

va_chkr3.101405
10/31/2022

Mountain Lakes Board of Education

Check Register By Check Number

for Batch 54 and Posted Checks : Current Cycle : October

1

Check #	PO #	Invoice Number	Account Number	Vendor No./ Name	Batch	Check Amount	Check Description	Check Date	Check Type
POSTED CHECKS									
691211	Non A/P Chk		DB10-141- , CR10-101-	3688/PAYROLL AGENCY ACCOUNT	54	65,179.74	FICA	10/15/2022	H
	23-0004		11-000-291-220-DW-0810B- -	3688/PAYROLL AGENCY ACCOUNT	54	18,986.25	EMP BENEFITS-SS/FICA/MED	10/15/2022	H
	23-0003		11-000-291-249-LR-0822B- -	3688/PAYROLL AGENCY ACCOUNT	54	1,875.02	EMP BENEFITS-DCRP 10/1-10/15	10/15/2022	H
Total For Check Number 691211						\$86,041.01			
* 705982	Non A/P Chk		DB10-141- , CR10-101-	3688/PAYROLL AGENCY ACCOUNT	54	65,349.42	FICA	10/31/2022	H
	23-0004		11-000-291-220-DW-0810B- -	3688/PAYROLL AGENCY ACCOUNT	54	20,369.38	EMP BENEFITS-SS/FICA/MED	10/31/2022	H
	23-0003		11-000-291-249-LR-0822B- -	3688/PAYROLL AGENCY ACCOUNT	54	1,563.56	EMP BENEFITS-DCRP 10/16-10/31`	10/31/2022	H
Total For Check Number 705982						\$87,282.36			
* 10072022	23-0289		11-402-100-890-HS-1020A-85-	9097/VANTAGESPORTZ, LLC	54	5,424.90	Ref Pay 10-7-22	10/07/2022	H
Total For Check Number 10072022						\$5,424.90			
* 10202022	23-0289		11-402-100-890-HS-1020A-85-	9097/VANTAGESPORTZ, LLC	54	3,680.15	Ref Pay 10-20-22	10/20/2022	H
Total For Check Number 10202022						\$3,680.15			
* 28630821	23-0001		11-000-291-270-DW-0820C- -	8877/NJSHBP	54	395,016.68	Health Ins Premium Oct.'22	10/14/2022	H
Total For Check Number 28630821						\$395,016.68			
Total Posted Checks						\$577,445.10			

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Mountain Lakes Board of Education
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for Batch 54 and Posted Checks : Current Cycle : October

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Fund Summary	Fund	Sub	Computer	Computer	Hand	Hand	Total
	Category	Fund	Checks	Checks Non/AP	Checks	Checks Non/AP	Checks
	10	10				\$130,529.16	\$130,529.16
	10	11			\$446,915.94		\$446,915.94
	Fund 10	TOTAL			\$446,915.94	\$130,529.16	\$577,445.10
	GRAND	TOTAL	\$0.00	\$0.00	\$446,915.94	\$130,529.16	\$577,445.10

* Total Prior Cycle Checks Voided in selected cycle(s):	\$0.00
Total Checks from selected cycle(s) voided in the selected cycle(s):	\$0.00

Mountain Lakes Board of Education

Check Register By Check Number

for Batch 79 and Posted Checks : Current Cycle : October

1

Check #	PO #	Invoice Number	Account Number	Vendor No./ Name	Batch	Check Amount	Check Description	Check Date	Check Type
POSTED CHECKS									
691211	23-2223		11-000-213-104-BC-0410C- -	2813/PAYROLL ACCOUNT	79	5,161.95	HEALTH-SAL	10/15/2022	H
	23-2223		11-000-213-104-HS-0410C- -	2813/PAYROLL ACCOUNT	79	5,434.40	HEALTH-SAL	10/15/2022	H
	23-2223		11-000-213-104-LR-0410 - -	2813/PAYROLL ACCOUNT	79	22,282.40	HEALTH-SAL	10/15/2022	H
	23-2223		11-000-213-104-WW-0410C- -	2813/PAYROLL ACCOUNT	79	3,625.25	HEALTH-SAL	10/15/2022	H
	23-2223		11-000-216-101-CS-1101A-67-	2813/PAYROLL ACCOUNT	79	8,151.60	SPEECH/OT/PT-SAL	10/15/2022	H
	23-2223		11-000-217-100-CS-0216A- -	2813/PAYROLL ACCOUNT	79	12,917.32	EXTRA SRV-SAL	10/15/2022	H
	23-2223		11-000-217-106-DW-0219A- -	2813/PAYROLL ACCOUNT	79	2,040.00	EXTRA SRV-SAL	10/15/2022	H
	23-2223		11-000-218-104-BC-0214B- -	2813/PAYROLL ACCOUNT	79	4,630.25	GUIDANCE-SAL	10/15/2022	H
	23-2223		11-000-218-104-HS-0214B- -	2813/PAYROLL ACCOUNT	79	30,028.08	GUIDANCE-SAL	10/15/2022	H
	23-2223		11-000-218-104-LR-0214B- -	2813/PAYROLL ACCOUNT	79	943.75	GUIDANCE-SAL	10/15/2022	H
	23-2223		11-000-218-104-WW-0214B- -	2813/PAYROLL ACCOUNT	79	3,568.00	GUIDANCE-SAL	10/15/2022	H
	23-2223		11-000-218-105-HS-0215B- -	2813/PAYROLL ACCOUNT	79	4,399.91	GUIDANCE-SAL CLERICAL	10/15/2022	H
	23-2223		11-000-219-104-CS-0001 - -	2813/PAYROLL ACCOUNT	79	8,590.33	CST-SAL NON PENS	10/15/2022	H
	23-2223		11-000-219-104-CS-0214C- -	2813/PAYROLL ACCOUNT	79	36,277.63	CST-SAL	10/15/2022	H
	23-2223		11-000-219-105-CS-0215C- -	2813/PAYROLL ACCOUNT	79	2,898.75	CST-SAL CLERICAL	10/15/2022	H
	23-2223		11-000-221-102-HS-0212 - -	2813/PAYROLL ACCOUNT	79	19,530.99	IMPROV INSTR-SAL SUPERV	10/15/2022	H
	23-2223		11-000-221-104-DW-0250E-2 -	2813/PAYROLL ACCOUNT	79	3,250.00	IMPROV INSTR-SAL OTH PRO	10/15/2022	H
	23-2223		11-000-222-100-BC-0214A- -	2813/PAYROLL ACCOUNT	79	4,946.00	MEDIA-SAL	10/15/2022	H
	23-2223		11-000-222-100-WW-0214A- -	2813/PAYROLL ACCOUNT	79	2,635.56	MEDIA-SAL	10/15/2022	H
	23-2223		11-000-222-110-HS-0215D- -	2813/PAYROLL ACCOUNT	79	1,973.43	MEDIA-SAL OTH	10/15/2022	H
	23-2223		11-000-230-100-AD-0110C- -	2813/PAYROLL ACCOUNT	79	144.92	GEN ADMIN-SAL	10/15/2022	H
	23-2223		11-000-230-100-AD-0110D- -	2813/PAYROLL ACCOUNT	79	6,990.19	GEN ADMIN-SAL	10/15/2022	H
	23-2223		11-000-230-100-AD-0110E- -	2813/PAYROLL ACCOUNT	79	5,469.42	GEN ADMIN-SAL	10/15/2022	H
	23-2223		11-000-230-100-LR-0000 - -	2813/PAYROLL ACCOUNT	79	1,823.15	GEN ADMIN-SAL	10/15/2022	H
	23-2223		11-000-230-100-LR-0110 - -	2813/PAYROLL ACCOUNT	79	68.20	GEN ADMIN-SAL	10/15/2022	H
	23-2223		11-000-230-100-LR-0110D- -	2813/PAYROLL ACCOUNT	79	2,330.06	GEN ADMIN-SAL	10/15/2022	H
	23-2223		11-000-240-103-BC-0211 - -	2813/PAYROLL ACCOUNT	79	6,227.54	SCH ADMIN-SAL	10/15/2022	H
	23-2223		11-000-240-103-HS-0211 - -	2813/PAYROLL ACCOUNT	79	13,110.41	SCH ADMIN-SAL	10/15/2022	H
	23-2223		11-000-240-103-LR-0211 - -	2813/PAYROLL ACCOUNT	79	7,754.87	SCH ADMIN-SAL	10/15/2022	H
	23-2223		11-000-240-103-WW-0211 - -	2813/PAYROLL ACCOUNT	79	7,154.87	SCH ADMIN-SAL	10/15/2022	H
	23-2223		11-000-240-104-HS-0212 - -	2813/PAYROLL ACCOUNT	79	6,000.45	SCH ADMIN-SAL OTH PROF	10/15/2022	H
	23-2223		11-000-240-105-BC-0215A- -	2813/PAYROLL ACCOUNT	79	5,304.25	SCH ADMIN-SAL CLERICAL	10/15/2022	H
	23-2223		11-000-240-105-HS-0215A- -	2813/PAYROLL ACCOUNT	79	5,818.33	SCH ADMIN-SAL CLERICAL	10/15/2022	H
	23-2223		11-000-240-105-LR-0215A- -	2813/PAYROLL ACCOUNT	79	2,940.41	SCH ADMIN-SAL CLERICAL	10/15/2022	H
	23-2223		11-000-240-105-WW-0215A- -	2813/PAYROLL ACCOUNT	79	5,630.04	SCH ADMIN-SAL CLERICAL	10/15/2022	H
	23-2223		11-000-251-100-AD-0110A- -	2813/PAYROLL ACCOUNT	79	5,171.25	CENTRAL SERV-SAL	10/15/2022	H
	23-2223		11-000-251-100-AD-0110B- -	2813/PAYROLL ACCOUNT	79	8,111.49	CENTRAL SERV-SAL	10/15/2022	H

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POSTED CHECKS									
691211	23-2223		11-000-251-100-LR-0110A- -	2813/PAYROLL ACCOUNT	79	3,920.25	CENTRAL SERV-SAL	10/15/2022	H
	23-2223		11-000-252-100-DW- - -	2813/PAYROLL ACCOUNT	79	6,008.33	IT-SAL	10/15/2022	H
	23-2223		11-000-261-100-DW-0610B- -	2813/PAYROLL ACCOUNT	79	1,991.10	REQ MAINT-SAL	10/15/2022	H
	23-2223		11-000-261-100-DW-0710A- -	2813/PAYROLL ACCOUNT	79	7,746.02	REQ MAINT-SAL	10/15/2022	H
	23-2223		11-000-261-100-LR-0710 - -	2813/PAYROLL ACCOUNT	79	1,197.92	REQ MAINT-SAL	10/15/2022	H
	23-2223		11-000-262-100-AD-0610A-8 -	2813/PAYROLL ACCOUNT	79	4,997.75	CUSTODIAL-SAL	10/15/2022	H
	23-2223		11-000-262-100-BC-0216B- -	2813/PAYROLL ACCOUNT	79	532.26	CUSTODIAL-SAL	10/15/2022	H
	23-2223		11-000-262-100-BC-0610A-8 -	2813/PAYROLL ACCOUNT	79	6,775.19	CUSTODIAL-SAL	10/15/2022	H
	23-2223		11-000-262-100-BC-0610A-9 -	2813/PAYROLL ACCOUNT	79	219.96	CUSTODIAL-SAL	10/15/2022	H
	23-2223		11-000-262-100-HS-0610A-8 -	2813/PAYROLL ACCOUNT	79	16,113.38	CUSTODIAL-SAL	10/15/2022	H
	23-2223		11-000-262-100-HS-0610A-9 -	2813/PAYROLL ACCOUNT	79	407.18	CUSTODIAL-SAL	10/15/2022	H
	23-2223		11-000-262-100-LR-0610A- -	2813/PAYROLL ACCOUNT	79	2,238.95	CUSTODIAL-SAL	10/15/2022	H
	23-2223		11-000-262-100-WW-0216B- -	2813/PAYROLL ACCOUNT	79	1,239.26	CUSTODIAL-SAL	10/15/2022	H
	23-2223		11-000-262-100-WW-0610A-8 -	2813/PAYROLL ACCOUNT	79	11,521.85	CUSTODIAL-SAL	10/15/2022	H
	23-2223		11-000-263-100-DW- - -	2813/PAYROLL ACCOUNT	79	4,073.12	GROUNDS-SAL	10/15/2022	H
	23-2223		11-110-100-101-WW-0213D- -	2813/PAYROLL ACCOUNT	79	14,648.95	KINDERG-SAL	10/15/2022	H
	23-2223		11-120-100-101-WW-0213A- -	2813/PAYROLL ACCOUNT	79	125,335.82	GR1-5-SAL	10/15/2022	H
	23-2223		11-120-100-101-WW-0213B- -	2813/PAYROLL ACCOUNT	79	3,262.50	GR1-5-SAL	10/15/2022	H
	23-2223		11-120-100-101-WW-0213B-LT-	2813/PAYROLL ACCOUNT	79	4,834.01	GR1-5-SAL	10/15/2022	H
	23-2223		11-130-100-101-BC-0213A- -	2813/PAYROLL ACCOUNT	79	99,169.24	GR6-8-SAL	10/15/2022	H
	23-2223		11-130-100-101-BC-0213B- -	2813/PAYROLL ACCOUNT	79	1,350.00	GR6-8-SAL	10/15/2022	H
	23-2223		11-130-100-101-BC-0213B-LT-	2813/PAYROLL ACCOUNT	79	5,509.01	GR6-8-SAL	10/15/2022	H
	23-2223		11-130-100-101-BC-0213C- -	2813/PAYROLL ACCOUNT	79	250.00	GR6-8-SAL	10/15/2022	H
	23-2223		11-140-100-101-HS-0213A- -	2813/PAYROLL ACCOUNT	79	210,953.21	GR9-12-SAL	10/15/2022	H
	23-2223		11-140-100-101-HS-0213B- -	2813/PAYROLL ACCOUNT	79	5,700.00	GR9-12-SAL	10/15/2022	H
	23-2223		11-140-100-101-HS-0213C- -	2813/PAYROLL ACCOUNT	79	5,400.00	GR9-12-SAL	10/15/2022	H
	23-2223		11-190-100-106-TD-0216A- -	2813/PAYROLL ACCOUNT	79	8,939.07	REG PROG UND-SAL OTH INS	10/15/2022	H
	23-2223		11-207-100-101-LR-0213A- -	2813/PAYROLL ACCOUNT	79	125,406.63	AUD IMP-SAL	10/15/2022	H
	23-2223		11-207-100-101-LR-0213B- -	2813/PAYROLL ACCOUNT	79	620.01	AUD IMP-SAL	10/15/2022	H
	23-2223		11-207-100-101-LR-0213B-LT-	2813/PAYROLL ACCOUNT	79	6,669.50	AUD IMP-SAL	10/15/2022	H
	23-2223		11-207-100-101-LR-0213C- -	2813/PAYROLL ACCOUNT	79	18,900.70	AUD IMP-SAL	10/15/2022	H
	23-2223		11-207-100-101-LR-0213E- -	2813/PAYROLL ACCOUNT	79	8,192.11	AUD IMP-SAL	10/15/2022	H
	23-2223		11-207-100-101-LR-0214 - -	2813/PAYROLL ACCOUNT	79	8,936.95	AUD IMP-SAL	10/15/2022	H
	23-2223		11-207-100-106-LR-0216A- -	2813/PAYROLL ACCOUNT	79	25,036.12	AUD IMP-SAL OTH INSTR	10/15/2022	H
	23-2223		11-207-100-106-LR-0216B- -	2813/PAYROLL ACCOUNT	79	23.33	AUD IMP-SAL OTH INSTR	10/15/2022	H
	23-2223		11-209-100-101-CS- - -	2813/PAYROLL ACCOUNT	79	3,318.25	EMOTIONAL-SAL	10/15/2022	H
	23-2223		11-213-100-101-CS-1101A-64-	2813/PAYROLL ACCOUNT	79	83,979.55	RESOURCE RM-SAL	10/15/2022	H

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Check # PO #	Invoice Number	Account Number	Vendor No./ Name	Batch	Check Amount	Check Description	Check Date	Check Type
POSTED CHECKS								
691211 23-2223		11-219-100-101-LI-0213 - -	2813/PAYROLL ACCOUNT	79	20,715.90	SP ED HOME INSTR-SAL	10/15/2022	H
23-2223		11-402-100-100-HS-1010A-1 -	2813/PAYROLL ACCOUNT	79	1,463.00	ATHLETICS-SAL	10/15/2022	H
23-2223		11-402-100-100-HS-1010A-19-	2813/PAYROLL ACCOUNT	79	2,870.00	ATHLETICS-SAL	10/15/2022	H
23-2223		11-402-100-100-HS-1010A-20-	2813/PAYROLL ACCOUNT	79	2,877.91	ATHLETICS-SAL	10/15/2022	H
23-2223		11-402-100-100-HS-1010A-46-	2813/PAYROLL ACCOUNT	79	4,541.00	ATHLETICS-SAL	10/15/2022	H
23-2223		13-424-100-101-WW- - -	2813/PAYROLL ACCOUNT	79	5,845.76	BEFORE/AFTER PROG SALARY	10/15/2022	H
23-2223		20-075-100-101-DW- - -	2813/PAYROLL ACCOUNT	79	4,846.20	LORE GIFT-ENTREPRE SAL	10/15/2022	H
23-2223		20-484-100-100-DW- - -	2813/PAYROLL ACCOUNT	79	872.30	CRRSA-LEARNING ACC-SAL	10/15/2022	H
Total For Check Number 691211					\$1,152,785.00			
* 705977 23-2223		11-000-213-104-BC-0410C- -	2813/PAYROLL ACCOUNT	79	5,161.95	HEALTH-SAL	10/31/2022	H
23-2223		11-000-213-104-HS-0410C- -	2813/PAYROLL ACCOUNT	79	5,434.40	HEALTH-SAL	10/31/2022	H
23-2223		11-000-213-104-LR-0410 - -	2813/PAYROLL ACCOUNT	79	18,967.40	HEALTH-SAL	10/31/2022	H
23-2223		11-000-213-104-WW-0410C- -	2813/PAYROLL ACCOUNT	79	3,625.25	HEALTH-SAL	10/31/2022	H
23-2223		11-000-216-101-CS-1101A-67-	2813/PAYROLL ACCOUNT	79	8,151.60	SPEECH/OT/PT-SAL	10/31/2022	H
23-2223		11-000-217-100-CS-0216A- -	2813/PAYROLL ACCOUNT	79	13,329.10	EXTRA SRV-SAL	10/31/2022	H
23-2223		11-000-217-106-DW-0219A- -	2813/PAYROLL ACCOUNT	79	720.00	EXTRA SRV-SAL	10/31/2022	H
23-2223		11-000-218-104-BC-0214B- -	2813/PAYROLL ACCOUNT	79	4,630.25	GUIDANCE-SAL	10/31/2022	H
23-2223		11-000-218-104-HS-0214B- -	2813/PAYROLL ACCOUNT	79	30,028.08	GUIDANCE-SAL	10/31/2022	H
23-2223		11-000-218-104-LR-0214B- -	2813/PAYROLL ACCOUNT	79	943.75	GUIDANCE-SAL	10/31/2022	H
23-2223		11-000-218-104-WW-0214B- -	2813/PAYROLL ACCOUNT	79	3,568.00	GUIDANCE-SAL	10/31/2022	H
23-2223		11-000-218-105-HS-0215B- -	2813/PAYROLL ACCOUNT	79	4,399.91	GUIDANCE-SAL CLERICAL	10/31/2022	H
23-2223		11-000-219-104-CS-0214C- -	2813/PAYROLL ACCOUNT	79	36,277.63	CST-SAL	10/31/2022	H
23-2223		11-000-219-105-CS-0215C- -	2813/PAYROLL ACCOUNT	79	2,898.75	CST-SAL CLERICAL	10/31/2022	H
23-2223		11-000-221-102-HS-0212 - -	2813/PAYROLL ACCOUNT	79	25,676.82	IMPROV INSTR-SAL SUPERV	10/31/2022	H
23-2223		11-000-221-104-DW-0250E-2 -	2813/PAYROLL ACCOUNT	79	2,000.00	IMPROV INSTR-SAL OTH PRO	10/31/2022	H
23-2223		11-000-222-100-BC-0214A- -	2813/PAYROLL ACCOUNT	79	4,946.00	MEDIA-SAL	10/31/2022	H
23-2223		11-000-222-100-WW-0214A- -	2813/PAYROLL ACCOUNT	79	1,581.32	MEDIA-SAL	10/31/2022	H
23-2223		11-000-222-110-HS-0215D- -	2813/PAYROLL ACCOUNT	79	1,973.43	MEDIA-SAL OTH	10/31/2022	H
23-2223		11-000-230-100-AD-0110C- -	2813/PAYROLL ACCOUNT	79	144.92	GEN ADMIN-SAL	10/31/2022	H
23-2223		11-000-230-100-AD-0110D- -	2813/PAYROLL ACCOUNT	79	6,990.19	GEN ADMIN-SAL	10/31/2022	H
23-2223		11-000-230-100-AD-0110E- -	2813/PAYROLL ACCOUNT	79	5,469.42	GEN ADMIN-SAL	10/31/2022	H
23-2223		11-000-230-100-LR-0000 - -	2813/PAYROLL ACCOUNT	79	1,823.15	GEN ADMIN-SAL	10/31/2022	H
23-2223		11-000-230-100-LR-0110 - -	2813/PAYROLL ACCOUNT	79	68.20	GEN ADMIN-SAL	10/31/2022	H
23-2223		11-000-230-100-LR-0110D- -	2813/PAYROLL ACCOUNT	79	2,330.06	GEN ADMIN-SAL	10/31/2022	H
23-2223		11-000-240-103-BC-0211 - -	2813/PAYROLL ACCOUNT	79	6,227.54	SCH ADMIN-SAL	10/31/2022	H
23-2223		11-000-240-103-HS-0211 - -	2813/PAYROLL ACCOUNT	79	13,110.41	SCH ADMIN-SAL	10/31/2022	H
23-2223		11-000-240-103-LR-0211 - -	2813/PAYROLL ACCOUNT	79	7,754.87	SCH ADMIN-SAL	10/31/2022	H

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POSTED CHECKS									
705977	23-2223		11-000-240-103-WW-0211 -	2813/PAYROLL ACCOUNT	79	7,154.87	SCH ADMIN-SAL	10/31/2022	H
	23-2223		11-000-240-104-HS-0212 -	2813/PAYROLL ACCOUNT	79	8,304.95	SCH ADMIN-SAL OTH PROF	10/31/2022	H
	23-2223		11-000-240-105-BC-0215A -	2813/PAYROLL ACCOUNT	79	5,304.25	SCH ADMIN-SAL CLERICAL	10/31/2022	H
	23-2223		11-000-240-105-HS-0215A -	2813/PAYROLL ACCOUNT	79	5,818.33	SCH ADMIN-SAL CLERICAL	10/31/2022	H
	23-2223		11-000-240-105-LR-0215A -	2813/PAYROLL ACCOUNT	79	2,940.41	SCH ADMIN-SAL CLERICAL	10/31/2022	H
	23-2223		11-000-240-105-WW-0215A -	2813/PAYROLL ACCOUNT	79	5,630.04	SCH ADMIN-SAL CLERICAL	10/31/2022	H
	23-2223		11-000-240-199-DW-0216F -	2813/PAYROLL ACCOUNT	79	11,077.77	SCH ADMIN-UNUSED VAC	10/31/2022	H
	23-2223		11-000-251-100-AD-0110A -	2813/PAYROLL ACCOUNT	79	5,171.25	CENTRAL SERV-SAL	10/31/2022	H
	23-2223		11-000-251-100-AD-0110B -	2813/PAYROLL ACCOUNT	79	8,111.49	CENTRAL SERV-SAL	10/31/2022	H
	23-2223		11-000-251-100-LR-0110A -	2813/PAYROLL ACCOUNT	79	3,920.25	CENTRAL SERV-SAL	10/31/2022	H
	23-2223		11-000-252-100-DW- - -	2813/PAYROLL ACCOUNT	79	6,008.33	IT-SAL	10/31/2022	H
	23-2223		11-000-261-100-DW-0610B -	2813/PAYROLL ACCOUNT	79	1,992.20	REQ MAINT-SAL	10/31/2022	H
	23-2223		11-000-261-100-DW-0710A -	2813/PAYROLL ACCOUNT	79	7,746.02	REQ MAINT-SAL	10/31/2022	H
	23-2223		11-000-261-100-LR-0710 -	2813/PAYROLL ACCOUNT	79	1,197.92	REQ MAINT-SAL	10/31/2022	H
	23-2223		11-000-262-100-AD-0610A-8 -	2813/PAYROLL ACCOUNT	79	4,997.75	CUSTODIAL-SAL	10/31/2022	H
	23-2223		11-000-262-100-BC-0216B -	2813/PAYROLL ACCOUNT	79	532.26	CUSTODIAL-SAL	10/31/2022	H
	23-2223		11-000-262-100-BC-0610A-8 -	2813/PAYROLL ACCOUNT	79	6,775.19	CUSTODIAL-SAL	10/31/2022	H
	23-2223		11-000-262-100-BC-0610A-9 -	2813/PAYROLL ACCOUNT	79	109.98	CUSTODIAL-SAL	10/31/2022	H
	23-2223		11-000-262-100-HS-0610A-8 -	2813/PAYROLL ACCOUNT	79	16,113.38	CUSTODIAL-SAL	10/31/2022	H
	23-2223		11-000-262-100-HS-0610A-9 -	2813/PAYROLL ACCOUNT	79	46.07	CUSTODIAL-SAL	10/31/2022	H
	23-2223		11-000-262-100-LR-0610A -	2813/PAYROLL ACCOUNT	79	2,238.95	CUSTODIAL-SAL	10/31/2022	H
	23-2223		11-000-262-100-WW-0216B -	2813/PAYROLL ACCOUNT	79	1,239.26	CUSTODIAL-SAL	10/31/2022	H
	23-2223		11-000-262-100-WW-0610A-8 -	2813/PAYROLL ACCOUNT	79	11,521.85	CUSTODIAL-SAL	10/31/2022	H
	23-2223		11-000-263-100-DW- - -	2813/PAYROLL ACCOUNT	79	4,073.12	GROUNDS-SAL	10/31/2022	H
	23-2223		11-110-100-101-WW-0213D -	2813/PAYROLL ACCOUNT	79	14,648.95	KINDERG-SAL	10/31/2022	H
	23-2223		11-120-100-101-WW-0213A -	2813/PAYROLL ACCOUNT	79	122,191.63	GR1-5-SAL	10/31/2022	H
	23-2223		11-120-100-101-WW-0213B -	2813/PAYROLL ACCOUNT	79	4,275.00	GR1-5-SAL	10/31/2022	H
	23-2223		11-120-100-101-WW-0213B-LT-	2813/PAYROLL ACCOUNT	79	4,834.01	GR1-5-SAL	10/31/2022	H
	23-2223		11-130-100-101-BC-0213A -	2813/PAYROLL ACCOUNT	79	94,277.24	GR6-8-SAL	10/31/2022	H
	23-2223		11-130-100-101-BC-0213B -	2813/PAYROLL ACCOUNT	79	2,175.00	GR6-8-SAL	10/31/2022	H
	23-2223		11-130-100-101-BC-0213B-LT-	2813/PAYROLL ACCOUNT	79	5,509.01	GR6-8-SAL	10/31/2022	H
	23-2223		11-130-100-101-BC-0213C -	2813/PAYROLL ACCOUNT	79	350.00	GR6-8-SAL	10/31/2022	H
	23-2223		11-140-100-101-HS-0213A -	2813/PAYROLL ACCOUNT	79	222,570.73	GR9-12-SAL	10/31/2022	H
	23-2223		11-140-100-101-HS-0213B -	2813/PAYROLL ACCOUNT	79	4,500.00	GR9-12-SAL	10/31/2022	H
	23-2223		11-140-100-101-HS-0213C -	2813/PAYROLL ACCOUNT	79	2,725.00	GR9-12-SAL	10/31/2022	H
	23-2223		11-190-100-106-TD-0216A -	2813/PAYROLL ACCOUNT	79	8,939.07	REG PROG UND-SAL OTH INS	10/31/2022	H
	23-2223		11-207-100-101-LR-0213A -	2813/PAYROLL ACCOUNT	79	125,406.63	AUD IMP-SAL	10/31/2022	H

