

Red Bank Charter School Board of Trustees
58 Oakland St.
Red Bank, New Jersey
Minutes for August 17, 2021

Call to Order: 6:00 PM

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed in the Asbury Park Press, Two River Times and The Hub Newspapers.

Roll Call:

In Attendance:

Present: Eric Wagner, Karen Flores, Barbara O'Donnell, Roger Foss, Matt Damm, Anna-Maria Pitella, Donna McCourt, and Patrick Dorsey

Absent: John LeFever

Pledge of Allegiance:

Commitment Statement: As stakeholders in our educational enterprise, we accept responsibility for the success of our students and our mission to provide an extraordinary educational opportunity for all.

Public Comments: None

Resolutions/Action Items:

Motion to Approve Minutes

- Regular Meeting - July 6, 2021

Motion: Karen Flores Second: Donna McCourt

ROLL CALL VOTE:

YES: Eric Wagner, Barbara O'Donnell, Anna-Maria Pitella, Donna McCourt, Roger Foss
Karen Flores, Matt Damm, & Patrick Dorsey

Absent: John LeFever

Committee Reports:

A. ACADEMIC

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following ACADEMIC Resolutions are approved as indicated:

A1. Motion to approve the 2021-2022 Board Goals as follows:

- Complete Gym/Community Wellness Center to continue to strengthen community connections.
- Review student achievement data on a regular basis (three times a year) and ensure the school has the resources it needs.
- The Board will engage with the school community in the one-book/theme study.

A2. Motion to approve the 2021-2022 School Goals as follows:

- Utilize data to drive our decision-making process when it comes to individualizing student learning and creating measurable student goals to ensure academic success for all.
- Implement Social Emotional Learning, focused on relationship skills, to create a positive climate and culture through the intentional promotion of inclusivity and positive relations among students, among teachers and staff, and between students and adults.
- Explore and discuss self-awareness as it relates to identity, culture, diversity, discrimination and equity through literacy development.

A3. Motion to approve the 2021-2022 Staff Handbook as attached.

A4. Motion to approve the 2021-2022 Family/Student Handbook as attached.

A5. Motion to collaborate with Music & Arts RapidRentals to supply students with instruments for our band program for the 2021-2022 school year.

A6. Motion to approve *Can I Touch Your Hair?: Poems of Race, Mistakes, and Friendship* by Irene Latham to support our school goal on self-awareness through literacy. The book is about two poets, one white and one black, who explore race and childhood. The book is tailored to provoke thought and conversation.

A7. Motion to approve the 2021-2022 academic program list:

Creative Curriculum/Teaching Strategies Gold - Teaching Strategies, LLC

Foundations - Wilson Language Training

Orton Gillingham - MaxScholar

Studies Weekly Social Studies/Science - Pearson Education, Inc.

Generation Genius Science - Generation Genius, Inc.

Mystery Science - MYSTERY Science

Second Step Character Education - Committee for Children

Big Ideas Math - Cengage

Responsive Classroom, Center for Responsive Schools, Inc

LinkIt Assessment System - LinkIt Advanced Assessment Systems

eSpark - eSpark Learning

IXL - IXL Learning

Newsela - Newsela
Raz-Plus - Learning A to Z
BrainPop - BrainPOP
Nearpod/Flocabulary - Nearpod
Scholastic Magazines -Scholastic Inc
Quaver Music - Quaver Music
Avancemos A and B-Holt McDougal

Motion: Barbara O'Donnell Second: Karen Flores

ROLL CALL VOTE:

YES: Eric Wagner, Barbara O'Donnell, Anna-Maria Pitella, Donna McCourt, Roger Foss
Karen Flores, Matt Damm, & Patrick Dorsey

Absent: John LeFever

B. FACILITIES

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following FACILITIES Resolutions are approved as indicated:

B1. Motion to approve the emergency/fire drill reports for July 2021 as submitted by the Head of School:

July 22, 2021	Security Drill	8:32 am	Shelter in Place
July 27, 2021	Fire Drill	9:51 am	Fire Drill to Pearl Street

Motion: Donna McCourt Second: Roger Foss

ROLL CALL VOTE:

YES: Eric Wagner, Barbara O'Donnell, Anna-Maria Pitella, Donna McCourt, Roger Foss
Karen Flores, Matt Damm, & Patrick Dorsey

Absent: John LeFever

C. FINANCE

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Business Administrator, the following FINANCE Resolutions are approved as indicated:

C1. Motion to approve the following Bills Lists:

- Hand Check Register dated June 30, 2021 in the amount of \$3,619.30.
- Hand Check Register dated July 26, 2021 in the amount of \$52,276.37.
- Bills & Claims Register dated July 26, 2021 in the amount of \$104,210.50.

Hand Check Register dated August 11, 2021 in the amount of \$24,801.39.
Bills & Claims Register dated August 12, 2021 in the amount of \$17,893.63.

