

Red Bank Charter School Board of Trustees
58 Oakland St.
Red Bank, New Jersey
Minutes for July 18, 2023

Call to Order: 9:00 am - Red Bank Charter School Omni Room

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed in the Asbury Park Press, Two River Times and The Hub Newspapers.

Roll Call:

Present: John LeFever, Barbara O'Donnell, Anna-Maria Pittella, Donna McCourt, Cristie Ritz-King, Laura Young, and Patrick Dorsey

Absent: Matt Damm

Board President Donna McCourt announced the recent resignation of Board Member Karen Flores.

Pledge of Allegiance:

Commitment Statement: As stakeholders in our educational enterprise, we accept responsibility for the success of our students and our mission to provide an extraordinary educational opportunity for all.

Public Comments:

Resolutions/Action Items:

NOMINATION AND ELECTION OF PRESIDENT

The Board Secretary calls for nominations for President.

John LeFever nominates Donna McCourt

Motion: John LeFever Second: Laura Young

ROLL CALL VOTE:

YES: John LeFever, Barbara O'Donnell, Anna-Maria Pittella, Donna McCourt, Cristie Ritz-King, Laura Young, and Patrick Dorsey

Absent: Matt Damm

Donna McCourt is elected President of the Board of Trustees

NOMINATION AND ELECTION OF VICE-PRESIDENT

The President calls for nominations for Vice-President.

Anna-Maria Pittella nominates Patrick Dorsey

Motion: Anna-Maria Pittella Second: Laura Young

ROLL CALL VOTE:

YES: John LeFever, Barbara O’Donnell, Anna-Maria Pittella, Donna McCourt, Cristie Ritz-King, Laura Young, and Patrick Dorsey

Absent: Matt Damm

Patrick Dorsey is elected Vice-President of the Board of Trustees

Resolutions/Action Items:

Motion to Approve Minutes

- Regular Meeting - June 20, 2023

Motion: Donna McCourt Second: John LeFever

ROLL CALL VOTE:

YES: John LeFever, Barbara O’Donnell, Anna-Maria Pittella, Donna McCourt, Cristie Ritz-King, Laura Young, and Patrick Dorsey

Abstain: Laura Young

Absent: Matt Damm

Committee Reports:

A. ACADEMIC

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following ACADEMIC Resolutions are approved as indicated:

N/A

ROLL CALL VOTE:

B. FACILITIES

B1. Motion to approve the emergency/fire drill reports for May & June 2023 as submitted by the Head of School:

6/16/23	Fire Drill	10:10 am	Evacuation to Pearl street
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6/20/23	Security Drill	12:19 pm	Bomb Threat
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Motion: John LeFever Second: Anna-Maria Pittella

ROLL CALL VOTE:

YES: John LeFever, Barbara O'Donnell, Anna-Maria Pittella, Donna McCourt, Cristie Ritz-King, Laura Young, and Patrick Dorsey

Absent: Matt Damm

C. FINANCE

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Business Administrator, the following FINANCE Resolutions are approved as indicated:

C1. Motion to approve the following Bills Lists:

Hand Check Bills List dated June 30, 2023 in the amount of \$921.56.

Bills & Claims dated June 30, 2023 in the amount of \$15,733.42.

Hand Check Bills List dated July 11, 2023 in the amount of \$81,541.44.

Bills & Claims dated July 13, 2023 in the amount of \$73,525.77.

C2. Motion to advise the Board of Trustees that there were no over expenditures for June 2023.

C3. WHEREAS, the Board of Trustees of the Red Bank Charter School (hereinafter "Board") has reviewed the Grant Application for IDEA FY 24 in the following amounts:

Basic Grant Award - \$49,565

Pre-K Grant Award - \$1,143

Total Award - \$50,708

WHEREAS, the Board certifies that the grant shall be used for the purposes described in the grant application in compliance with the structure of the grant,

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Red Bank Charter School, County of Monmouth, State of New Jersey that Red Bank Charter School agrees to accept and apply for the IDEA - B allocation.

C4. WHEREAS, the Board of Trustees of the Red Bank Charter School (hereinafter "Board") has reviewed the Grant Application for ESEA FY 24 in the following amounts:

Title I-A Award - \$73,604

Title IIA Award - \$7,835

Total Award - \$81,439

WHEREAS, the Board certifies that the grant shall be used for the purposes described in the grant application in compliance with the structure of the grant,

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Red Bank Charter School, County of Monmouth, State of New Jersey that Red Bank Charter School agrees to accept and apply for the FY24 ESEA Grant Awards for Title I, Title IIA, & Title IV.

C5. WHEREAS, the Board of Trustees of the Red Bank Charter School (hereinafter “Board”) has reviewed the Grant Application for ESEA FY 22 in the following amounts:

Title III Award - \$5,058

Total Award - \$5,058

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Red Bank Charter School, County of Monmouth, State of New Jersey that Red Bank Charter School refuses to accept and apply for the FY24 ESEA Grant Awards for Title III.

C6. Motion to approve Bayada Home Health Care, Inc. for substitute nursing for the 2023-2024 school year beginning July 1, 2023 through June 30, 2024 at a rate of \$60.00/hour for RN services.

C7. Motion to approve the stipend rate of \$35.00 per hour to cover classes during prep periods or after school activities for the 2023-2024 school year.

C8. Motion to approve the attached contract with NJ SBA for the July 18th retreat at a cost of \$1,000.00.

Motion: Barbara O’Donnell Second: Cristie Ritz-King

ROLL CALL VOTE:

YES: John LeFever, Barbara O’Donnell, Anna-Maria Pittella, Donna McCourt, Cristie Ritz-King, Laura Young, and Patrick Dorsey

Absent: Matt Damm

D. PERSONNEL

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following PERSONNEL Resolutions are approved as indicated:

D1. Motion to appoint Pat Dunphy PT LLC for Physical Therapy for the 2023-2024 school year beginning July 1, 2023 through June 30, 2024.

D2. Motion to approve the summer hours for Mina Rodriguez to attend training at the rate of \$20.00/hour.

D3. Motion to approve the resignations of Michelle McMullin and Elana Pamm.

D4. Motion to approve revised contract of employee 38559811 as attached for the 23-24 school year.

Motion: Patrick Dorsey Second: Anna-Maria Pittella

ROLL CALL VOTE:

YES: John LeFever, Barbara O'Donnell, Anna-Maria Pittella, Donna McCourt, Cristie Ritz-King, Laura Young, and Patrick Dorsey

Absent: Matt Damm

E. POLICY

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following POLICY Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incidents, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:

June: 0

Motion: Donna McCourt Second: Barbara O'Donnell

ROLL CALL VOTE:

YES: John LeFever, Barbara O'Donnell, Anna-Maria Pittella, Donna McCourt, Cristie Ritz-King, Laura Young, and Patrick Dorsey

Absent: Matt Damm

F. DEVELOPMENT AND SUSTAINABILITY

F1. Foundation Update

New Business:

- Board Retreat

Adjournment: 1:32pm

Motion: Patrick Dorsey Second: Donna McCourt

ROLL CALL VOTE:

YES: John LeFever, Barbara O'Donnell, Anna-Maria Pittella, Donna McCourt, Cristie Ritz-King, Laura Young, and Patrick Dorsey

Absent: Matt Damm

Next Meeting: Tuesday, August 15, 2023 at 6:00pm