

**Staples Motley**  
**Independent School District No. 2170**

School Nurse  
Health Office  
**218-894-5400 ext 3163**

Staples High School Building  
401 Centennial Lane  
**Staples, MN 56479**

**Authorization for Dispensing Medication**

*To be renewed annually*

Please note: Whenever possible medications should be given at home, every effort should be made to avoid school hours.

Student Name: \_\_\_\_\_ DOB: \_\_\_\_\_ School: \_\_\_\_\_

Parent/Guardian Printed Name: \_\_\_\_\_

Phone (Home): \_\_\_\_\_ Phone (Work): \_\_\_\_\_ Emergency Cell: \_\_\_\_\_

**Physician's Order:** This section may be substituted by a copy of the doctor's prescription. Please attach a copy. I request that my patient receive the following medications at school. (Please use a separate sheet for each medication).

Medication Name and Strength: \_\_\_\_\_  
Name Strength

Dosage: \_\_\_\_\_ Time(s): \_\_\_\_\_ Route: \_\_\_\_\_

Daily: \_\_\_\_\_ As Needed: \_\_\_\_\_ Short Term: \_\_\_\_\_ Indefinite: \_\_\_\_\_

Purpose/Diagnosis: \_\_\_\_\_ ICD10 code: \_\_\_\_\_

Special Instructions: \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Physician's Signature: \_\_\_\_\_

Physician's Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

Clinic Name: \_\_\_\_\_ Clinic Address: \_\_\_\_\_

Clinic Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

**Parent's Permission:**

I request that my child receive this medication as prescribed by our physician. The medication is to be furnished by me in a bottle clearly and appropriately labeled by a pharmacist.

I understand that the school district is rendering a service and does not assume any responsibility for this matter. I further understand that the school nurse or other designated person will administer the medication.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_