

Red Bank Charter School Board of Trustees
58 Oakland St.
Red Bank, New Jersey
Minutes for August 23, 2022

Call to Order: 6:00 pm - Red Bank Charter School Omni Room

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed in the Asbury Park Press, Two River Times and The Hub Newspapers.

Roll Call: 6:00pm

Present: Eric Wagner, Barbara O'Donnell, Karen Flores, Donna McCourt, Patrick Dorsey, Roger Foss, Matthew Damm, Anna-Maria Pitella, & John LeFever

Pledge of Allegiance:

Commitment Statement: As stakeholders in our educational enterprise, we accept responsibility for the success of our students and our mission to provide an extraordinary educational opportunity for all.

Public Comments:

Resolutions/Action Items:

Motion to Approve Minutes

- Regular Meeting - June 14, 2022
- Regular Meeting - July 28, 2022

Motion: Eric Wagner Second: John LeFever

ROLL CALL VOTE:

YES: Eric Wagner, Barbara O'Donnell, Karen Flores, Donna McCourt, Patrick Dorsey, Roger Foss, Matthew Damm, & John LeFever

Abstain: Anna-Maria Pitella

Committee Reports:

A. ACADEMIC

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following ACADEMIC Resolutions are approved as indicated:

A1. Motion to approve the 2022-2023 Board Goals / **Motion Carried**

Motion: Roger Foss Second: Patrick Dorsey

ROLL CALL VOTE:

YES: Eric Wagner, Barbara O'Donnell, Karen Flores, Donna McCourt, Patrick Dorsey, Roger Foss, Matthew Damm, Anna-Maria Pitella, & John LeFever

A2. Motion to approve the 2022-2023 School Goals:

1. We will seek to improve student achievement in reading, writing, speaking and listening.
2. We will implement Social Emotional Learning, focused on relationship skills, to create a positive climate and culture through the intentional promotion of inclusivity and positive relations among students, among teachers and staff, and between students and adults.
3. We will explore and implement school-wide positive support systems to promote the reduction of behavior concerns within the classroom.

A3. Motion to approve the 2022-2023 Staff Handbook as attached.

A4. Motion to approve the 2022-2023 Family/Student Handbook as attached.

A5. Motion to approve the 2022-2023 academic program list:

Creative Curriculum/Teaching Strategies Gold - Teaching Strategies, LLC; Foundations - Wilson Language Training; Orton Gillingham - MaxScholar; ELA Units of Study - Blueprints for Learning; ELA Units of Study/Literacy Cookbook - Tantilillo Consulting; Studies Weekly Social Studies/Science - Pearson Education, Inc.; NGSS Physical, Earth and Life Science Units - Stephanie Elkowitz; Generation Genius Science and Math - Generation Genius, Inc.; Mystery Science - Mystery Science; Second Step Character Education/SEL - Committee for Children Big Ideas Math - Cengage; Responsive Classroom - Center for Responsive Schools, Inc LinkIt Assessment System - LinkIt Advanced Assessment Systems; eSpark - eSpark Learning IXL - IXL Learning; Newsela - Newsela; Raz-Plus - Learning A to Z; BrainPop/BrainPop Jr. - BrainPOP; Nearpod/Flocabulary - Nearpod; Quaver Music - Quaver Music; Avancemos A and B-Holt McDougal; W!SE Financial Literacy

A6. Motion to collaborate with Music & Arts RapidRentals to supply students with instruments for our band program for the 2022-2023 school year.

Motion: Barbara O'Donnell Second: Eric Wagner

ROLL CALL VOTE:

YES: Eric Wagner, Barbara O'Donnell, Karen Flores, Donna McCourt, Patrick Dorsey, Roger Foss, Matthew Damm, Anna-Maria Pitella, & John LeFever

B. FACILITIES

B1. Motion to approve the emergency/fire drill reports for July 2022 as submitted by the Head of School:

July 26, 2022	Security Drill 2:00 pm	Shelter in Place
July 27, 2022	Fire Drill 1:51 pm	Fire Drill to Pearl Street

Motion: John LeFever Second: Matthew Damm

ROLL CALL VOTE:

YES: Eric Wagner, Barbara O’Donnell, Karen Flores, Donna McCourt, Patrick Dorsey, Roger Foss, Matthew Damm, Anna-Maria Pitella, & John LeFever

C. FINANCE

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Business Administrator, the following FINANCE Resolutions are approved as indicated:

C1. Motion to approve the following Bills Lists:

- Hand Check Bills List dated September 13, 2022 in the amount of \$3,330.10
- Bills & Claims dated June 30, 2022 (Final) in the amount of \$35,772.22.
- Bills & Claims dated for July & August 2022 in the amount of \$279,001.49.

C2. Motion to advise the Board of Trustees that there were no over expenditures for June 2022.

C3. WHEREAS, the Board of Trustees of the Red Bank Charter School (hereinafter “Board”) has reviewed the Grant Application for IDEA FY 23 in the following amounts:

Basic Grant Award - \$47,017
Pre-K Grant Award - \$1,167

Total Award - \$48,184

WHEREAS, the Board certifies that the grant shall be used for the purposes described in the grant application in compliance with the structure of the grant,

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Red Bank Charter School, County of Monmouth, State of New Jersey that Red Bank Charter School agrees to accept and apply for the IDEA - B allocation.

C4. WHEREAS, the Board of Trustees of the Red Bank Charter School (hereinafter “Board”) has reviewed the Grant Application for ESEA FY 23 in the following amounts:

Title I-A Award - \$75,158

Title IIA Award - \$7,063

Total Award - \$82,221

WHEREAS, the Board certifies that the grant shall be used for the purposes described in the grant application in compliance with the structure of the grant,

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Red Bank Charter School, County of Monmouth, State of New Jersey that Red Bank Charter School agrees to accept and apply for the FY23 ESEA Grant Awards for Title I, Title IIA, & Title IV.