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Check # PO #	Invoice Number	Account Number	Vendor No./ Name	Batch	Check Amount	Check Description	Check Date	Check Type
POSTED CHECKS								
705977 23-2223		11-207-100-101-LR-0213B- -	2813/PAYROLL ACCOUNT	79	1,180.88	AUD IMP-SAL	10/31/2022	H
23-2223		11-207-100-101-LR-0213B-LT-	2813/PAYROLL ACCOUNT	79	6,618.50	AUD IMP-SAL	10/31/2022	H
23-2223		11-207-100-101-LR-0213C- -	2813/PAYROLL ACCOUNT	79	18,900.70	AUD IMP-SAL	10/31/2022	H
23-2223		11-207-100-101-LR-0213E- -	2813/PAYROLL ACCOUNT	79	737.28	AUD IMP-SAL	10/31/2022	H
23-2223		11-207-100-101-LR-0214 - -	2813/PAYROLL ACCOUNT	79	8,936.95	AUD IMP-SAL	10/31/2022	H
23-2223		11-207-100-106-LR-0216A- -	2813/PAYROLL ACCOUNT	79	26,663.09	AUD IMP-SAL OTH INSTR	10/31/2022	H
23-2223		11-207-100-106-LR-0216B- -	2813/PAYROLL ACCOUNT	79	75.00	AUD IMP-SAL OTH INSTR	10/31/2022	H
23-2223		11-209-100-101-CS- - -	2813/PAYROLL ACCOUNT	79	5,520.85	EMOTIONAL-SAL	10/31/2022	H
23-2223		11-213-100-101-CS-1101A-64-	2813/PAYROLL ACCOUNT	79	84,110.75	RESOURCE RM-SAL	10/31/2022	H
23-2223		11-219-100-101-LI-0213 - -	2813/PAYROLL ACCOUNT	79	20,715.90	SP ED HOME INSTR-SAL	10/31/2022	H
23-2223		11-401-100-100-BC-1010A-2 -	2813/PAYROLL ACCOUNT	79	1,530.00	EXTRA-CURR-SAL	10/31/2022	H
23-2223		11-402-100-100-HS-1010A-1 -	2813/PAYROLL ACCOUNT	79	1,946.50	ATHLETICS-SAL	10/31/2022	H
23-2223		11-402-100-100-HS-1010A-20-	2813/PAYROLL ACCOUNT	79	2,877.91	ATHLETICS-SAL	10/31/2022	H
23-2223		11-402-100-100-HS-1010A-46-	2813/PAYROLL ACCOUNT	79	4,541.00	ATHLETICS-SAL	10/31/2022	H
23-2223		13-424-100-101-WW- - -	2813/PAYROLL ACCOUNT	79	28,007.62	BEFORE/AFTER PROG SALARY	10/31/2022	H
23-2223		20-075-100-101-DW- - -	2813/PAYROLL ACCOUNT	79	4,846.20	LORE GIFT-ENTREPRE SAL	10/31/2022	H
Total For Check Number 705977					\$1,175,869.69			
Total Posted Checks					\$2,328,654.69			

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for Batch 79 and Posted Checks : Current Cycle : October

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Fund Summary	Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
	10	11			\$2,284,236.61		\$2,284,236.61
	10	13			\$33,853.38		\$33,853.38
	Fund 10	TOTAL			\$2,318,089.99		\$2,318,089.99
	20	20			\$10,564.70		\$10,564.70
	GRAND	TOTAL	\$0.00	\$0.00	\$2,328,654.69	\$0.00	\$2,328,654.69

* Total Prior Cycle Checks Voided in selected cycle(s):	\$0.00
Total Checks from selected cycle(s) voided in the selected cycle(s):	\$0.00

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Mountain Lakes Board of Education

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for Batches 60,61,62,63 and UnPosted Checks : Check Date is from 11/01/2022 to 11/30/2022

Check # PO #	Invoice Number	Account Number	Vendor No./ Name	Batch	Check Amount	Check Description	Check Date	Check Type
UNPOSTED CHECKS								
97102 23-0826		11-000-223-890-BC-0130B- -	7318/AATF	60	62.00	Annual Membership MA	11/21/2022	C
		Total For Check Number 97102			\$62.00			
97103 23-0832		11-190-100-500-BC- - -	1017/ABC-CLIO, LLC *	60	1,432.00	Inv. C65648	11/21/2022	C
		Total For Check Number 97103			\$1,432.00			
97104 23-0513		30-002-401-450-HS-0001 - -	5299/ABS ENVIRONMENTAL SVCS, LLC *	60	3,200.00	Inv. 7918	11/21/2022	C
23-0514		30-002-401-450-WW- - -	5299/ABS ENVIRONMENTAL SVCS, LLC *	60	3,200.00	Inv. 7919	11/21/2022	C
		Total For Check Number 97104			\$6,400.00			
97105 23-0498		11-000-261-420-DW-0750 - -	4813/AC DAUGHTRY, INC. *	60	539.70	Invs 462405, 464568	11/21/2022	C
		Total For Check Number 97105			\$539.70			
97106 23-0743		11-190-100-610-HS-0240A-F -	8624/ACME *	60	30.54	Acct. 187342 10/10/22	11/21/2022	C
		Total For Check Number 97106			\$30.54			
97107 23-0750		11-000-261-420-DW-0750 - -	1068/ADAMS FIRE PROTECTION INC. *	60	42.65	INV-0037966	11/21/2022	C
		Total For Check Number 97107			\$42.65			
97108 23-0836		11-190-100-610-TD-0730E- -	5447/APPLE INC. *	60	378.00	Inv. AK20774484	11/21/2022	C
		Total For Check Number 97108			\$378.00			
97109 23-0811		11-000-240-610-HS-0250A- -	7882/ATLANTIC COMMUNICATIONS *	60	1,353.00	Inv. 20785	11/21/2022	C
		Total For Check Number 97109			\$1,353.00			
97110 23-0776		11-190-100-610-TD-0730A- -	6282/B&H PHOTO *	60	481.95	Inv. 207152523	11/21/2022	C
23-0490		11-190-100-610-TD-0730E- -	6282/B&H PHOTO *	60	629.00	Inv. 207560989	11/21/2022	C
23-0503		11-190-100-610-TD-0730E- -	6282/B&H PHOTO *	60	408.70	Inv. 207575317	11/21/2022	C
23-0807		11-190-100-610-TD-0730E- -	6282/B&H PHOTO *	60	1,450.92	Invs 207534183, 207551284	11/21/2022	C
		Total For Check Number 97110			\$2,970.57			
97111 23-0320		11-402-100-610-HS-1020A-54-	1342/BSN SPORTS, LLC *	60	66.56	Inv. 918255717	11/21/2022	C
23-0328		11-402-100-610-HS-1020A-54-	1342/BSN SPORTS, LLC *	60	474.77	Inv. 918867103	11/21/2022	C
		Total For Check Number 97111			\$541.33			
97112 23-0687		11-000-262-610-DW-0620C- -	1252/CAPITAL SUPPLY *	60	4,001.75	Inv. 794125	11/21/2022	C
23-0808		11-000-262-610-DW-0620C- -	1252/CAPITAL SUPPLY *	60	6,290.50	Inv. 794753	11/21/2022	C
23-0777		12-000-262-732-DW- - -	1252/CAPITAL SUPPLY *	60	10,513.25	Inv. 794489	11/21/2022	C
		Total For Check Number 97112			\$20,805.50			
97113 23-0691		11-000-240-890-HS-0250D-BE-	4260/COLLEGE BOARD	60	800.00	Inv. EA00165219	11/21/2022	C
		Total For Check Number 97113			\$800.00			
97114 23-0809		11-000-261-420-DW-0750 - -	5011/COMBUSTION SERVICE CORP.	60	779.00	Inv. 8988	11/21/2022	C

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for Batches 60,61,62,63 and UnPosted Checks : Check Date is from 11/01/2022 to 11/30/2022

Check # PO #	Invoice Number	Account Number	Vendor No./ Name	Batch	Check Amount	Check Description	Check Date	Check Type
UNPOSTED CHECKS								
97114			*					
97114 23-0845		11-000-261-420-DW-0750 - -	5011/COMBUSTION SERVICE CORP.	60	1,125.00	Inv. 9004	11/21/2022	C
			*					
		Total For Check Number 97114			\$1,904.00			
97115 23-0786		11-401-100-890-HS-1020A-05-	9103/CTR FOR EXCELLENCE IN EDUCATION	60	95.00	Inv. 2023-USABO	11/21/2022	C
		Total For Check Number 97115			\$95.00			
97116 23-0752		11-000-261-420-DW-0750 - -	1612/CY DRAKE LOCKSMITHS, INC.	60	1,081.25	255934,355935,255944,256422	11/21/2022	C
		Total For Check Number 97116			\$1,081.25			
97117 23-0002		11-000-291-270-DW-0820C- -	4676/DELTA DENTAL OF N J *	60	15,492.70	Dental Premium Invs - Oct.'22	11/21/2022	C
		Total For Check Number 97117			\$15,492.70			
97118 22-1449		11-000-266-300-DW- - -	9269/EASTERN DATACOMM	60	35,256.68	Inv. 173518	11/21/2022	C
		Total For Check Number 97118			\$35,256.68			
97119 22-1424		30-002-401-450-HS-0001 - -	8598/FKA ARCHITECTS	60	2,642.50	Inv. 6 Project 2226.00	11/21/2022	C
		Total For Check Number 97119			\$2,642.50			
97120 Non A/P Chk		DB10-499- , CR10-101-	9286/FLEMINGTON-RARITAN SCHOOL DISTRICT	60	1,169.15	LI Ovrpmt 21-22 SY	11/21/2022	C
		Total For Check Number 97120			\$1,169.15			
97121 23-0665		11-190-100-640-BC-0220A-G -	7491/FOLLETT SCHOOL SOLUTIONS, INC. *	60	716.40	Inv. 549779F	11/21/2022	C
		Total For Check Number 97121			\$716.40			
97122 23-0816		60-910-310-500-DW- - -	8134/GLANDER ELECTRIC CO. INC. *	60	1,336.24	Inv. 13144	11/21/2022	C
		Total For Check Number 97122			\$1,336.24			
97123 23-0597		30-002-401-450-WW- - -	5176/HANNON FLOOR COVERING CORP *	60	23,625.00	Inv. 10470	11/21/2022	C
		Total For Check Number 97123			\$23,625.00			
97124 23-0300		11-000-262-610-DW-0620C- -	2059/HOME DEPOT USA, INC	60	269.50	6035 3225 3191 4384 Sep/Oct	11/21/2022	C
		Total For Check Number 97124			\$269.50			
97125 Non A/P Chk		DB10-499- , CR10-101-	8290/JERSEY CITY BOARD OF EDUCATION	60	14,040.00	LD ESY Dup Pmt 2020	11/21/2022	C
		Total For Check Number 97125			\$14,040.00			
97126 23-0392		11-402-100-610-HS-1020A-54-	8965/KENNEDY INDUSTRIES FULFILLMENT, LLC *	60	171.64	Inv. 332560	11/21/2022	C
		Total For Check Number 97126			\$171.64			
97127 23-0672		11-402-100-500-HS- - -	2270/LAKELAND HILLS YMCA *	60	7,668.00	2022-2023 Inv.	11/21/2022	C

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Check # PO #	Invoice Number	Account Number	Vendor No./ Name	Batch	Check Amount	Check Description	Check Date	Check Type
UNPOSTED CHECKS								
Total For Check Number 97127					\$7,668.00			
97128 23-0689		11-190-100-610-WW-0240A-B -	8534/LEARNING A-Z	60	2,632.50	Inv. 6016323	11/21/2022	C
Total For Check Number 97128					\$2,632.50			
97129 23-0719		11-000-213-330-LR-0430A- -	4428/MARY OSBORNE *	60	4,522.50	Oct.'22	11/21/2022	C
Total For Check Number 97129					\$4,522.50			
97130 23-0833		11-190-100-890-BC-0250A- -	5462/MATH OLYMPIADS	60	250.00	22-23 Enrollment	11/21/2022	C
Total For Check Number 97130					\$250.00			
97131 23-0574		11-190-100-610-HS-0240A-V -	2407/MC GRAW-HILL EDUCATION *	60	2,565.77	Inv. 124965330001	11/21/2022	C
Total For Check Number 97131					\$2,565.77			
97132 23-0446		20-043-100-610-WW- - -	8954/MICROSOFT CORPORATION *	60	2,143.16	Inv. Doc. 9272161248	11/21/2022	C
Total For Check Number 97132					\$2,143.16			
97133 23-0106		11-000-263-420-DW-0720A- -	9052/MOORE CONTROL EXTERMINATING CO *	60	238.99	Invs 78979-78982	11/21/2022	C
Total For Check Number 97133					\$238.99			
97134 23-0829		11-000-310-930-LR-0920 - -	7019/MOUNTAIN LAKES BD-CAFE ACCT	60	2,950.25	574-4401, 4402, 4398 & 4397	11/21/2022	C
23-0822		13-424-100-610-WW- - -	7019/MOUNTAIN LAKES BD-CAFE ACCT	60	756.25	Inv. 574-4400	11/21/2022	C
Total For Check Number 97134					\$3,706.50			
97135 23-0794		11-190-100-610-HS-0240A-G -	2563/MUSIC SHOP LLC *	60	215.82	Inv. 12748136	11/21/2022	C
Total For Check Number 97135					\$215.82			
97136 23-0782		11-000-221-500-CI- - -	9295/MY ROBIN INC *	60	17,480.00	Inv. 1042	11/21/2022	C
Total For Check Number 97136					\$17,480.00			
97137 23-0728		11-190-100-890-BC-0250A- -	4494/N.J. CONSORTIUM-GIFTED PROGRAM	60	225.00	22-23 Membership Fee	11/21/2022	C
23-0728		11-190-100-890-WW-0250B- -	4494/N.J. CONSORTIUM-GIFTED PROGRAM	60	225.00	22-23 Membership Fee	11/21/2022	C
Total For Check Number 97137					\$450.00			
97138 23-0787		11-401-100-890-HS-1020A-05-	8861/NJ SCIENCE OLYMPIAD INC *	60	250.00	Inv. 2023-001	11/21/2022	C
Total For Check Number 97138					\$250.00			
97139 23-0701		11-000-219-610-CS-1101A- -	4477/PAR, INC. *	60	621.00	IN-00140269	11/21/2022	C
Total For Check Number 97139					\$621.00			
97140 23-0774		11-000-240-580-BC-0130 - -	2798/PRINCIPALS/SUPERVISORS/DI RECTORS	60	96.00	Erik Carlson	11/21/2022	C

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Check # PO #	Invoice Number	Account Number	Vendor No./ Name	Batch	Check Amount	Check Description	Check Date	Check Type
UNPOSTED CHECKS								
Total For Check Number 97140					\$96.00			
97141 23-0128		11-000-240-500-BC- - -	2881/READY REFRESH BY NESTLE	60	48.42	AC 0015576978 10/13-11/12/22	11/21/2022	C
Total For Check Number 97141					\$48.42			
97142 23-0400		11-000-213-330-CS-0431A- -	8992/RICHARD KLEINMANN MD, LLC *	60	1,500.00	Chart MT000000 8/16/22	11/21/2022	C
Total For Check Number 97142					\$1,500.00			
97143 22-1470		30-002-401-450-WW- - -	8888/ROBERT GRIGGS PLUMBING & HEATING LLC *	60	90,800.00	Inv. 9818	11/21/2022	C
22-1471		30-002-401-450-WW- - -	8888/ROBERT GRIGGS PLUMBING & HEATING LLC *	60	82,700.00	Inv. 9819	11/21/2022	C
Total For Check Number 97143					\$173,500.00			
97144 23-0314		11-000-240-610-HS-0250A- -	4735/RYDIN DECAL	60	673.50	Inv. 398059	11/21/2022	C
Total For Check Number 97144					\$673.50			
97145 23-0423		11-190-100-610-BC-0240A- -	9170/SCHOOL SPECIALTY, LLC *	60	156.06	#208130424645	11/21/2022	C
23-0723		11-190-100-610-BC-0240A- -	9170/SCHOOL SPECIALTY, LLC *	60	156.06	#308104113982	11/21/2022	C
23-0338		11-207-100-610-LR-0240 - -	9170/SCHOOL SPECIALTY, LLC *	60	145.55	(3) Invoices	11/21/2022	C
23-0100		13-423-100-610-SA- - -	9170/SCHOOL SPECIALTY, LLC *	60	112.78	#208130140413, #208131344036	11/21/2022	C
Total For Check Number 97145					\$570.45			
97146 23-0771		11-190-100-610-WW-0240A-B -	3087/SECRETARIES	60	67.58	Suzanne Nyman	11/21/2022	C
Total For Check Number 97146					\$67.58			
97147 23-0742		11-190-100-610-HS-0240A-F -	9253/SHOP RITE	60	105.38	Customer ID 149902 Sep	11/21/2022	C
23-0742		11-190-100-610-HS-0240A-F -	9253/SHOP RITE	60	82.42	Customer ID 149902 Oct	11/21/2022	C
Total For Check Number 97147					\$187.80			
97148 23-0767		11-000-251-890-AD-0130L- -	9237/SHRM *	60	1,655.00	Inv. INSH541528	11/21/2022	C
Total For Check Number 97148					\$1,655.00			
97149 23-0669		11-000-263-610-DW- - -	6165/SITEONE LANDSCAPE SUPPLY, LLC *	60	1,977.61	Inv. 123820334-001	11/21/2022	C
Total For Check Number 97149					\$1,977.61			
97150 23-0706		11-000-219-610-CS-1101A- -	7945/STAPLES ADVANTAGE	60	88.54	Order #7600704101	11/21/2022	C
Total For Check Number 97150					\$88.54			
97151 23-0521		11-207-100-610-LR-0240 - -	3297/SUPER DUPER PUBLICATIONS, CORP *	60	181.00	Inv. 2761717	11/21/2022	C
Total For Check Number 97151					\$181.00			
97152 23-0700		11-190-100-610-BC-0240A- -	3320/TEACHER	60	34.01	Mary Wallace	11/21/2022	C
Total For Check Number 97152					\$34.01			
97153 23-0744		11-401-100-610-BC-1020A-A -	3320/TEACHER	60	75.87	Bethany DeWalt	11/21/2022	C

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Check # PO #	Invoice Number	Account Number	Vendor No./ Name	Batch	Check Amount	Check Description	Check Date	Check Type
UNPOSTED CHECKS								
		Total For Check Number 97153			\$75.87			
97154 23-0763		11-219-100-580-LI-0250 - -	3320/TEACHER	60	398.09	Catherine Crimmins	11/21/2022	C
		Total For Check Number 97154			\$398.09			
97155 23-0764		11-219-100-580-LI-0250 - -	3320/TEACHER	60	85.54	Jobi Schwartz	11/21/2022	C
		Total For Check Number 97155			\$85.54			
97156 23-0803		11-000-218-610-HS-0250A-G -	3320/TEACHER	60	80.78	Cara Pagan	11/21/2022	C
		Total For Check Number 97156			\$80.78			
97157 23-0830		11-219-100-580-LI-0250 - -	3320/TEACHER	60	159.33	Jennifer Becht	11/21/2022	C
		Total For Check Number 97157			\$159.33			
97158 23-0831		11-219-100-580-LI-0250 - -	3320/TEACHER	60	228.56	Amanda DeStefano	11/21/2022	C
		Total For Check Number 97158			\$228.56			
97159 23-0474		11-000-261-420-DW-0750 - -	9132/THE GILLESPIE GROUP *	60	3,132.12	Inv. 00000543	11/21/2022	C
23-0511		30-002-401-450-HS-0001 - -	9132/THE GILLESPIE GROUP *	60	2,415.44	Inv. 00000515	11/21/2022	C
		Total For Check Number 97159			\$5,547.56			
97160 23-0608		11-000-262-622-HS-0640B- -	8054/TIOGA SOLAR MORRIS COUNTY 1, LLC *	60	1,464.24	Oct.'22	11/21/2022	C
		Total For Check Number 97160			\$1,464.24			
97161 23-0618		11-000-261-420-DW-0750 - -	5481/TK ELEVATOR *	60	1,388.61	Inv 3006898165 11/1/22-1/31/23	11/21/2022	C
		Total For Check Number 97161			\$1,388.61			
97162 22-1193		30-002-401-450-HS-0001 - -	8011/ACKERSON DRAPERY & DECORATOR SVCS INC. *	62	5,540.00	Inv. 22-288	11/29/2022	C
		Total For Check Number 97162			\$5,540.00			
97163 23-0861		11-190-100-610-HS-0240A-F -	8624/ACME *	62	138.65	Receipts 10/21, 10/28, 11/2	11/29/2022	C
		Total For Check Number 97163			\$138.65			
97164 23-0842		11-401-100-890-HS-1020A-05-	1205/BOARD OFFICE	62	120.00	Diane Caso	11/29/2022	C
		Total For Check Number 97164			\$120.00			
97165 23-0270		11-190-100-500-TD-0720C- -	8745/CABLEVISION LIGHTPATH, INC. *	62	5,854.94	#100903833 Oct.'22	11/29/2022	C
23-0270		11-190-100-500-TD-0720C- -	8745/CABLEVISION LIGHTPATH, INC. *	62	5,854.94	#100924319 Nov.'22	11/29/2022	C
		Total For Check Number 97165			\$11,709.88			
97166 23-0769		11-000-230-590-DW-0820D- -	9242/ENROLLHAND INC *	62	1,100.00	#26420 11/29-12/29	11/29/2022	C
23-0769		11-000-230-590-DW-0820D- -	9242/ENROLLHAND INC *	62	1,100.00	#26420 12/29/22-1/29/23	11/29/2022	C
		Total For Check Number 97166			\$2,200.00			
97167 23-0841		11-401-100-890-HS-1020A-05-	7019/MOUNTAIN LAKES BD-CAFE	62	3,213.34	Inv. 574-4394	11/29/2022	C

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Check # PO #	Invoice Number	Account Number	Vendor No./ Name	Batch	Check Amount	Check Description	Check Date	Check Type
UNPOSTED CHECKS								
97167			ACCT					
Total For Check Number 97167					\$3,213.34			
97168 23-0583		11-000-262-621-BC-0640C- -	2592/N.J. NATURAL GAS CO.	62	5,388.67	10/7 - 11/7	11/29/2022	C
23-0583		11-000-262-621-HS-0630 - -	2592/N.J. NATURAL GAS CO.	62	9,196.83	10/7 - 11/8	11/29/2022	C
23-0583		11-000-262-621-LR-0640C- -	2592/N.J. NATURAL GAS CO.	62	2,290.44	10/7 - 11/7	11/29/2022	C
23-0583		11-000-262-621-WW-0640C- -	2592/N.J. NATURAL GAS CO.	62	5,196.04	10/7 - 11/8	11/29/2022	C
Total For Check Number 97168					\$22,071.98			
97169 23-0801		11-000-251-500-AD- - -	2881/READY REFRESH BY NESTLE	62	2.99	AC0015629652 10/13 - 11/12/22	11/29/2022	C
23-0390		11-190-100-500-HS- - -	2881/READY REFRESH BY NESTLE	62	72.92	AC0014813828 10/13- 11/12/22	11/29/2022	C
Total For Check Number 97169					\$75.91			
97170 Non A/P Chk		DB20-499- , CR20-101-	9111/SOUND START BABIES PROGRAM	61	38,573.48	EDI & Tuition Pmts-Oct.'22	11/29/2022	C
Total For Check Number 97170					\$38,573.48			
97171 23-0261		11-190-100-500-TD-0720C- -	9188/VERIZON	62	1,515.45	Z8492858 Oct.'22	11/29/2022	C
23-0261		11-190-100-500-TD-0720C- -	9188/VERIZON	62	1,471.82	Z8548434 Nov.'22	11/29/2022	C
Total For Check Number 97171					\$2,987.27			
97172 23-0296		11-000-261-610-DW-0730B- -	1123/ANCHOR ACE HARDWARE *	63	585.65	Nov.'22 Invoices	11/30/2022	C
Total For Check Number 97172					\$585.65			
97173 23-0779		11-000-230-339-AD-0120D- -	8751/BARBARA A. TESTIN, LLC *	63	1,225.00	Inv. dated 11/28/22	11/30/2022	C
Total For Check Number 97173					\$1,225.00			
97174 Non A/P Chk		DB10-499- , CR10-101-	6332/BOONTON TWP BOARD OF EDUC.	63	74,062.80	Ovrpmt FY22 Actual 230.8	11/30/2022	C
Total For Check Number 97174					\$74,062.80			
97175 23-0720		11-000-262-610-DW-0620C- -	1252/CAPITAL SUPPLY *	63	935.09	#794752, #795194	11/30/2022	C
Total For Check Number 97175					\$935.09			
97176 23-0749		11-000-261-420-DW-0750 - -	5011/COMBUSTION SERVICE CORP. *	63	1,675.00	Inv. 9030	11/30/2022	C
Total For Check Number 97176					\$1,675.00			
97177 23-0297		11-000-261-610-DW-0730B- -	4312/FERGUSON ENTERPRISES, INC. *	63	787.70	#8348140, #8483964	11/30/2022	C
Total For Check Number 97177					\$787.70			
97178 23-0916		11-000-230-890-AD-0130D- -	6341/FINGERPRINT REIMB	63	36.38	Tara Austin	11/30/2022	C
Total For Check Number 97178					\$36.38			
97179 23-0916		11-000-230-890-AD-0130D- -	6341/FINGERPRINT REIMB	63	36.38	Claudia Barbarisi	11/30/2022	C
Total For Check Number 97179					\$36.38			
97180 23-0916		11-000-230-890-AD-0130D- -	6341/FINGERPRINT REIMB	63	78.38	Christina T Bariletto	11/30/2022	C

