

Pillager Public Schools – ISD #116

Pillager Board of Education Agenda

Reorganization/Regular School Board Meeting

Monday, January 29, 2024 at 6:00 PM

AGENDA

- I. Call to Order
By Board Chair Sara Nagel
- II. Pledge of Allegiance
- III. Cell Phones/Electronic Devices
- IV. Reorganization
 - A. Election of Officers
 1. CY24 Board Chair
CY23 Chair Sara Nagel will ask for nominations for the CY24 Chair.
When no further nominations, Sara will say three times: "Are there any other nominations for the CY24 chair?" With no further responses, **need a motion** to either accept the one nominated or take a vote if there are multiple nominations. **At this point the CY24 chairperson will take over.**
ACTION
 2. CY24 Vice Chair
The CY24 chairperson will ask for nominations for the CY24 Vice-Chair.
When there are no further nominations, the CY24 chairperson will say 3 times: "Are there any other nominations for the CY24 Vice-Chair?" With no further responses, **need a motion** to either accept the one nominated or take a vote if there are multiple nominations.
ACTION
 3. CY24 Clerk
The CY24 chairperson will ask for nominations for the CY24 clerk.
When no further nominations, CY24 chairperson will say three times: "Are there any other nominations for the CY24 clerk?" With no further responses, **need a motion** to either accept the one nominated or take a vote if there are multiple nominations.
ACTION
 4. CY24 Treasurer
The CY24 chairperson will ask for nominations for the CY24 Treasurer.
When there are no further nominations, the CY24 chairperson will say 3 times: "Are there any other nominations for the CY24 Treasurer?" With no further responses, **need a motion** to either accept the one nominated or take a vote if there are multiple nominations.
ACTION
 - B. Committee Membership - **enclosed**
Current committee members enclosed.
 1. Activities
 2. Budget
 3. Curriculum
 4. Facilities
 5. Personnel
 6. PolicyThere can be ONE motion for all committee appointees.
ACTION
 - C. Agency Representatives - **enclosed**
Current Agency Representatives enclosed
 1. MSHSL (Minnesota State High School League)
 2. MSBA (Minnesota School Boards Association)
 3. Community Education Advisory Board
 4. Paul Bunyan Education Cooperative Joint Powers
 5. Health and Wellness Committee
 6. District Leadership Team
 7. LEA (Title One) Administrative Representative

There can be one motion for all agency representatives

ACTION

D. Selection/Designation

1. School board regular meeting calendar for CY24
enclosed. The third Monday night of each month has had the least conflicts with other school activities. A few holidays fall on the third Monday and no school board meetings may be held on those holidays. Those proposed meeting dates will fall on a different Monday of the month. The board meeting calendar also has to agree with the school calendar as we try to avoid the break times, Easter, Christmas, etc. We **need a motion** accepting this calendar as presented or with any proposed changes.

ACTION

2. Bank Depositories
Need a motion to accept the proposed bank depositories.

Handout at meeting

3. Invest Funds
Need a motion to authorize Superintendent Malmberg and Business Manager Melissa Berry to invest the school funds as needed for CY24.
ACTION
4. Electronic Fund Transfers
Need a motion to authorize Superintendent Malmberg and Business Manager Melissa Berry to transfer funds electronically as needed for payroll and expense purposes for CY24.
ACTION
5. Identified Official with Authority (IOwA) - **enclosed**
Designate Superintendent Malmberg as the Identified Official with Authority (IOwA) for Pillager Public Schools to authorize user access to the Minnesota Department of Education secure websites.
ACTION
6. School Board Compensation
Presently, the Board Chair receives \$2,700 per year and board members receive \$2,400 per year. Board members are also paid \$100 per meeting for committee meetings and special meetings. **Need a motion** to continue with current pay or with changes. Compensation history and local comparisons - **enclosed**
ACTION
7. Selection of Official Board Newspaper
The Brainerd Dispatch is the only local newspaper that is published daily and covers all of the school district - **Need a motion** to accept The Brainerd Dispatch as the official school newspaper - **enclosed.**
ACTION
8. Robert's Rule of Order
Need a motion to use the "soft" Robert's Rules of Order for conducting all school board meetings -**enclosed.**
ACTION
9. Signature Plate
Whoever is elected for the positions of chair and clerk will need to sign a piece of paper that will be used for all checks that are written for payroll and other purposes. **Need a motion** for **NEW** signatures only.
Possible ACTION

This ends the reorganizational portion of the meeting.

V. Regular Meeting

VI. Consider Additions/Deletions/Acceptance of the Agenda

ACTION

VII. Visitor Comments

VIII. Consider Consent Agenda

ACTION

- A. Consider the minutes of the December 18th, 2023 board meeting.

- enclosed**
- B. Monthly cash flow including investments
enclosed
- C. Monthly bills paid
enclosed
- D. Monthly bills paid -Activity accounts
enclosed
- E. Donations
enclosed
- F. Personnel summary sheet
enclosed
- IX. Special Board Reports with Possible Action
 - A. Curriculum
 - 1. Director of Teaching and Learning Report
 - 2. Next committee meeting the week of Feb. 19th.
 - B. Policy
 - 1. 3rd Reading MSBA Policy - **enclosed**
 - #413 Harassment and Violence
 - #416 Drug and Alcohol Testing
 - #506 Student Discipline
 - #507 Corporal Punishment
 - #515 Protection-Privacy of Student Records
 - #606.5 Library Materials
 - #620 Credit for Learning
 - C. Facilities
 - 1. Next Committee Meeting the week of February 5th.
 - D. Budget
 - 1. Business Manager Report
 - 2. Consider resolution for directing administration to make recommendations for program and position reductions - **enclosed**
ACTION
 - 3. Next Budget Committee meeting the week of February 19th, 2023.
 - E. Personnel
 - 1. MOUs - with Education Minnesota Pillager
enclosed
 - a. Term and Reopening Negotiations
ACTION
 - b. Schedule C - Add Jr. High Wrestling
ACTION
 - c. Overload Compensation
ACTION
 - F. Activities
- X. Other
 - A. Sourcewell Board of Directors Election - **enclosed**
 - B. Kindergarten Lottery Update
 - C. Approve 2025-26 School Calendar
ACTION
 - D. Resignation of Randy Posner - **ACTION**
 - E. Steps to Fill the Vacancy - **ACTION**
- XI. Superintendent's Report
- XII. Adjournment