SPRINGFIELD TOWNSHIP BOARD OF EDUCATION
Tuesday, December 12, 2023
2023-2024 - 355

REGULAR MEETING

TIME: 8:00 PM **LOCATION: Room 14**

CALL TO ORDER

Wade Hale, Board President

President Hale called the meeting to order at 8:00PM.

OPEN PUBLIC MEETINGS ACT STATEMENT

Wade Hale, Board President

"The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon." Pursuant to the provisions of this act, the Springfield Township Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof sent to: The Burlington County Times, Springfield Township Clerk, Board of Education members, and posted in the Springfield Township Board of Education Office and Springfield Township Municipal Building.

President Hale read the Open Public Meeting Act Statement.

PLEDGE OF ALLEGIANCE

Wade Hale, Board President

President Hale led the assembly in the Pledge of Allegiance.

ROLL CALL

Craig Vaughn, Superintendent

The **Regular Meeting** of the Springfield Board of Education (Burlington County) was held on **December 12, 2023** in **Room 14** beginning at **8:00PM**.

	Board of Education Member	Present	Late	Absent	
1	Mr. Bucs	X			1
2	Mr. Dieker	X			2
3	Mrs. Donahue			X	3
4	Mr. Hale	X			4
5	Mrs. Mancini			X	5
6	Mr. Pantano	X			6
7	Ms. Rincon			X	7
8	Mr. Roberson	X			8
9	Ms. Wainwright	X			9

	Staff In Attendance	Present	Late	Absent	
1	Mr. Vaughn, Superintendent	X			1
2	Ms. Danielle Tarvin-Griffith, SBA			X	2

SCHOOL & COMMUNITY PRESENTATIONS

Craig Vaughn, Superintendent

- Recognition of the School Safety Team

COMMITTEE UPDATES

Wade Hale, Board President

Committee	Chair	Committee	Chair
Finance	Mr. Bucs	Personnel	Mrs. Donahue
Buildings, Grounds, & Transportation	Mr. Dieker	Negotiations	TBD
Curriculum & Technology	Mr. Roberson	Policy	TBD

Finance- alternative to Dental insurance update
Buildings and Grounds- met with ERI regarding parking lot budget
Curriculum- None
Personnel- None
Negotiations- None
Policy- None

PUBLIC COMMENT #1 (SHALL NOT EXCEED THIRTY (30) MINUTES)

Wade Hale, Board President

Before a matter is placed on the agenda, the Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent. The Springfield Township BOE welcomes public comment during our public meetings. Public comments will only be permitted during the public comment periods at the beginning and end of each Board meeting. Each public comment period shall be limited to thirty minutes unless extended by a majority vote of the Board members present. Statements are limited to two, three minute time periods for a total of six minutes on any one topic. Public comment is not a question and answer session. Notwithstanding, members of the Administration and/or Board members may, with approval, choose to answer questions raised during public comment periods. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately.

None

CORRESPONDENCE

Craig Vaughn, Superintendent

None

SUPERINTENDENT'S REPORT

Craig Vaughn, Superintendent

UPDATE

- High Impact Tutoring Grant

- District Website

IMPORTANT DATES

- H&S Holiday Family Movie Night
- December 22 - Early Dismissal
- December 25 - 31 - Winter Break
- January 2 - School Reopens
- January 4 - BOE Reorganization Meeting
- January 8 - Magic of Clean Communities Assembly
- January 11 - Band & Chorus Winter Concert
- January 12 - Early Dismissal / Staff Professional Development
- January 15 - School Closed / Martin Luther King Day
- January 19 - Therapy Dog Visitation

APPROVAL OF MINUTES

Craig Vaughn, Superintendent

- **REGULAR MEETING - Thursday, November 16, 2023**
- **EXECUTIVE SESSION - Thursday, November 16, 2023**

IT IS HEREBY CERTIFIED that the foregoing Resolution to approve the minutes as present and/or with noted corrections by the Springfield Township Board of Education was approved by the vote below indicated at the **Regular Meeting held on December 12, 2023** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member	X		X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member						X		6
7	Mr. Roberson, Board Member		X	X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

SUPERINTENDENT'S REPORT (ENROLLMENT & HIB)

