



**MINUTES - School Board Annual Organizational Meeting - #10
Monday, January 8, 2024 @ 6:00 p.m. - District Office**

- I. **The meeting was called to order by Board Chair Winkels at 6:00pm.**
- II. **Oath of Office to newly elected Board Members; NONE**
- III. **Roll Call**

Members Anderson, Reeck, Winkels, Reese, Trout and Wright were present, comprising a quorum. Also Present were Superintendent Tappe, Principal Ferdon, recording secretary Larson, staff, students and Staples World Editor Anderson. The Pledge of Allegiance was recited.

Motion by Anderson, second by Reese, to adopt the agenda. **MC**
- IV. **Chair Winkels welcomed and recognized the public.**
- V. **Reorganizational Items:**

Chair Winkels called for nominations for **Board Chair**. Reeck nominated Winkels. Winkels called for additional nominations and with no further nominations **Winkels** was declared the Board Chair.

Election of other Officers

Chair Winkels called for nominations for Vice Chair. Winkels nominated Wright. Winkels called for additional nominations and with no further nominations, **Wright** was declared Vice Chair.

Chair Winkels called for nominations for **Clerk**. Wright nominated Anderson. Winkels called for additional nominations and with no further nominations **Anderson** was declared the Clerk.

Chair Winkels called for nominations for **Treasurer**. Trout nominated Reeck. Winkels called for additional nominations and with no further nominations, **Reeck** was declared the **Treasurer**.

Motion by Reese, second by Wright, to appoint Trisha Larson as Assistant to the Clerk and Ellie Hill as assistant to the Treasurer as recommended by MSBA. **MC**
- VI. **Annual Organizational Items:**

Motion by Reeck, second by Anderson, to designate 2024 School Attorneys, Official Depositories, Investment of Funds, Electronic Transfers, Signature Approvals:

Official School Attorneys

To name Pemberton Law Office of Fergus Falls; Kennedy & Graven; and Knutson, Flynn & Deans to serve as the official school district attorneys for 2024, and that the selection be determined by the administration. Authority also was granted to the administration to employ any other attorney/law firm as deemed necessary.

Official Depositories

To name the following as official depositories for 2024: First International Bank and Trust, Unity Bank Central, Mid-Central Federal Savings Bank, Mid-Minnesota Federal Credit Union, MN School District Liquid Assets Fund Plus, MN Trust, and other financial institutions which are in compliance with MN

Statutes governing school district depositories. Signers at these Official Depositories shall include the Board Chair; Board Treasurer; Superintendent; and Business Manager.

Official Newspaper

To designate The Staples World as the legal and official newspaper for the Staples-Motley School District for 2024.

Official(s) to Invest Funds

To authorize school officials to invest funds on behalf of the school district: Business Manager & Superintendent.

Agent(s) to Make Electronic Transfers

To authorize school officials to electronically transfer funds to be invested for the district: Business Manager and Payroll Clerk.

Signature Approvals

Authorize Superintendent Shane Tappe, and Business Manager Ellie Hill, to execute agreements and/or financial documents as necessary on behalf of the Staples-Motley School District.

Appoint Board Members to Serve on Educational Committees

Members voiced their intent to serve on the following committees: **Freshwater Education District**, Lisa Anderson (Alternate Ryan Wright); **Sourcewell Delegate Assembly**, Chandler Trout; **MN State HS League**, Jeremy Reeck; **QCOMP**, Lisa Anderson **MSBA Legislative Liaison**, Kyle Reese and Supt. Tappe **Community Education Advisory Council**, Jeremy Reeck; **Economic Development Authority**, Supt. Tappe **Finance Committee**: Ryan Wright and Jeremy Reeck; **Policy Committee**: Kyle Reese and Chandler Trout; **Technology Committee**: Ryan Wright; **Meet & Confer Committee**: Bryan Winkels and Lisa Anderson; **Facility Committee**: Kyle Reese and Jeremy Reeck; and Superintendent Evaluation: Jeremy Reeck and Bryan Winkels

Motion by Trout, second by Reeck, to set the 2024 meeting schedule as presented. **MC**

Regular meetings will be held the 2nd to the last Monday of the month with the following exceptions: February will be held 2/26/24, June will be held 6/24/24 and December will be held 12/6/24. All regular meetings will be scheduled at 6:00 PM., with a school / public forum first on the agenda if someone would like to address the board on any topic, subject to the limitations of policy #206.

Work sessions will be the first Monday of the month with the following exception: April will be held 4/8/24 (no Work Session scheduled in July or Sept). All work Sessions MAY be followed by a regular Board Meeting as needed. Other meetings may be called as needed. All meetings will be held in the building of the District Office.

Motion by Winkels, second by Wright, to set the School Board Salary at \$3,550 **MC**

Motion by Anderson, second by Wright, to Adopt the Resolution Establishing Combined Polling Place for 2025 as Staples Community Center. Members Reeck, Reese, Winkels, Anderson, Wright and Trout voted in favor. **MC**

Motion by Trout, second by Reese, to Approve the Resolution Allowing the School District to Purchase Supplies or Services from a School Board Member. Members Wright, Anderson, Trout, Reese, and Winkels voted in favor. Member Reeck abstained. **MC**

VII. Motion by Anderson, second by Reeck, to adjourn the meeting at 6:24pm. **MC**