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Check # PO #	Invoice Number	Account Number	Vendor No./ Name	Batch	Check Amount	Check Description	Check Date	Check Type
UNPOSTED CHECKS								
		Total For Check Number 97180			\$78.38			
97181 23-0916		11-000-230-890-AD-0130D- -	6341/FINGERPRINT REIMB	63	36.38	Leah Buck	11/30/2022	C
		Total For Check Number 97181			\$36.38			
97182 23-0916		11-000-230-890-AD-0130D- -	6341/FINGERPRINT REIMB	63	29.75	Christine Cabana	11/30/2022	C
		Total For Check Number 97182			\$29.75			
97183 23-0916		11-000-230-890-AD-0130D- -	6341/FINGERPRINT REIMB	63	25.38	Jerry Cantrella	11/30/2022	C
		Total For Check Number 97183			\$25.38			
97184 23-0916		11-000-230-890-AD-0130D- -	6341/FINGERPRINT REIMB	63	78.38	Kim Cera	11/30/2022	C
		Total For Check Number 97184			\$78.38			
97185 23-0916		11-000-230-890-AD-0130D- -	6341/FINGERPRINT REIMB	63	78.38	Megan Chesin	11/30/2022	C
		Total For Check Number 97185			\$78.38			
97186 23-0916		11-000-230-890-AD-0130D- -	6341/FINGERPRINT REIMB	63	29.75	Katelyn DeSantis	11/30/2022	C
		Total For Check Number 97186			\$29.75			
97187 23-0916		11-000-230-890-AD-0130D- -	6341/FINGERPRINT REIMB	63	36.38	Pearl Ferdico	11/30/2022	C
		Total For Check Number 97187			\$36.38			
97188 23-0916		11-000-230-890-AD-0130D- -	6341/FINGERPRINT REIMB	63	78.38	Mia Gannitello	11/30/2022	C
		Total For Check Number 97188			\$78.38			
97189 23-0916		11-000-230-890-AD-0130D- -	6341/FINGERPRINT REIMB	63	25.38	Judith Heimbach	11/30/2022	C
		Total For Check Number 97189			\$25.38			
97190 23-0916		11-000-230-890-AD-0130D- -	6341/FINGERPRINT REIMB	63	78.38	Helen Ivanov	11/30/2022	C
		Total For Check Number 97190			\$78.38			
97191 23-0916		11-000-230-890-AD-0130D- -	6341/FINGERPRINT REIMB	63	78.38	Emily Kahn	11/30/2022	C
		Total For Check Number 97191			\$78.38			
97192 23-0916		11-000-230-890-AD-0130D- -	6341/FINGERPRINT REIMB	63	78.38	Trina Kinney	11/30/2022	C
		Total For Check Number 97192			\$78.38			
97193 23-0916		11-000-230-890-AD-0130D- -	6341/FINGERPRINT REIMB	63	67.38	Clive Knowles	11/30/2022	C
		Total For Check Number 97193			\$67.38			
97194 23-0916		11-000-230-890-AD-0130D- -	6341/FINGERPRINT REIMB	63	67.38	Judit Kristiansen	11/30/2022	C
		Total For Check Number 97194			\$67.38			
97195 23-0916		11-000-230-890-AD-0130D- -	6341/FINGERPRINT REIMB	63	36.38	Diane Letner Pigden	11/30/2022	C
		Total For Check Number 97195			\$36.38			
97196 23-0916		11-000-230-890-AD-0130D- -	6341/FINGERPRINT REIMB	63	67.38	Zhuyun Li	11/30/2022	C
		Total For Check Number 97196			\$67.38			
97197 23-0916		11-000-230-890-AD-0130D- -	6341/FINGERPRINT REIMB	63	67.38	Laura Menard	11/30/2022	C
		Total For Check Number 97197			\$67.38			

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Check # PO #	Invoice Number	Account Number	Vendor No./ Name	Batch	Check Amount	Check Description	Check Date	Check Type
UNPOSTED CHECKS								
97198 23-0916		11-000-230-890-AD-0130D- -	6341/FINGERPRINT REIMB	63	67.38	Kang Chan	11/30/2022	C
		Total For Check Number 97198			\$67.38			
97199 23-0916		11-000-230-890-AD-0130D- -	6341/FINGERPRINT REIMB	63	25.38	Sudha Ramaswamy	11/30/2022	C
		Total For Check Number 97199			\$25.38			
97200 23-0916		11-000-230-890-AD-0130D- -	6341/FINGERPRINT REIMB	63	67.38	Craig Rebuli	11/30/2022	C
		Total For Check Number 97200			\$67.38			
97201 23-0916		11-000-230-890-AD-0130D- -	6341/FINGERPRINT REIMB	63	25.38	Kimberly Sauer	11/30/2022	C
		Total For Check Number 97201			\$25.38			
97202 23-0916		11-000-230-890-AD-0130D- -	6341/FINGERPRINT REIMB	63	67.38	Jennifer Scerbo	11/30/2022	C
		Total For Check Number 97202			\$67.38			
97203 23-0916		11-000-230-890-AD-0130D- -	6341/FINGERPRINT REIMB	63	67.38	Dina Scerbo	11/30/2022	C
		Total For Check Number 97203			\$67.38			
97204 23-0916		11-000-230-890-AD-0130D- -	6341/FINGERPRINT REIMB	63	36.38	Shuangping Shi	11/30/2022	C
		Total For Check Number 97204			\$36.38			
97205 23-0916		11-000-230-890-AD-0130D- -	6341/FINGERPRINT REIMB	63	25.38	Jeanne Squeglia	11/30/2022	C
		Total For Check Number 97205			\$25.38			
97206 23-0916		11-000-230-890-AD-0130D- -	6341/FINGERPRINT REIMB	63	25.38	Jay Thomas	11/30/2022	C
		Total For Check Number 97206			\$25.38			
97207 23-0916		11-000-230-890-AD-0130D- -	6341/FINGERPRINT REIMB	63	78.38	Emily Trowbridge	11/30/2022	C
		Total For Check Number 97207			\$78.38			
97208 23-0916		11-000-230-890-AD-0130D- -	6341/FINGERPRINT REIMB	63	67.38	Shama Wendel	11/30/2022	C
		Total For Check Number 97208			\$67.38			
97209 23-0916		11-000-230-890-AD-0130D- -	6341/FINGERPRINT REIMB	63	25.38	Anthony Williamson	11/30/2022	C
		Total For Check Number 97209			\$25.38			
97210 23-0916		11-000-230-890-AD-0130D- -	6341/FINGERPRINT REIMB	63	78.38	Eileen Wolter	11/30/2022	C
		Total For Check Number 97210			\$78.38			
97211 23-0916		11-000-230-890-AD-0130D- -	6341/FINGERPRINT REIMB	63	67.38	Jie Yuan	11/30/2022	C
		Total For Check Number 97211			\$67.38			
97212 23-0788		11-000-230-331-AD-0120B- -	8927/FOGARTY & HARA, ESQS. *	63	2,777.20	Inv. 18251 Aug.'22	11/30/2022	C
23-0788		11-000-230-331-AD-0120B- -	8927/FOGARTY & HARA, ESQS. *	63	4,205.48	Inv. 18344 Sept.'22	11/30/2022	C
23-0788		11-000-230-331-LR-0120B- -	8927/FOGARTY & HARA, ESQS. *	63	694.30	Inv. 18251	11/30/2022	C
23-0788		11-000-230-331-LR-0120B- -	8927/FOGARTY & HARA, ESQS. *	63	1,051.37	Inv. 18344	11/30/2022	C
		Total For Check Number 97212			\$8,728.35			
97213 23-0933		11-000-262-444-DW-0650A- -	8586/GOVERNMENT LEASING & FINANCE, INC	63	80,166.86	Inv. 484233713	11/30/2022	C

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Check # PO #	Invoice Number	Account Number	Vendor No./ Name	Ba-tch	Check Check Amount Description	Check Date	Check Type
UNPOSTED CHECKS							
Total For Check Number 97213					\$80,166.86		
97214 23-0909		11-000-263-890-DW-0660A- -	6099/N.J. TURFGRASS ASSN. *	63	725.0022 Green Expo Reg-RD, GS	11/30/2022	C
Total For Check Number 97214					\$725.00		
97215 23-0800		11-000-270-511-DW-0520A- -	8993/O'DOWD TRANSPORTATION	63	9,081.00Sept.'22	11/30/2022	C
23-0800		11-000-270-511-DW-0520A- -	8993/O'DOWD TRANSPORTATION	63	9,080.00Oct.'22	11/30/2022	C
23-0800		11-000-270-511-DW-0520A- -	8993/O'DOWD TRANSPORTATION	63	9,080.00Nov.'22	11/30/2022	C
Total For Check Number 97215					\$27,241.00		
97216 23-0525		11-190-100-610-WW-0240A-B -	8325/PEARSON ASSESSMENT	63	1,026.00Inv. 19854612	11/30/2022	C
23-0682		11-190-100-610-WW-0240A-B -	8325/PEARSON ASSESSMENT	63	127.00Inv. 19831819	11/30/2022	C
23-0367		11-207-100-610-LR-0240 - -	8325/PEARSON ASSESSMENT	63	731.75Inv. 18525509	11/30/2022	C
Total For Check Number 97216					\$1,884.75		
97217 23-0876		11-000-240-500-HS- - -	4835/PITNEY BOWES INC/TERM RENTAL	63	526.41Inv. 3316093248	11/30/2022	C
23-0876		11-000-240-500-HS- - -	4835/PITNEY BOWES INC/TERM RENTAL	63	526.41Inv. 3316535385	11/30/2022	C
23-0875		11-000-251-500-AD- - -	4835/PITNEY BOWES INC/TERM RENTAL	63	526.41Inv. 3316188679	11/30/2022	C
23-0875		11-000-251-500-AD- - -	4835/PITNEY BOWES INC/TERM RENTAL	63	526.41Inv. 3316626544	11/30/2022	C
Total For Check Number 97217					\$2,105.64		
97218 20-0339		11-000-100-566-CS-0870F- -	5638/POMPTON LAKES BD OF ED	63	8,794.90May'21	11/30/2022	C
20-0339		11-000-100-566-CS-0870F- -	5638/POMPTON LAKES BD OF ED	63	8,794.90Jun'21	11/30/2022	C
Total For Check Number 97218					\$17,589.80		
97219 23-0823		60-910-310-870-DW-000 - -	6640/POMPTONIAN FOOD SERVICE *	63	15,764.76574 100722`	11/30/2022	C
23-0823		60-910-310-870-DW-000 - -	6640/POMPTONIAN FOOD SERVICE *	63	25,245.86574 101422	11/30/2022	C
23-0823		60-910-310-870-DW-000 - -	6640/POMPTONIAN FOOD SERVICE *	63	11,888.00574 102122	11/30/2022	C
23-0823		60-910-310-870-DW-000 - -	6640/POMPTONIAN FOOD SERVICE *	63	49,014.70574 102822	11/30/2022	C
23-0823		60-910-310-870-DW-000 - -	6640/POMPTONIAN FOOD SERVICE *	63	17,180.45574 110422	11/30/2022	C
23-0823		60-910-310-870-DW-000 - -	6640/POMPTONIAN FOOD SERVICE *	63	5,925.06574 111122	11/30/2022	C
23-0823		60-910-310-870-DW-000 - -	6640/POMPTONIAN FOOD SERVICE *	63	28,198.27574 111822	11/30/2022	C

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Check # PO #	Invoice Number	Account Number	Vendor No./ Name	Batch	Check Amount	Check Description	Check Date	Check Type
UNPOSTED CHECKS								
97219			*					
		Total For Check Number 97219			\$153,217.10			
97220 23-0897		11-000-240-610-HS-0250A- -	2875/PURCHASE POWER/PITNEY BOWES	63	464.68	AC 8000-9090-1118-3899	11/30/2022	C
	23-0897	11-190-100-610-HS-0240A-U -	2875/PURCHASE POWER/PITNEY BOWES	63	18.43	AC 8000-9090-1118-3899	11/30/2022	C
		Total For Check Number 97220			\$483.11			
97221 23-0304		11-402-100-610-HS-1020A-54-	8866/SCHOOL PRIDE LTD *	63	142.50	Inv. 86582	11/30/2022	C
		Total For Check Number 97221			\$142.50			
97222 23-0655		11-190-100-610-HS-0240A-G -	5876/SWEETWATER MUSIC TECH.	63	657.03	Inv. 33615763	11/30/2022	C
			*					
		Total For Check Number 97222			\$657.03			
97223 23-0912		11-190-100-610-TD-0730B- -	7754/UNITED BUSINESS SYSTEMS	63	75.00	Inv. 515732	11/30/2022	C
			*					
	23-0911	11-190-100-610-TD-0730E- -	7754/UNITED BUSINESS SYSTEMS	63	2,500.00	Inv. 509088	11/30/2022	C
			*					
		Total For Check Number 97223			\$2,575.00			
97224 23-0963		11-000-230-530-AD-0130U- -	9144/VERIZON	63	695.82	AC#356-779-984-0001-81 Jul'22	11/30/2022	C
	23-0963	11-000-230-530-AD-0130U- -	9144/VERIZON	63	695.82	AC#356-779-984-0001-81 Aug'22	11/30/2022	C
	23-0963	11-000-230-530-AD-0130U- -	9144/VERIZON	63	275.07	AC#356-779-984-0001-81 Sep'22	11/30/2022	C
	23-0963	11-000-230-530-AD-0130U- -	9144/VERIZON	63	476.66	AC#356-779-984-0001-81 Oct'22	11/30/2022	C
	23-0963	11-000-230-530-AD-0130U- -	9144/VERIZON	63	480.63	AC#356-779-984-0001-81 Nov'22	11/30/2022	C
		Total For Check Number 97224			\$2,624.00			
		Total Unposted Checks			\$831,784.63			

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10/31/2022

Mountain Lakes Board of Education

Check Register By Check Number

1

for Batches 60,61,62,63 and UnPosted Checks : Check Date is from 11/01/2022 to 11/30/2022

Fund Summary	Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
	10	10		\$89,271.95			\$89,271.95
	10	11	\$321,737.48				\$321,737.48
	10	12	\$10,513.25				\$10,513.25
	10	13	\$869.03				\$869.03
	Fund 10	TOTAL	\$333,119.76	\$89,271.95			\$422,391.71
	20	20	\$2,143.16	\$38,573.48			\$40,716.64
	30	30	\$214,122.94				\$214,122.94
	60	60	\$154,553.34				\$154,553.34
	GRAND	TOTAL	\$703,939.20	\$127,845.43	\$0.00	\$0.00	\$831,784.63

* Total Prior Cycle Checks Voided in selected cycle(s):	\$0.00
Total Checks from selected cycle(s) voided in the selected cycle(s):	\$0.00

Mountain Lakes Board of Education

Monthly Transfer Report

2

va_s1701
10/31/2022

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
INSTRUCTION									
Regular Programs	11-1XX-100-XXX	11,400,319.00	85,077.90	11,485,396.90	1,148,539.69	(39,218.75)	-0.34	1,109,320.94	1,231,481.41
	12-1XX-100-XXX								
	13-1XX-100-XXX								
	15-1XX-100-XXX								
Special Education, Basic Skills/Remedial and Bilingual Instruction and Speech/OT/PT and Ex	1X-2XX-100-XXX	6,368,829.00	60,703.94	6,429,532.94	642,953.29	86,907.70	1.35	729,860.99	216,718.40
	1X-000-216-XXX								
	1X-000-217-XXX								
Vocational Programs-Local	1X-3XX-100-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructiona	11-4XX-100-XXX	1,155,171.00	21,809.57	1,176,980.57	117,698.06	38,717.00	3.29	156,415.06	157,948.55
	11-4XX-200-XXX								
	12-4XX-100-XXX								
	15-4XX-100-XXX								
	15-4XX-200-XXX								
Community Services Programs/Operations	1X-800-330-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL INSTRUCTIONAL EXPENSE		18,924,319.00	167,591.41	19,091,910.41					1,606,148.36
UNDISTRIBUTED EXPENDITURES									
Tuition	11-000-100-XXX	1,035,693.00	65,599.43	1,101,292.43	110,129.24	(31,363.00)	-2.85	78,766.24	523,325.94
Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/	1X-000-211-XXX	3,063,279.00	24,631.81	3,087,910.81	308,791.08	21,246.30	0.69	330,037.38	297,204.12
	1X-000-213-XXX								
	1X-000-218-XXX								
	1X-000-219-XXX								
	1X-000-222-XXX								
Improvement of Instruction Services and Instructional Staff Training Services	1X-000-221-XXX	814,079.00	1,949.00	816,028.00	81,602.80	(102,062.00)	-12.51	0.00	155,709.31
	1X-000-223-XXX								
General Administration	1X-000-230-XXX	708,786.00	5,326.63	714,112.63	71,411.26	74,154.00	10.38	145,565.26	22,829.54
School Administration	1X-000-240-XXX	1,421,637.00	1,363.53	1,423,000.53	142,300.05	8,678.00	0.61	150,978.05	53,744.12
Central Services & Administrative Information Technology	1X-000-25X-XXX	622,267.00	9,647.91	631,914.91	63,191.49	(20,393.00)	-3.23	42,798.49	22,826.58
Operation and Maintenance of Plant Services	1X-000-26X-XXX	2,593,606.00	234,236.79	2,827,842.79	282,784.28	140,761.00	4.98	423,545.28	283,539.41
Student Transportation Services	1X-000-270-XXX	584,734.00	6,426.67	591,160.67	59,116.07	0.00	0.00	59,116.07	47,655.02
Personal Services-Employee Benefits	1X-XXX-XXX-2XX	6,197,663.00	1,937.98	6,199,600.98	619,960.10	(185,212.00)	-2.99	434,748.10	537,136.08

Mountain Lakes Board of Education

Monthly Transfer Report



va_s1701
10/31/2022

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
Food Services	11-000-310-XXX	40,000.00	2,428.70	42,428.70	4,242.87	0.00	0.00	4,242.87	37,049.75
Transfer Property Sale Proceedes to Debt Service Reserve	11-000-520-934	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer from General Fund Surplus to Debt Service Fund to Repay CDL	11-000-520-936	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL UNDISTRIBUTED EXPENSE		17,081,744.00	353,548.45	17,435,292.45					1,981,019.87
TOTAL GENERAL CURRENT EXPENSE		36,006,063.00	521,139.86	36,527,202.86					3,587,168.23
Equipment	12-XXX-XXX-73X 15-XXX-XXX-73X	42,000.00	72,443.10	114,443.10	11,444.31	11,876.75	10.38	23,321.06	29,514.82
Facilities Acquisition and Construction Services	12-000-4XX-XXX	458,298.00	0.00	458,298.00	0.00	99,233.00	21.65	99,233.00	78,622.89
Capital Reserve-Transfer to Capital Expend. Fund	12-000-4XX-931	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-933	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES		500,298.00	72,443.10	572,741.10					108,137.71
TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX	494,000.00	354.60	494,354.60	49,435.46	(103,325.00)	-20.90	0.00	50,610.96
Transfer of Funds to Charter Schools	10-000-100-56X	16,173.00	0.00	16,173.00	1,617.30	0.00	0.00	1,617.30	16,173.00
Transfer of Funds to Renaissance	10-000-100-571	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
General Fund Contribution to School Based Budgets	10-000-520-930	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OPERATING BUDGET GRAND TOTAL		37,016,534.00	593,937.56	37,610,471.56					3,762,089.90

School Business Administrator Signature

Date

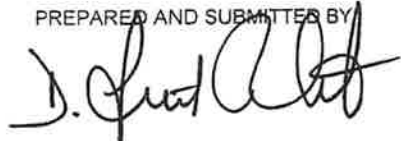
REPORT OF THE TREASURER
TO THE BOARD OF EDUCATION
DISTRICT OF MOUNTAIN LAKES

ALL FUNDS

FOR THE MONTH ENDING OCTOBER 31, 2022

FUNDS	OPENING CASH BALANCE 10/1/22	ADJUST'S	CASH RECEIPTS THIS MONTH	CASH DISBURSE- MENTS THIS MONTH	CLOSING CASH BALANCE 10/31/22
<u>GOVERNMENTAL FUNDS</u>					
10 GENERAL FUND	\$6,791,284.12	\$0.00	\$3,124,991.06	\$3,195,536.77	\$6,720,738.41
20 SPECIAL REVENUE FUND	\$173,339.46	\$0.00	\$75,057.48	\$108,669.94	\$139,727.00
30 CAPITAL PROJECTS FUND	\$845,514.62	\$0.00	\$2,398.24	\$13,070.00	\$834,842.86
40 DEBT SERVICE FUND	(\$446,956.27)	\$0.00	\$129,884.00	\$0.00	(\$317,072.27)
60 CAFETERIA ACCOUNT	\$162,546.79	\$0.00	\$94,085.88	\$79,292.50	\$177,340.17
TOTAL GOVERNMENTAL FUNDS:	\$7,525,728.72	\$0.00	\$3,426,416.66	\$3,396,569.21	\$7,555,576.17
UNEMPLOYMENT	\$438,432.37	\$0.00	\$2,899.66	\$655.50	\$440,676.53
NET PAYROLL	\$0.00	\$0.00	\$1,452,420.92	\$1,452,420.92	\$0.00
PAYROLL AGENCY	\$216,946.63	\$0.00	\$1,051,737.10	\$1,235,531.64	\$33,152.09
TOTAL TRUST & AGENCY FUNDS:	\$655,379.00	\$0.00	\$2,507,057.68	\$2,688,608.06	\$473,828.62
<u>TOTAL ALL FUNDS:</u>	\$8,181,107.72	\$0.00	\$5,933,474.34	\$6,085,177.27	\$8,029,404.79

PREPARED AND SUBMITTED BY



TREASURER OF SCHOOL MONIES

D. TIMOTHY ROBERTS

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MOUNTAIN LAKES SCHOOL DISTRICT
SUMMARY SHEET
RECONCILIATION OF BOOK AND BANK BALANCES

FOR THE MONTH ENDING: OCTOBER 31, 2022

	<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>	<u>Interest October</u>
CHECKING ACCOUNT - FUND 10 THRU 40			
GENERAL ACCOUNT			
LAKELAND BANK	#624611616	\$6,617,300.68	13,973.12
DEPOSITS IN TRANSIT		\$90,531.10	
OUTSTANDING CHECKS		(\$490,210.90)	
ADJUSTMENTS		\$0.00	
MONEY MARKET		\$1,160,615.12	2,398.24
ENDING BALANCE		<u>\$7,378,236.00</u>	
INVESTMENTS			
Debt Service Investment		\$7,378,236.00	
CAFETERIA ACCOUNT - LAKELAND BANK -FUND 60	3624611829	\$259,586.79	436.58
OUTSTANDING CHECKS		(\$82,246.62)	
ADJUSTMENTS			
DEPOSITS IN TRANSIT			
ENDING BALANCE		<u>\$177,340.17</u>	
PAYROLL & TRUST ACCOUNTS			
NET PAYROLL ACCOUNT			
LAKELAND BANK	624611691	\$7,387.18	304.43
DEPOSITS IN TRANSIT			
ADJUSTMENT			
OUTSTANDING CHECKS		(\$7,387.18)	
ENDING BALANCE		<u>\$0.00</u>	
PAYROLL AGENCY ACCOUNT			
LAKELAND BANK	#624611640	\$39,329.08	438.86
DEPOSITS IN TRANSIT			
ADJUSTMENT			
OUTSTANDING CHECKS		(\$6,176.99)	
ENDING BALANCE		<u>\$33,152.09</u>	
UNEMPLOYMENT ACCOUNT	#624611802	\$440,676.53	910.06
DEPOSITS IN TRANSIT			
ADJUSTMENT			
OUTSTANDING CHECKS			
ENDING BALANCE		<u>\$440,676.53</u>	
TOTAL FUNDS - CASH AND INVESTMENTS		<u>\$8,029,404.79</u>	18,461.29

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GENERAL ACCT RECONCILIATION

DATE OF STATEMENT	10/31/22
BANK STATEMENT BALANCE: LAKELAND	\$6,617,300.68
MONEY MARKET ACCOUNT	1,160,615.12
INVESTMNET ACCOUNT	0.00
PLUS: DEPOSITS NOT SHOWN:	90,531.10
LESS: OUTSTANDING CHECKS:	<u>490,210.90</u>

ADJUSTED STATEMENT BALANCE: \$7,378,236.00

CHECKBOOK BALANCE: \$7,378,236.00

JUNE ADJUSTMENT - BATCH 94

ADJUSTED CHECKBOOK BALANCE: \$7,378,236.00

DIFFERENCE: \$0.00

RECONCILIATION DATE:

DEPOSITS IN TRANSIT:		
DATE	AMOUNT	REMARKS
	0.31	Ck 89551
	141.91	December Adj
	7.24	Over Voided
	4.27	Jan. Difference
	167.00	Aug Adj
	681.26	Interest Adj
	-2.91	Oct Adj
	7,096.00	Audit Adj
	199.50	Charge Back Item 12/9/21
	82,236.52	Due From Cafeteria
TOTAL:	90,531.10	