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-355-101

RESOLUTION ACCEPTING ENROLLMENT STATISTICS
AS PART OF THE REPORT OF THE SUPERINTENDENT OF SCHOOLS AS OF NOVEMBER 2023

WHEREAS, the Board of Education recognizes the importance of maintaining accurate registers for all students enrolled in the Springfield Township School District; and

WHEREAS, the Board of Education also relies on accurate enrollment counts for such reports as the Application for State School Aid Report, the annual Budget Statements, the annual December 1st Special

Education Report, Fall Enrollment Report and the Average Daily Attendance Report; and

WHEREAS, the Superintendent of Schools has received and compiled school registers from each of the schools in the School District which have been cross-checked with active home room rosters and Child Study Team class listings with the resulting summary table being generated:

Expense Account #	Grade Level/Program	Count June 30, 2023	Count **November 30, 2023**	Difference
11-105-100-101-101-105	Pre-School Regular	12	16	+4
11-110-100-101-101-110	Kindergarten	37	31	-6
11-120-100-101-101-401	First Grade	43	35	-8
11-120-100-101-101-402	Second Grade	32	44	+12
11-120-100-101-101-403	Third Grade	39	32	-7
11-120-100-101-101-404	Fourth Grade	38	37	-1
11-120-100-101-101-405	Fifth Grade	35	39	+4
11-130-100-101-101-406	Sixth Grade	35	37	+2
11-212-100-101-101-100	Multiple Disabled	7	12	+5
11-215-100-101-101-100	Preschool Disabled PT	5	4	-1
11-000-100-56X-60X-XXX	Out-of-District Placement	4	1	-3
	TOTAL	**287**	**287**	**0**

Month	Enrollment	Monthly Change
June 2023	287	
July 2023	284	-3
August 2023	290	+6
September 2023	290	0
October 2023	289	-1
November 2023	287	-2
December 2023		
January 2024		
February 2024		
March 2024		
April 2024		
May 2024		
June 2024		

;and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above enrollment report is hereby accepted upon the certification of the Superintendent of Schools.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on December 12, 2023** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member		X	X					5
6	Ms. Rincon, Board Member						X		6
7	Mr. Roberson, Board Member	X		X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-355-102

RESOLUTION APPROVING THE MONTHLY HARASSMENT, INTIMIDATION & BULLYING REPORT FOR THE MONTH OF NOVEMBER 2023 PURSUANT TO BOARD OF EDUCATION POLICY 5512

WHEREAS, the Springfield Township Board of Education believes that a safe and civil environment in school is necessary for students to learn and achieve high academic standards. Since students learn by example, school administrators, faculty, staff, and volunteers are required to demonstrate appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation or bullying. Harassment, intimidation or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe environment. Therefore, the school district will not tolerate acts of harassment, intimidation or bullying;

WHEREAS, harassment, intimidation or bullying is defined as any gesture, any written, verbal or physical act, or any electronic communication, whether it be a single incident or a series of incidents, that is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic, that takes place on school grounds, at any school-sponsored function or on a school bus, or off school grounds, in accordance with law, that substantially disrupts or interferes with the orderly operation of the school or the rights of other students, and that:

A reasonable person should know, under the circumstances, will have the effect of physically or emotionally harming a student or damaging the students property, or placing a student in reasonable fear of physical or emotional harm to his/her person or damage to his/her property; or has the effect of insulting or demeaning any student or group of students; or creates a hostile educational environment for the student by interfering with the students education or by severely or pervasively causing physical or emotional harm to the student; and

WHEREAS, the results of each investigation shall be reported to the board of education no later than the date of the next board meeting following the completion of the investigation, and include:

1. Any services provided;
2. Training established;
3. Discipline imposed; or
4. Other action taken or recommended by the chief school administrator; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools reports the results of the following harassment, intimidation or bullying incidents for the month of **NOVEMBER 2023**:

School Location	# Cases Reported	# Cases Confirmed
Springfield Elementary School	1	0

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on December 12, 2023** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member		X	X					5
6	Ms. Rincon, Board Member						X		6
7	Mr. Roberson, Board Member	X		X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

CONTRACT ADMINISTRATION

Craig Vaughn, Superintendent

None

BUDGET & FINANCE

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-355-105

RESOLUTION APPROVING THE ANTICIPATED REVENUE REPORT OF THE BUSINESS ADMINISTRATOR/SECRETARY TO THE BOARD FOR THE MONTH OF NOVEMBER 2023 PURSUANT TO N.J.A.C. 6:23-2.11(c)2

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that the board secretary report monthly to the board of education changes in anticipated revenue amounts and sources; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached revenue statement reports change in anticipated revenue is hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.11(c)2.

