

**COAST UNIFIED SCHOOL DISTRICT
SAFETY COMMITTEE MEETING MINUTES
November 29, 2022**

Meeting called to order at 3:31 pm

MEMBERS PRESENT:

Christie Cosme, Annie Lachance, Megan Dedic, Sheri McLain and Mike Bruffey were present.

MINUTES

Members reviewed the minutes of the October 18, 2022 meeting. The minutes were approved as presented by member vote. Christie Cosme motioned to approve and Sheri McLain seconded.

BUDGET REPORT

Annie Lachance gave the following budget report: There has been no change to the budget.

	<u>BEGINNING</u> <u>BALANCE</u>	<u>CURRENT</u> <u>BUDGET</u>	<u>EXPENSE</u>	<u>ENCUMBERED</u>	<u>ENDING</u> <u>BALANCE</u>
Grant Fund - 0066	\$0.00	\$2,225.00	\$0.00	\$0.00	\$2,225.00
Premium Rebate - 0071	\$6,993.83	\$6,590.00	\$0.00	\$0.00	\$13,583.83
District Match – 0072	\$9,508.12	\$2,594.00	\$0.00	\$0.00	\$12,102.12
Credit Funds - 0073	\$5,010.25	\$1,244.00	\$0.00	\$0.00	\$6,254.02
Disc. Funds – 0073-0074	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00
Balances	\$21,512.20	\$14,653.00	\$0.00	\$0.00	\$36,164.97
Revenues	\$6,590.00 (100% Award-Worker’s Comp Premium Rebate Award)				
	\$2,594.00 (Safety Credit for FY 2021/22)				
Expenses	\$1,350.00 (Cost of Safety Incentive Cards for FY 2022/23)				

OLD BUSINESS

Annie informed the committee on the update of the chair for Mike Lant. She explained that the SIPE preferred vendor list had been received and sent to Mike so that he could choose a chair from the list. Several follow up emails have been sent and no response has been received as of 11/28/22. Annie also informed the committee that a vote would be taken at the January meeting to determine whether future meetings would be held in person or via Zoom.

NEW BUSINESS

Annie informed the committee that the SIPE Grant Program application is due on December 1, 2022 and that if anyone has anything safety related that needs to be purchased for their site to please let us know. She recommended that it may be a good idea to order two or three more stand desks to have on hand. Mike Bruffey said that there is more money available this year.

FUNDING REQUESTS

Annie informed the committee on the funding requests that were submitted. Lupe Aguilar at CUHS is requesting mini blinds for several classrooms for a total of \$4,379.60 and Sheri McLain of Food Services is requesting three slip resistant mats for the kitchens / cafés for a total of \$357.14. Total amount requested is \$4,736.74. Christie Cosme motioned to approve the requests and Annie Lachance seconded. Funding requests approved.

SAFETY INCENTIVE PROGRAM

Annie reported that the SIPE Monthly Safety Topic for November was Back and Lifting Safety and the SIPE Quiz winner was Susan Padgett from Cambria Grammar School. Winners of the Caught In The Act Drawing are Luis Lizaola and Rafael Soto of M.O.T. Annie reported that there were no Safety Concerns or Suggestions. Also, the Newsletter Trivia proved to be a success with 16 participants and Valeria Marroquin of Coast Union High School is the winner of the drawing.

ACCIDENTS OR NEAR HIT MISSES

Annie reported that a student at Cambria Grammar School choked on a taco shell and was administered abdominal thrusts to dislodge the piece of taco shell, which was successful. A teacher at Santa Lucia Middle School tripped on an expansion joint in the sidewalk and injured her back and there was no other information available at the time. Also, a Bus Driver reported a "Complaint of Pain" in both hands while driving a certain bus. It was a report only at this time.

EMERGENCY PREPAREDNESS, EVACUATIONS, FIRE DRILLS

Nothing to report.

HAZARD IDENTIFICATION, EVALUATION, AND CONTROL

Annie asked committee members if they had anything to report. Nothing to report.

SAFETY TRAINING AND EDUCATION

Annie reported that there was a Bus Driver Safety Meeting on November 15, 2022, and a M.O.T. Safety Meeting on November 16, 2022.

COMMITTEE MEMBER COMMENTS / REPORTS

Annie asked committee members if they had any comments or reports. Nothing to report.

NEXT MEETING

Annie informed everyone that the next meeting would be on January 17, 2023 via Zoom.

The meeting adjourned at 3:42 pm.

Christie Cosme
Asst. Safety Coordinator