

HOW TO REGISTER USING SKYWARD

PART 1: HOW TO ACCESS SKYWARD AND YOUR COURSE REGISTRATION

- Login to Skyward
- Click on Schedule

PART 2: HOW TO CHOOSE AND SUBMIT YOUR COURSES

- Under Course Requests Click on the “Request courses for 2024-2025 in Eastlake High School” link



- Type the first 3 letters of the course code in the search box and click search



- Highlight the course and select “Add Course” (if it is a yearlong course both semesters will register)
- Continue selecting courses until you have 7 courses selected

PART 3: SELECTING ALTERNATES

- Click on request alternates



- Select a course under available alternate courses and click add course
- **To remove a course, highlight the course and select “remove course”

When you are done, you will have chosen 7 courses and 4 semester alternates (yearlong courses are not linked under alternates so make sure to select both semesters!)

CONGRATULATIONS! YOU HAVE SUCCESSFULLY REGISTERED FOR THE 2024-2025 SCHOOL YEAR