

Red Bank Charter School Board of Trustees
58 Oakland St.
Red Bank, New Jersey
Minutes for April 25, 2023

Call to Order: 5:20 PM - Red Bank Charter School Library

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed in the Asbury Park Press, Two River Times and The Hub Newspapers.

Roll Call:

Present: John LeFever, Barbara O'Donnell, Karen Flores, Matt Damm, Anna-Maria Pittella, Donna McCourt, and Patrick Dorsey

Absent: Eric Wagner

Pledge of Allegiance:

Commitment Statement: As fellow learners, we will create an environment which is open to new ideas, supportive of risk-taking and conducive to constructive criticism.

Public Comments:

Resolutions/Action Items:

Motion to Approve Minutes

- Regular Meeting - March 21, 2023

Motion: John LeFever Second: Karen Flores

YES: John LeFever, Barbara O'Donnell, Karen Flores, Matt Damm, Anna-Maria Pittella, Donna McCourt, and Patrick Dorsey

Absent: Eric Wagner

Committee Reports:

A. ACADEMIC

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following ACADEMIC Resolutions are approved as indicated:

A1. Motion to approve the attached 2023-2024 district calendar.

A2. Motion to approve the following class trips:

Grade 8	Escapology Holmdel, NJ	May 24, 2023	Paid by grade 8 fundraising
Grade 7	Cape May Zoo, NJ	May 8, 2023	Sponsored by CCO

A3. Motion to approve the 8th grade graduation at Riverside Gardens Park on June 14, 2023, rain date June 15, 2023 with a facility rental cost of \$500.00.

Motion: John LeFever Second: Karen Flores

YES: John LeFever, Barbara O'Donnell, Karen Flores, Matt Damm, Anna-Maria Pittella, Donna McCourt, and Patrick Dorsey

Absent: Eric Wagner

B. FACILITIES

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following FACILITIES Resolutions are approved as indicated:

B1. Motion to approve the emergency/fire drill reports for March 2023 as submitted by the Head of School:

3/21/2022	3:17 PM	Fire Drill	Evac to Pearl Street
3/24/2022	11:12 AM	Security Drill	Active Shooter conducted with the Police Department

Motion: John LeFever Second: Karen Flores

YES: John LeFever, Barbara O'Donnell, Karen Flores, Matt Damm, Anna-Maria Pittella, Donna McCourt, and Patrick Dorsey

Absent: Eric Wagner

C. FINANCE

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Business Administrator, the following FINANCE Resolutions are approved as indicated:

C1. Motion to approve the following Bills Lists:

 Hand Check Bills List dated April 18, 2023 in the amount of \$118,047.44.

 Bills & Claims List dated April 20, 2023 in the amount of \$46,185.82.

C2. Motion to approve the Board Secretary Report of February & March 2023.

C3. Motion to advise the Board of Trustees that there were no over expenditures for March 2022.

C4. WHEREAS, the Board of Trustees has been presented the Comprehensive Annual Financial Report for the Fiscal year ending June 30, 2022 prepared by Jump, Perry and Company, L.L.P. for Red Bank Charter School;

and WHEREAS, no corrective recommendations were made,

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Red Bank Charter School, County of Monmouth, State of New Jersey that the FY22 Comprehensive Annual Financial Report is approved.

C5. Motion to Approve FY23 School Budget.

C6. Motion to accept with appreciation the donation of \$500.00 towards the Water Station Advertisement of our school at the Red Bank Classic 5K run from Margaret Rizzolo, grandparent of a student at the Red Bank Charter School.

C7. Motion to accept with appreciation the donation of \$241.24 from the United Way of Lake County from employee, Lisa Rizzolo Bopp, parent of a student at the Red Bank Charter School.

C8. Motion to approve the contract with Leaning Language Network for an on-site Spanish Teacher for the 23-24 school year at the rate of \$30,240.00.

Motion: John LeFever Second: Karen Flores

YES: John LeFever, Barbara O'Donnell, Karen Flores, Matt Damm, Anna-Maria Pittella, Donna McCourt, and Patrick Dorsey

Absent: Eric Wagner

D. PERSONNEL

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following PERSONNEL Resolutions are approved as indicated:

D1. Motion to approve the attached personnel list for the 2023-2024 school year.

D2. Motion to approve the Head of School's contract.

D3. Motion to approve the Director of Academics & Curriculum's contract as attached.

D4. Motion to approve the following appointments for the 2023-2024 school year:

- | | |
|-------------------------------------|---------------------------|
| a. Purchasing Agent | David P. Block |
| b. School Physician | Dr. Rigatti, Shrewsbury |
| c. Affirmative Action Officer | Kristen Martello |
| d. Gender Equity Officer (Title IX) | Kristen Martello |
| e. 504 Officer | Matthew Strippoli |
| f. Right to Know Contact Person | Mike Woods |
| g. Insurance Agent of Record | Arthur J. Gallagher & Co. |
| h. Anti-Bullying Specialist | Angela Sopkiewicz |
| i. Homeless Liaison | Kristen Martello |
| j. Custodian of School Records | David P. Block |
| k. School Safety Specialist | David P. Block |

D5. Motion to approve the Saturday School Teacher coverage rate of \$50.00/hour for the 2023-2024 school year.

D6. Motion to approve the following daily rates for the 2023-2024 school year:

Substitute Teacher	\$100.00/day
Long Term Substitute Teacher	\$125.00/day

D7. Motion to appoint the following school bus drivers for the 2023-2024 school year:

John Chestman
Margaret Giglio

D8. Motion to approve the rate of \$16.00/hour for school bus drivers after school hours for sports and class trips.

D9. Motion to approve the 2023 NJTESOL/NJBE Spring Conference Registration for Siobhan Stratton May 23-25, 2023 at a cost of \$575.00.

D10. Motion to approve the implementation of new stipend positions as follows:

Academic Support Program 6-8 2 days/week 1.5 hours/day	2 Teachers at the rate of \$2,000.00 stipend for the school year
8th Grade Counselors	2 Teachers at the rate of \$1,000.00 stipend for the school year

D11. Motion to approve the attached personnel to stipend positions.

D12. Motion to approve the retirement of Mrs. Jennifer Gray effective June 30, 2023.

Motion: John LeFever Second: Karen Flores

YES: John LeFever, Barbara O'Donnell, Karen Flores, Matt Damm, Anna-Maria Pittella, Donna McCourt, and Patrick Dorsey

Absent: Eric Wagner

E. POLICY

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following POLICY Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incidents, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:

March: 0

Motion: John LeFever Second: Karen Flores

YES: John LeFever, Barbara O'Donnell, Karen Flores, Matt Damm, Anna-Maria Pittella, Donna McCourt, and Patrick Dorsey

Absent: Eric Wagner

New Business:

Vote for V.P.

NB1. Motion to appoint Anna Maria Pittella as Board of Trustees Vice-President.

Motion: Barbara O'Donnell Second: Patrick Dorsey

YES: John LeFever, Barbara O'Donnell, Karen Flores, Matt Damm, Anna-Maria Pittella, Donna McCourt, and Patrick Dorsey

Absent: Eric Wagner

Next Strategic Planning Events: 5/15 & 6/5 at 6:00 PM

Adjournment: 5:48pm

Motion: Anna-Maria Pittella Second: Barbara O'Donnell

Next Meeting: June 20, 2023 6:00 PM