

203.2 ORDER OF THE REGULAR GOVERNING BOARD MEETING

I. PURPOSE

The purpose of this policy is to ensure consistency in the order of business at regular governing board meetings.

II. GENERAL STATEMENT OF POLICY

It is the policy of the governing board to consider matters that come before it in a consistent and orderly manner.

III. ORDER

A. The governing board shall conduct an orderly governing board meeting. The governing board will, at all regular governing board meetings, follow an agenda order similar to:

1. Call to order.
2. Approval of agenda.
3. Recognition of visitors.
4. Approval of prior meeting minutes.
5. Consent agenda.
6. Presentation of additional bills for payment.
7. Reports.
8. Written communications.
9. Executive director's announcements.
10. Other old or unfinished business.
11. New business.
12. Adjournment.

[Note: The governing board should incorporate its preferred order of business into this policy.]

- B. Items in this order may be considered as part of a consent agenda.
- C. The governing board may depart from the order of business with the consent of the majority of members present.

Legal References: Minn. Stat. § 123B.09, Subd. 7 (Governing board Powers)

Cross References: MSBA/MASA Model Policy 203 (Operation of the Governing board – Governing Rules)
MSBA/MASA Model Policy 203.5 (Governing board Meeting Agenda)
MSBA/MASA Model Policy 203.6 (Consent Agendas)