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MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD REPORT ON CHANGES IN ANTICIPATED REVENUE

Pursuant to N.J.S.A. 6:20-2.11(c)2, I report the following **NOVEMBER 2023** changes in anticipated revenue amounts and sources as noted on the submitted revenue report.

_____

Danielle Tarvin-Griffith
Business Administrator/Board Secretary

********** ********** **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on December 12, 2023** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member	X		X					1
2	Mr. Dieker, Board Member		X	X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-355-106

RESOLUTION CERTIFYING THAT ANY REMITTANCE TO PURCHASE ORDERS GREATER THAN THE APPROVED PURCHASE ORDER AMOUNT SHALL BE DETAILED THROUGH THE APPROVAL OF THE MONTHLY CREDIT/DISBURSEMENT REPORT PURSUANT TO N.J.A.C. 6A:23A-6.10 AND THAT THE BELOW REPORT IS FOR THE MONTH OF NOVEMBER 2023

WHEREAS, N.J.A.C.6A:23A-6.10 provides that "a school district and county vocational school board shall adopt a policy establishing the approval process for any remittance of payment for invoice amounts greater than the approved purchase order; and

WHEREAS, the policy shall require the Business Administrator/Secretary to the Board to identify and investigate, if necessary, the reason for any increase to a purchase order. If it is found that such an increase is warranted, the Business Administrator/Secretary to the Board shall either approve a revision to the original purchase order with the reason noted, approve the issuance of a supplemental purchase order for the difference, or cancel the original purchase order and issue a new purchase order. If it is found that such an increase is not warranted, the purchase order shall be canceled and the goods returned. In no instance shall an adjustment be made to a purchase order that changes the purpose or vendor of the original purchase order or a bid award price; and

WHEREAS, the Business Administrator/Secretary to the Board shall review, on a monthly basis, edits/change reports, in particular the Credit/Disbursement Report, listing all payments made in excess of the originally approved purchase order amount to ensure that all payments are properly made are properly authorized prior to the commitment of any bill list disbursements; and

WHEREAS, a Credit-Disbursement Report has been developed by the School District's accounting software vendor, Asbury Park Computer Center, and said report is attached herein which details any changes in purchase order amounts; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached **NOVEMBER 2023** Credit-Disbursement Report detailing the changes is hereby approved and that any and all adjustments against Board of Education obligations therein enumerated for equipment, material and supplies, furnished and delivered and for work done and performed and certified as correct by the Secretary of the Board of Education, and when funds are available; and

BE IT FINALLY RESOLVED that a copy of the above Report shall be placed in the permanent minutes of the Board of Education.

********** ********** **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on December 12, 2023** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member	X		X					1

2	Mr. Dieker, Board Member		X	X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-355-107

RESOLUTION CERTIFYING THAT NO ADVERTISED APPROPRIATION EXCEEDS THE TEN PERCENT (10%) TRANSFER LIMIT FOR THE MONTH OF NOVEMBER 2023 ESTABLISHED PURSUANT TO PUBLIC LAW 2004, C. 73 AND RECOGNIZING THE SUBMISSION TO THE EXECUTIVE COUNTY BUSINESS OFFICIAL A REQUEST FOR APPROVAL OF THE TRANSFER THAT EXCEED TEN PERCENT

WHEREAS, Public Law 2004, C. 73 requires New Jersey Department of Education Commissioner approval of transfers in any general fund account greater than ten percent (10%) on a cumulative basis; and

WHEREAS, a report has been developed by the School District's accounting software vendor, Asbury Park Computer Center and said report is attached herein; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached **NOVEMBER 2023** monthly transfer report detailing the percentage change in transfers is hereby approved; and

BE IT FINALLY RESOLVED that a copy of the report shall be placed in the permanent minutes of the Board of Education.