OUTSTANDING CHECKS		
CHECK #	AMOUNT	DATE
	477,803.53	
	2,068.37	Payroll Adjustment
	10,259.00	Oct Adjustment
	80.00	Oper Adj Corredted Nov
TOTAL:	<u>490,210.90</u>	

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[illegible]

CAFETERIA ACCT RECONCILIATION

RECONCILIATION DATE:

01/17/23

DATE OF STATEMENT

10/31/22

DEPOSITS IN TRANSIT:

DATE AMOUNT REMARKS

BANK STATEMENT BALANCE: \$259,586.79

PLUS: DEPOSITS NOT SHOWN: 0.00

LESS: OUTSTANDING CHECKS: 82,246.62

ADJUSTED STATEMENT BALANCE: \$177,340.17

TOTAL: 0.00

OUTSTANDING CHECKS

CHECK # AMOUNT DATE PAYEE

CHECKBOOK BALANCE: \$177,340.17

565.85 03/30/22 Due to Operating

2,940.00 06/30/22 Due to Operating

78,730.67 10/31/22 Due to Operating

10.10

TOTAL: 82,246.62

ADJUSTED CHECKBOOK BALANCE: \$177,340.17

DIFFERENCE \$0.00

UNEMPLOYMENT BANK REC

RECONCILIATION DATE:

01/17/23

DATE OF STATEMENT

10/31/22

DEPOSITS IN TRANSIT:

DATE _____

AMOUNT

REMARKS

BANK STATEMENT BALANCE:

\$440,676.53

PLUS: DEPOSITS NOT SHOWN:

0.00

LESS: OUTSTANDING CHECKS:

0.00

ADJUSTED STATEMENT BALANCE:

\$440,676.53

TOTAL:

0.00

[illegible]

OUTSTANDING CHECKS

CHECKBOOK BALANCE:

\$440,676.53

CHECK #

AMOUNT

DATE _____

PAYEE

INTEREST EARNED:

ADJUSTED CHECKBOOK BALANCE:

\$440,676.53

DIFFERENCE:

\$0.00

TOTAL:

0.00

NET PAYROLL ACCOUNT RECONCILIATION

RECONCILIATION DATE:

01/17/23

DATE OF STATEMENT 10/31/22

DEPOSITS IN TRANSIT:

		DATE	AMOUNT	REMARKS
BANK STATEMENT BALANCE: LAKELAND	\$7,387.18			
PLUS: DEPOSITS NOT SHOWN:	0.00			
LESS: OUTSTANDING CHECKS:	<u>7,387.18</u>			
ADJUSTED STATEMENT BALANCE:	<u>\$0.00</u>	TOTAL:	0.00	

CHECKBOOK BALANCE: \$0.00

OUTSTANDING CHECKS

		CHECK #	AMOUNT	DATE	
CHECKBOOK BALANCE:	\$0.00	150691	74.46	03/31/20	
		150663	166.47	05/31/21	
		150981	694.72	12/31/21	
		151089	2,820.79	08/15/22	
		2,802.31	Oct		
		22.21	Jan Interest		
ADJUSTED CHECKBOOK BALANCE:	<u>\$0.00</u>	32.68	Feb Int		
		23.29	March Int		
DIFFERENCE:	\$0.00	32.26	April Int		
		63.88	May Int		
		71.03	June Int		
		32.74	July Int		
		81.33	Aug Int		
		164.58	Sept Int		
		304.43	Oct Int		
TOTAL:		7,387.18			

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AGENCY ACCOUNT RECONCILIATION

RECONCILIATION DATE:

01/17/23

DATE OF STATEMENT 10/31/22

DEPOSITS IN TRANSIT:

BANK STATEMENT BALANCE: LAKELAND \$39,329.08

PLUS: DEPOSITS NOT SHOWN: 0.00

LESS: OUTSTANDING CHECKS: 6,176.99

ADJUSTED STATEMENT BALANCE: \$33,152.09

DATE	AMOUNT	REMARKS

TOTAL: 0.00

CHECKBOOK BALANCE: \$33,152.09

OUTSTANDING CHECKS

	AMOUNT	DATE
337	895.20	06/30/22
343	313.35	10/31/22
344	4,730.52	10/31/22
EFT	237.92	10/31/22

INTEREST EARNED:

ADJUSTED CHECKBOOK BALANCE: \$33,152.09

DIFFERENCE: \$0.00

TOTAL: 6,176.99

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education
General Fund - Fund 10
Interim Balance Sheet
For 4 Month Period Ending 10/31/2022

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$5,398,028.31
102-107	Cash and cash equivalents		\$427.65
116	Capital reserve Account		\$1,322,710.10
121	Tax levy receivable		\$14,955,369.00
	Accounts receivable:		
132	Interfund	\$140,041.17	
141	Intergovernmental - State	\$1,015,087.89	
153,154	Other (net of est uncollectible of \$_____)	\$8,329,720.24	\$9,484,849.30
	Loans receivable:		
131	Interfund	(\$14,454.86)	
			(\$14,454.86)
	Other Current Assets		\$0.00

--- R E S O U R C E S ---

301	Estimated Revenues	\$36,060,534.00	
302	Less Revenues	(\$34,976,447.74)	
			\$1,084,086.26
	Total assets and resources		\$32,231,015.76

=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education
General Fund - Fund 10
Interim Balance Sheet
For 4 Month Period Ending 10/31/2022

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

Other current liabilities including Net Assets

\$222,296.66

TOTAL LIABILITIES

=====

\$222,296.66

=====

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for Encumbrances - Current Year		\$24,665,610.99
754	Reserve for Encumbrance - Prior Year		\$416,625.73
	Reserved fund balance:		
761	Capital reserve account -	\$1,322,710.10	
307	Less: Budg w/d from Capital Rsrv Elgbl. Cost	(\$292,336.00)	
			\$1,030,374.10
760	Reserved Fund Balance		\$196,716.14
601	Appropriations	\$37,610,471.56	
602	Less : Expenditures	\$8,766,144.94	
603	Encumbrances	\$25,082,236.72 (\$33,848,381.66)	
			\$3,762,089.90
	Total Appropriated		\$30,071,416.86
---	U n a p p r o p r i a t e d ---		
770	Unreserved Fund Balance -		\$2,893,302.24
303	Budgeted Fund Balance		(\$956,000.00)

TOTAL FUND BALANCE

\$32,008,719.10

TOTAL LIABILITIES AND FUND EQUITY

\$32,231,015.76

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Mountain Lakes Board of Education
General Fund - Fund 10
Interim Balance Sheet
For 4 Month Period Ending 10/31/2022

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
Appropriations	\$37,610,471.56	\$33,848,381.66	\$3,762,089.90
Revenues	(\$36,060,534.00)	(\$34,976,447.74)	(\$1,084,086.26)
	<u>\$1,549,937.56</u>	<u>(\$1,128,066.08)</u>	<u>\$2,678,003.64</u>
Change in Capital Reserve accounts:			
307 Less: Eligible Withdrawal (\$292,336.00)			
Change in Tuition Reserve accounts:			
Subtotal Reserve Adjustments	<u>(\$292,336.00)</u>	<u>(\$292,336.00)</u>	
Less: Adjust for prior year encumb.	<u>(\$593,937.56)</u>	<u>(\$593,937.56)</u>	
Budgeted Fund Balance	<u>\$663,664.00</u>	<u>(\$2,014,339.64)</u>	<u>\$2,678,003.64</u>
	=====	=====	=====
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$663,664.00	(\$2,014,339.64)	\$2,678,003.64
TOTAL Budgeted Fund Balance	<u>\$663,664.00</u>	<u>(\$2,014,339.64)</u>	<u>\$2,678,003.64</u>
	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education
GENERAL FUND - FUND 10
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 4 Month Period Ending 10/31/2022

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
1XXX From Local Sources	\$34,805,826.00	\$33,801,288.74		\$1,004,537.26
3XXX From State Sources	\$1,254,708.00	\$1,175,159.00		\$79,549.00
TOTAL REVENUE/SOURCES OF FUNDS	\$36,060,534.00	\$34,976,447.74		\$1,084,086.26
	=====	=====	=====	=====
*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE

11-1XX-100-XXX Regular Programs - Instruction	\$11,446,178.15	\$2,337,609.47	\$7,877,087.27	\$1,231,481.41
11-2XX-100-XXX Special Education - Instruction	\$5,928,516.94	\$1,209,528.57	\$4,672,131.07	\$46,857.30
11-240-100-XXX Bilingual Education - Instruction	\$500.00	\$0.00	\$0.00	\$500.00
11-401-100-XXX School-Spon. Cocurr. Acti-Instr	\$313,426.34	\$1,677.23	\$252,426.07	\$59,323.04
11-402-100-XXX School-Spons. Athletics - Instruction	\$902,271.23	\$192,815.42	\$610,830.30	\$98,625.51

11-000-100-XXX Instruction	\$1,069,929.43	\$113,046.15	\$433,557.34	\$523,325.94
11-000-213-XXX Health Services	\$1,012,691.01	\$127,308.81	\$697,839.54	\$187,542.66
11-000-216-XXX Speech, OT,PT & Related Svcs	\$167,870.70	\$32,660.30	\$131,047.90	\$4,162.50
11-000-217-XXX Other Support Serv - Students Extra Srvc	\$419,553.00	\$55,170.15	\$199,184.25	\$165,198.60
11-000-218-XXX Guidance	\$1,020,579.99	\$221,055.85	\$701,443.11	\$98,081.03
11-000-219-XXX Child Study Teams	\$855,806.80	\$220,716.28	\$629,260.27	\$5,830.25
11-000-221-XXX Improv of Inst. - Instruc Staff	\$682,417.00	\$230,785.48	\$324,407.71	\$127,223.81
11-000-222-XXX Educational Media Serv/School Library	\$220,079.31	\$52,194.78	\$162,134.35	\$5,750.18
11-000-223-XXX Instructional Staff Training Services	\$31,549.00	\$643.50	\$2,420.00	\$28,485.50
11-000-230-XXX Supp. Serv.-General Administration	\$788,266.63	\$345,301.57	\$420,135.52	\$22,829.54
11-000-240-XXX Supp. Serv.-School Administration	\$1,431,678.53	\$501,559.29	\$876,375.12	\$53,744.12
11-000-25X-XXX Central Serv & Admin. Inform. Tech.	\$611,521.91	\$210,005.63	\$378,689.70	\$22,826.58
11-000-261-XXX Require Maint. for School Facilities	\$683,750.36	\$226,894.74	\$404,928.74	\$51,926.88
11-000-262-XXX Custodial Services	\$1,987,480.27	\$650,490.82	\$1,172,496.11	\$164,493.34
11-000-263-XXX Care and Upkeep of Grounds	\$197,929.16	\$55,617.88	\$92,487.59	\$49,823.69
11-000-266-XXX Security	\$99,444.00	\$4,950.00	\$77,198.50	\$17,295.50
11-000-270-XXX Student Transportation Services	\$591,160.67	\$31,237.98	\$512,267.67	\$47,655.02
11-XXX-XXX-2XX Allocated and Unallocated Benefits	\$6,014,388.98	\$1,564,050.97	\$3,913,201.93	\$537,136.08
11-000-310-XXX Food Services	\$42,428.70	\$2,428.70	\$2,950.25	\$37,049.75
TOTAL GENERAL CURRENT EXPENSE				
EXPENDITURES/USES OF FUNDS	\$36,519,418.11	\$8,387,749.57	\$24,544,500.31	\$3,587,168.23
	=====	=====	=====	=====

4

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education
GENERAL FUND - FUND 10
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 4 Month Period Ending 10/31/2022

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$126,319.85	\$39,773.02	\$57,032.01	\$29,514.82
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$557,531.00	.00	\$478,908.11	\$78,622.89
	=====	=====	=====	=====
 TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	 \$683,850.85	 \$39,773.02	 \$535,940.12	 \$108,137.71
	=====	=====	=====	=====
*** SPECIAL SCHOOLS ***				
13-422-100-XXX Summer school -instruction	\$257,908.00	\$257,907.08	.00	\$0.92
13-4XX-100-XXX Other spec. schools-instruction	\$133,121.60	\$80,715.27	\$1,796.29	\$50,610.04
	=====	=====	=====	=====
 TOTAL SPECIAL SCHOOLS EXPENDITURES/USES OF FUNDS	 \$391,029.60	 \$338,622.35	 \$1,796.29	 \$50,610.96
	=====	=====	=====	=====
 10-000-100-56X Transfer of Funds to Charter Schools	 \$16,173.00	 .00	 .00	 \$16,173.00
	=====	=====	=====	=====
 TOTAL GENERAL FUND EXPENDITURES	 \$37,610,471.56	 \$8,766,144.94	 \$25,082,236.72	 \$3,762,089.90
	=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education
GENERAL FUND - FUND 10
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 4 Month Period Ending 10/31/2022

	ESTIMATED	ACTUAL	UNREALIZED
	_____	_____	_____
--- LOCAL SOURCES ---			
1210 Local Tax Levy	\$23,008,261.00	\$23,008,261.00	.00
1310 Tuition from Individuals	\$428,310.00	\$672,207.00	(\$243,897.00)
1320 Tuition from LEAs Within State	\$11,157,459.00	\$9,827,307.60	\$1,330,151.40
1340 Tuition from Other Sources	\$72,100.00	\$104,774.75	(\$32,674.75)
1350 Tuition From Summer School	\$80,000.00	\$81,389.15	(\$1,389.15)
1410 Transp Fees from Individuals	\$9,800.00	\$7,140.00	\$2,660.00
1910 Rents and Royalties	\$5,000.00	\$13,812.00	(\$8,812.00)
1XXX Miscellaneous	\$44,896.00	\$86,397.24	(\$41,501.24)
	=====	=====	=====
TOTAL LOCAL	\$34,805,826.00	\$33,801,288.74	\$1,004,537.26
	=====	=====	=====
--- STATE SOURCES ---			
3121 Categorical Transportation Aid	\$78,377.00	\$78,377.00	.00
3131 Extraordinary Aid	\$79,549.00	.00	\$79,549.00
3132 Categorical Special Education Aid	\$1,057,821.00	\$1,057,821.00	.00
3177 Categorical Security	\$38,961.00	\$38,961.00	.00
	=====	=====	=====
TOTAL	\$1,254,708.00	\$1,175,159.00	\$79,549.00
	=====	=====	=====
TOTAL REVENUES/SOURCES OF FUNDS	\$36,060,534.00	\$34,976,447.74	\$1,084,086.26
	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 4 Month Period Ending 10/31/2022

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- Regular Programs - Instruction ---				
11-105-100-101 Preschool - Salaries of Teachers	\$177,604.00	.00	.00	\$177,604.00
11-110-100-101 Kindergarten - Salaries of Teachers	\$299,606.00	\$58,595.80	\$234,383.20	\$6,627.00
11-120-100-101 Grades 1-5 - Salaries of Teachers	\$2,695,650.00	\$528,533.99	\$2,094,862.61	\$72,253.40
11-130-100-101 Grades 6-8 - Salaries of Teachers	\$2,281,594.00	\$420,169.36	\$1,694,675.64	\$166,749.00
11-140-100-101 Grades 9-12 - Salaries of Teachers	\$4,656,442.00	\$913,914.66	\$3,455,096.54	\$287,430.80
--- Regular Programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$20,000.00	\$0.00	\$0.00	\$20,000.00
11-150-100-320 Purchased Prof.-Ed. Services	\$15,000.00	.00	.00	\$15,000.00
--- Regular Programs - Undistr. Instruction ---				
11-190-100-106 Other Salaries for Instruction	\$218,941.00	\$75,915.06	\$143,025.12	\$0.82
11-190-100-340 Purchased Technical Services	\$26,500.00	.00	.00	\$26,500.00
11-190-100-500 Other Purch. Serv. (400-500 series)	\$359,491.18	\$142,012.89	\$144,034.21	\$73,444.08
11-190-100-610 General Supplies	\$620,549.33	\$180,604.00	\$89,093.90	\$350,851.43
11-190-100-640 Textbooks	\$64,339.64	\$17,623.71	\$18,098.05	\$28,617.88
11-190-100-800 Other Objects	\$10,461.00	\$240.00	\$3,818.00	\$6,403.00
TOTAL	\$11,446,178.15	\$2,337,609.47	\$7,877,087.27	\$1,231,481.41
--- SPECIAL EDUCATION - INSTRUCTION ---				
Auditory Impairments:				
11-207-100-101 Salaries of Teachers	\$3,129,701.72	\$626,597.09	\$2,503,103.18	\$1.45
11-207-100-106 Other Salaries for Instruction	\$519,263.00	\$103,445.46	\$415,816.47	\$1.07
11-207-100-610 General Supplies	\$50,077.22	\$40,776.61	\$3,790.47	\$5,510.14
11-207-100-640 Textbooks	\$9,665.00	.00	.00	\$9,665.00
11-207-100-800 Other Objects	\$17,941.00	\$2,041.00	\$15,900.00	.00
TOTAL	\$3,726,647.94	\$772,860.16	\$2,938,610.12	\$15,177.66
Behavioral Disabilities:				
11-209-100-101 Salaries of Teachers	\$66,365.00	\$15,475.60	\$50,889.40	\$0.00
TOTAL	\$66,365.00	\$15,475.60	\$50,889.40	\$0.00
Resource Room/Resource Center:				
11-213-100-101 Salaries of Teachers	\$1,682,215.00	\$335,787.10	\$1,346,427.90	\$0.00
11-213-100-610 General supplies	\$4,625.00	\$864.94	\$3,426.06	\$334.00
11-213-100-640 Textbooks	\$1,200.00	\$312.18	.00	\$887.82
TOTAL	\$1,688,040.00	\$336,964.22	\$1,349,853.96	\$1,221.82
Home Instruction:				
11-219-100-101 Salaries of Teachers	\$414,318.00	\$82,863.60	\$331,454.40	\$0.00
11-219-100-320 Purchased Prof.-Ed. Services	\$15,000.00	.00	.00	\$15,000.00
11-219-100-500 Other Purch. Serv. (400-500 series)	\$16,146.00	\$1,364.99	\$1,323.19	\$13,457.82
11-219-100-610 General Supplies	\$2,000.00	.00	.00	\$2,000.00
TOTAL	\$447,464.00	\$84,228.59	\$332,777.59	\$30,457.82
TOTAL SPECIAL ED - INSTRUCTION	\$5,928,516.94	\$1,209,528.57	\$4,672,131.07	\$46,857.30
11-240-100-610 General Supplies	\$500.00	.00	.00	\$500.00

Mountain Lakes Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 4 Month Period Ending 10/31/2022

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$500.00	\$0.00	\$0.00	\$500.00
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$261,813.00	\$4,318.00	\$242,745.00	\$14,750.00
11-401-100-500 Purchased Services (300-500 series)	\$675.34	\$675.34	.00	.00
11-401-100-600 Supplies and Materials	\$10,615.00	\$196.89	\$3,439.73	\$6,978.38
11-401-100-800 Other Objects	\$40,323.00	(\$3,513.00)	\$6,241.34	\$37,594.66
TOTAL	\$313,426.34	\$1,677.23	\$252,426.07	\$59,323.04
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$702,941.00	\$128,319.78	\$574,293.06	\$328.16
11-402-100-500 Purchased Services (300-500 series)	\$38,583.28	\$17,997.19	\$8,311.71	\$12,274.38
11-402-100-600 Supplies and Materials	\$80,007.95	\$15,734.95	\$18,910.68	\$45,362.32
11-402-100-800 Other Objects	\$80,739.00	\$30,763.50	\$9,314.85	\$40,660.65
TOTAL	\$902,271.23	\$192,815.42	\$610,830.30	\$98,625.51
--- UNDISTRIBUTED EXPENDITURES ---				
--- Instruction ---				
11-000-100-563 Tuition to Co.Voc.School Dist.-reg.	\$45,000.00	.00	.00	\$45,000.00
11-000-100-566 Tuition to Priv Sch for Disbl w/i State	\$904,292.43	\$113,046.15	\$433,557.34	\$357,688.94
11-000-100-569 Tuition - Other	\$120,637.00	.00	.00	\$120,637.00
TOTAL	\$1,069,929.43	\$113,046.15	\$433,557.34	\$523,325.94
--- Health services ---				
11-000-213-100 Salaries	\$673,687.00	\$136,071.00	\$527,709.00	\$9,907.00
11-000-213-300 Purchased Prof. & Tech. Svc.	\$324,528.50	(\$10,596.47)	\$168,573.50	\$166,551.47
11-000-213-500 Other Purchd. Serv.(400-500 series)	\$228.00	.00	.00	\$228.00
11-000-213-600 Supplies and Materials	\$14,247.51	\$1,834.28	\$1,557.04	\$10,856.19
TOTAL	\$1,012,691.01	\$127,308.81	\$697,839.54	\$187,542.66
--- Speech, OT,PT & Related Svcs ---				
11-000-216-100 Salaries	\$166,720.00	\$32,606.40	\$130,425.60	\$3,688.00
11-000-216-600 Supplies and Materials	\$1,150.70	\$53.90	\$622.30	\$474.50
TOTAL	\$167,870.70	\$32,660.30	\$131,047.90	\$4,162.50
--- Other support services - Students - Extra Srvc				
11-000-217-100 Salaries	\$419,553.00	\$55,170.15	\$199,184.25	\$165,198.60
TOTAL	\$419,553.00	\$55,170.15	\$199,184.25	\$165,198.60
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$848,366.00	\$180,013.64	\$626,721.28	\$41,631.08
11-000-218-105 Sal Secr. & Clerical Asst.	\$142,632.00	\$35,199.28	\$70,398.56	\$37,034.16
11-000-218-11X Other Salaries	\$1,000.00	.00	.00	\$1,000.00
11-000-218-500 Other Purchased Services (400-500 series)	\$2,806.00	.00	\$2,000.00	\$806.00
11-000-218-600 Supplies and Materials	\$15,995.99	\$1,323.93	\$657.27	\$14,014.79
11-000-218-800 Other Objects	\$9,780.00	\$4,519.00	\$1,666.00	\$3,595.00
TOTAL	\$1,020,579.99	\$221,055.85	\$701,443.11	\$98,081.03

Mountain Lakes Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 4 Month Period Ending 10/31/2022

	Appropriations	Expenditures	Encumbrances	Available Balance

Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$776,983.50	\$196,541.11	\$580,442.08	\$0.31
11-000-219-105 Sal Secr. & Clerical Asst.	\$71,144.00	\$23,190.00	\$46,380.00	\$1,574.00
11-000-219-592 Misc Purch Ser(400-500 O/than Resid costs)	\$1,599.30	\$0.00	\$0.00	\$1,599.30
11-000-219-600 Supplies and Materials	\$6,080.00	\$985.17	\$2,438.19	\$2,656.64
TOTAL	\$855,806.80	\$220,716.28	\$629,260.27	\$5,830.25

Improv. of instr. Serv. ---				
11-000-221-102 Salaries Superv. of Instr.	\$523,481.00	\$138,037.03	\$306,350.01	\$79,093.96
11-000-221-104 Salaries Other Prof. Staff	\$44,585.00	\$41,717.18	.00	\$2,867.82
11-000-221-500 Other Purchased Services (400-500 series)	\$109,116.00	\$48,496.27	\$18,057.70	\$42,562.03
11-000-221-800 Other Objects	\$5,235.00	\$2,535.00	.00	\$2,700.00
TOTAL	\$682,417.00	\$230,785.48	\$324,407.71	\$127,223.81

Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$191,621.00	\$37,165.72	\$153,934.08	\$521.20
11-000-222-600 Supplies and Materials	\$27,608.31	\$15,029.06	\$8,200.27	\$4,378.98
11-000-222-800 Other Objects	\$850.00	.00	.00	\$850.00
TOTAL	\$220,079.31	\$52,194.78	\$162,134.35	\$5,750.18

Instructional Staff Training Services ---				
11-000-223-500 Other Purchased Services (400-500 series)	\$28,850.00	.00	\$2,259.00	\$26,591.00
11-000-223-800 Other Objects	\$2,699.00	\$643.50	\$161.00	\$1,894.50
TOTAL	\$31,549.00	\$643.50	\$2,420.00	\$28,485.50

Support services-general administration ---				
11-000-230-100 Salaries	\$403,826.00	\$134,607.52	\$269,215.04	\$3.44
11-000-230-331 Legal Services	\$74,791.50	\$629.00	\$60,000.00	\$14,162.50
11-000-230-332 Audit Fees	\$33,500.00	.00	\$33,500.00	.00
11-000-230-339 Other Purchased Prof. Svc.	\$43,301.50	\$23,267.74	\$20,033.76	.00
11-000-230-340 Purchased Tech. Services	\$12,900.00	\$2,480.00	\$8,520.00	\$1,900.00
11-000-230-530 Communications/Telephone	\$10,350.77	\$892.56	\$9,422.16	\$36.05
11-000-230-585 BOE Other Purchased Prof. Svc.	\$2,100.00	.00	\$2,100.00	.00
11-000-230-590 Other Purchased Services	\$174,206.95	\$160,430.00	\$12,129.65	\$1,647.30
11-000-230-610 General Supplies	\$5,227.00	\$187.70	\$2,327.00	\$2,712.30
11-000-230-820 Judgments Against. School District.	\$4,816.00	\$2,450.00	.00	\$2,366.00
11-000-230-890 Misc. Expenditures	\$6,659.00	\$3,809.00	\$2,850.00	.00
11-000-230-895 BOE Membership Dues and Fees	\$16,587.91	\$16,548.05	\$37.91	\$1.95
TOTAL	\$788,266.63	\$345,301.57	\$420,135.52	\$22,829.54

Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$824,945.00	\$276,981.52	\$547,963.04	\$0.44
11-000-240-104 Salaries Other Prof. Staff	\$51,309.00	\$51,308.10	.00	\$0.90
11-000-240-105 Sal Secr. & Clerical Asst.	\$469,584.00	\$140,859.60	\$315,088.48	\$13,635.92
11-000-240-199 Unused Vac Payment to Term/Ret Staff	\$11,078.00	\$11,077.77	.00	\$0.23
11-000-240-500 Other Purchased Services (400-500 series)	\$11,532.00	\$3,274.56	\$2,998.68	\$5,258.76
11-000-240-600 Supplies and Materials	\$47,720.53	\$11,563.74	\$8,034.92	\$28,121.87
11-000-240-800 Other Objects	\$15,510.00	\$6,494.00	\$2,290.00	\$6,726.00

