eric Wagner, Karen Flores, Barbara O'Donnell, Roger Foss, John LeFever, Anna-Maria Pitella, Donna McCourt, and Patrick Dorsey

Absent: Matt Damm

E. POLICY

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following POLICY Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incidents, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:

August: 0

E2. Motion to approve the following policies for first reading:

- | | | |
|-----------|----------------|---|
| a. | Policy 5141.11 | Vaccination and Testing |
| b. | Policy 5141.10 | Face Coverings |
| c. | Policy 2224.1 | Title IX-Sex-Based Discrimination-Policy |
| d. | Policy 3542.2 | School Meal Program Arrears |

E3. Motion to approve the following regulation and exhibit for first reading:

- | | | |
|-----------|-------------------|---|
| e. | Regulation 2224.1 | Title IX-Sex-Based Discrimination-Regulation |
| f. | Exhibit 2224.1 | Title IX-Sex-Based Discrimination-Exhibit |

E4. Motion to approve the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the 2021-2021 school year.

Motion: Donna McCourt Second: John LeFever

ROLL CALL VOTE:

YES: Eric Wagner, Karen Flores, Barbara O'Donnell, Roger Foss, John LeFever, Anna-Maria Pitella, Donna McCourt, and Patrick Dorsey

Absent: Matt Damm

F. DEVELOPMENT AND SUSTAINABILITY

Foundation Update

New Business:

1. Book Study
2. NJ Charter Association: BOT Webinar on 10/5 from 7 to 8 PM

Adjournment: 7:02pm

Motion: Donna McCourt Second: John LeFever

ROLL CALL VOTE:

YES: Eric Wagner, Karen Flores, Barbara O'Donnell, Roger Foss, John LeFever, Anna-Maria Pitella, Donna McCourt, and Patrick Dorsey

Absent: Matt Damm

Next Meeting: October 19, 2021 6:00 PM