

**Red Bank Charter School Board of Trustees**  
**58 Oakland St.**  
**Red Bank, New Jersey**  
**Agenda for February 21, 2023**

**Call to Order:** 6:01 PM - Red Bank Charter School Library

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed in the Asbury Park Press, Two River Times and The Hub Newspapers.

**Roll Call:**

Present: Eric Wagner, Barbara O'Donnell, Karen Flores, John LeFever, Anna-Maria Pitella, Donna McCourt, and Patrick Dorsey

Absent: Roger Foss & Matt Damm

**In Attendance:**

**Pledge of Allegiance:**

**Commitment Statement:** As stargazers, we will strive to make the impossible...possible.

**Public Comments:**

**Presentation:**

NJ Start Strong-Ida West-Jones

**Resolutions/Action Items:**

**Motion to Approve Minutes**

- Regular Meeting - January 17, 2023

Motion: Karen Flores      Second: Donna McCourt

YES: Eric Wagner, Barbara O'Donnell, Karen Flores, John LeFever, Anna-Maria Pittella, Donna McCourt, and Patrick Dorsey

Absent: Roger Foss & Matt Damm

**Committee Reports:**

**A. ACADEMIC**

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following ACADEMIC Resolutions are approved as indicated:

A1. Motion to approve the Summer Enrichment Program to run Monday through Thursday 8:30am to 12:30pm. The program will run for five weeks, free to parents, beginning July 10, 2023 through August 10, 2023.

A2. Motion to approve the Extended School Year (ESY) Program to run Monday through Thursday 8:30am to 12:30pm. The program will run for six weeks beginning July 10, 2023 through August 17, 2023.

A3. Motion to approve the following class trips funded by the CCO:

Grade	Location	Cost	Date
K	Imagine That 4 Vreeland Rd, Florham Park, NJ	\$18.99 per child \$6.99 each adult \$100 deposit required	5/19
1	Brookdale College- Stinky Cheese Man	\$115	2/23
	MCSPCA	\$0	3/28
	Huber Woods	\$200	4/28
2	Liberty Science Center	\$330	3/10
3	Poricy Park	\$285	TBD
4	Red Bank Armory Ice Skating	\$338	3/24
5	Liberty Science Center	T.B.D.	6/2

Motion: Patrick Dorsey      Second: John LeFever

YES: Eric Wagner, Barbara O'Donnell, Karen Flores, John LeFever, Anna-Maria Pittella, Donna McCourt, and Patrick Dorsey

Absent: Roger Foss & Matt Damm

**B. FACILITIES**

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following FACILITIES Resolutions are approved as indicated:

B1. Motion to approve the emergency/fire drill reports for January 2023 as submitted by the Head of School:

1/4/23	11:47 am	Fire Drill	Evac to Pearl Street
1/25/23	1:57 pm	Security Drill	Shelter In Place

B1. Motion to approve the Building Use Request from the Girl Scouts of the Jersey Shore to use the Omni Room on Thursday, March 9, 2023 5:30-7:00pm for a meeting for 20 people at no charge.

Motion: John LeFever      Second: Anna-Maria Pittella

YES: Eric Wagner, Barbara O'Donnell, Karen Flores, John LeFever, Anna-Maria Pittella, Donna McCourt, and Patrick Dorsey

Absent: Roger Foss & Matt Damm

### **C. FINANCE**

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Business Administrator, the following FINANCE Resolutions are approved as indicated:

C1. Motion to approve the following Bills Lists:

    Hand Check Bills List dated February 14, 2023 in the amount of \$99,220.00

    Regular Bills List dated February 16, 2023 in the amount of \$52,172.80

C2. Motion to approve the Board Secretary Report of December 31, 2022.

C3. Motion to advise the Board of Trustees that there were no over expenditures for January 2023.

C4. Motion to approve the 2022-2023 revised budget.

C5. Motion to approve the facility use of Holy Cross Academy, Rumson, New Jersey for our school musical to include rehearsals and performances May 8 through May 13, 2023 at a cost of \$1,200.00.

C6. Motion to approve the application for a SEMI Waiver for the 2023-2024 school year.

Motion: John LeFever      Second: Barbara O'Donnell

YES: Eric Wagner, Barbara O'Donnell, Karen Flores, John LeFever, Anna-Maria Pittella, Donna McCourt, and Patrick Dorsey

Absent: Roger Foss & Matt Damm

### **D. PERSONNEL**

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following PERSONNEL Resolutions are approved as indicated:

D1. Motion to approve the following ESY staff at the rate of \$700.00/week:

    Elana Pamm; Angela Sopkiewicz

D2. Motion to approve the following Summer Enrichment staff at the rate of \$700.00/week:

    Heather Grieb; Siobhan Stratton; Nevin Mathis; Jaci Griffin; Matthew Stevenson;  
    Rebecca Porskiewics; Matthew Corrado; Elizabeth Young

D3. Motion to approve Adam Cohen as Baseball Coach for the 2022-2023 baseball season at the stipend rate of \$1,500.00.

D4. Motion to accept the resignation of Julisa Frazier.

Motion: Karen Flores      Second: John LeFever

YES: Eric Wagner, Barbara O'Donnell, Karen Flores, John LeFever, Anna-Maria Pittella, Donna McCourt, and Patrick Dorsey

Absent: Roger Foss & Matt Damm

#### **E. POLICY**

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following POLICY Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incidents, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:

January: 0

Motion: Anna-Maria Pittella      Second: Barbara O'Donnell

YES: Eric Wagner, Barbara O'Donnell, Karen Flores, John LeFever, Anna-Maria Pittella, Donna McCourt, and Patrick Dorsey

Absent: Roger Foss & Matt Damm

#### **F. DEVELOPMENT AND SUSTAINABILITY**

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following DEVELOPMENT AND SUSTAINABILITY Resolutions are approved as indicated:

Foundation Update

#### **New Business:**

Discussion: Application Submission

#### **Adjournment: 6:54pm**

Motion: Barbara O'Donnell      Second: Karen Flores

YES: Eric Wagner, Barbara O'Donnell, Karen Flores, John LeFever, Anna-Maria Pittella, Donna McCourt, and Patrick Dorsey

Absent: Roger Foss & Matt Damm

**Next Meeting:** March 21, 2023 6:00 PM