Mountain Lakes Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 4 Month Period Ending 10/31/2022

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$1,431,678.53	\$501,559.29	\$876,375.12	\$53,744.12
--- Central Services ---				
11-000-251-100 Salaries	\$412,872.00	\$137,623.92	\$275,247.84	\$0.24
11-000-251-199 Unused Vac Payment to Term/Ret Staff	\$3,526.00	.00	.00	\$3,526.00
11-000-251-592 Misc Pur Serv (400-500 series)	\$3,505.00	\$163.62	\$2,983.02	\$358.36
11-000-251-600 Supplies and Materials	\$3,800.00	\$2,253.24	.00	\$1,546.76
11-000-251-89X Other Objects	\$6,000.00	\$1,049.44	\$3,630.56	\$1,320.00
TOTAL	\$429,703.00	\$141,090.22	\$281,861.42	\$6,751.36
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$144,200.00	\$48,066.64	\$96,133.28	\$0.08
11-000-252-340 Purchased Technical Services	\$2,500.00	.00	.00	\$2,500.00
11-000-252-500 Other Pur Serv. (400-500 series)	\$32,868.91	\$19,548.91	.00	\$13,320.00
11-000-252-600 Supplies and Materials	\$1,500.00	\$1,299.86	.00	\$200.14
11-000-252-800 Other Objects	\$750.00	.00	\$695.00	\$55.00
TOTAL	\$181,818.91	\$68,915.41	\$96,828.28	\$16,075.22
TOTAL Cent. Svcs. & Admin IT	\$611,521.91	\$210,005.63	\$378,689.70	\$22,826.58
--- Required Maint.for School Facilities ---				
11-000-261-100 Salaries	\$232,046.80	\$90,441.62	\$141,603.04	\$2.14
11-000-261-199 Unused Vac Payment to Term/Ret Staff	\$2,000.00	.00	.00	\$2,000.00
11-000-261-420 Cleaning, Repair & Maint. Svc	\$383,373.85	\$117,173.22	\$251,706.07	\$14,494.56
11-000-261-610 General Supplies	\$59,829.71	\$13,371.28	\$11,619.63	\$34,838.80
11-000-261-800 Other Objects	\$6,500.00	\$5,908.62	.00	\$591.38
TOTAL	\$683,750.36	\$226,894.74	\$404,928.74	\$51,926.88
--- Custodial Services ---				
11-000-262-1XX Salaries	\$1,029,742.00	\$339,101.47	\$690,635.58	\$4.95
11-000-262-199 Unused Vac Payment to Term/Ret Staff	\$13,904.00	\$13,903.79	.00	\$0.21
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$88,400.44	\$55,227.12	\$31,900.44	\$1,272.88
11-000-262-441 Rental of Land & Bldgs Other Than Lease	\$125,000.00	\$45,000.00	.00	\$80,000.00
11-000-262-444 Lease Purch Paymts - Energy Saving	\$80,167.00	.00	\$80,166.86	\$0.14
11-000-262-490 Other Purchased Property Svc.	\$41,716.00	\$9,866.28	\$15,293.72	\$16,556.00
11-000-262-520 Insurance	\$49,757.00	\$45,865.00	.00	\$3,892.00
11-000-262-610 General Supplies	\$121,593.83	\$29,352.16	\$30,374.51	\$61,867.16
11-000-262-621 Energy (Natural Gas)	\$224,300.00	\$20,539.66	\$203,760.34	.00
11-000-262-622 Energy (Electricity)	\$212,000.00	\$91,635.34	\$120,364.66	.00
11-000-262-8XX Other Objects	\$900.00	\$0.00	\$0.00	\$900.00
TOTAL	\$1,987,480.27	\$650,490.82	\$1,172,496.11	\$164,493.34
--- Care and Upkeep of Grounds ---				
11-000-263-100 Salaries	\$97,305.00	\$32,134.96	\$65,169.92	\$0.12
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$67,300.00	\$19,324.45	\$8,069.09	\$39,906.46
11-000-263-610 General Supplies	\$21,691.00	\$3,533.47	\$17,484.42	\$673.11
11-000-263-800 Other Objects	\$11,633.16	\$625.00	\$1,764.16	\$9,244.00

Mountain Lakes Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 4 Month Period Ending 10/31/2022

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$197,929.16	\$55,617.88	\$92,487.59	\$49,823.69
--- Security ---				
11-000-266-300 Purchased Prof. & Tech. Svc.	\$90,944.00	\$4,950.00	\$76,594.00	\$9,400.00
11-000-266-420 Cleaning, Repair, & Maintenance Serv.	\$3,500.00	.00	.00	\$3,500.00
11-000-266-610 General Supplies	\$5,000.00	.00	\$604.50	\$4,395.50
TOTAL	\$99,444.00	\$4,950.00	\$77,198.50	\$17,295.50
TOTAL Oper & Maint of Plant Services	\$2,968,603.79	\$937,953.44	\$1,747,110.94	\$283,539.41
--- Student transportation services ---				
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$12,105.00	\$7,367.73	.00	\$4,737.27
11-000-270-503 Contr Svc-Aid in Lieu Paymnts-Non Pub Sch	\$26,466.67	.00	\$26,466.67	.00
11-000-270-511 Contract Svc (btw Home & Sch.)-vendors	\$95,325.00	.00	\$90,801.00	\$4,524.00
11-000-270-512 Contract Svc (other btw home & sch)-vndrs	\$163,855.00	\$7,470.00	\$149,000.00	\$7,385.00
11-000-270-514 Contract Svc (Sp Ed.)-vendors	\$27,000.00	.00	.00	\$27,000.00
11-000-270-515 Contract Svc (Sp Ed.)-joint agreements	\$246,000.00	.00	\$246,000.00	.00
11-000-270-593 Misc. Purchased Svc.- Transp.	\$10,209.00	\$8,203.00	.00	\$2,006.00
11-000-270-615 Transportation Supplies	\$8,600.00	\$8,097.25	.00	\$502.75
11-000-270-800 Misc. Expenditures	\$1,600.00	\$100.00	.00	\$1,500.00
TOTAL	\$591,160.67	\$31,237.98	\$512,267.67	\$47,655.02
--- Personal Services-Employee Benefits---				
11-XXX-XXX-220 Social Security Contributions	\$236,126.00	\$142,246.84	\$93,879.16	.00
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$494,000.00	.00	\$494,000.00	.00
11-XXX-XXX-249 Other Retirement Contrb. - Regular	\$32,000.00	\$6,039.20	\$25,960.80	.00
11-XXX-XXX-260 Workman's Compensation	\$214,199.00	\$13,305.00	\$90,148.00	\$110,746.00
11-XXX-XXX-270 Health Benefits	\$4,849,376.00	\$1,397,086.96	\$3,207,275.99	\$245,013.05
11-XXX-XXX-280 Tuition Reimbursement	\$63,687.98	\$1,372.97	\$1,937.98	\$60,377.03
11-XXX-XXX-290 Other Employee Benefits	\$70,000.00	.00	.00	\$70,000.00
11-XXX-XXX-299 Unused Sick Payment to Term/Ret Staff	\$55,000.00	\$4,000.00	.00	\$51,000.00
TOTAL	\$6,014,388.98	\$1,564,050.97	\$3,913,201.93	\$537,136.08
--- Food services ---				
11-000-310-93X Transfers to Cover Deficit (Enterprise)	\$42,428.70	\$2,428.70	\$2,950.25	\$37,049.75
TOTAL	\$42,428.70	\$2,428.70	\$2,950.25	\$37,049.75
Total Undistributed Expenditures	\$17,928,525.45	\$4,646,118.88	\$11,132,025.60	\$2,150,380.97
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$36,519,418.11	\$8,387,749.57	\$24,544,500.31	\$3,587,168.23
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$36,519,418.11	\$8,387,749.57	\$24,544,500.31	\$3,587,168.23

Mountain Lakes Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 4 Month Period Ending 10/31/2022

	Appropriations	Expenditures	Encumbrances	Available Balance
*** CAPITAL OUTLAY ***				
--- EQUIPMENT ---				
Regular programs-instruction				
12-140-100-730 Grades 9-12	\$11,876.75	\$5,641.00	\$4,256.76	\$1,978.99
Special education - instruction				
12-207-100-730 Auditory Impairments	\$42,262.00	.00	\$42,262.00	.00
12-4XX-100-730 School-spons. & oth instr prog	\$30,181.10	\$30,181.10	\$0.00	\$0.00
12-000-262-730 Undist. Exp.-Custodial Services	\$20,000.00	\$3,950.92	\$10,513.25	\$5,535.83
12-000-263-730 Undist. Exp.-Care and Upkeep of Grnds	\$22,000.00	.00	.00	\$22,000.00
Undist. Exp. - Non-instructional Services				
TOTAL	\$126,319.85	\$39,773.02	\$57,032.01	\$29,514.82
--- Facilities acquisition and construction services ---				
12-000-400-450 Construction Services	\$536,342.00	.00	\$478,908.11	\$57,433.89
12-000-400-896 Assmt for Debt Service on SDA Funding	\$21,189.00	.00	.00	\$21,189.00
Sub Total	\$557,531.00	\$0.00	\$478,908.11	\$78,622.89
TOTAL	\$557,531.00	\$0.00	\$478,908.11	\$78,622.89
TOTAL CAPITAL OUTLAY EXPENDITURES	\$683,850.85	\$39,773.02	\$535,940.12	\$108,137.71
*** SPECIAL SCHOOLS ***				
--- Summer school - Instruction ---				
13-422-100-101 Salaries of Teachers	\$147,940.00	\$147,939.47	\$0.00	\$0.53
13-422-100-106 Other salaries of instruction	\$109,968.00	\$109,967.61	.00	\$0.39
TOTAL	\$257,908.00	\$257,907.08	\$0.00	\$0.92
TOTAL SUMMER SCHOOL	\$257,908.00	\$257,907.08	\$0.00	\$0.92
--- Other special schools - instruction ---				
13-4XX-100-101 Salaries of Teachers	\$89,767.00	\$75,236.71	\$0.00	\$14,530.29
13-4XX-100-610 General supplies	\$33,354.60	\$5,478.56	\$1,796.29	\$26,079.75
13-4XX-100-800 Other objects	\$10,000.00	\$0.00	\$0.00	\$10,000.00
TOTAL	\$133,121.60	\$80,715.27	\$1,796.29	\$50,610.04
TOTAL OTHER SPECIAL SCHOOLS	\$133,121.60	\$80,715.27	\$1,796.29	\$50,610.04
TOTAL SPECIAL SCHOOLS EXPENDITURES	\$391,029.60	\$338,622.35	\$1,796.29	\$50,610.96

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Mountain Lakes Board of Education
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 4 Month Period Ending 10/31/2022

	Appropriations	Expenditures	Encumbrances	Available Balance
10-000-100-56X Transfer of Funds to Charter Schls.	\$16,173.00	.00	.00	\$16,173.00
TOTAL GENERAL FUND EXPENDITURES	\$37,610,471.56	\$8,766,144.94	\$25,082,236.72	\$3,762,089.90

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education
General Fund - Fund 10

4

For 4 Month Period Ending 10/31/2022

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

Date

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 4 Month Period Ending 10/31/22

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$139,727.00
	Accounts receivable:		
132	Interfund	\$37,453.03	
141	Intergovernmental - State	\$1,835.92	
142	Intergovernmental - Federal	\$67,372.90	
153,154	Other (net of estimated uncollectible of \$_____)	\$22,994.46	
			\$129,656.31

--- R E S O U R C E S ---

301	Estimated Revenues	\$372,992.00	
302	Less Revenues	(\$137,171.00)	
			\$235,821.00
	Total assets and resources		\$505,204.31

=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 4 Month Period Ending 10/31/22

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

411	Intergovernmental accounts payable - State	(\$7,643.98)
412	Intergovernmental accounts payable - Federal	(\$18,866.00)
481	Deferred revenues	\$208,578.15
	Other current liabilities	\$36,784.37

TOTAL LIABILITIES

=====

\$218,852.54

=====

FUND BALANCE

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$320,817.38
754	Reserve for encumbrances - Prior Year	\$35,521.74
601	Appropriations	\$372,992.00
602	Less: Expenditures	\$122,161.97
603	Encumbrances	\$320,817.38
		(\$442,979.35)
		(\$69,987.35)

TOTAL FUND BALANCE

=====

\$286,351.77

TOTAL LIABILITIES AND FUND EQUITY

\$505,204.31

=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education
Special Revenue Fund - Fund 20
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 4 Month Period Ending 10/31/22

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$61,270.00	\$79,270.00		(\$18,000.00)
3XXX	From State Sources		\$57,901.00		(\$57,901.00)
4XXX	From Federal Sources	\$311,722.00	.00		\$311,722.00
TOTAL REVENUE/SOURCES OF FUNDS		\$372,992.00	\$137,171.00		\$235,821.00
		=====	=====	=====	=====
					AVAILABLE
*** EXPENDITURES ***		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	BALANCE
LOCAL PROJECTS:					
	Other Local Projects (001-199)	\$61,270.00	\$60,363.40	\$87,715.65	(\$86,809.05)
TOTAL LOCAL PROJECTS		\$61,270.00	\$60,363.40	\$87,715.65	(\$86,809.05)
FEDERAL PROJECTS:					
	I.D.E.A. Part B (Handicapped) (250-259)	\$300,834.00	\$36,800.27	\$233,101.73	\$30,932.00
	ESSA Title II - Part A/D (270-279)	\$10,888.00	\$600.00	.00	\$10,288.00
	CRRSA Act-Learning Acceleration Grant Program (484)		\$24,398.30	.00	(\$24,398.30)
TOTAL FEDERAL PROJECTS		\$311,722.00	\$61,798.57	\$233,101.73	\$16,821.70
*** TOTAL EXPENDITURES ***		\$372,992.00	\$122,161.97	\$320,817.38	(\$69,987.35)
		=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education
SPECIAL REVENUE - FUND 20
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 4 Month Period Ending 10/31/22

	ESTIMATED	ACTUAL	UNREALIZED
1XXX Other Revenue from Local Sources	\$61,270.00	\$79,270.00	(\$18,000.00)
Total Revenues from Local Sources	\$61,270.00	\$79,270.00	(\$18,000.00)

--- STATE SOURCES ---			
32XX Other Restricted Entitlements	\$0.00	\$57,901.00	(\$57,901.00)
Total Revenue from State Sources	\$0.00	\$57,901.00	(\$57,901.00)

--- FEDERAL SOURCES ---			
4451-55 Title II	\$10,888.00	.00	\$10,888.00
4420-29 I.D.E.A. Part B (Handicapped)	\$300,834.00	.00	\$300,834.00
Total Revenues from Federal Sources	\$311,722.00	\$0.00	\$311,722.00
TOTAL REVENUES/SOURCES OF FUNDS	\$372,992.00	\$137,171.00	\$235,821.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education
Special Revenue Fund - Fund 20
STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 4 Month Period Ending 10/31/22

	Appropriations	Expenditures	Encumbrances	Available Balance
Local Projects:				
20-001-XXX-XXX to 20-199-XXX-XXX Local Projects	\$61,270.00	\$60,363.40	\$87,715.65	(\$86,809.05)
TOTAL LOCAL PROJECTS	\$61,270.00	\$60,363.40	\$87,715.65	(\$86,809.05)
State Projects:				
Federal Projects:				
--- CARES Act Educational Stabilization Fund ---				
--- Bridging the Digital Divide Program				
--- Coronavirus Relief Grant Program ---				
--- Other Federal Programs ---				
20-25X-XXX-XXX I.D.E.A. Part B	\$300,834.00	\$36,800.27	\$233,101.73	\$30,932.00
20-27X-XXX-XXX ESSA Title II - Part A/D	\$10,888.00	\$600.00	.00	\$10,288.00
20-484-XXX-XXX CRRSA Act-Learning Acceleration Grant Program		\$24,398.30	.00	(\$24,398.30)
TOTAL Other Federal Programs	\$311,722.00	\$61,798.57	\$233,101.73	\$16,821.70
TOTAL FEDERAL PROJECTS	\$311,722.00	\$61,798.57	\$233,101.73	\$16,821.70
20-XXX-XXX-XXX All Other State/Fed/Loc Projects	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES	\$372,992.00	\$122,161.97	\$320,817.38	(\$69,987.35)

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education

Special Revenue Fund - Fund 20
For 4 Month Period Ending 10/31/22

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

Date

12/2 2:59pm

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Page 1

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 4 Month Period Ending 10/31/22

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank	(\$325,772.26)
102-104	Cash on hand, change cash, petty cash	\$1,160,615.12
11X	Investments	\$94,564.79

--- R E S O U R C E S ---

301	Estimated Revenues	\$711,508.68	
		<hr/>	\$711,508.68
			<hr/>
	Total assets and resources		\$1,640,916.33
			=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education

Capital Projects Fund - Fund 30
Interim Balance Sheet
For 4 Month Period Ending 10/31/22

LIABILITIES AND FUND EQUITY

--- LIABILITIES ---

Other current liabilities	\$270,521.28
TOTAL LIABILITIES	\$270,521.28

FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year	\$53,781.22
754	Reserve for encumbrances - Prior Year	\$259,205.06
601	Appropriations	\$1,450,814.52
602	Less : Expenditures	\$497,922.53
603	Encumbrances	\$312,986.28 (\$810,908.81)
		\$639,905.71
	Total Appropriated	\$952,891.99

--- Unappropriated ---

770	Fund balance	\$417,503.06
-----	--------------	--------------

TOTAL FUND BALANCE	\$1,370,395.05
---------------------------	-----------------------

TOTAL LIABILITIES AND FUND EQUITY	\$1,640,916.33
--	-----------------------

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education

Capital Projects Fund - Fund 30
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 4 Month Period Ending 10/31/22

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	_____	_____	_____	_____
*** REVENUES/SOURCES OF FUNDS ***				
51XX Bonds (Principal & Premium)	\$711,508.68	.00		\$711,508.68
	_____	_____	_____	_____
TOTAL REVENUE/SOURCES OF FUNDS	\$711,508.68	\$0.00		\$711,508.68
	=====	=====	=====	=====
				AVAILABLE
*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	BALANCE
	_____	_____	_____	_____

Facilities acquisition and constr. serv. ---				
30-000-4XX-334 Architectural/Engineering Services	\$483.81	.00	\$483.81	.00
30-000-4XX-390 Other purchased prof. & tech. serv.	\$1,888.19	.00	\$1,888.19	.00
30-000-4XX-450 Construction services	\$1,441,884.52	\$491,364.53	\$310,614.28	\$639,905.71
30-000-4XX-610 Supplies & Materials	\$6,558.00	\$6,558.00	.00	.00
	_____	_____	_____	_____
Total fac.acq.and constr. serv.	\$1,450,814.52	\$497,922.53	\$312,986.28	\$639,905.71
	=====	=====	=====	=====
TOTAL EXPENDITURES	\$1,450,814.52	\$497,922.53	\$312,986.28	\$639,905.71
*** TOTAL EXPENDITURES AND TRANSFERS	\$1,450,814.52	\$497,922.53	\$312,986.28	\$639,905.71
	=====	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education

4

Capital Projects Fund - Fund 30
For 4 Month Period Ending 10/31/22

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

Date

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education
Debt Service Fund - Fund 40
Interim Balance Sheet
For 4 Month Period Ending 10/31/22

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank	(\$317,072.27)
121	Tax levy receivable	\$1,125,663.12

--- R E S O U R C E S ---

302	Less Revenues	(\$1,850,331.00)
		<u>(\$1,850,331.00)</u>
	Total assets and resources	<u>(\$1,041,740.15)</u>
		=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education

Debt Service Fund - Fund 40
Interim Balance Sheet
For 4 Month Period Ending 10/31/22

LIABILITIES AND FUND EQUITY

--- LIABILITIES ---

Other current liabilities	\$140,041.17
TOTAL LIABILITIES	\$140,041.17

FUND BALANCE

--- Appropriated ---

Reserved fund balance:

601	Appropriations		\$1,924,969.00	
602	Less : Expenditures	\$1,181,784.38		
			(\$1,181,784.38)	
				\$743,184.62
	Total Appropriated			\$743,184.62
--- Unappropriated ---				
770	Fund Balance			\$3.06
303	Budgeted Fund Balance			(\$1,924,969.00)
	TOTAL FUND BALANCE			(\$1,181,781.32)
	TOTAL LIABILITIES AND FUND EQUITY			(\$1,041,740.15)

RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$1,924,969.00	\$1,181,784.38	\$743,184.62
Revenues	\$0.00	(\$1,850,331.00)	\$1,850,331.00
	\$1,924,969.00	(\$668,546.62)	\$2,593,515.62
--- Change in Maint. / Capital reserve account ---			
Subtotal	\$1,924,969.00	(\$668,546.62)	\$2,593,515.62
Less: Adjust for prior year encumb.	\$0.00	\$0.00	
Budgeted Fund Balance	\$1,924,969.00	(\$668,546.62)	\$2,593,515.62

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education

Debt Service Fund - Fund 40
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 4 Month Period Ending 10/31/22

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	_____	_____	_____	_____
*** REVENUES/SOURCES OF FUNDS ***				
--- Local Sources ---				
1210 Local tax levy		\$1,731,789.00		(\$1,731,789.00)
	_____	_____	_____	_____
Total Local Sources	\$0.00	\$1,731,789.00		(\$1,731,789.00)
	=====	=====	=====	=====
--- State Sources ---				
3160 Debt service aid Type II		\$118,542.00		(\$118,542.00)
	_____	_____	_____	_____
Total State Sources	\$0.00	\$118,542.00		(\$118,542.00)
	=====	=====	=====	=====
TOTAL REVENUE/SOURCES OF FUNDS	\$0.00	\$1,850,331.00		(\$1,850,331.00)
	=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education

Debt Service Fund - Fund 40
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 4 Month Period Ending 10/31/22

*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES/Enc.	AVAILABLE BALANCE
--- Debt Service - Regular ---			
40-701-510-834 Interest on Bonds	\$539,969.00	\$276,784.38	\$263,184.62
40-701-510-910 Redemption of Principal	\$1,385,000.00	\$905,000.00	\$480,000.00
TOTAL	\$1,924,969.00	\$1,181,784.38	\$743,184.62
TOTAL USES OF FUNDS BEFORE TRANSFERS	\$1,924,969.00	\$1,181,784.38	\$743,184.62
*** TOTAL USES OF FUNDS ***	\$1,924,969.00	\$1,181,784.38	\$743,184.62

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education
Debt Service Fund - Fund 40

4

For 4 Month Period Ending 10/31/22

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Administrator

Date



Health and Safety Evaluation Of School Buildings Checklist 2022-2023

County: Morris District Occupying Building: Mountain Lakes

(check one) Leased ☐ Owned ☒ School Building Name: Lake Drive School

Completed By: Ryan P. Dunn Date: 12/1/22

- This form shall be used for the evaluation of school buildings (pursuant to 6A:26-6.1 and 6A:26-8.1) Traditional Public School Districts (owned or leased), Private Schools for the Disabled, Charter Schools, Renaissance School Projects and any other setting used for instruction.
- This evaluation checklist shall be completed annually by appropriate district personnel and kept on file for inspection or other legal issues. These indicators cover regulations issued by NJDOE, NJDCA, NJUCC, OSHA, NFPA.
- The emphasis of this evaluation checklist is for the health and safety of students and staff, even in the absence of a specific Statute or Code. The items listed are not mutually exclusive of other findings a monitor/inspector may cite. See "Facility Checklist Instructions and Guidance" document for additional detailed information.
- The items denoted with 6A:26-8.1 cover all buildings but are also in the Temporary Facilities Code.