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IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on December 12, 2023** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member	X		X					1
2	Mr. Dieker, Board Member		X	X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-355-108

RESOLUTION CERTIFYING THE EWEG REIMBURSEMENT REQUESTS
FOR THE MONTH ENDING NOVEMBER 30, 2023

WHEREAS, when the district is a sub-grantee of grants awarded by the Federal government to the State of New Jersey the district shall submit reimbursement requests using the Electronic Web-Enabled Grant (EWEG) System. Expenditures must be supported by documentation at the sub-grantee level. Documentation for salary expenditures will be according to the applicable federal circular. Expenditures must be for allowable costs. Expenditures must be related to the sub-grantee's cost objectives. Expenditures will be reviewed to determine that:

A. Adequate description of expenditures is provided;
B. No new budget category is created; and
C. Reimbursement does not exceed the allowable threshold for an amendment as a result of cumulative transfers among expenditure categories; and

WHEREAS, Reimbursement requests will be certified by the board as being in accordance with approved grant applications as evidenced by the review of a monthly disbursement report. EWEG reimbursement requests will meet New Jersey Department of Education timelines and deadlines; and

WHEREAS, the Business Administrator/Secretary to the Board has submitted to the Board a summary for the period ending **NOVEMBER 30, 2023** for review and certification; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the EWEG submissions as listed on the "**SUMMARY PAGE, Monthly Disbursement Report - Fund 20 Only".**

********** ********** **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on December 12, 2023** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member	X		X					1
2	Mr. Dieker, Board Member		X	X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-355-109

RESOLUTION APPROVING THE MONTHLY CERTIFICATION OF GRANT EXPENDITURES AS OF NOVEMBER 30, 2023 FOR THE 2023-2024 PROGRAM YEAR PURSUANT TO BOARD OF EDUCATION STANDARD OPERATING PROCEDURE 3-003 TO MONITOR THE % OF EXPENDITURE TO CONTROL CARRY-OVER WAIVER REQUESTS UNDER GUIDANCE OF THE NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM FISCAL MANAGEMENT - RESTRICTED REVENUES

WHEREAS, Standard Operating Procedure 3-003 provides for the mechanism for Board of Education monitoring of restricted revenue expenditure levels as the Board of Education must ensure that restricted revenue accounts must be appropriated and fully expended in a timely manner and in accordance with grant allocations/budgets; and

WHEREAS; the New Jersey Quality Single Accountability Continuum (NJQSAC) - District Performance Review - D. Restricted Revenues - Sections 1.b. and 1.d provide the following guidance:

> 1.b. Grant funds are spent as budgeted. Amendments and budget modifications are completed for changes that exceed the applicable threshold (entitlement grants - lesser of 10% or $50,000; discretionary grants - lesser of 10% or $10,000;
> 1.d. At least 85 percent of the ESSA and IDEA grant funds are expended in one year. For Title I, a waiver to carry over more than 15% has not been requested within the last three years; and

WHEREAS, the Business Administrator/Secretary to the Board has submitted to the Board a summary for the period ending **NOVEMBER 30, 2023** for review and certification; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the grant expenditures as listed on the "**SUMMARY PAGE, Monthly Disbursement Report - Fund 20 Only".**

BE IT FURTHER RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above summary represents the monthly certification of grant expenditures for the program years **2022-2023** and **2023-2024** Every Student Succeeds Act, IDEA Part B, IDEA Preschool, REAP, and ESSER funds.

********** ********** **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on December 12, 2023** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member	X		X					1

2	Mr. Dieker, Board Member		X	X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-355-110

RESOLUTION PROVIDING FOR A SECRETARY TO THE BOARD'S MONTHLY CERTIFICATION OF BUDGETARY LINE ITEM STATUS FOR THE MONTH OF NOVEMBER 2023 PURSUANT TO N.J.A.C. 6:20-2.13(d) AND N.J.S.A. 18A:22.8.1

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the certification of the Secretary to the Board must demonstrate that no budgetary line item account, which are understood by the rule to be the advertised section of the New Jersey Department of Education prescribed budget, has obligations and contractual orders which exceed annual appropriations for said line item accounts in accordance with the Monthly Line Item Budget Report; and

WHEREAS, the following Board of Education comments and/or discussion was had, if any, on the matter of this Resolution:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the below certification are hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.13(d) and N.J.S.A. 18A:22.8.1.