C2. Motion to approve the Board Secretary Report of June 2021.

C3. Motion to advise the Board of Trustees that there were no over expenditures for July 2021.

C4. Motion to approve the renewal application for the School Alliance Insurance Fund (SAIF) 2021-2022 for Workers' Compensation, Supplemental Package, School Leaders Professional Liability and Excess Liability Insurance in the amount of \$56,610.00.

C5. Motion to approve Jennifer Durrua, M.A., CCC-SLP of Shore Speech Therapy to provide Speech Services for the 2021-2022 school year at a rate of \$82.50 per hour as needed.

C6. Motion to approve Nancy Power, OTR/L to provide Occupational Therapy for the 2021-2022 school year at a rate of \$82.20 per hour as needed.

C7. Motion to approve Pat Dunphy to provide Physical Therapy for the 2021-2022 school year at a rate of \$75.00 per half hour session as needed.

C8. Motion to approve Sujata Bhagavathula, Ph.D. as School Psychologist for the 2021-2022 school year at a rate of \$375.00 per student evaluation as needed.

C9. Motion to approve Nisha Diddi, LDT, LDT-C as School Learning Consultant for the 2021-2022 school year at a rate of \$450.00 per student evaluation as needed.

C10. Motion to accept with gratitude the donation from the Health Fitness Fundraising Account from the United Way of Lake County (UWLC) in the amount of \$173.10.

C11. Motion to accept with gratitude the donation of a bicycle rack from the Red Bank Charter School CCO.

C12. Motion to accept with gratitude the donation of funds to purchase a water filling station from the Red Bank Charter School CCO.

C13. Motion to approve and thank our student volunteers, Luna and Dillon Pitanza for their hard work and dedication to our breakfast/lunch program by organizing, packing and distributing food.

C14. Motion to approve exterior door fob system & installation by Zen Business Consulting at a price not to exceed \$7,000.00

Motion: Roger Foss Second: Matthew Damm

ROLL CALL VOTE:

YES: Eric Wagner, Barbara O'Donnell, Anna-Maria Pitella, Donna McCourt, Roger Foss

Karen Flores, Matt Damm, & Patrick Dorsey

Absent: John LeFever

D. PERSONNEL

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following PERSONNEL Resolutions are approved as indicated:

D1. Motion to accept the 2021-2022 stipend positions as attached. All stipend positions for the 2021-2022 school year are anticipated unless additional COVID-19 regulations/restrictions preclude implementation.

D2. Motion to accept the resignation of Megan Jardine.

D3. Motion to appoint Elana Pamm Special Education teacher with an annual salary of \$65,000.00 for the 2021-2022 school year pending criminal history check and review of all documents/certifications.

D4. Motion to appoint Heather Grieb as Adjunct for the 2021-2022 school year at the annual salary of \$40,000.00 pending criminal history check and review of all documents/certifications.

D5. Motion to appoint Angela Sopkiewicz as Elementary Teacher for the 2021-2022 school year at the annual salary of \$47,000.000 pending criminal history check and review of all documents/certifications.

Motion: Matthew Damm Second: Karen Flores

ROLL CALL VOTE:

YES: Eric Wagner, Barbara O'Donnell, Anna-Maria Pitella, Donna McCourt, Roger Foss
Karen Flores, Matt Damm, & Patrick Dorsey

E. POLICY

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following POLICY Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incidents, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:
July: 0

E2. Motion to accept the Annual Report for the 2020-2021 school year as submitted to the New Jersey Department of Education and the Red Bank Borough School District on July 30, 2021.

E3. Motion to approve the Physician's Standing Orders for the 2021-2022 school year.

E4. Motion to accept the New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights District and School Grade Report 2019-2020: 74 out of 78 as released on June 29, 2021.

E5. Motion to approve the revision to the Building Use Request form to include an additional fee of \$30.00 for deep cleaning and spraying after each use.

Motion: Anna-Maria Pitella Second: Barbara O'Donnell

ROLL CALL VOTE:

YES: Eric Wagner, Barbara O'Donnell, Anna-Maria Pitella, Donna McCourt, Roger Foss
Karen Flores, Matt Damm, & Patrick Dorsey

Absent: John LeFever

F. DEVELOPMENT AND SUSTAINABILITY

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following DEVELOPMENT AND SUSTAINABILITY Resolutions are approved as indicated:

N/A

New Business: None

Adjournment: 7:05pm

Motion: Roger Foss Second: Anna-Maria Pitella

ROLL CALL VOTE:

YES: Eric Wagner, Barbara O'Donnell, Anna-Maria Pitella, Donna McCourt, Roger Foss
Karen Flores, Matt Damm, & Patrick Dorsey

Absent: John LeFever

Next Meeting: September 21, 2021 6:00 pm