Section A: 100% Items

(this section must have full compliance with items)

100% Compliance				
Current Licenses and Certificates #1 to #10	Yes	No	N/A	Violation Location
1. A current certificate of compliance with the Uniform Fire Code has been issued by the local or State fire official/inspector within the year and posted in a conspicuous location. (or current abatement inspection is available)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2. A current inspection report of the local health official (kitchen, cafeteria, pool, etc.) is available.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
3. A 3-year asbestos management plan, as required by A.H.E.R.A., is available including current 6-month surveillance letters. If constructed without asbestos, a letter of certification from the architect is available.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4. An annual inspection report of the Department of Environmental Protection for the operation of a sewage treatment plant, where applicable, is available.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
5. Current boiler inspection certificate(s) posted at site of boiler.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6. Current license(s) for high and low pressure boiler operators, as required by code, are properly posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7. Current drinking water supply inspection reports are available to comply with the Safe Water Drinking Act. (N.J.A.C 58:12A-1) (6A:26-12.4) Also, evidence of testing of water for lead has been provided by the district through annual submittal of the Lead Testing Statement of Assurance.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

6

Current Licenses And Certificates #1 to #10	Yes	No	N/A	Violation Location
8. One fire drill and <i>one</i> school security drill are held each month; [See "Checklist Instructions" for Certificate of Assurance] 18A:41-1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9. Right To Know requirements are properly posted and MSDS reporting materials on file for review.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10. District has defibrillators identified with appropriate signage and made available in an unlocked location on school property, which is accessible during the school day and any other time in which a school-sponsored athletic event or team practice, in which pupils of the district are participating, is taking place and is within reasonable proximity of the school athletic field or gymnasium, as applicable (Janet's Law 18A:40-41a-41c).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Exits/Exterior #11 to #12	Yes	No	N/A	Violation location
11. Exterior switches and receptacles are covered by securely fastened weather-proof plates and fixtures are securely mounted with no exposed wires.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12. All exterior exits are in good condition, locked from outside access; readily accessible and free of obstructions for use in an emergency; including: a. Fire escapes and/or exterior stairs can be safely negotiated. Exterior doors shall not be propped open. b. Panic hardware is provided on exit doors of all spaces with an occupancy load/capacity greater than 50.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Interior #13 to #21	Yes	No	N/A	Violation Location
13. All electrical outlets; switches, receptacles and junction boxes; electric wires; fuses and/or circuit breaker panels; etc. are properly covered and/or secured and/or protected.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
14. Sufficient access and working space is provided and maintained around all electrical spaces. Items, especially combustibles, are a minimum of 36 inches from electrical power sources or equipment; i.e.: circuit breaker panels, fuse boxes, transformers.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
15. Instructional areas are free of all unapproved construction; e.g.: walls; partitions; doors and stairs; etc.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
16. The hardware on doors of any space occupied by students shall permit egress from the room at all times. Key-operated locks, thumb-turn locks, hasps dead bolts, slide bolts or similar types of locking devices shall not be permitted. 6A:26-8.1 (d.1.i.2)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
17. Unobstructed vision panels with code approved glass are installed in doors opening into corridors. Interior glazing shall be safety glazing. 6A:26-8.1 (d.1.i.3)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
18. Kindergarten and Pre-K toilet requirements are met. N.J.A.C. 6A:26-6.3(h)4.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
19. District approves as needed: Dual Use, Change of Use, Alternate Toilet, Temporary sites (TCU or rented faculties). Required DOE approvals in place.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

6

Interior #13 to #21	Yes	No	N/A	Violation Location
20. Dangerous chemicals (i.e., liquefied petroleum gas/propane) and/or explosive materials (i.e.: gunpowder; picric acid) are <i>not</i> stored/present in the building. If needed, flammable and combustible materials are properly stored/maintained (i.e., in properly rated cabinets; not in boiler room/hazardous areas).	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
21. Carbon Monoxide Detectors Must be in the vicinity of all fuel burning appliances. <ul style="list-style-type: none"> • Gas and oil heating systems: Boilers, Furnaces, central and unitary equipment. • Generators: portable and permanent. • Natural gas and propane appliances: Water heaters, ranges, stoves, ovens, laundry washers and dryers • Fireplaces • Required in hallways connected to space with the source NJAC 5:70-4.3(a), NJAC 5:70-4.9(d) and NJAC 5:70-4.19 (d)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Vocational/Laboratories #22 to #25	Yes	No	N/A	Violation Location
22. Power machinery and equipment, as well as science labs, have appropriate safety features in place, including as applicable: <ol style="list-style-type: none"> Appropriate placement on the floor and required point of operation guards to protect users from injury due to moving parts. Clearly visible and accessible push-type emergency cut-out switches at appropriate locations within shops to de-energize electrical supply to nonportable machinery. Non-portable machinery provided with magnetic type switches to prevent automatic restart upon restoration of power after an electrical failure or reactivation of the emergency cut-off switch. Key-operated electric solenoid shut-off valves on natural gas lines in science laboratories and shops constructed after 1979. On all other gas lines there is an emergency shut off valve which is clearly marked and accessible. 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
23. At a minimum, one # 20 BC rated fire extinguisher is provided in each laboratory and vocational area.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
24. Adequate eye and body protection is provided, including: <ol style="list-style-type: none"> Eye protection devices (glasses, goggles) for students and faculty in each laboratory and shop area, including appropriate provision for their sanitation. Emergency eyewash device(s), with 15 minutes continuous flow, where caustic or corrosive materials are used. An emergency cold-water shower for chemistry laboratory if constructed after October 1985. (NJAC 6A:12.5) 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	



Vocational/Laboratories #22 to #25	Yes	No	N/A	Violation Location
25. Room provides for proper local or general ventilation and/or exhaustion of toxic and/or dangerous fumes and/or odors, including for the following activities, as applicable: a. For science activities (i.e.: via fume hoods) b. For welding operations c. For paint spraying operations: 1 Auto: should have separate exhaust system. 2 Art: proper ventilation for spray/ paint with fumes d. Art: Safe designated space/room for kilns with proper ventilation e. For dust generating operations, such as wood working, (i.e.: a dust collecting system which should be either single or multi-use vacuum packs or a central dust collection system	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
	Yes	No	N/A	
100% Items Total	19	0	6	

Space for Notes:



Section B: 80% Items

(Must be compliant with 80% of these items to pass along with corrective action on the non-compliant items)

80% Compliance				
Exits/Exterior #1 to #4	Yes	No	N/A	Violation Location
1. No evidence of major exterior building structural damage. Example(s) would include: a. Exterior walls appear free of structural cracks, loose masonry and crumbling parapets; lintels appear free of rust and flaking. b. Gutters and downspouts appear to be in good condition and are secured to the building; runoff does not appear to be obstructed or create drainage or soil erosion.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2. All exterior receptacles are GFI protected in accordance with code.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3. All school grounds, including general purpose play areas and athletic fields, are free of holes; glass; stumps, roots; rocks and other hazardous obstacles. Fences are maintained and are free of holes. The outside physical education area for students shall include, but not be limited to, sufficient space, equipment, and safe surfaces for the temporary facility enrollment and program needs and be protected from hazards or traffic conditions. 6A:26-8.1(1.ix)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4. Playground area and equipment appear to be in safe operating condition and in compliance with code and district maintains documentation of compliance and regular (annual and/or monthly) inspections.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Interior Items #5 to #26	Yes	No	N/A	Violation Location
5. All interior exits and corridors are in good condition; readily accessible; and free of obstructions and/or excessive materials which would hinder exiting.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6. Emergency evacuation egress procedures are posted at a visible height and standard location in all areas. 6A:26-8.1 (d.1.i.4)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7. Doors leading to interior courtyards are clearly marked: "Not an Exit."	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
8. Handrails on both sides of interior stairways, guardrails, and interior stair treads are free of surface features which may cause injury and/or are properly secured. Interior stair treads do not show evidence of extensive wear and are generally in good repair.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9. Stage curtains need to indicate flame proof or flame retardant and certificates are on file.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10. All education spaces shall be equipped with a communication devise/system connected to the main office and capable of emergency communication to local authorities or 9-1-1. 6A:26-8.1 (d.1.i.6).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	



Interior Items #5 to #26	Yes	No	N/A	Violation Location
11. Electric outlets and/or wiring appear appropriate, including: a. GFI protection for receptacle(s) within 6 ft of water in accordance with code. b. Electrical extension cords and surge protectors used appropriately, with extension cords only used for temporary need(s). c. Sufficient electrical duplex outlets shall be provided to satisfy the program needs as provided in N.J.A.C. 6A:26-6.3 6A:26-8.1(1.vii.2).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12. Nurse's Office: District boards of education shall provide the necessary facilities, equipment and supplies for the performance of the duties required under State law and the rules by health services personnel. (6A:26-12.3 & 6A:26-6.3(b))	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13. Individual or central mechanical ventilation unit(s) are operating in all student and staff occupied rooms/areas and toilet facilities; air conditioners are operational in windowless interior areas. Heating and ventilation requirements shall be as set forth in N.J.A.C. 6A:26-6.3 and the UCC. 6A:26-8.1 (1.iii).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
14. Lighting levels in all instructional areas at least 50 foot candles, as measured with a light meter, comply with code and lamps/bulbs are covered with a lens cover or equivalent protection. (6A:26-8.1(1.vi) & 6A:6.3(g)(1))	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
15. Instructional areas have no unauthorized and/or potentially hazardous materials/equipment in rooms. 6A:26-8.1 (i1) Dangerous touch points in educational spaces should be covered such as hot pipes, radiators(see end of checklist copied from guidance document).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
16. A chalkboard or whiteboard, and/or display board is provided in each instructional space and is free of cracks and jagged edges. 6A:26-8.1 (vii1)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
17. Ceilings, walls and floors are free of holes, sags, and evidence of water damage. The average ceiling height shall be at least 8' feet for instructional spaces in temporary facilities in an existing public school, in a district owned facility and in rented or leased buildings not on school district owned sites. 6A:26-8.1 (ii)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
18. Area and floor drains, where provided, appear to be in working order and covered with appropriate plates; unused (abandoned) waste lines (drains) are sealed off and capped.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
19. Floors throughout the school are clean and free of trash, as well as appear free of slipping, tripping and / or other hazards. Egress through halls and exits are clear and accessible. Concrete floors in all instructional areas, except shops, shall be covered with a resilient floor covering. 6A:26-8.1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Interior Items #5 to #26	Yes	No	N/A	Violation Location
20. Supplies and materials are neatly and appropriately stored: a. Storage racks/shelving over 6 feet in height are properly secured from tipping. b. In general, there is no storage within 24 inches of a ceiling. In buildings with sprinkler systems, storage is at least a minimum of 18 inches below sprinkler head deflectors. c. Storage is organized to allow safe access through space.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
21. Provision shall be made for storage of students' clothing in other than a corridor or exitway. Student lockers are usable; i.e.: doors, handles and locks are operable. 6A:26-8.1 (i7)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
22. Drinking fountains are provided with sufficient water pressure or access to water coolers is readily available. (6A:26-12.4) Potable water shall be available and drinking fountains shall be provided for students in cafeterias, preschool and kindergarten programs in accordance with N.J.A.C. 5:23-7; 6A:26-8.1(v).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
23. Toilet facilities shall meet existing UCC requirements for the E Use Group as determined by the construction official. Toilet facilities shall be available within a reasonable distance not more than one floor away, and shall be equipped with an exterior operable window sash or mechanical exhaust ventilation. 6A:26-8.1 (iv)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
24. Food and nonfood items (i.e.: cleaning products, etc.) in home economics rooms & cafeteria are stored separately.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
25. Non-instructional areas are free of all unapproved construction; e.g.: walls, partitions, doors and stairs.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
26. Furniture and equipment that is in good condition and suitable for the age and size of the students and purposes of instruction shall be provided; NJAC 6A:26-8.1(vii)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Vocational/Laboratories #27 to #34	Yes	No	N/A	Violation Location
27. Corrosives, toxic and other hazardous substances are stored in proper corrosive storage cabinets and are properly labeled.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
28. Required space is available for the safe operation of machinery.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
29. Mechanical and hydraulic automotive lifts have locking devices to hold them in the extended (open) position.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
30. Floor(s) and aisles in all shops are free of slipping and tripping hazards.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
31. Eye Hazard Area- Wear Your Eye Protection" signs are posted.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
32. The following additional safety measures are in place if welding operations are on-going: a. Welding curtains are provided and are painted with a finish of low reflectivity. b. Personal protective equipment (goggles, aprons, etc.) are provided.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	



Vocational/Laboratories #27 to #34	Yes	No	N/A	Violation Location
33. Pressurized gas cylinders are secured (chain and eye hooks to welding cart, etc.) and valve protection caps are in place.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
34. Oxygen cylinders in storage are separated from fuel gas cylinders (acetylene) or combustible materials a minimum distance of 20 feet.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
	Yes	No	N/A	
80% Items Total	23	1	10	

Space for Notes:



STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION



School Facility Score Summary 2022-2023

Scoring Sections	100% Section A	80% Section B
Maximum # of Compliant Questions:	25	34

100% Section A Compliance	Score	NJQSAC FISCAL DPR [All items are in compliance in building(s)]
# of No responses in section A	0	<input checked="" type="checkbox"/> Compliant (No Exceptions) <input type="checkbox"/> Non-Compliant (Corrective Action Needed)

80% Section B Compliance	Score	NJQSAC DPR [At least 80% of items are in compliance in building(s)]
A. Number of Yes responses	23	<input checked="" type="checkbox"/> Compliant Line (A) is equal to or greater than Line (D) <input type="checkbox"/> Non-Compliant Line (A) is less than Line (D)
B. Number of No responses	1	
C. Subtotal [A + B]	24	
D. Multiply [(C) × 80%]	19.2	

LEA Assurance Signatures

School Facility Name: Lake Drive School

Completed By _____ Title CEFM Date 12/1/22

Certified Educational Facilities Manager
(if position used by district) _____ Date 12/1/22

Chief School Administrator _____ Date _____



Health and Safety Evaluation Of School Buildings Checklist 2022-2023

County: Morris District Occupying Building: Mountain Lakes

(check one) Leased ☐ Owned ☒ School Building Name: Mountain Lakes High School

Completed By: Ryan P. Dunn Date: 12/1/22

- This form shall be used for the evaluation of school buildings (pursuant to 6A:26-6.1 and 6A:26-8.1) Traditional Public School Districts (owned or leased), Private Schools for the Disabled, Charter Schools, Renaissance School Projects and any other setting used for instruction.
- This evaluation checklist shall be completed annually by appropriate district personnel and kept on file for inspection or other legal issues. These indicators cover regulations issued by NJDOE, NJDCA, NJUCC, OSHA, NFPA.
- The emphasis of this evaluation checklist is for the health and safety of students and staff, even in the absence of a specific Statute or Code. The items listed are not mutually exclusive of other findings a monitor/inspector may cite. See "Facility Checklist Instructions and Guidance" document for additional detailed information.
- The items denoted with 6A:26-8.1 cover all buildings but are also in the Temporary Facilities Code.

Section A: 100% Items

(this section must have full compliance with items)

100% Compliance				
Current Licenses and Certificates #1 to #10	Yes	No	N/A	Violation Location
1. A current certificate of compliance with the Uniform Fire Code has been issued by the local or State fire official/inspector within the year and posted in a conspicuous location. (or current abatement inspection is available)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2. A current inspection report of the local health official (kitchen, cafeteria, pool, etc.) is available.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3. A 3-year asbestos management plan, as required by A.H.E.R.A., is available including current 6-month surveillance letters. If constructed without asbestos, a letter of certification from the architect is available.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4. An annual inspection report of the Department of Environmental Protection for the operation of a sewage treatment plant, where applicable, is available.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
5. Current boiler inspection certificate(s) posted at site of boiler.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6. Current license(s) for high and low pressure boiler operators, as required by code, are properly posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7. Current drinking water supply inspection reports are available to comply with the Safe Water Drinking Act. (N.J.A.C 58:12A-1) (6A:26-12.4) Also, evidence of testing of water for lead has been provided by the district through annual submittal of the Lead Testing Statement of Assurance.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Current Licenses And Certificates #1 to #10	Yes	No	N/A	Violation Location
8. One fire drill and <i>one</i> school security drill are held each month; [See "Checklist Instructions" for Certificate of Assurance] 18A:41-1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9. Right To Know requirements are properly posted and MSDS reporting materials on file for review.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10. District has defibrillators identified with appropriate signage and made available in an unlocked location on school property, which is accessible during the school day and any other time in which a school-sponsored athletic event or team practice, in which pupils of the district are participating, is taking place and is within reasonable proximity of the school athletic field or gymnasium, as applicable (Janet's Law 18A:40-41a-41c).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Exits/Exterior #11 to #12	Yes	No	N/A	Violation location
11. Exterior switches and receptacles are covered by securely fastened weather-proof plates and fixtures are securely mounted with no exposed wires.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12. All exterior exits are in good condition, locked from outside access; readily accessible and free of obstructions for use in an emergency; including: a. Fire escapes and/or exterior stairs can be safely negotiated. Exterior doors shall not be propped open. b. Panic hardware is provided on exit doors of all spaces with an occupancy load/capacity greater than 50.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Interior #13 to #21	Yes	No	N/A	Violation Location
13. All electrical outlets; switches, receptacles and junction boxes; electric wires; fuses and/or circuit breaker panels; etc. are properly covered and/or secured and/or protected.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
14. Sufficient access and working space is provided and maintained around all electrical spaces. Items, especially combustibles, are a minimum of 36 inches from electrical power sources or equipment; i.e.: circuit breaker panels, fuse boxes, transformers.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
15. Instructional areas are free of all unapproved construction; e.g.: walls; partitions; doors and stairs; etc.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
16. The hardware on doors of any space occupied by students shall permit egress from the room at all times. Key-operated locks, thumb-turn locks, hasps dead bolts, slide bolts or similar types of locking devices shall not be permitted. 6A:26-8.1 (d.1.i.2)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
17. Unobstructed vision panels with code approved glass are installed in doors opening into corridors. Interior glazing shall be safety glazing. 6A:26-8.1 (d.1.i.3)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
18. Kindergarten and Pre-K toilet requirements are met. N.J.A.C. 6A:26-6.3(h)4.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
19. District approves as needed: Dual Use, Change of Use, Alternate Toilet, Temporary sites (TCU or rented faculties). Required DOE approvals in place.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

6

Interior #13 to #21	Yes	No	N/A	Violation Location
20. Dangerous chemicals (i.e., liquefied petroleum gas/propane) and/or explosive materials (i.e.: gunpowder; picric acid) are <i>not</i> stored/present in the building. If needed, flammable and combustible materials are properly stored/maintained (i.e., in properly rated cabinets; not in boiler room/hazardous areas).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
21. Carbon Monoxide Detectors Must be in the vicinity of all fuel burning appliances. <ul style="list-style-type: none"> • Gas and oil heating systems: Boilers, Furnaces, central and unitary equipment. • Generators: portable and permanent. • Natural gas and propane appliances: Water heaters, ranges, stoves, ovens, laundry washers and dryers • Fireplaces • Required in hallways connected to space with the source NJAC 5:70-4.3(a), NJAC 5:70-4.9(d) and NJAC 5:70-4.19 (d)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Vocational/Laboratories #22 to #25	Yes	No	N/A	Violation Location
22. Power machinery and equipment, as well as science labs, have appropriate safety features in place, including as applicable: <ol style="list-style-type: none"> Appropriate placement on the floor and required point of operation guards to protect users from injury due to moving parts. Clearly visible and accessible push-type emergency cut-out switches at appropriate locations within shops to de-energize electrical supply to nonportable machinery. Non-portable machinery provided with magnetic type switches to prevent automatic restart upon restoration of power after an electrical failure or reactivation of the emergency cut-off switch. Key-operated electric solenoid shut-off valves on natural gas lines in science laboratories and shops constructed after 1979. On all other gas lines there is an emergency shut off valve which is clearly marked and accessible. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
23. At a minimum, one # 20 BC rated fire extinguisher is provided in each laboratory and vocational area.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
24. Adequate eye and body protection is provided, including: <ol style="list-style-type: none"> Eye protection devices (glasses, goggles) for students and faculty in each laboratory and shop area, including appropriate provision for their sanitation. Emergency eyewash device(s), with 15 minutes continuous flow, where caustic or corrosive materials are used. An emergency cold-water shower for chemistry laboratory if constructed after October 1985. (NJAC 6A:12.5) 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Vocational/Laboratories #22 to #25	Yes	No	N/A	Violation Location
25. Room provides for proper local or general ventilation and/or exhaustion of toxic and/or dangerous fumes and/or odors, including for the following activities, as applicable: <ul style="list-style-type: none"> a. For science activities (i.e.: via fume hoods) b. For welding operations c. For paint spraying operations: <ul style="list-style-type: none"> 1 Auto: should have separate exhaust system. 2 Art: proper ventilation for spray/ paint with fumes d. Art: Safe designated space/room for kilns with proper ventilation e. For dust generating operations, such as wood working, (i.e.: a dust collecting system which should be either single or multi-use vacuum packs or a central dust collection system) 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Yes	No	N/A	
100% Items Total	22	0	3	

Space for Notes:

Section B: 80% Items

(Must be compliant with 80% of these items to pass along with corrective action on the non-compliant items)

80% Compliance				
Exits/Exterior #1 to #4	Yes	No	N/A	Violation Location
1. No evidence of major exterior building structural damage. Example(s) would include: a. Exterior walls appear free of structural cracks, loose masonry and crumbling parapets; lintels appear free of rust and flaking. b. Gutters and downspouts appear to be in good condition and are secured to the building; runoff does not appear to be obstructed or create drainage or soil erosion.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Exterior, Front, Left side of main entrance.
2. All exterior receptacles are GFI protected in accordance with code.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3. All school grounds, including general purpose play areas and athletic fields, are free of holes; glass; stumps, roots; rocks and other hazardous obstacles. Fences are maintained and are free of holes. The outside physical education area for students shall include, but not be limited to, sufficient space, equipment, and safe surfaces for the temporary facility enrollment and program needs and be protected from hazards or traffic conditions. 6A:26-8.1(1.ix)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4. Playground area and equipment appear to be in safe operating condition and in compliance with code and district maintains documentation of compliance and regular (annual and/or monthly) inspections.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Interior Items #5 to #26	Yes	No	N/A	Violation Location
5. All interior exits and corridors are in good condition; readily accessible; and free of obstructions and/or excessive materials which would hinder exiting.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6. Emergency evacuation egress procedures are posted at a visible height and standard location in all areas. 6A:26-8.1 (d.1.i.4)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7. Doors leading to interior courtyards are clearly marked: "Not an Exit."	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8. Handrails on both sides of interior stairways, guardrails, and interior stair treads are free of surface features which may cause injury and/or are properly secured. Interior stair treads do not show evidence of extensive wear and are generally in good repair.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9. Stage curtains need to indicate flame proof or flame retardant and certificates are on file.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10. All education spaces shall be equipped with a communication devise/system connected to the main office and capable of emergency communication to local authorities or 9-1-1. 6A:26-8.1 (d.1.i.6).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Interior Items #5 to #26	Yes	No	N/A	Violation Location
11. Electric outlets and/or wiring appear appropriate, including: <ul style="list-style-type: none"> a. GFI protection for receptacle(s) within 6 ft of water in accordance with code. b. Electrical extension cords and surge protectors used appropriately, with extension cords only used for temporary need(s). c. Sufficient electrical duplex outlets shall be provided to satisfy the program needs as provided in N.J.A.C. 6A:26-6.3 6A:26-8.1(1.vii.2). 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12. Nurse's Office: District boards of education shall provide the necessary facilities, equipment and supplies for the performance of the duties required under State law and the rules by health services personnel. (6A:26-12.3 & 6A:26-6.3(b))	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13. Individual or central mechanical ventilation unit(s) are operating in all student and staff occupied rooms/areas and toilet facilities; air conditioners are operational in windowless interior areas. Heating and ventilation requirements shall be as set forth in N.J.A.C. 6A:26-6.3 and the UCC. 6A:26-8.1 (1.iii).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
14. Lighting levels in all instructional areas at least 50 foot candles, as measured with a light meter, comply with code and lamps/bulbs are covered with a lens cover or equivalent protection. (6A:26-8.1(1.vi) & 6A:6.3(g)(1))	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
15. Instructional areas have no unauthorized and/or potentially hazardous materials/equipment in rooms. 6A:26-8.1 (i1) Dangerous touch points in educational spaces should be covered such as hot pipes, radiators(see end of checklist copied from guidance document).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
16. A chalkboard or whiteboard, and/or display board is provided in each instructional space and is free of cracks and jagged edges. 6A:26-8.1 (vii1)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
17. Ceilings, walls and floors are free of holes, sags, and evidence of water damage. The average ceiling height shall be at least 8' feet for instructional spaces in temporary facilities in an existing public school, in a district owned facility and in rented or leased buildings not on school district owned sites. 6A:26-8.1 (ii)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
18. Area and floor drains, where provided, appear to be in working order and covered with appropriate plates; unused (abandoned) waste lines (drains) are sealed off and capped.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
19. Floors throughout the school are clean and free of trash, as well as appear free of slipping, tripping and / or other hazards. Egress through halls and exits are clear and accessible. Concrete floors in all instructional areas, except shops, shall be covered with a resilient floor covering. 6A:26-8.1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	



Interior Items #5 to #26	Yes	No	N/A	Violation Location
20. Supplies and materials are neatly and appropriately stored: a. Storage racks/shelving over 6 feet in height are properly secured from tipping. b. In general, there is no storage within 24 inches of a ceiling. In buildings with sprinkler systems, storage is at least a minimum of 18 inches below sprinkler head deflectors. c. Storage is organized to allow safe access through space.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
21. Provision shall be made for storage of students' clothing in other than a corridor or exitway. Student lockers are usable; i.e.: doors, handles and locks are operable. 6A:26-8.1 (i7)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
22. Drinking fountains are provided with sufficient water pressure or access to water coolers is readily available. (6A:26-12.4) Potable water shall be available and drinking fountains shall be provided for students in cafeterias, preschool and kindergarten programs in accordance with N.J.A.C. 5:23-7; 6A:26-8.1(v).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
23. Toilet facilities shall meet existing UCC requirements for the E Use Group as determined by the construction official. Toilet facilities shall be available within a reasonable distance not more than one floor away, and shall be equipped with an exterior operable window sash or mechanical exhaust ventilation. 6A:26-8.1 (iv)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
24. Food and nonfood items (i.e.: cleaning products, etc.) in home economics rooms & cafeteria are stored separately.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
25. Non-instructional areas are free of all unapproved construction; e.g.: walls, partitions, doors and stairs.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
26. Furniture and equipment that is in good condition and suitable for the age and size of the students and purposes of instruction shall be provided; NJAC 6A:26-8.1(vii)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Vocational/Laboratories #27 to #34	Yes	No	N/A	Violation Location
27. Corrosives, toxic and other hazardous substances are stored in proper corrosive storage cabinets and are properly labeled.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
28. Required space is available for the safe operation of machinery.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
29. Mechanical and hydraulic automotive lifts have locking devices to hold them in the extended (open) position.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
30. Floor(s) and aisles in all shops are free of slipping and tripping hazards.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
31. Eye Hazard Area- Wear Your Eye Protection" signs are posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
32. The following additional safety measures are in place if welding operations are on-going: a. Welding curtains are provided and are painted with a finish of low reflectivity. b. Personal protective equipment (goggles, aprons, etc.) are provided.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	



Vocational/Laboratories #27 to #34	Yes	No	N/A	Violation Location
33. Pressurized gas cylinders are secured (chain and eye hooks to welding cart, etc.) and valve protection caps are in place.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
34. Oxygen cylinders in storage are separated from fuel gas cylinders (acetylene) or combustible materials a minimum distance of 20 feet.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
	Yes	No	N/A	
80% Items Total	27	1	6	

Space for Notes:



STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION

6

School Facility Score Summary 2022-2023

Scoring Sections	100% Section A	80% Section B
Maximum # of Compliant Questions:	25	34

100% Section A Compliance	Score	NJQSAC FISCAL DPR [All items are in compliance in building(s)]
# of No responses in section A	0	<input checked="" type="checkbox"/> Compliant (No Exceptions) <input type="checkbox"/> Non-Compliant (Corrective Action Needed)

80% Section B Compliance	Score	NJQSAC DPR [At least 80% of items are in compliance in building(s)]
A. Number of Yes responses	27	<input checked="" type="checkbox"/> Compliant Line (A) is equal to or greater than Line (D) <input type="checkbox"/> Non-Compliant Line (A) is less than Line (D)
B. Number of No responses	1	
C. Subtotal [A + B]	28	
D. Multiply [(C) × 80%]	22.4	

LEA Assurance Signatures

School Facility Name: Mountain Lakes High School

Completed By _____ Title CEFM Date 12/1/22

Certified Educational Facilities Manager
(if position used by district) _____ Date 12/1/22

Chief School Administrator _____ Date _____



Health and Safety Evaluation Of School Buildings Checklist 2022-2023

County: Morris District Occupying Building: Mountain Lakes

(check one) Leased ☐ Owned ☒ School Building Name: Briarcliff Middle School

Completed By: Ryan P. Dunn Date: 12/1/22

- This form shall be used for the evaluation of school buildings (pursuant to 6A:26-6.1 and 6A:26-8.1) Traditional Public School Districts (owned or leased), Private Schools for the Disabled, Charter Schools, Renaissance School Projects and any other setting used for instruction.
- This evaluation checklist shall be completed annually by appropriate district personnel and kept on file for inspection or other legal issues. These indicators cover regulations issued by NJDOE, NJDCA, NJUCC, OSHA, NFPA.
- The emphasis of this evaluation checklist is for the health and safety of students and staff, even in the absence of a specific Statute or Code. The items listed are not mutually exclusive of other findings a monitor/inspector may cite. See "Facility Checklist Instructions and Guidance" document for additional detailed information.
- The items denoted with 6A:26-8.1 cover all buildings but are also in the Temporary Facilities Code.