********** ********** **********

MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD BUDGETARY LINE ITEM STATUS

Pursuant to N.J.S.A. 6:20-2.13(d), I certify that as of **NOVEMBER 30, 2023** no budgetary line item account has obligations and payments, understood as contractual orders, which in total exceed the amount appropriated by the Township of Springfield Board of Education pursuant to N.J.S.A. 18A:22-8 and N.J.S.A. 18A:22-8.1.

********** ********** **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on December 12, 2023** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member	X		X					1
2	Mr. Dieker, Board Member		X	X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-355-111

RESOLUTION RATIFYING THE TRANSFER OF FUNDS FOR NOVEMBER 2023
PURSUANT TO N.J.S.A. 18A:22-8

WHEREAS, N.J.S.A. 18A:22-8, designates the Superintendent of Schools to approve transfers among line items between meetings of the Board of Education; and

WHEREAS, it became necessary to transfer funds among certain line items between the monthly meetings of in the month of **NOVEMBER 2023**, recorded as adjustments according to the attached report, so as to provide for the thorough and efficient education of Springfield Township School District pupils; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached transfers are hereby ratified.

********** ********** **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on December 12, 2023** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member	X		X					1
2	Mr. Dieker, Board Member		X	X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-355-112

RESOLUTION AUTHORIZING THE PAYMENT OF BILLS OF THE GENERAL ACCOUNTS AS CONTAINED ON THE CHECK REGISTER & ALL BANK/WIRE TRANSFERS

WHEREAS, the Business Administrator/Secretary to the Board has submitted a computer printout of the checks registered for payment for the period of **NOVEMBER 17, 2023 TO DECEMBER 21, 2023** (hereinafter "period"); and,

WHEREAS, the Board of Education wishes to authorize payment of said bills and to ratify the prior payment of obligations through the issuance of current fund hand checks as detailed in the report of bills; and,

WHEREAS, the New Jersey Quality Single Accountability Continuum (hereinafter "NJQSAC"), District Performance Review, B. Financial and Budgetary Control, Section j. requires that "Manual checks represent less than one percent of the checks issued on an annual basis (inter-fund payments are excluded from this requirement.); and,

WHEREAS, bank transfer(s) are transfers between accounts during the period as listed in the report of bills.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that payment of bills for the period listed on the check register are hereby authorized; and,

BE IT FURTHER RESOLVED that the Board certifies the check register and bank/wire transfers as listed on the "**BILL LIST**" report.

********** ********** **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on December 12, 2023** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member	X		X					1
2	Mr. Dieker, Board Member		X	X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-355-113

RESOLUTION PROVIDING FOR THE BOARD OF EDUCATION'S MONTHLY CERTIFICATION ON BUDGETARY MAJOR ACCOUNT/FUND STATUS [BOARD SECRETARY'S REPORT] FOR THE MONTH OF NOVEMBER 2023 PURSUANT TO N.J.A.C. 6A:23-2:11.c)

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 23, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the Board of Education must certify that, to the best of its knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the Springfield Township School District's financial obligations for the remainder to the **2023-2024** Fiscal Year; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that a certification are hereby given, after review of the Line Item Status Report, and upon consultation with the appropriate District officials, to the best of its knowledge no major account or fund has been over expended in violation of New Jersey statutes and code.

********** ********** **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on December 12, 2023** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member	X		X					1
2	Mr. Dieker, Board Member		X	X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-355-114

RESOLUTION APPROVAL OF THE REPORT OF THE TREASURER OF SCHOOL MONIES FOR NOVEMBER 2023 PURSUANT TO N.J.S.A. 18A:17-36

WHEREAS, N.J.S.A. 18:4-14 mandates that all public school districts utilize an accounting system that is consistent with generally accepted accounting principles; and

WHEREAS, the Report of the Treasurer of School Monies serves as a mechanism that allows the treasurer to meet the requirements mandated by N.J.S.A. 18A:17-36 as it provides for an independent accounting of all cash transactions for a given period of time; and

WHEREAS, Amy Lerner, Springfield Township Treasurer of School Monies, has submitted the attached report which has been distributed, reviewed and accepted by the Board of Education; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the **NOVEMBER 2023** Report of the Treasurer of School Monies is hereby accepted and approved.

