

Red Bank Charter School Board of Trustees
58 Oakland St.
Red Bank, New Jersey
Minutes for March 21, 2023

Call to Order: 6:00 PM - Red Bank Charter School Library

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed in the Asbury Park Press, Two River Times and The Hub Newspapers.

Roll Call:

Present: Eric Wagner, Barbara O'Donnell, Karen Flores, Matt Damm, Anna-Maria Pitella, Donna McCourt, and Patrick Dorsey

Absent: John LeFever

Pledge of Allegiance:

Commitment Statement: As role models to our students, we will act and behave commensurate with the highest degree of professionalism in everything we do.

Public Comments:

Presentations:

Resolutions/Action Items:

Motion to Approve Minutes

- Regular Meeting - February 21, 2023

Motion: Anna-Maria Pittella Second: Eric Wagner

YES: Eric Wagner, Barbara O'Donnell, Karen Flores, Anna-Maria Pittella, Donna McCourt, and Patrick Dorsey

Absent: John LeFever

Abstain: Matt Damm

Committee Reports:

A. ACADEMIC

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following ACADEMIC Resolutions are approved as indicated:

A1. Motion to approve revised 2022-2023 District Calendar due to unused snow days.

A2. Motion to approve the following class trips:

6	SeaQuest Aquarium	\$198	5/23
	Algonquin Arts- The Giver	\$230	5/18

Motion: Karen Flores Second: Matt Damm

YES: Eric Wagner, Barbara O'Donnell, Karen Flores, Matt Damm, Anna-Maria Pittella, Donna McCourt, and Patrick Dorsey

Absent: John LeFever

B. FACILITIES

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following FACILITIES Resolutions are approved as indicated:

B1. Motion to approve the emergency/fire drill reports for February 2023 as submitted by the Head of School:

2/9/2023	8:35 AM	Security Drill	Shelter In Place
2/10/2023	1:47 PM	Fire Drill	Evac to Pearl Street

Motion: Barbara O'Donnell Second: Patrick Dorsey

YES: Eric Wagner, Barbara O'Donnell, Karen Flores, Matt Damm, Anna-Maria Pittella, Donna McCourt, and Patrick Dorsey

Absent: John LeFever

C. FINANCE

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Business Administrator, the following FINANCE Resolutions are approved as indicated:

C1. Motion to approve the following Bills Lists:

Hand Check Bills List dated March 14, 2023 in the amount of \$84,815.56.

Bills and Claims List dated March 21, 2023 in the amount of \$45,161.29.

C2. Motion to approve the Board Secretary Report for January 31, 2023.

C3. Motion to advise the Board of Trustees that there were no over expenditures for February 2023.

C4. Motion to accept with appreciation the donation of \$22.75 from the AmazonSmile Foundation program.

C5. Motion to approve the submission of the 2023-2024 PK Budget Workbook as attached.

Motion: Karen Flores Second: Barbara O'Donnell

YES: Eric Wagner, Barbara O'Donnell, Karen Flores, Matt Damm, Anna-Maria Pittella, Donna McCourt, and Patrick Dorsey

Absent: John LeFever

D. PERSONNEL

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following PERSONNEL Resolutions are approved as indicated:

D1. Motion to appoint Angela Sopkiewicz as H.I.B. Specialist beginning March 1, 2023 until the remainder of the school year at a prorated stipend of \$400.00.

D2. Motion to approve Foundation for Educational Administration, Inc. for Anti-Bullying Specialist (ABS) Online Certificate Program training for Angela Sopkiewicz at a cost of \$500.00.

Motion: Eric Wagner Second: Karen Flores

YES: Eric Wagner, Barbara O'Donnell, Karen Flores, Matt Damm, Anna-Maria Pittella, Donna McCourt, and Patrick Dorsey

Absent: John LeFever

E. POLICY

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following POLICY Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incidents, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:

February: 0

E2. Motion to provide faculty an additional personal day in the 2022-2023 school year in lieu of an unused snow day.

Motion: Anna-Maria Pittella Second: Matt Damm

YES: Eric Wagner, Barbara O'Donnell, Karen Flores, Matt Damm, Anna-Maria Pittella, Donna McCourt, and Patrick Dorsey

Absent: John LeFever

E3. Motion to accept the resignation of Board of Trustees Member, Roger J. Foss, Esq.

Motion: Patrick Dorsey Second: Karen Flores

YES: Eric Wagner, Barbara O'Donnell, Karen Flores, Matt Damm, Anna-Maria Pittella, Donna McCourt, and Patrick Dorsey

Absent: John LeFever

EXECUTIVE SESSION

ES1. Whereas, Chapter 231 of Public Laws of 1975 authorizes a public body to meet in Private Session under certain limited circumstances, and

Whereas, said law requires a public body to take a resolution at a Public Meeting before it can go into Executive Session,

Now, Therefore, Be it Resolved that the Red Bank Charter School does hereby determine it is necessary to meet in private session for discussion of legal matters.

These matters will be made public when confidentiality is no longer required.

Motion: Patrick Dorsey Second: Karen Flores

YES: Eric Wagner, Barbara O'Donnell, Karen Flores, Matt Damm, Anna-Maria Pittella, Donna McCourt, and Patrick Dorsey

Absent: John LeFever

Enter Executive Session at 6:25pm

ES2. Motion to Exit Executive Session

Motion: Eric Wagner Second: Matt Damm

YES: Eric Wagner, Barbara O'Donnell, Karen Flores, Matt Damm, Anna-Maria Pittella, Donna McCourt, and Patrick Dorsey

Absent: John LeFever

Exit Executive Session at 6:38pm

New Business:

Foundation Update

Construction Update

Adjournment: 6:39pm

Motion: Donna McCourt Second: Matt Damm

ROLL CALL VOTE:

YES: Eric Wagner, Barbara O'Donnell, Karen Flores, Matt Damm, Anna-Maria Pittella, Donna McCourt, and Patrick Dorsey

Absent: John LeFever

Next Meeting: April 18, 2023 6:00 PM