Section A: 100% Items

(this section must have full compliance with items)

100% Compliance				
Current Licenses and Certificates #1 to #10	Yes	No	N/A	Violation Location
1. A current certificate of compliance with the Uniform Fire Code has been issued by the local or State fire official/inspector within the year and posted in a conspicuous location. (or current abatement inspection is available)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2. A current inspection report of the local health official (kitchen, cafeteria, pool, etc.) is available.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3. A 3-year asbestos management plan, as required by A.H.E.R.A., is available including current 6-month surveillance letters. If constructed without asbestos, a letter of certification from the architect is available.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4. An annual inspection report of the Department of Environmental Protection for the operation of a sewage treatment plant, where applicable, is available.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
5. Current boiler inspection certificate(s) posted at site of boiler.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6. Current license(s) for high and low pressure boiler operators, as required by code, are properly posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7. Current drinking water supply inspection reports are available to comply with the Safe Water Drinking Act. (N.J.A.C 58:12A-1) (6A:26-12.4) Also, evidence of testing of water for lead has been provided by the district through annual submittal of the Lead Testing Statement of Assurance.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Current Licenses And Certificates #1 to #10	Yes	No	N/A	Violation Location
8. One fire drill and <i>one</i> school security drill are held each month; [See "Checklist Instructions" for Certificate of Assurance] 18A:41-1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9. Right To Know requirements are properly posted and MSDS reporting materials on file for review.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10. District has defibrillators identified with appropriate signage and made available in an unlocked location on school property, which is accessible during the school day and any other time in which a school-sponsored athletic event or team practice, in which pupils of the district are participating, is taking place and is within reasonable proximity of the school athletic field or gymnasium, as applicable (Janet's Law 18A:40-41a-41c).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Exits/Exterior #11 to #12	Yes	No	N/A	Violation location
11. Exterior switches and receptacles are covered by securely fastened weather-proof plates and fixtures are securely mounted with no exposed wires.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12. All exterior exits are in good condition, locked from outside access; readily accessible and free of obstructions for use in an emergency; including: a. Fire escapes and/or exterior stairs can be safely negotiated. Exterior doors shall not be propped open. b. Panic hardware is provided on exit doors of all spaces with an occupancy load/capacity greater than 50.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Interior #13 to #21	Yes	No	N/A	Violation Location
13. All electrical outlets; switches, receptacles and junction boxes; electric wires; fuses and/or circuit breaker panels; etc. are properly covered and/or secured and/or protected.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
14. Sufficient access and working space is provided and maintained around all electrical spaces. Items, especially combustibles, are a minimum of 36 inches from electrical power sources or equipment; i.e.: circuit breaker panels, fuse boxes, transformers.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
15. Instructional areas are free of all unapproved construction; e.g.: walls; partitions; doors and stairs; etc.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
16. The hardware on doors of any space occupied by students shall permit egress from the room at all times. Key-operated locks, thumb-turn locks, hasps dead bolts, slide bolts or similar types of locking devices shall not be permitted. 6A:26-8.1 (d.1.i.2)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
17. Unobstructed vision panels with code approved glass are installed in doors opening into corridors. Interior glazing shall be safety glazing. 6A:26-8.1 (d.1.i.3)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
18. Kindergarten and Pre-K toilet requirements are met. N.J.A.C. 6A:26-6.3(h)4.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
19. District approves as needed: Dual Use, Change of Use, Alternate Toilet, Temporary sites (TCU or rented faculties). Required DOE approvals in place.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

Interior #13 to #21	Yes	No	N/A	Violation Location
20. Dangerous chemicals (i.e., liquefied petroleum gas/propane) and/or explosive materials (i.e.: gunpowder; picric acid) are <i>not</i> stored/present in the building. If needed, flammable and combustible materials are properly stored/maintained (i.e., in properly rated cabinets; not in boiler room/hazardous areas).	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
21. Carbon Monoxide Detectors Must be in the vicinity of all fuel burning appliances. <ul style="list-style-type: none"> • Gas and oil heating systems: Boilers, Furnaces, central and unitary equipment. • Generators: portable and permanent. • Natural gas and propane appliances: Water heaters, ranges, stoves, ovens, laundry washers and dryers • Fireplaces • Required in hallways connected to space with the source NJAC 5:70-4.3(a), NJAC 5:70-4.9(d) and NJAC 5:70-4.19 (d)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Vocational/Laboratories #22 to #25	Yes	No	N/A	Violation Location
22. Power machinery and equipment , as well as science labs, have appropriate safety features in place, including as applicable: <ol style="list-style-type: none"> Appropriate placement on the floor and required point of operation guards to protect users from injury due to moving parts. Clearly visible and accessible push-type emergency cut-out switches at appropriate locations within shops to de-energize electrical supply to nonportable machinery. Non-portable machinery provided with magnetic type switches to prevent automatic restart upon restoration of power after an electrical failure or reactivation of the emergency cut-off switch. Key-operated electric solenoid shut-off valves on natural gas lines in science laboratories and shops constructed after 1979. On all other gas lines there is an emergency shut off valve which is clearly marked and accessible. 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
23. At a minimum, one # 20 BC rated fire extinguisher is provided in each laboratory and vocational area.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
24. Adequate eye and body protection is provided, including: <ol style="list-style-type: none"> Eye protection devices (glasses, goggles) for students and faculty in each laboratory and shop area, including appropriate provision for their sanitation. Emergency eyewash device(s), with 15 minutes continuous flow, where caustic or corrosive materials are used. An emergency cold-water shower for chemistry laboratory if constructed after October 1985. (NJAC 6A:12.5) 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	



Vocational/Laboratories #22 to #25	Yes	No	N/A	Violation Location
25. Room provides for proper local or general ventilation and/or exhaustion of toxic and/or dangerous fumes and/or odors, including for the following activities, as applicable: a. For science activities (i.e.: via fume hoods) b. For welding operations c. For paint spraying operations: 1 Auto: should have separate exhaust system. 2 Art: proper ventilation for spray/ paint with fumes d. Art: Safe designated space/room for kilns with proper ventilation e. For dust generating operations, such as wood working, (i.e.: a dust collecting system which should be either single or multi-use vacuum packs or a central dust collection system	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Yes	No	N/A	
100% Items Total	20	0	5	

Space for Notes:

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Section B: 80% Items

(Must be compliant with 80% of these items to pass along with corrective action on the non-compliant items)

80% Compliance

Exits/Exterior #1 to #4	Yes	No	N/A	Violation Location
1. No evidence of major exterior building structural damage. Example(s) would include: a. Exterior walls appear free of structural cracks, loose masonry and crumbling parapets; lintels appear free of rust and flaking. b. Gutters and downspouts appear to be in good condition and are secured to the building; runoff does not appear to be obstructed or create drainage or soil erosion.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2. All exterior receptacles are GFI protected in accordance with code.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3. All school grounds, including general purpose play areas and athletic fields, are free of holes; glass; stumps, roots; rocks and other hazardous obstacles. Fences are maintained and are free of holes. The outside physical education area for students shall include, but not be limited to, sufficient space, equipment, and safe surfaces for the temporary facility enrollment and program needs and be protected from hazards or traffic conditions. 6A:26-8.1(1.ix)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4. Playground area and equipment appear to be in safe operating condition and in compliance with code and district maintains documentation of compliance and regular (annual and/or monthly) inspections.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Interior Items #5 to #26	Yes	No	N/A	Violation Location
5. All interior exits and corridors are in good condition; readily accessible; and free of obstructions and/or excessive materials which would hinder exiting.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6. Emergency evacuation egress procedures are posted at a visible height and standard location in all areas. 6A:26-8.1 (d.1.i.4)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7. Doors leading to interior courtyards are clearly marked: "Not an Exit."	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
8. Handrails on both sides of interior stairways, guardrails, and interior stair treads are free of surface features which may cause injury and/or are properly secured. Interior stair treads do not show evidence of extensive wear and are generally in good repair.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9. Stage curtains need to indicate flame proof or flame retardant and certificates are on file.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10. All education spaces shall be equipped with a communication devise/system connected to the main office and capable of emergency communication to local authorities or 9-1-1. 6A:26-8.1 (d.1.i.6).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	



Interior Items #5 to #26	Yes	No	N/A	Violation Location
11. Electric outlets and/or wiring appear appropriate, including: a. GFI protection for receptacle(s) within 6 ft of water in accordance with code. b. Electrical extension cords and surge protectors used appropriately, with extension cords only used for temporary need(s). c. Sufficient electrical duplex outlets shall be provided to satisfy the program needs as provided in N.J.A.C. 6A:26-6.3 6A:26-8.1(1.vii.2).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12. Nurse's Office: District boards of education shall provide the necessary facilities, equipment and supplies for the performance of the duties required under State law and the rules by health services personnel. (6A:26-12.3 & 6A:26-6.3(b))	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13. Individual or central mechanical ventilation unit(s) are operating in all student and staff occupied rooms/areas and toilet facilities; air conditioners are operational in windowless interior areas. Heating and ventilation requirements shall be as set forth in N.J.A.C. 6A:26-6.3 and the UCC. 6A:26-8.1 (1.iii).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
14. Lighting levels in all instructional areas at least 50 foot candles, as measured with a light meter, comply with code and lamps/bulbs are covered with a lens cover or equivalent protection. (6A:26-8.1(1.vi) & 6A:6.3(g)(1))	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
15. Instructional areas have no unauthorized and/or potentially hazardous materials/equipment in rooms. 6A:26-8.1 (i1) Dangerous touch points in educational spaces should be covered such as hot pipes, radiators(see end of checklist copied from guidance document).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
16. A chalkboard or whiteboard, and/or display board is provided in each instructional space and is free of cracks and jagged edges. 6A:26-8.1 (vii1)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
17. Ceilings, walls and floors are free of holes, sags, and evidence of water damage. The average ceiling height shall be at least 8' feet for instructional spaces in temporary facilities in an existing public school, in a district owned facility and in rented or leased buildings not on school district owned sites. 6A:26-8.1 (ii)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
18. Area and floor drains, where provided, appear to be in working order and covered with appropriate plates; unused (abandoned) waste lines (drains) are sealed off and capped.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
19. Floors throughout the school are clean and free of trash, as well as appear free of slipping, tripping and / or other hazards. Egress through halls and exits are clear and accessible. Concrete floors in all instructional areas, except shops, shall be covered with a resilient floor covering. 6A:26-8.1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	



Interior Items #5 to #26	Yes	No	N/A	Violation Location
20. Supplies and materials are neatly and appropriately stored: a. Storage racks/shelving over 6 feet in height are properly secured from tipping. b. In general, there is no storage within 24 inches of a ceiling. In buildings with sprinkler systems, storage is at least a minimum of 18 inches below sprinkler head deflectors. c. Storage is organized to allow safe access through space.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
21. Provision shall be made for storage of students' clothing in other than a corridor or exitway. Student lockers are usable; i.e.: doors, handles and locks are operable. 6A:26-8.1 (i7)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
22. Drinking fountains are provided with sufficient water pressure or access to water coolers is readily available. (6A:26-12.4) Potable water shall be available and drinking fountains shall be provided for students in cafeterias, preschool and kindergarten programs in accordance with N.J.A.C. 5:23-7; 6A:26-8.1(v).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
23. Toilet facilities shall meet existing UCC requirements for the E Use Group as determined by the construction official. Toilet facilities shall be available within a reasonable distance not more than one floor away, and shall be equipped with an exterior operable window sash or mechanical exhaust ventilation. 6A:26-8.1 (iv)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
24. Food and nonfood items (i.e.: cleaning products, etc.) in home economics rooms & cafeteria are stored separately.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
25. Non-instructional areas are free of all unapproved construction; e.g.: walls, partitions, doors and stairs.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
26. Furniture and equipment that is in good condition and suitable for the age and size of the students and purposes of instruction shall be provided; NJAC 6A:26-8.1(vii)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Vocational/Laboratories #27 to #34	Yes	No	N/A	Violation Location
27. Corrosives, toxic and other hazardous substances are stored in proper corrosive storage cabinets and are properly labeled.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
28. Required space is available for the safe operation of machinery.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
29. Mechanical and hydraulic automotive lifts have locking devices to hold them in the extended (open) position.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
30. Floor(s) and aisles in all shops are free of slipping and tripping hazards.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
31. Eye Hazard Area- Wear Your Eye Protection" signs are posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
32. The following additional safety measures are in place if welding operations are on-going: a. Welding curtains are provided and are painted with a finish of low reflectivity. b. Personal protective equipment (goggles, aprons, etc.) are provided.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	



Vocational/Laboratories #27 to #34	Yes	No	N/A	Violation Location
33. Pressurized gas cylinders are secured (chain and eye hooks to welding cart, etc.) and valve protection caps are in place.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
34. Oxygen cylinders in storage are separated from fuel gas cylinders (acetylene) or combustible materials a minimum distance of 20 feet.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
	Yes	No	N/A	
80% Items Total	25	0	9	

Space for Notes:



STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION

6

School Facility Score Summary 2022-2023

Scoring Sections	100% Section A	80% Section B
Maximum # of Compliant Questions:	25	34

100% Section A Compliance	Score	NJSAC FISCAL DPR [All items are in compliance in building(s)]
# of No responses in section A	0	<input checked="" type="checkbox"/> Compliant (No Exceptions) <input type="checkbox"/> Non-Compliant (Corrective Action Needed)

80% Section B Compliance	Score	NJSAC DPR [At least 80% of items are in compliance in building(s)]
A. Number of Yes responses	25	<input checked="" type="checkbox"/> Compliant Line (A) is equal to or greater than Line (D) <input type="checkbox"/> Non-Compliant Line (A) is less than Line (D)
B. Number of No responses	0	
C. Subtotal [A + B]	25	
D. Multiply [(C) × 80%]	20	

LEA Assurance Signatures

School Facility Name: Briarcliff Middle School

Completed By	CEFM	12/1/22
	Title	Date

Certified Educational Facilities Manager (if position used by district)	12/1/22
	Date

Chief School Administrator	
	Date



Health and Safety Evaluation Of School Buildings Checklist 2022-2023

County: Morris District Occupying Building: Mountain Lakes

(check one) Leased ☐ Owned ☒ School Building Name: Wildwood Elementary School

Completed By: Ryan P. Dunn Date: 12/1/22

- This form shall be used for the evaluation of school buildings (pursuant to 6A:26-6.1 and 6A:26-8.1) Traditional Public School Districts (owned or leased), Private Schools for the Disabled, Charter Schools, Renaissance School Projects and any other setting used for instruction.
- This evaluation checklist shall be completed annually by appropriate district personnel and kept on file for inspection or other legal issues. These indicators cover regulations issued by NJDOE, NJDCA, NJUCC, OSHA, NFPA.
- The emphasis of this evaluation checklist is for the health and safety of students and staff, even in the absence of a specific Statute or Code. The items listed are not mutually exclusive of other findings a monitor/inspector may cite. See "Facility Checklist Instructions and Guidance" document for additional detailed information.
- The items denoted with 6A:26-8.1 cover all buildings but are also in the Temporary Facilities Code.

Section A: 100% Items

(this section must have full compliance with items)

100% Compliance				
Current Licenses and Certificates #1 to #10	Yes	No	N/A	Violation Location
1. A current certificate of compliance with the Uniform Fire Code has been issued by the local or State fire official/inspector within the year and posted in a conspicuous location. (or current abatement inspection is available)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2. A current inspection report of the local health official (kitchen, cafeteria, pool, etc.) is available.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3. A 3-year asbestos management plan, as required by A.H.E.R.A., is available including current 6-month surveillance letters. If constructed without asbestos, a letter of certification from the architect is available.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4. An annual inspection report of the Department of Environmental Protection for the operation of a sewage treatment plant, where applicable, is available.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
5. Current boiler inspection certificate(s) posted at site of boiler.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6. Current license(s) for high and low pressure boiler operators, as required by code, are properly posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7. Current drinking water supply inspection reports are available to comply with the Safe Water Drinking Act. (N.J.A.C 58:12A-1) (6A:26-12.4) Also, evidence of testing of water for lead has been provided by the district through annual submittal of the Lead Testing Statement of Assurance.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	



Current Licenses And Certificates #1 to #10	Yes	No	N/A	Violation Location
8. One fire drill and one school security drill are held each month; [See "Checklist Instructions" for Certificate of Assurance]18A:41-1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9. Right To Know requirements are properly posted and MSDS reporting materials on file for review.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10. District has defibrillators identified with appropriate signage and made available in an unlocked location on school property, which is accessible during the school day and any other time in which a school-sponsored athletic event or team practice, in which pupils of the district are participating, is taking place and is within reasonable proximity of the school athletic field or gymnasium, as applicable (Janet's Law 18A:40-41a-41c).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Exits/Exterior #11 to #12	Yes	No	N/A	Violation location
11. Exterior switches and receptacles are covered by securely fastened weather-proof plates and fixtures are securely mounted with no exposed wires.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12. All exterior exits are in good condition, locked from outside access; readily accessible and free of obstructions for use in an emergency; including: a. Fire escapes and/or exterior stairs can be safely negotiated. Exterior doors shall not be propped open. b. Panic hardware is provided on exit doors of all spaces with an occupancy load/capacity greater than 50.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Interior #13 to #21	Yes	No	N/A	Violation Location
13. All electrical outlets; switches, receptacles and junction boxes; electric wires; fuses and/or circuit breaker panels; etc. are properly covered and/or secured and/or protected.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
14. Sufficient access and working space is provided and maintained around all electrical spaces. Items, especially combustibles, are a minimum of 36 inches from electrical power sources or equipment; i.e.: circuit breaker panels, fuse boxes, transformers.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
15. Instructional areas are free of all unapproved construction; e.g.: walls; partitions; doors and stairs; etc.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
16. The hardware on doors of any space occupied by students shall permit egress from the room at all times. Key-operated locks, thumb-turn locks, hasps dead bolts, slide bolts or similar types of locking devices shall not be permitted. 6A:26-8.1 (d.1.i.2)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
17. Unobstructed vision panels with code approved glass are installed in doors opening into corridors. Interior glazing shall be safety glazing. 6A:26-8.1 (d.1.i.3)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
18. Kindergarten and Pre-K toilet requirements are met. N.J.A.C. 6A:26-6.3(h)4.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
19. District approves as needed: Dual Use, Change of Use, Alternate Toilet, Temporary sites (TCU or rented faculties). Required DOE approvals in place.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

Interior #13 to #21	Yes	No	N/A	Violation Location
20. Dangerous chemicals (i.e., liquefied petroleum gas/propane) and/or explosive materials (i.e.: gunpowder; picric acid) are <i>not</i> stored/present in the building. If needed, flammable and combustible materials are properly stored/maintained (i.e., in properly rated cabinets; not in boiler room/hazardous areas).	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
21. Carbon Monoxide Detectors Must be in the vicinity of all fuel burning appliances. <ul style="list-style-type: none"> • Gas and oil heating systems: Boilers, Furnaces, central and unitary equipment. • Generators: portable and permanent. • Natural gas and propane appliances: Water heaters, ranges, stoves, ovens, laundry washers and dryers • Fireplaces • Required in hallways connected to space with the source NJAC 5:70-4.3(a), NJAC 5:70-4.9(d) and NJAC 5:70-4.19 (d)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Vocational/Laboratories #22 to #25	Yes	No	N/A	Violation Location
22. Power machinery and equipment, as well as science labs, have appropriate safety features in place, including as applicable: <ol style="list-style-type: none"> Appropriate placement on the floor and required point of operation guards to protect users from injury due to moving parts. Clearly visible and accessible push-type emergency cut-out switches at appropriate locations within shops to de-energize electrical supply to nonportable machinery. Non-portable machinery provided with magnetic type switches to prevent automatic restart upon restoration of power after an electrical failure or reactivation of the emergency cut-off switch. Key-operated electric solenoid shut-off valves on natural gas lines in science laboratories and shops constructed after 1979. On all other gas lines there is an emergency shut off valve which is clearly marked and accessible. 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
23. At a minimum, one # 20 BC rated fire extinguisher is provided in each laboratory and vocational area.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
24. Adequate eye and body protection is provided, including: <ol style="list-style-type: none"> Eye protection devices (glasses, goggles) for students and faculty in each laboratory and shop area, including appropriate provision for their sanitation. Emergency eyewash device(s), with 15 minutes continuous flow, where caustic or corrosive materials are used. An emergency cold-water shower for chemistry laboratory if constructed after October 1985. (NJAC 6A:12.5) 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

Vocational/Laboratories #22 to #25	Yes	No	N/A	Violation Location
25. Room provides for proper local or general ventilation and/or exhaustion of toxic and/or dangerous fumes and/or odors, including for the following activities, as applicable: <ul style="list-style-type: none"> a. For science activities (i.e.: via fume hoods) b. For welding operations c. For paint spraying operations: <ul style="list-style-type: none"> 1 Auto: should have separate exhaust system. 2 Art: proper ventilation for spray/ paint with fumes d. Art: Safe designated space/room for kilns with proper ventilation e. For dust generating operations, such as wood working, (i.e.: a dust collecting system which should be either single or multi-use vacuum packs or a central dust collection system) 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
	Yes	No	N/A	
100% Items Total	19	0	6	

Space for Notes:

Section B: 80% Items

(Must be compliant with 80% of these items to pass along with corrective action on the non-compliant items)

80% Compliance

Exits/Exterior #1 to #4	Yes	No	N/A	Violation Location
1. No evidence of major exterior building structural damage. Example(s) would include: a. Exterior walls appear free of structural cracks, loose masonry and crumbling parapets; lintels appear free of rust and flaking. b. Gutters and downspouts appear to be in good condition and are secured to the building; runoff does not appear to be obstructed or create drainage or soil erosion.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2. All exterior receptacles are GFI protected in accordance with code.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
3. All school grounds, including general purpose play areas and athletic fields, are free of holes; glass; stumps, roots; rocks and other hazardous obstacles. Fences are maintained and are free of holes. The outside physical education area for students shall include, but not be limited to, sufficient space, equipment, and safe surfaces for the temporary facility enrollment and program needs and be protected from hazards or traffic conditions. 6A:26-8.1(1.ix)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4. Playground area and equipment appear to be in safe operating condition and in compliance with code and district maintains documentation of compliance and regular (annual and/or monthly) inspections.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Interior Items #5 to #26	Yes	No	N/A	Violation Location
5. All interior exits and corridors are in good condition; readily accessible; and free of obstructions and/or excessive materials which would hinder exiting.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6. Emergency evacuation egress procedures are posted at a visible height and standard location in all areas. 6A:26-8.1 (d.1.i.4)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7. Doors leading to interior courtyards are clearly marked: "Not an Exit."	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
8. Handrails on both sides of interior stairways, guardrails, and interior stair treads are free of surface features which may cause injury and/or are properly secured. Interior stair treads do not show evidence of extensive wear and are generally in good repair.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9. Stage curtains need to indicate flame proof or flame retardant and certificates are on file.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10. All education spaces shall be equipped with a communication devise/system connected to the main office and capable of emergency communication to local authorities or 9-1-1. 6A:26-8.1 (d.1.i.6).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Interior Items #5 to #26	Yes	No	N/A	Violation Location
11. Electric outlets and/or wiring appear appropriate, including: <ul style="list-style-type: none"> a. GFI protection for receptacle(s) within 6 ft of water in accordance with code. b. Electrical extension cords and surge protectors used appropriately, with extension cords only used for temporary need(s). c. Sufficient electrical duplex outlets shall be provided to satisfy the program needs as provided in N.J.A.C. 6A:26-6.3 6A:26-8.1(1.vii.2). 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12. Nurse's Office: District boards of education shall provide the necessary facilities, equipment and supplies for the performance of the duties required under State law and the rules by health services personnel. (6A:26-12.3 & 6A:26-6.3(b))	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13. Individual or central mechanical ventilation unit(s) are operating in all student and staff occupied rooms/areas and toilet facilities; air conditioners are operational in windowless interior areas. Heating and ventilation requirements shall be as set forth in N.J.A.C. 6A:26-6.3 and the UCC. 6A:26-8.1 (1.iii).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
14. Lighting levels in all instructional areas at least 50 foot candles, as measured with a light meter, comply with code and lamps/bulbs are covered with a lens cover or equivalent protection. (6A:26-8.1(1.vi) & 6A:6.3(g)(1))	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
15. Instructional areas have no unauthorized and/or potentially hazardous materials/equipment in rooms. 6A:26-8.1 (i1) Dangerous touch points in educational spaces should be covered such as hot pipes, radiators(see end of checklist copied from guidance document).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
16. A chalkboard or whiteboard, and/or display board is provided in each instructional space and is free of cracks and jagged edges. 6A:26-8.1 (vii1)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
17. Ceilings, walls and floors are free of holes, sags, and evidence of water damage. The average ceiling height shall be at least 8' feet for instructional spaces in temporary facilities in an existing public school, in a district owned facility and in rented or leased buildings not on school district owned sites. 6A:26-8.1 (ii)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
18. Area and floor drains, where provided, appear to be in working order and covered with appropriate plates; unused (abandoned) waste lines (drains) are sealed off and capped.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
19. Floors throughout the school are clean and free of trash, as well as appear free of slipping, tripping and / or other hazards. Egress through halls and exits are clear and accessible. Concrete floors in all instructional areas, except shops, shall be covered with a resilient floor covering. 6A:26-8.1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Interior Items #5 to #26	Yes	No	N/A	Violation Location
20. Supplies and materials are neatly and appropriately stored: a. Storage racks/shelving over 6 feet in height are properly secured from tipping. b. In general, there is no storage within 24 inches of a ceiling. In buildings with sprinkler systems, storage is at least a minimum of 18 inches below sprinkler head deflectors. c. Storage is organized to allow safe access through space.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
21. Provision shall be made for storage of students' clothing in other than a corridor or exitway. Student lockers are usable; i.e.: doors, handles and locks are operable. 6A:26-8.1 (i7)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
22. Drinking fountains are provided with sufficient water pressure or access to water coolers is readily available. (6A:26-12.4) Potable water shall be available and drinking fountains shall be provided for students in cafeterias, preschool and kindergarten programs in accordance with N.J.A.C. 5:23-7; 6A:26-8.1(v).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
23. Toilet facilities shall meet existing UCC requirements for the E Use Group as determined by the construction official. Toilet facilities shall be available within a reasonable distance not more than one floor away, and shall be equipped with an exterior operable window sash or mechanical exhaust ventilation. 6A:26-8.1 (iv)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
24. Food and nonfood items (i.e.: cleaning products, etc.) in home economics rooms & cafeteria are stored separately.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
25. Non-instructional areas are free of all unapproved construction; e.g.: walls, partitions, doors and stairs.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
26. Furniture and equipment that is in good condition and suitable for the age and size of the students and purposes of instruction shall be provided; NJAC 6A:26-8.1(vii)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Vocational/Laboratories #27 to #34	Yes	No	N/A	Violation Location
27. Corrosives, toxic and other hazardous substances are stored in proper corrosive storage cabinets and are properly labeled.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
28. Required space is available for the safe operation of machinery.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
29. Mechanical and hydraulic automotive lifts have locking devices to hold them in the extended (open) position.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
30. Floor(s) and aisles in all shops are free of slipping and tripping hazards.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
31. Eye Hazard Area- Wear Your Eye Protection" signs are posted.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
32. The following additional safety measures are in place if welding operations are on-going: a. Welding curtains are provided and are painted with a finish of low reflectivity. b. Personal protective equipment (goggles, aprons, etc.) are provided.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