********** ********** **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on December 12, 2023** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member	X		X					1
2	Mr. Dieker, Board Member		X	X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-355-115

**RESOLUTION APPROVING BUDGET PRIORITIES AND A BUDGET CALENDAR
FOR THE 2024-2025 SCHOOL YEAR
PURSUANT TO THE NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) AND STATEMENT OF ASSURANCE AND
PURSUANT TO N.J.A.C. 6A:30 AS REQUIRED BY N.J.S.A. 18A:7A-3 ET SEQ.**

WHEREAS, the New Jersey Quality Single Accountability Continuum - Statement of Assurance, Fiscal Management Section 1 provides that "the District follow a budget calendar that was developed and shared with the Board annually and that reflects all applicable legal and management requirements; and

WHEREAS, the Superintendent of Schools has defined a list of budget priorities for the **2024-2025** budget development as follows:

1. Enhance academic programs for all students;
2. Data analysis and professional development opportunities to drive instructional practices;
3. Technology upgrades to continue implementation of state mandates associated with 21st Century learning opportunities;
4. Upgrade of facilities maintenance and improvements;
5. Provision of staffing to meet the needs of all students across all learning environments; and

WHEREAS, the development of the budget shall be on a school-based, departmentalized basis. The computerized budget system (Asbury Park Budget Build) shall be used to develop the **2024-2025** budget. The itemization shall be detailed by department, delineated by fund code, program code, function code, object code, expenditure detail code, district program code, and district location code; and,

WHEREAS, the Board of Education shall follow the following general budget guidelines:

1. Planning for the integration and alignment of district priorities and planning objectives;
2. Development of final staffing plan;
3. Departmentalized preliminary budgets;
4. Board of Education review of preliminary budget;
5. Release of State Aid figures;
6. Board of Education review of final budget;
7. Transmittal of budget statement; and

WHEREAS, The following budget development timetable shall be observed in the budget process:

Date:	**Activity:**
November-December 2023	Develop Budget Guidelines and Goals (Finance Committee)
December 2023	Approve Budget Calendar
January 4, 2024	Reorganization Meeting
January - February 2024	Finance Committee Meetings
February- March 2024	Board of Education and Public Budget Input

February 2024	Board of Education Meeting- Public Hearing on Budget Board Review & Approval of Preliminary Budget for County Review
March 20, 2024	Last day to submit Preliminary Budget to County Superintendent
April 20, 2024	Last day to advertise for earliest public hearing (4 days prior to hearing)
April 20, 2024	Last day to finalize the advertised budget
April 20, 2024	Last Date for County to Approve Budget
April 24-May 8, 2024	Special BOE Meeting to conduct Public Hearing and Adopt Final Budget
April 26-May 10, 2024	Post Budget to District Website (48 hours after public hearing on budget)
May 1, 2024	Non-tenured teaching staff, Observation and Evaluation completed before this date
May 15, 2024	Last day to adopt budget
May 15, 2024	Last day to offer or terminate employment with non-tenured teachers
May 19, 2024	Last day to certify the amount fixed and determined by the school board to the county board of taxation
November 7, 2024	Annual School Election
January 1- January 7, 2025	First Regular Meeting of the Board

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above budget priorities and budget calendar has been reviewed and approved by the Board of Education.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on December 12, 2023** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member	X		X					1
2	Mr. Dieker, Board Member		X	X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

PERSONNEL & NEGOTIATIONS

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-355-116

RESOLUTION AMENDING THE RATE OF PAY FOR SUBSTITUTE POSITIONS FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT FOR THE 2023-2024 FISCAL YEAR WHICH TERM IS UNDERSTOOD TO RUN FROM JULY 1, 2023 to JUNE 30, 2024

***WHEREAS*, i**n order to ensure reliable assistance in the absence of regular support staff employees, the Board of Education will offer competitive compensation to qualified substitute secretaries, clerks, custodians, maintenance workers, bus drivers, teacher aides, and cafeteria workers; and,

WHEREAS, in no instance shall the wages paid a substitute exceed the wages paid the regular employee; and,

WHEREAS, substitute support staff members will be paid at a per diem rate set by the Board; and,

WHEREAS, the state of New Jersey Legislature has passed and gained approval by the Governor for a state minimum wage of $15.13 per hour, effective January 1, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the that the hourly substitute rate for support staff employees as listed be amended effective January 1, 2024:

Substitute Position	Current Rate of Pay	Amended Rate of Pay	Effective Date
Instructional Assistant	$14.13 per hour	$15.13 per hour	January 1, 2024
Teacher	$105 per day	$112 per day	January 1, 2024
Nurse	$110 per day	$125 per day	January 1, 2024

