



Grant & Aid Assessment

FACTS makes quality education affordable for families by assisting schools in awarding financial aid. We work with schools to create a custom application and collect financial data so schools can make accurate award decisions based on financial need.

Financial Aid Policy: To apply for financial aid, you may visit <https://online.factsmgt.com/signin/3GH80>

1. The student must apply to attend Archbishop Williams High School before financial aid will be considered.
2. After completing the online application, you will need to upload all required supporting documentation (see below).
3. The names on the Financial Aid application must match the names on the Facts Tuition before inquiring further about receipt and/or status of the uploaded documents.
4. It is the applicant/co-applicant's responsibility to check the status of the application and the award decision. We suggest that you log in to your FACTS user account to review the status, as well as monitor the email you used to apply for financial aid or call FACTS at 866-441-4637 to learn the status of the application.
5. Application deadlines are set by Archbishop Williams High School. If you are applying after the deadline, contact the AWHs Business Office at 781-535-6267 to ensure that your application will be accepted.
6. Only students listed on the IRS Federal Tax Return will be considered for Financial Aid.
7. Financial aid is reviewed by a committee. The committee may request additional documents or information at their discretion to further support requests for Financial Aid.
8. Applications must be **verified by FACTS** before the financial aid deadline for the application to be considered.
9. **All documentation received by FACTS is imaged upon receipt and then destroyed.**

The following supporting documents are required to complete the application process and UPLOADED into FACTS:

- **IRS Federal Income Tax Return (signed by responsible parties), including all supporting schedules**
 - The year of the tax return depends on the tax requirements of your school).
 - If applicant and co-applicant file separately, we require both tax returns for the same tax year.

- Copies of **all the current year W-2 Wage and Tax Statements** for **both** the applicant and co-applicant.

NOTE: If you are applying before you have received all the current year W-2 Wage and Tax Statements, please submit them as soon as they become available.

- Copies of all **supporting tax documents if you have business income/loss** from any of the following:
 - **Business** - **UPLOAD** Schedule C or C-EZ and Form 4562 Depreciation and Amortization
 - **Farm** - **UPLOAD** Schedule F and Form 4562 Depreciation and Amortization
 - **Rental Property** - **UPLOAD** Schedule E (page 1)
 - **S-Corporation** - **UPLOAD** Schedule E (page 2), Form 1120S (5 pages), Schedule K-1 and Form 8825
 - **Partnership** - **UPLOAD** Schedule E (page 2), Form 1065 (5 pages), Schedule K-1 and Form 8825
 - **Estates and Trusts** - **UPLOAD** Schedule E (page 2), Form 1041 and Schedule K-1

IMPORTANT: If you file a tax return but do not have W-2 wages because you are self-employed, you will be required to submit a copy of your current year Federal Form 1040 Tax Return.

- All supporting documentation for household Non-Taxable Income such as: Social Security Income, Welfare, Child Support, Food Stamps, Workers' Compensation, and Temporary Assistance for Needy Families (TANF) **must be UPLOADED to FACTS. If you do not file a tax return, you are required to provide documentation of all income received.**

A non-refundable application fee is required before your application will be submitted and may be subject to deadlines.

NOTE: FACTS only verifies the submitted information, award decisions are made by the AWHs Financial Aid Committee.

Any questions you may have regarding filling out the Financial Aid form you may call FACTS Grant and Aid at (866) 441-4637

