



**School Board Meeting - #3
Monday, September 18, 2023 6:00 p.m.
District Office
MINUTES**

- I. Call to Order by Chair Winkels at 6:00pm**
 1. The meeting was called to order with Wright, Trout, Reese, Winkels, and Reeck present. (comprising a quorum) Member Anderson was absent. Also attending: Supt. Tappe, Principals Berg and Ferdon, Williams representing ICS, a number of staff, students and community members, Staples World Editor Anderson and recording secretary Larson. The Pledge of Allegiance was recited.
 2. **Motion** by Reeck, second by Wright to adopt the agenda. MC

- II. Recognize Public – Chair Winkels welcomed those in attendance.**

- III. Consent Agenda**
 3. Approval of Minutes from the August 21st regular meeting.
 4. Approve the 2023-2024 agreement with The Vintage Golf Course
 5. Approve the Leave of Absence request from Jessica Williams, paraprofessional
 6. Approve the Leave of Absence request from Caitlyn Hacker, MS/HS Teacher
 7. Approve the Fundraiser requests from the Music Boosters
 8. Approve the renewals of:
 - a. Allison Vangsness – Student Council
 - b. Holton Truax – Weight Room Supervisor Fall 2023
 - c. Kristina Haataja – Music Programs
 - d. Sarah Decker – MS Student Council
 - e. Jill Kneisl – Yearbook
 - f. Allison Vangsness – Yearbook
 9. Approve the resignations of:
 - a. Sam Schimpp – Paraprofessional (effective 8-31-2023)
 - b. Kathy Robben – Paraprofessional (effective 8-25-2023)
 - c. Melissa Jewison – Food Service – Elementary (effective 9/20/2023)
 10. Approve Staff Hires:
 - a. Penney Omodt – Food Service Elementary
 - b. Chris Jennissen – MS/HS Title Interventions
 - c. Amanda Weishair – SLPA Elementary
 - d. Taylor Anderson – Bus Driver
 - e. Stacy Beto – Food Service MS/HS
 - f. Andrew Capistrant – Bus Driver
 - g. Melissa Jewison – MS/HS Media Dept Paraprofessional
 - h. Kathy Blessing – Part time Food Service MS/HS
 - i. Cade Bestland – Vocal Music Programs

- j. Theresa Kavanaugh – Food Service – Elementary
 - k. Iain Sams – MS/HS Paraprofessional
 - l. Katrina Fligge – JH Volleyball Coach
11. Approve the Fundraiser request from Boys Basketball.
 12. Approve the 2023-2024 Sourcewell Program & Services Agreement
 13. Approve the leave of absence for Rebecca Gonzales, JH Volleyball Coach
 14. Approve the request for six consecutive PTO days from Sarah Larson.
 15. Approve the TCC 2023-2024 Food Service Contract
 16. Approve the Fundraiser requests from Student Council
- Motion** by Trout, second by Wright, to approve the consent agenda. MC

IV. Donations and Grants

17. **Motion** by Wright, second by Reese, to approve the Resolution to accept Grants and Donations in the amount of \$8,218.07. MC
Thank you to National Restaurant Association, Football Boosters and Sourcewell for your generous donations.

V. Finance Items

18. Financial Report presented by Business Manager Hill
19. **Motion** by Trout, second by Wright, to approve the August vouchers. MC

General Fund	\$489,359.80
Food Service	\$10,888.33
Community Service Fund	\$11,370.62
Construction Fund	\$1,542,610.71
Debt Service Fund	\$1,425.00
Fund 45	\$9.43
Fund 47	\$0.00
20. **Motion** by Wright, second by Reeck, to approve the August receipts. MC

General Fund	\$1,577,188.26
Food Service	\$7,842.72
Community Service Fund	\$18,563.45
Construction Fund	\$300,702.23
Debt Service Fund	\$104,422.28
Fund 45	\$-2,130.59
Fund 47	\$0.00
21. **Motion** by Winkels, second by Reeck, to certify the proposed tax levy at maximum; payable in 2024. MC
(Public Announcement: The Truth in Taxation meeting will be held on Monday December 4, 2023 at 6:00 p.m. in the District Office Conference Room at which time the budget and levy will be discussed and the public will be allowed to speak.)

VI. Personnel

22. **Motion** by Reese, second by Trout, to approve the termination of Julia Steward, elementary paraprofessional. MC
23. **Motion** by Reese, second by Winkels, to accept the retirement of Liz Koskiniemi. MC
Thank you, Liz for over 23 years of service to the Staples-Motley School District.

VII. Facilities

24. ICS Update presented by Williams

VIII. Reports:

25. School Board

a. FED

b. Sourcewell – Minutes from July 18, 2023

26. Principals Ferdon reported on a great first week of school. Principal Berg reported that the “Getting to Know You” conferences before the school year were a big success with 100% of families wanting them to continue next year.

27. Superintendent Tappe thanked Buildings and Grounds Director Peterson and his staff for getting the buildings ready in a short period of time. The Groundbreaking Ceremony for the Lakewood Nest on Sept. 29 @ 1:30 and the ribbon cutting at the Elementary Gym on Oct. 23 @ 2pm.

28. SMEA report by President Kniesl and VP Evans

29. Activities/Community Ed Director Lee shared that we are almost half way through the fall athletic seasons and the winter community ed brochure will be out after MEA weekend.

IX. Motion by Reeck, second by Wright, to move into Closed Session for Superintendent performance review and discussion as permitted by MN Statute, section 13D.05, subdivision 3(a). MC

X. Reconvene in Closed Session for Superintendent Performance Review

Motion by Wright, second by Winkels, to call the Closed Session to order. MC

XI. Motion by Reeck, second by Reese, to reconvene in Open Session. MC

XII. Motion by Winkels, second by Wright, to move into Closed Session for Negotiations strategy pursuant to MN Statute 13D.03. MC

XIII. Reconvene in Closed Session for Negotiations strategy

Motion by Reeck, second by Trout, to call the Closed Session to order. MC

XIV. Motion by Reeck, second by Wright, to reconvene in Open Session. MC

XV. Meeting adjourned at 8:20

Motion by Wright, second by Trout, to adjourn the meeting. MC

Upcoming Events and Meetings:

- Sept. 29; Lakewood Nest Addition Ground Breaking Ceremony; 1:30pm; MS/HS
- Oct. 2; Board Work Session; 6:00pm; District Office
- Oct. 23; Ribbon Cutting at Elementary Gym; 2pm
- Oct. 23; Regular Board Meeting; 6:00pm; District Office
- Nov. 6; Board Work Session; 6:00pm; District Office
- Nov. 20; Regular Board Meeting; 6:00pm; District Office