

Lake Stevens School District

Authorization for Administration of Medication



Student name

Birth date

Sex: Male Female

School

Teacher

Grade

Parent/guardian completes this section:

- I request that my child be allowed to take the medication as described below.
- I request that authorized school staff assist my child in taking the medication(s) described below.
- I understand that school staff will attempt to administer medication in a timely manner.
- I will provide the medication in the original, properly labeled container.
- I give my permission for the exchange of information between the school staff and health care provider.
- I understand that my signature indicates my understanding that the school district and school staff shall not incur any liability for any injury when the medication is administered in accordance with the health care provider's direction and in accordance with the District Policy and Procedure's 5475.2.

Date

Parent/guardian signature

Daytime phone

Emergency phone

Health care provider completes this section (please print):

I have determined that the medication named below is necessary during the school day.

Diagnosis or reason for medication: _____

Name of medication: _____

Dose: _____

Tablet/Capsule Liquid Inhaler Nebulizer Other: _____

If medicine is given DAILY, at what time? _____

If medicine is to be given WHEN NEEDED, describe indications: _____

How soon can it be repeated? _____

Yes No Is the child allowed to carry medication indicated above?

Yes No Is the child allowed to self-administer medication indicated above?

If **yes**, I have trained this student in the purpose and appropriate method and frequency of use.

Length of time this treatment is recommended: Current school year Other: _____

Significant side effects: _____

Date Health Care Provider Signature Phone #

Print name Fax #

Address

Please note: Medication must be in the original prescription container labeled with the student's name, dosage, time to be administered and expiration date. The student's parent/guardian must deliver to school for documentation.

School Medication Rules

Whenever possible we encourage medication doses to be scheduled during non-school hours.

For those students who need medication at school, the following is required by Washington State Law (RCW 28A.210.260 and 270) and must be completed and on file **BEFORE** any medication may be given.

Over-the-counter and Non-Prescription Medications/Products

- Authorization for Administration of Oral Medications Form **completed by both parent/guardian AND a licensed healthcare professional with prescriptive authority.**
- MUST be in the original container labeled with the student's name.

Prescribed Medication

- Authorization for Administration of Oral Medications Form **completed by both parent/guardian AND a licensed health care professional with prescriptive authority.**
- Medication must be in a properly labeled container from the dispensing pharmacy. A pharmacy can provide a labeled container for school upon request.
 - Student's name
 - Name, Strength and Dose of Medication
 - Time and Mode of Administration
- Provide no more than a 30-day supply.

Please Note:

- Requests for the administration of medication are valid only for the medication listed and the dates indicated. Requests for medication administration must be re-authorized each school year.
- School staff, other than licensed nurses, may administer the following medications: oral, inhaled, nasal, topical, eye drops, and ear drops.
- Epinephrine Auto-Injector is the only pre-dosed injectable that school staff may be trained to administer to a student who is susceptible to a predetermined life-endangering situation.
- **All medications will be kept in the school office/health clinic unless otherwise directed by the Health Care Provider. Medications stored in this area may not be available to the student during non-school hours.**
- It is the responsibility of the parents/guardians to assure that necessary emergency (rescue) medications are available to their students after school hours and while traveling to/from and during after school events.

Thank you for your cooperation.

School Nurses Fax #: _____

Updated Jan. 2024