C5. WHEREAS, the Board of Trustees of the Red Bank Charter School (hereinafter "Board") has reviewed the Grant Application for ESEA FY 23 in the following amounts:

Title III Award - \$4,898

Total Award - \$4,898

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Red Bank Charter School, County of Monmouth, State of New Jersey that Red Bank Charter School refuses to accept and apply for the FY23 ESEA Grant Awards for Title III.

C6. Motion to accept with gratitude the amount of \$135,000.00 from the Red Bank Charter School Foundation to put towards the gymnasium/wellness center project.

C7. Motion to accept with gratitude the amount of \$3,164.92 from the Red Bank Charter School CCO to purchase a new sound system for the Omni Room.

C8. Motion to accept with gratitude the amount of \$1,700.00 from the Red Bank Charter School CCO to purchase a roll top desk for the music room.

C9. Motion to accept with gratitude the amount of \$899.95 from the Red Bank Charter School CCO to purchase five (5) Elmo Visual Presenters.

C10. Motion to approve the Asbury Park Board of Education Information Technology Center (APITC) contract for Payroll and Budgeting services for the 2022-2023 school year in the amount of \$9,550.00. Additional printing and shipping fees apply.

C11. Motion to approve the membership with the NJ Association of School Administrators, Education and Research Foundation for the 2022-2023 school year at a cost of \$2,072.00.

C12. Motion to approve M & M Services Group for school cleaning for the 2022-2023 school year at a rate of \$150.00 per day.

C13. Motion to approve Gravity Goldberg, LLC for Literacy Professional Development during our teaching Professional Development August 31 and October -September 1, 2022 at a cost of \$4,400.00.

C14. Motion to approve teacher curriculum writing for the 2022-2023 school year at the following rates: \$500.00 for updates and \$800.00 for new curriculum.

Motion: Roger Foss Second: John LeFever

ROLL CALL VOTE:

YES: Eric Wagner, Barbara O'Donnell, Karen Flores, Donna McCourt, Patrick Dorsey, Roger Foss, Matthew Damm, Anna-Maria Pitella, & John LeFever

D. PERSONNEL

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following PERSONNEL Resolutions are approved as indicated:

D1. Motion to appoint John Chestman as the Summer Enrichment Bus Driver and Chaperone at a rate of \$175.00/day.

D2. Motion to make an update to the July, 2023 agenda:

 The hiring of Michelle Mullins at a rate of \$50,000 for the 2022-2023 school year
 to: The hiring of Michelle McMullin at a rate of \$54,000.00 for the 2022-2023 school year.

D3. Motion to appoint Janice Reese-Berardo as Teacher for the 2022-2023 school year at a salary of \$50,000.00 pending Criminal History Review.

D4. Motion to appoint Elizabeth Evanko Buchanan as part-time Art Teacher at 30 hours per week at a salary of \$45,000.00.

D5. Motion to appoint Elizabeth Young as Teacher for the 2022-2023 school year at a salary of \$50,000.00 pending Criminal History Review.

D6. Motion to approve UPENN InSite Health as a no-cost Mental Health Provider to Red Bank Charter School for the 2022-2023 school year.

Motion: Matthew Damm Second: Roger Foss

ROLL CALL VOTE:

YES: Eric Wagner, Barbara O'Donnell, Karen Flores, Donna McCourt, Patrick Dorsey, Roger Foss, Matthew Damm, Anna-Maria Pitella, & John LeFever

E. POLICY

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following POLICY Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incidents, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:

July: 0

E2. Motion to accept the Annual Report for the 2021-2022 school year as submitted to the New Jersey Department of Education and the Red Bank Borough School District on August 1, 2022.

Motion: Anna-Maria Pitella Second: Matthew Damm

ROLL CALL VOTE:

YES: Eric Wagner, Barbara O'Donnell, Karen Flores, Donna McCourt, Patrick Dorsey, Roger Foss, Matthew Damm, Anna-Maria Pitella, & John LeFever

Executive Session

Whereas, Chapter 231 of Public Laws of 1975 authorizes a public body to meet in Private Session under certain limited circumstances, and

Whereas, said law requires a public body to take a resolution at a Public Meeting before it can go into Executive Session,

Now, Therefore, Be it Resolved that the Red Bank Charter School does hereby determine it is necessary to meet in private session for discussion of personnel matters.

These matters will be made public when confidentiality is no longer required.

Motion: Karen Flores Second: Patrick Dorsey

ROLL CALL VOTE:

YES: Eric Wagner, Barbara O'Donnell, Karen Flores, Donna McCourt, Patrick Dorsey, Roger Foss, Matthew Damm, Anna-Maria Pitella, & John LeFever

Motion to Exit Executive Session

Motion: John LeFever Second: Patrick Dorsey

ROLL CALL VOTE:

YES: Eric Wagner, Barbara O'Donnell, Karen Flores, Donna McCourt, Patrick Dorsey, Roger Foss, Matthew Damm, Anna-Maria Pitella, & John LeFever

New Business:

BOT Committees

Adjournment: 8:00pm

Motion: Donna McCourt Second: Matthew Damm

ROLL CALL VOTE: At 8:00pm

YES: Eric Wagner, Barbara O'Donnell, Karen Flores, Donna McCourt, Patrick Dorsey, Roger Foss, Matthew Damm, Anna-Maria Pitella, & John LeFever

Next Meeting: Tuesday, September 20, 2022 at 6:00pm