********** ********** **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on December 12, 2023** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member		X	X					5
6	Ms. Rincon, Board Member						X		6

7	Mr. Roberson, Board Member	X		X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

CURRICULUM & TECHNOLOGY

Craig Vaughn, Superintendent

None

POLICIES & PROCEDURES

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-355-117

RESOLUTION APPROVING BOARD OF EDUCATION 2023/2024
POLICY, BYLAWS AND REGULATION REVISIONS
UPON SECOND READING AND ADOPTION

WHEREAS, the procedures shall conform, in all respects, to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby all interested parties in the school community may submit proposals for additions and amendments to the school district governance manual, and may contribute opinions and information for the Board's consideration; and,

WHEREAS, the policy coordinator shall ascertain any conflicts between proposed and existing policies and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be adopted on second reading by a majority vote of the members of the Board of Education present and voting or may be further revised until consensus is reached; and

WHEREAS, when certain policies indicate that "*the Board of Education shall*" provide or make otherwise available a condition of the policy, it is recognized that in these situations the Board of Education hereby authorizes the Superintendent or his/her designee to execute the function(s) therein; and,

WHEREAS, the following is the **second** reading for approval and adoption of the policies & regulations, which include:

File Code	Name	Alert #
P 5111	Eligibility of Resident / Nonresident Students	231
R 5111	Eligibility of Resident / Nonresident Students	231
P 8500	Food Services	231

NOW, THEREFORE, BE IT RESOLVED that the policies and/or amendments included in the said policies and regulation listed above, are hereby approved upon **second reading and adoption**.

********** ********** **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on December 12, 2023** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member		X	X					5
6	Ms. Rincon, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mrs. Wainwright, Board Member	X		X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-355-118

RESOLUTION AUTHORIZING A BOARD OF EDUCATION MEMBER TO TESTIFY AT A LEGISLATIVE HEARING

WHEREAS, the Springfield Township Board of Education recognizes the importance of active participation in legislative processes that impact education policies and funding; and

WHEREAS, legislative hearings provide a crucial platform for stakeholders to voice their perspectives, concerns, and recommendations to lawmakers; and

WHEREAS, the Springfield Township Board of Education may elect, or be requested, to provide representation and/or testimony related to proposed legislation.

NOW, THEREFORE BE IT RESOLVED that the Springfield Township Board of Education hereby authorizes Mr. Joseph Bucs to testify on behalf of the Board and the entire school district at any legislative proceedings specific to the Senate and Assembly bills identified as S2158 and A261 respectively; and

BE IT FURTHER RESOLVED that, relative to the cited legislation, Mr. Joseph Bucs' authority to speak on behalf of the Springfield Township Board of Education, and entire district, shall remain in force for the shorter of three (3) months from the date of approval or revocation by Board resolution. In either case it is anticipated that Mr. Bucs' authority shall survive the January 2024 expiration of his tenure on the Board; and

BE IT FINALLY RESOLVED that Mr. Joseph Bucs shall provide a report to the Springfield Township Board of Education following the legislative hearing, summarizing key discussions, outcomes, and any potential implications for the school district.

********** ********** **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on December 12, 2023** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member		X	X					5
6	Ms. Rincon, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mrs. Wainwright, Board Member	X		X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-355-119

RESOLUTION RECOGNIZING A BOARD OF EDUCATION MEMBER FOR ACHIEVING CERTIFICATION AS A CERTIFIED BOARD LEADER

WHEREAS, Joseph Bucs has successfully completed the course requirements of the New Jersey School Boards Association's (NJSBA) Board Member Academy and has earned the title of Certified Board Leader (CBL); and

WHEREAS, the CBL is the highest level of the NJSBA Board Member Academy certification program awarded to Master Board Members who earn an additional 20 credits for a total of 60 credits from all the core areas, and served for a minimum of one-year as a board or county officer and meet all of the other CBL requirements; and

WHEREAS, this prestigious accomplishment brings honor and acclaim not only to Joseph Bucs and the Springfield Township School District, but also to the entire community of Springfield; and

WHEREAS, it is the desire of the members of the Springfield Township Board of Education to express their congratulations and best wishes to Joseph Bucs for achieving this honor.

