

Red Bank Charter School Board of Trustees
58 Oakland St.
Red Bank, New Jersey
Minutes for November 15, 2022

Call to Order: 6:05 PM

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed in the Asbury Park Press, Two River Times and The Hub Newspapers.

Roll Call:

Present: Eric Wagner, Barbara O'Donnell, Roger Foss, Anna-Maria Pitella, John LeFever, Donna McCourt, and Patrick Dorsey

Absent: Matthew Damm & Karen Flores

Pledge of Allegiance:

Commitment Statement: As potential change agents we will strive to create a learning environment which honors individual differences, encourages community involvement and is intolerant of prejudice of any kind.

Public Comments:

Presentation:

Resolutions/Action Items:

Motion to Approve Minutes

- Regular Meeting - October 19, 2022

Motion: Eric Wagner Second: Anna-Maria Pitella

ROLL CALL VOTE:

YES: Eric Wagner, Barbara O'Donnell, Roger Foss, Anna-Maria Pitella, John LeFever, Donna McCourt, and Patrick Dorsey

Absent: Matthew Damm & Karen Flores

Committee Reports:

A. ACADEMIC

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following ACADEMIC Resolutions are approved as indicated:

A1. Motion to approve the visit of the MCSPCA and their therapy dogs to visit the school on December 7th as part of 1st grades Service Learning project.

A2. Motion to approve the Annual Preschool Operational Plan Update as attached.

Motion: Barbara O'Donnell Second: Anna-Maria Pitella

ROLL CALL VOTE:

YES: Eric Wagner, Barbara O'Donnell, Roger Foss, Anna-Maria Pitella, John LeFever, Donna McCourt, and Patrick Dorsey

Absent: Matthew Damm & Karen Flores

B. FACILITIES

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following FACILITIES Resolutions are approved as indicated:

B1. Motion to approve the emergency/fire drill reports for October 2022 as submitted by the Head of School:

October 25, 2022	3:32 pm	Fire Drill	Evac to Pearl Street
October 27, 2022	1:33 pm	Security Drill	Evacuation

Motion: Barbara O'Donnell Second: Anna-Maria Pitella

ROLL CALL VOTE:

YES: Eric Wagner, Barbara O'Donnell, Roger Foss, Anna-Maria Pitella, John LeFever, Donna McCourt, and Patrick Dorsey

Absent: Matthew Damm & Karen Flores

C. FINANCE

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Business Administrator, the following FINANCE Resolutions are approved as indicated:

C1. Motion to approve the following Bills Lists:

Hand Check Bills List dated November 4, 2022 in the amount of \$65,408.89.

Bills and Claims Register dated November 14, 2022 in the amount of \$48,696.18.

C2. Motion to advise the Board of Trustees that there were no over expenditures for October 2022.

C3. Motion to approve the following rates for brine, salting and snow plowing by County of Monmouth, Department of Public Works & Engineering for SY 2022-2023 as part of our shared services contract:

Pre-treat with Brine	\$202.94 per hour	Overtime rate \$237.03 per hour
Treated with Salt	\$224.98 per hour	Overtime rate \$304.02 per hour
Plow Operation	\$182.89 per hour	Overtime rate \$217.53 per hour

Note: Pricing subject to change January 1, 2023

Motion: Barbara O’Donnell Second: Anna-Maria Pitella

ROLL CALL VOTE:

YES: Eric Wagner, Barbara O’Donnell, Roger Foss, Anna-Maria Pitella, John LeFever, Donna McCourt, and Patrick Dorsey

Absent: Matthew Damm & Karen Flores

D. PERSONNEL

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following PERSONNEL Resolutions are approved as indicated:

D1. Motion to approve the following stipend positions:

Reading Rockets K-2 2 days/week 1.5 hours/day	\$2,000.00	Elana Pamm
Reading Rockets 3-5 2 days/week 1.5 hours/day	\$2,000.00	Matt Corrado

Math Magicians K-2 2 days/week 1.5 hours/day	\$2,000.00	Lizzy Young
Math Magicians 3-5 2 days/week 1.5 hours/day	\$2,000.00	Tayana Peterson

D2. Motion to approve the compensation to non-teaching staff to cover the after school Study Buddy Program at a rate of \$35.00 per hour for the 2022-2023 school year.

D3. Motion to approve Maureen Meara as Art Teacher for the 2022-2023 school year at the prorated amount of \$40,000.00.

Motion: Barbara O'Donnell Second: Anna-Maria Pitella

ROLL CALL VOTE:

YES: Eric Wagner, Barbara O'Donnell, Roger Foss, Anna-Maria Pitella, John LeFever, Donna McCourt, and Patrick Dorsey

Absent: Matthew Damm & Karen Flores

E. POLICY

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following POLICY Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incidents, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:

October: 1

Report of HIB	Findings (HIB? – Yes/No)	Name of Investigator	Status	Nature of bullying	Remedial measures	Consequences
Report 22-2	YES	Julisa Frazier	Closed	Intimidation Verbal & Physical	V: Counseling; Peer Support Group A: Counseling; Behavior Management Plan;	A: Loss of bus privileges 3 weeks; Bus Probation;

					Weekly Reflections	Assigned bus seat; Loss of clubs
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V= Victim
A= Accused

E2. Motion to approve the following policy for second reading:

- Policy 5131.1 Harassment Intimidation and Bullying

Motion: Barbara O'Donnell Second: Anna-Maria Pitella

ROLL CALL VOTE:

YES: Eric Wagner, Barbara O'Donnell, Roger Foss, Anna-Maria Pitella, John LeFever, Donna McCourt, and Patrick Dorsey

Absent: Matthew Damm & Karen Flores

F. DEVELOPMENT AND SUSTAINABILITY

Foundation Update

EXECUTIVE SESSION

Whereas, Chapter 231 of Public Laws of 1975 authorizes a public body to meet in Private Session under certain limited circumstances, and

Whereas, said law requires a public body to take a resolution at a Public Meeting before it can go into Executive Session,

Now, Therefore, Be it Resolved that the Red Bank Charter School does hereby determine it is necessary to meet in private session for discussion of legal matters.

These matters will be made public when confidentiality is no longer required.

Motion: Donna McCourt Second: John LeFever

ROLL CALL VOTE:

YES: Eric Wagner, Barbara O'Donnell, Roger Foss, Anna-Maria Pitella, John LeFever, Donna McCourt, and Patrick Dorsey

Absent: Matthew Damm & Karen Flores

Enter Executive Session at 6:18pm

Motion to Exit Executive Session

Motion: Roger Foss Second: John LeFever

ROLL CALL VOTE:

YES: Eric Wagner, Barbara O'Donnell, Roger Foss, Anna-Maria Pitella, John LeFever, Donna McCourt, and Patrick Dorsey

Absent: Matthew Damm & Karen Flores

Exit Executive Session at 7:08pm

New Business:

Adjournment: 7:08pm

Motion: Donna McCourt Second: Patrick Dorsey

ROLL CALL VOTE:

YES: Eric Wagner, Barbara O'Donnell, Roger Foss, Anna-Maria Pitella, John LeFever, Donna McCourt, and Patrick Dorsey

Absent: Matthew Damm & Karen Flores

Next Meeting: December 20, 2022 6:00 PM