Vocational/Laboratories #27 to #34	Yes	No	N/A	Violation Location
33. Pressurized gas cylinders are secured (chain and eye hooks to welding cart, etc.) and valve protection caps are in place.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
34. Oxygen cylinders in storage are separated from fuel gas cylinders (acetylene) or combustible materials a minimum distance of 20 feet.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

	Yes	No	N/A
80% Items Total	24	0	10

Space for Notes:



STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION

6

School Facility Score Summary 2022-2023

Scoring Sections	100% Section A	80% Section B
Maximum # of Compliant Questions:	25	34

100% Section A Compliance	Score	NJSAC FISCAL DPR [All items are in compliance in building(s)]
# of No responses in section A	0	<input checked="" type="checkbox"/> Compliant (No Exceptions) <input type="checkbox"/> Non-Compliant (Corrective Action Needed)

80% Section B Compliance	Score	NJSAC DPR [At least 80% of items are in compliance in building(s)]
A. Number of Yes responses	24	<input checked="" type="checkbox"/> Compliant Line (A) is equal to or greater than Line (D) <input type="checkbox"/> Non-Compliant Line (A) is less than Line (D)
B. Number of No responses	0	
C. Subtotal [A + B]	24	
D. Multiply [(C) × 80%]	19.2	

LEA Assurance Signatures

School Facility Name: Wildwood Elementary School

Completed By _____ Title CEFM Date 12/1/22

Certified Educational Facilities Manager
(if position used by district) _____ Date 12/1/22

Chief School Administrator _____ Date _____

POLICY

MOUNTAIN LAKES BOARD OF EDUCATION

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WILDWOOD ELEMENTARY SCHOOL TITLE I – SCHOOL PARENT AND FAMILY ENGAGEMENT

2415.50 WILDWOOD ELEMENTARY SCHOOL TITLE I – SCHOOL PARENT AND FAMILY ENGAGEMENT

M

A. District Expectations

1. In accordance with the requirements of Title I, Section 1116(a)(2), ESEA, the Board of Education agrees to implement the following statutory requirements for each school in the district that received Title I, Part A funds:
 - a. The school district will put into operation programs, activities, and procedures for the involvement of parents in all its schools with Title I, Part A programs. These programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children.
 - b. The school district will work with its schools to ensure the required school-level parent and family engagement policies meet the Title I, Part A requirements, and include, as a component, a school-parent compact.
 - c. The school district will incorporate this School Parent and Family Engagement Policy into its district plan.
 - d. In carrying out the Title I, Part A parent and family engagement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents of children with limited English proficiency, parents of children with disabilities, and parents of migratory children, including providing information and school reports in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
 - e. If the school district plan for Title I, Part A funds is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan upon request by the New Jersey Department of Education (NJDOE).

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MOUNTAIN LAKES BOARD OF EDUCATION

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WILDWOOD ELEMENTARY SCHOOL TITLE I – SCHOOL PARENT AND FAMILY ENGAGEMENT

- f. The school district will involve the parents of children served in Title I schools in decisions about how the one percent of Title I,

Part A funds reserved for parent and family engagement is spent, and will ensure that not less than ninety percent of the one percent reserved goes directly to the schools. (Only applicable for districts with Title I, Part A allocations greater than \$500,000.)

- g. The school district will be governed by the following statutory definition of parent and family engagement, and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition:

- (1) “Parent and family engagement” means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- (a) That parents play an integral role in assisting their child’s learning;
- (b) That parents are encouraged to be actively involved in their child’s education at school;
- (c) That parents are full partners in their child’s education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and
- (d) The carrying out of other activities, such as those described in section 1116 of the ESEA.

- h. The school district will inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Center in New Jersey.

B. School Parent and Family Engagement Policy Required Components

1. The school will take the following actions to involve parents in the joint development of its district/school parent and family engagement plan:

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WILDWOOD ELEMENTARY SCHOOL TITLE I – SCHOOL PARENT AND FAMILY ENGAGEMENT

- a. Parents will be invited to participate in a meeting to develop the district/school parents and family engagement plan.
2. The school will convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under Title I, Part A, and to explain the requirements of this part and the right of the parents to be involved.
3. The school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under Title I, Part A, transportation, child care, or home visits, as such services relate to parent and family engagement.
4. The school will provide the following necessary coordination, technical assistance, and other support to assist Title I schools in planning and implementing effective parent and family engagement activities to improve student academic achievement and school performance:
 - a. The school will host an annual parent information session.
5. The school will build the schools' and parents' capacity for strong parent and family engagement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:
 - a. The school will, with the assistance of its Title I schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following:
 - (1) The challenging, state academic standards;
 - (2) The state and local academic assessments including alternate assessments;
 - (3) The requirements of Title I, Part A;

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WILDWOOD ELEMENTARY SCHOOL TITLE I – SCHOOL PARENT AND FAMILY ENGAGEMENT

- (4) How to monitor their child's progress; and
 - (5) How to work with educators to improve the achievement of their children.
 - (a) The aforementioned topics will be discussed at the annual meeting, with support provided by staff throughout the year.
- 6. The school will provide parents of participating children, if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practically possible.
 - a. The school will, with the assistance of its Title I schools, provide materials and training to help parents work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parent and family engagement.
 - b. The school will, with the assistance of its Title I schools and parents, educate its teachers, student services personnel, principals, other school leaders, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners to implement and coordinate parent programs and build ties between parents and schools.
 - c. The school will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with Head Start, Home Instruction Programs for Preschool Youngsters, Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.
 - d. The school will take the following actions to ensure that Title I information related to the school and parent programs, meetings,

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WILDWOOD ELEMENTARY SCHOOL TITLE I – SCHOOL PARENT AND FAMILY ENGAGEMENT

and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

- (1) Where practicable, documents will be translated upon request.
7. The school will coordinate and integrate parent and family engagement strategies under Title I with parent and family engagement strategies under the following programs such as Head Start, Parents as Teachers, Home Instruction Programs for Preschool Youngsters, and state-operated preschool programs.
8. The school principal or designee will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parent and family engagement policy in improving the quality of its Title I schools. The evaluation will include identifying barriers to greater participation by parents in parent and family engagement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parent and family engagement policy and activities to design strategies for more effective parent and family engagement, and to revise if necessary (and with the involvement of parents) its parent and family engagement policies
9. The school will take the following actions to involve parents in the process of school review and improvement set forth in paragraph 8 above:
 - a. Hold meetings, when applicable, to review school policies and practices.
10. If the Annual School Plan (school-wide program plan) is not satisfactory to the parents of participating children, submit any parent comments on the Annual School Plan (ASP) when the school makes the plan available to the local educational agency

C. Shared Responsibilities for High Student Academic Achievement

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MOUNTAIN LAKES BOARD OF EDUCATION

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WILDWOOD ELEMENTARY SCHOOL TITLE I – SCHOOL PARENT AND FAMILY ENGAGEMENT

1. As a component of the school-level parent and family engagement policy, each school shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents,

the entire school staff, and students will share the responsibility for improved student academic achievement.

D. Discretionary School Parent and Family Engagement Policy Components

1. The School Parent and Family Engagement Policy may include additional paragraphs listing and describing other discretionary activities that the school district, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement, such as the following discretionary activities:
 - a. Involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training.
 - b. Provide necessary literacy training for parents from Title I, Part A funds received, if the school district has exhausted all other reasonably available sources of funding for such training.
 - c. Pay reasonable and necessary expenses associated with parent and family engagement activities, including transportation and childcare costs, to enable parents to participate in school-related meetings and training sessions.
 - d. Train parents to enhance the involvement of other parents.
 - e. In order to maximize parent and family engagement and participation in their children's education, arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school.

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WILDWOOD ELEMENTARY SCHOOL TITLE I – SCHOOL PARENT AND FAMILY ENGAGEMENT

- f. Adopt and implement model approaches to improve parent and family engagement.
- g. Establish a district-wide parent advisory council to provide advice on all matters related to parent and family engagement in Title I, Part A programs.
- h. Develop appropriate roles for community-based organizations and businesses in parent involvement activities.
- i. Provide other reasonable support for parent and family engagement activities under this section as parents may request.

E. Accessibility

- 1. In carrying out the parent and family engagement requirements of this part, districts and schools, to the extent practicable, shall provide full opportunities for the participation of parents of children with limited English proficiency, parents of children with disabilities, and parents of migratory children, including providing information and school reports required in a format and, to the extent practicable, in a language such parents can understand.

F. Adoption

- 1. This School Parent and Family Engagement Policy has been developed jointly with, and agreed on, parents of children participating in Title I, Part A programs, as evidenced by meeting minutes.
- 2. This Policy was adopted by the Board of Education on the adoption date noted at the end of this Policy and will be in effect for the period of the school year. The school district will distribute this Policy to all parents of participating Title I children on or before October 1 of each school year.

Elementary and Secondary Education Act, Title I, Section 1116(a)(2)

Adopted: 03 October 2022

Revised:

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BRIARCLIFF MIDDLE SCHOOL TITLE I – SCHOOL PARENT AND FAMILY ENGAGEMENT

2415.50 BRIARCLIFF MIDDLE SCHOOL TITLE I – SCHOOL PARENT AND FAMILY ENGAGEMENT

M

A. District Expectations

1. In accordance with the requirements of Title I, Section 1116(a)(2), ESEA, the Board of Education agrees to implement the following statutory requirements for each school in the district that received Title I, Part A funds:
 - a. The school district will put into operation programs, activities, and procedures for the involvement of parents in all its schools with Title I, Part A programs. These programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children.
 - b. The school district will work with its schools to ensure the required school-level parent and family engagement policies meet the Title I, Part A requirements, and include, as a component, a school-parent compact.
 - c. The school district will incorporate this School Parent and Family Engagement Policy into its district plan.
 - d. In carrying out the Title I, Part A parent and family engagement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents of children with limited English proficiency, parents of children with disabilities, and parents of migratory children, including providing information and school reports in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
 - e. If the school district plan for Title I, Part A funds is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan upon request by the New Jersey Department of Education (NJDOE).

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BRIARCLIFF MIDDLE SCHOOL TITLE I – SCHOOL PARENT AND FAMILY ENGAGEMENT

- f. The school district will involve the parents of children served in Title I schools in decisions about how the one percent of Title I,

Part A funds reserved for parent and family engagement is spent, and will ensure that not less than ninety percent of the one percent reserved goes directly to the schools. (Only applicable for districts with Title I, Part A allocations greater than \$500,000.)

- g. The school district will be governed by the following statutory definition of parent and family engagement, and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition:

- (1) “Parent and family engagement” means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- (a) That parents play an integral role in assisting their child’s learning;
- (b) That parents are encouraged to be actively involved in their child’s education at school;
- (c) That parents are full partners in their child’s education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and
- (d) The carrying out of other activities, such as those described in section 1116 of the ESEA.

- h. The school district will inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Center in New Jersey.

B. School Parent and Family Engagement Policy Required Components

- 1. The school will take the following actions to involve parents in the joint development of its district/school parent and family engagement plan:

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BRIARCLIFF MIDDLE SCHOOL TITLE I – SCHOOL PARENT AND FAMILY ENGAGEMENT

- a. Parents will be invited to participate in a meeting to develop the district/school parents and family engagement plan.
2. The school will convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under Title I, Part A, and to explain the requirements of this part and the right of the parents to be involved.
3. The school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under Title I, Part A, transportation, child care, or home visits, as such services relate to parent and family engagement.
4. The school will provide the following necessary coordination, technical assistance, and other support to assist Title I schools in planning and implementing effective parent and family engagement activities to improve student academic achievement and school performance:
 - a. The school will host an annual parent information session.
5. The school will build the schools' and parents' capacity for strong parent and family engagement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:
 - a. The school will, with the assistance of its Title I schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following:
 - (1) The challenging, state academic standards;
 - (2) The state and local academic assessments including alternate assessments;
 - (3) The requirements of Title I, Part A;

BRIARCLIFF MIDDLE SCHOOL TITLE I –
SCHOOL PARENT AND FAMILY ENGAGEMENT

- (4) How to monitor their child's progress; and
 - (5) How to work with educators to improve the achievement of their children.
 - (a) The aforementioned topics will be discussed at the annual meeting, with support provided by staff throughout the year.
- 6. The school will provide parents of participating children, if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practically possible.
 - a. The school will, with the assistance of its Title I schools, provide materials and training to help parents work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parent and family engagement.
 - b. The school will, with the assistance of its Title I schools and parents, educate its teachers, student services personnel, principals, other school leaders, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners to implement and coordinate parent programs and build ties between parents and schools.
 - c. The school will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with Head Start, Home Instruction Programs for Preschool Youngsters, Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.
 - d. The school will take the following actions to ensure that Title I information related to the school and parent programs, meetings,

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BRIARCLIFF MIDDLE SCHOOL TITLE I – SCHOOL PARENT AND FAMILY ENGAGEMENT

and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

- (1) Where practicable, documents will be translated upon request.
7. The school will coordinate and integrate parent and family engagement strategies under Title I with parent and family engagement strategies under the following programs such as Head Start, Parents as Teachers, Home Instruction Programs for Preschool Youngsters, and state-operated preschool programs.
8. The school principal or designee will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parent and family engagement policy in improving the quality of its Title I schools. The evaluation will include identifying barriers to greater participation by parents in parent and family engagement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parent and family engagement policy and activities to design strategies for more effective parent and family engagement, and to revise if necessary (and with the involvement of parents) its parent and family engagement policies
9. The school will take the following actions to involve parents in the process of school review and improvement set forth in paragraph 8 above:
 - a. Hold meetings, when applicable, to review school policies and practices.
10. If the Annual School Plan (school-wide program plan) is not satisfactory to the parents of participating children, submit any parent comments on the Annual School Plan (ASP) when the school makes the plan available to the local educational agency

C. Shared Responsibilities for High Student Academic Achievement

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BRIARCLIFF MIDDLE SCHOOL TITLE I – SCHOOL PARENT AND FAMILY ENGAGEMENT

1. As a component of the school-level parent and family engagement policy, each school shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents,

the entire school staff, and students will share the responsibility for improved student academic achievement.

D. Discretionary School Parent and Family Engagement Policy Components

1. The School Parent and Family Engagement Policy may include additional paragraphs listing and describing other discretionary activities that the school district, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement, such as the following discretionary activities:
 - a. Involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training.
 - b. Provide necessary literacy training for parents from Title I, Part A funds received, if the school district has exhausted all other reasonably available sources of funding for such training.
 - c. Pay reasonable and necessary expenses associated with parent and family engagement activities, including transportation and childcare costs, to enable parents to participate in school-related meetings and training sessions.
 - d. Train parents to enhance the involvement of other parents.
 - e. In order to maximize parent and family engagement and participation in their children's education, arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school.

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BRIARCLIFF MIDDLE SCHOOL TITLE I – SCHOOL PARENT AND FAMILY ENGAGEMENT

- f. Adopt and implement model approaches to improve parent and family engagement.
- g. Establish a district-wide parent advisory council to provide advice on all matters related to parent and family engagement in Title I, Part A programs.
- h. Develop appropriate roles for community-based organizations and businesses in parent involvement activities.
- i. Provide other reasonable support for parent and family engagement activities under this section as parents may request.

E. Accessibility

- 1. In carrying out the parent and family engagement requirements of this part, districts and schools, to the extent practicable, shall provide full opportunities for the participation of parents of children with limited English proficiency, parents of children with disabilities, and parents of migratory children, including providing information and school reports required in a format and, to the extent practicable, in a language such parents can understand.

F. Adoption

- 1. This School Parent and Family Engagement Policy has been developed jointly with, and agreed on, parents of children participating in Title I, Part A programs, as evidenced by meeting minutes.
- 2. This Policy was adopted by the Board of Education on the adoption date noted at the end of this Policy and will be in effect for the period of the school year. The school district will distribute this Policy to all parents of participating Title I children on or before October 1 of each school year.

Elementary and Secondary Education Act, Title I, Section 1116(a)(2)

Adopted: 03 October 2022

Revised:

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MOUNTAIN LAKES HIGH SCHOOL TITLE I – SCHOOL PARENT AND FAMILY ENGAGEMENT

2415.50 MOUNTAIN LAKES HIGH SCHOOL TITLE I – SCHOOL PARENT AND FAMILY ENGAGEMENT

M

A. District Expectations

1. In accordance with the requirements of Title I, Section 1116(a)(2), ESEA, the Board of Education agrees to implement the following statutory requirements for each school in the district that received Title I, Part A funds:
 - a. The school district will put into operation programs, activities, and procedures for the involvement of parents in all its schools with Title I, Part A programs. These programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children.
 - b. The school district will work with its schools to ensure the required school-level parent and family engagement policies meet the Title I, Part A requirements, and include, as a component, a school-parent compact.
 - c. The school district will incorporate this School Parent and Family Engagement Policy into its district plan.
 - d. In carrying out the Title I, Part A parent and family engagement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents of children with limited English proficiency, parents of children with disabilities, and parents of migratory children, including providing information and school reports in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
 - e. If the school district plan for Title I, Part A funds is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan upon request by the New Jersey Department of Education (NJDOE).

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MOUNTAIN LAKES HIGH SCHOOL TITLE I – SCHOOL PARENT AND FAMILY ENGAGEMENT

- f. The school district will involve the parents of children served in Title I schools in decisions about how the one percent of Title I,

Part A funds reserved for parent and family engagement is spent, and will ensure that not less than ninety percent of the one percent reserved goes directly to the schools. (Only applicable for districts with Title I, Part A allocations greater than \$500,000.)

- g. The school district will be governed by the following statutory definition of parent and family engagement, and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition:

- (1) “Parent and family engagement” means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- (a) That parents play an integral role in assisting their child’s learning;
- (b) That parents are encouraged to be actively involved in their child’s education at school;
- (c) That parents are full partners in their child’s education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and
- (d) The carrying out of other activities, such as those described in section 1116 of the ESEA.

- h. The school district will inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Center in New Jersey.

B. School Parent and Family Engagement Policy Required Components

- 1. The school will take the following actions to involve parents in the joint development of its district/school parent and family engagement plan:

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MOUNTAIN LAKES HIGH SCHOOL TITLE I – SCHOOL PARENT AND FAMILY ENGAGEMENT

- a. Parents will be invited to participate in a meeting to develop the district/school parents and family engagement plan.
2. The school will convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under Title I, Part A, and to explain the requirements of this part and the right of the parents to be involved.
3. The school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under Title I, Part A, transportation, child care, or home visits, as such services relate to parent and family engagement.
4. The school will provide the following necessary coordination, technical assistance, and other support to assist Title I schools in planning and implementing effective parent and family engagement activities to improve student academic achievement and school performance:
 - a. The school will host an annual parent information session.
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 - a. The school will, with the assistance of its Title I schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following:
 - (1) The challenging, state academic standards;
 - (2) The state and local academic assessments including alternate assessments;
 - (3) The requirements of Title I, Part A;

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MOUNTAIN LAKES HIGH SCHOOL TITLE I – SCHOOL PARENT AND FAMILY ENGAGEMENT

- (4) How to monitor their child's progress; and
 - (5) How to work with educators to improve the achievement of their children.
 - (a) The aforementioned topics will be discussed at the annual meeting, with support provided by staff throughout the year.
- 6. The school will provide parents of participating children, if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practically possible.
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 - b. The school will, with the assistance of its Title I schools and parents, educate its teachers, student services personnel, principals, other school leaders, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners to implement and coordinate parent programs and build ties between parents and schools.
 - c. The school will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with Head Start, Home Instruction Programs for Preschool Youngsters, Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.
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MOUNTAIN LAKES HIGH SCHOOL TITLE I – SCHOOL PARENT AND FAMILY ENGAGEMENT

and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

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C. Shared Responsibilities for High Student Academic Achievement

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MOUNTAIN LAKES BOARD OF EDUCATION

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MOUNTAIN LAKES HIGH SCHOOL TITLE I – SCHOOL PARENT AND FAMILY ENGAGEMENT

1. As a component of the school-level parent and family engagement policy, each school shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents,

the entire school staff, and students will share the responsibility for improved student academic achievement.

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 - c. Pay reasonable and necessary expenses associated with parent and family engagement activities, including transportation and childcare costs, to enable parents to participate in school-related meetings and training sessions.
 - d. Train parents to enhance the involvement of other parents.
 - e. In order to maximize parent and family engagement and participation in their children's education, arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school.

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MOUNTAIN LAKES HIGH SCHOOL TITLE I – SCHOOL PARENT AND FAMILY ENGAGEMENT

- f. Adopt and implement model approaches to improve parent and family engagement.
- g. Establish a district-wide parent advisory council to provide advice on all matters related to parent and family engagement in Title I, Part A programs.
- h. Develop appropriate roles for community-based organizations and businesses in parent involvement activities.
- i. Provide other reasonable support for parent and family engagement activities under this section as parents may request.

E. Accessibility

- 1. In carrying out the parent and family engagement requirements of this part, districts and schools, to the extent practicable, shall provide full opportunities for the participation of parents of children with limited English proficiency, parents of children with disabilities, and parents of migratory children, including providing information and school reports required in a format and, to the extent practicable, in a language such parents can understand.

F. Adoption

- 1. This School Parent and Family Engagement Policy has been developed jointly with, and agreed on, parents of children participating in Title I, Part A programs, as evidenced by meeting minutes.
- 2. This Policy was adopted by the Board of Education on the adoption date noted at the end of this Policy and will be in effect for the period of the school year. The school district will distribute this Policy to all parents of participating Title I children on or before October 1 of each school year.

Elementary and Secondary Education Act, Title I, Section 1116(a)(2)

Adopted: 03 October 2022

Revised:

Summary

Versatile and knowledgeable non-profit professional with wide-ranging competencies.

Highlights

Grants Management
Research Assistance

Higher Education/Academic Publishing
Social Science Program Support

Russell Sage Foundation, New York, NY | (Various Roles) 2002 - 2013

Transitional Consultant | 2013

Stewarded transition of incoming Grants Administrator.

Grants Manager/Database Coordinator | 2012 - 2013

Management of the entire grant-making process for social science research foundation with expanded responsibilities. Managed administration and reporting of visiting scholar program for foundation program staff and trustees. Coordinated the design and implementation of a foundation-wide CRM program that unified separate databases into a cohesive, easily-accessible, shared interface. Reviewed and created contracts for collaborative funding initiatives with other grant-making institutions.

Grants Administrator | 2007 - 2012

Managed all areas of the grant-making process: verified all grant-seeking submissions adhered to foundation policies; ensured grant recipients complied with routine reporting, budget guidelines, and submission of anticipated outcomes (book manuscript, journal articles, data set, etc.) upon completion of grant. Managed requests for grant extensions and revisions. Key participant in the design process and transition to an online grant and visiting scholar application process. Prepared and presented grantee and visiting scholar reporting to executive staff and trustees. Responsible for preparation and submission of materials to external archival center.

Assistant to the Director of Publications | 2003 - 2007

Provided administrative support for Academic Publications Director at the foundation: managed intellectual property requests for permissions and copyrights of foundation-owned materials; created contracts and copyright agreements for foundation journal and book authors; prepared materials and participated in monthly publications meetings; represented the foundation at external academic association meetings. Collaborated with all foundation staff and trustees on arrangements for the organization's centennial symposium in 2007.

Office Assistant | 2002 - 2003

Provided administrative support in all foundation departments, including president's office. Provided administrative and research support to visiting scholars, coordinated set-up for weekly scholar seminars. Processed visiting scholar and program officer applications. Prepared materials for board of trustee meetings. Provided front desk reception desk coverage.

Telesearch Personnel (Temporary staffing assignments) | 2001 - 2002

Freelance Administrative Assistant

Assisted nursing program faculty, liaised with students and program applicants at County College of Morris. Provided administrative support, inventoried materials, provided reception coverage, and collaborated on special projects at Pfizer, Inc. Performed data entry and proofreading for nationwide point of sale system at Party City.

EDUCATION

MPA in Non-Profit Administration, Baruch College, CUNY | BA in Sociology, Montclair State University