NOW, THEREFORE BE IT RESOLVED, that congratulations and best wishes from the members of the Board of Education as well as the Township of Springfield are hereby expressed to Joseph Bucs, and

BE IT FURTHER RESOLVED, that the Board Secretary is authorized to send a copy of this resolution to Joseph Bucs.

********** ********** **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on December 12, 2023** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member		X	X					5
6	Ms. Rincon, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mrs. Wainwright, Board Member	X		X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

FACILITIES, SECURITY, & TRANSPORTATION

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-355-120

RESOLUTION CERTIFYING THAT MONTHLY FIRE AND SCHOOL SECURITY DRILLS HAVE BEEN CONDUCTED IN ACCORDANCE WITH N.J.S.A. 18A:41-1

WHEREAS, N.J.S.A. 18A:41-1 requires that school administrators shall organize and conduct at least one fire drill and one school security drill each month within the schools hours, including any summer months during which the school is open for instructional programs; and

WHEREAS, all teachers of all schools, whether occupying buildings of one or more stories, shall keep all doors and exits of their respective rooms and buildings unlocked during the school hours, except during an emergency lockdown or an emergency lockdown drill; and

WHEREAS, during the academic year, schools are required to hold a minimum of two of each of the following security drills: Active Shooter; Evacuation (non-fire); Bomb Threat; and Lockdown; and

WHEREAS, districts are required to annually submit the "Security Drill Statement of Assurance: provided by the Department of Education to their county office of education by June 30 of each year; and

WHEREAS, the "Security Drill Record Form" provided by the Department of Education shall be completed by all schools and retained at the district level. The following information is required:

1. Date and time;
2. Type (specify what was drilled);
3. Duration;
4. Weather conditions;
5. Participants (i.e. students, staff, faculty, law enforcement, fire);
6. Brief description of what occurred and procedures followed; and,

WHEREAS, the following is a summary table of the fire and school security drills recently conducted in the School District during the month of **NOVEMBER 2023**:

Date / Time	November 7, 2023 / 1:37 PM	November 15, 2023 / 10:52 AM
Type of Drill	Fire Drill	Code E
Duration of Drill	4:06	4:43
Weather Conditions	Sunny 50's	Sunny 60's
Participants	Staff/Students	Staff/Students
Drill Supervisor	Craig Vaughn	C. Vaughn

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that it hereby certifies that the above monthly fire and school security drills have been conducted in accordance with N.J.S.A. 18A:41-1.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on December 12, 2023** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member	X		X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member						X		6
7	Mr. Roberson, Board Member		X	X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-355-121

RESOLUTION APPROVING CERTAIN APPLICATIONS
FOR USE OF FACILITIES OF THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT

WHEREAS, the Board of Education makes available to the general public the use of certain school facilities under administrative controls and rules and regulations; and

WHEREAS, the below listed entities have filed a "Facilities Use Application" and the necessary documentation has been submitted and reviewed by the Business Administrator/ Secretary to the Board and she recommends approval:

ORGANIZATION/GROUP	DATE	TIME	ACTIVITY	AREA
Home & School Association	2/2/2024	3:45 PM - 4:15 PM	50/50 Raffle	Bus Loop
Home & School Association	3/7/2024	12:15 PM - 3:25 PM	School Assembly	Gym
Ansong Basketball	Fridays 12/29/2023 - 2/23/2024	7:15 PM - 8:45 PM	Basketball Practice	Gym

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the attached list of "Facilities Use Applications" is hereby approved.

********** ********** **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on December 12, 2023** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member	X		X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member						X		6
7	Mr. Roberson, Board Member		X	X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

BOARD FORUM

Wade Hale, Board President

- **UNFINISHED BUSINESS**
- **NEW BUSINESS**
  - Cyber Insurance

PUBLIC COMMENT #2 (SHALL NOT EXCEED THIRTY (30) MINUTES)

Wade Hale, Board President

Mr. Eaton thanked Mr. Bucs for his service as a board of education member.

Mr. Bucs thanked the board and the public for their support and expressed his gratitude for the opportunity.

EXECUTIVE SESSION

None

ADJOURNMENT

Wade Hale, Board President

Seeing no further action to come before the Board of Education, President Hale requested a motion to adjourn at 8:53 PM.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member	X		X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member						X		6
7	Mr. Roberson, Board Member		X	X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting