



The Regular meeting of the Canandaigua City School District Board of Education was held on Monday, January 8, 2024 at 5:30 p.m. at the Academy, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Amy Calabrese, Milton Johnson, Julianne Miller, John Polimeni, Megan Personale, Jen Schneider, Beth Thomas

BOARD MEMBERS ABSENT: Jenny Tessendorf

LEADERSHIP TEAM PRESENT: Jamie Farr, Matt Fitch, Brian Nolan, Matt Schrage

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: Taryn Bjorling, visitors on file

Executive Session

Upon a motion made by Dr. Schneider, seconded by Mrs. Miller, with all present voting yes, the Board of Education approved calling an Executive Session at 5:30 p.m. discuss the employment of nineteen particular persons and three matters that may imperil public safety.

Return to Open Session

Upon a motion made by Dr. Schneider, seconded by Mr. Johnson, with all present voting yes, the Board of Education returned to Open Session at 6:24 p.m.

Pledge of Allegiance to the Flag

Mrs. Grimm called the meeting to order at 6:30 p.m. with everyone standing for the Pledge of Allegiance.

Public Comments

There were no public comments.

Board Meeting Minutes

Upon a motion made by Dr. Schneider, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved the December 11, 2023 Regular Board Meeting minutes.

APPROVED: MINUTES

Mr. Polimeni was away from 6:30-6:33 p.m.

Board Student Representative

Taryn Bjorling shared that the Prism Concert in December had wonderful attendance for both shows and students had a great time. Today was the first meeting of the Athletes Council and they had a good turnout. This Thursday is the Jazz Choir concert, and there is a combined band and orchestra concert next week. The Winter sports season is going well. There was an Indoor Track and Field meet this weekend and many students placed. The Girls Bowling team is currently number one in Section V.

Superintendent's Report

Superintendent Farr reported the Mascot Committee selected Rickabaugh Graphics as the company to finalize the district logo. A new stakeholder group, including community members, staff, Board members, and students will meet with Mr. Rickabaugh. Over the December break a great deal of capital project was completed and we can finally see the end in sight. On Monday, students will participate in a presentation at the First Congregational Church for Martin Luther King, Jr. Day.



Tax Certiorari

Upon a motion made by Mrs. Calabrese, seconded by Mrs. Miller, with all present voting yes, the Board of Education approved voting on the Tax Certiorari.

APPROVED: TAX CERTIORARI

WHEREAS, Grandview Apartments II, LLC (“Petitioner”) filed tax certiorari petitions challenging the assessment of its property located at 300 Eastern Boulevard in the City of Canandaigua (Tax Map Parcel No. 84.19-1-6.2) for the 2021-22, 2022-23, and 2023-24 tax years; and

WHEREAS, Petitioner has proposed settlement of such proceedings upon the following terms:

- Discontinue the 2021-22 tax year;
- Discontinue the 2022-23 tax year; and
- Reduce the 2023 Assessment to \$4,600,000.

WHEREAS, the City of Canandaigua supports the settlement proposal; and

WHEREAS, the Board of Education is willing to settle the proceedings pursuant to the terms outlined above.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board of Education agrees to settle the tax certiorari proceedings commenced by Petitioner in accordance with the terms set forth above and, in the form, approved by Ferrara Fiorenza PC and hereby delegates to Ferrara Fiorenza PC the authority to execute such settlement documents.
2. This Resolution shall take effect immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote, which resulted as follows:

Mrs. Amy Calabrese	Voting Yes
Mr. Milton Johnson	Voting Yes
Mrs. Julianne Miller	Voting Yes
Mrs. Megan Personale	Voting Yes
Mr. John Polimeni	Voting Yes
Dr. Jen Schneider	Voting Yes
Ms. Jennifer Tessoroff	Absent
Mrs. Beth Thomas	Voting Yes
Mrs. Jeanie Grimm	Voting Yes

The Resolution was thereupon declared adopted.

SEQR Type II End Zones

Upon a motion made by Mrs. Calabrese, seconded by Mrs. Personale, with all present voting yes, the Board of Education approved voting on the SEQR II.

APPROVED: SEQR II

WHEREAS, the Board of Education of the Canandaigua City School District (the “Board”) has considered the effect upon the environment of the proposed 2023 Capital Improvement Project, which will include, but is not limited to the following:

Athletic field end zone turf replacement and District-wide signage replacement.



WHEREAS, the Board has reviewed the scope of the project and has further received and considered the advice of its architects with respect to the potential for environmental impacts resulting from the proposed action; and

WHEREAS, the Board has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR Part 617.5(c), now therefore;

BE IT RESOLVED, by the Board of Education as follows:

1. The Proposed Action does not exceed thresholds established under 6 NYCRR Part 617, the State Environmental Quality Review Act, (SEQRA).
2. The Board hereby determines the Proposed Action as a Type II action in accordance with the
3. SEQRA regulations.
4. No further review of the Proposed Action is required under SEQRA.
5. This resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote, which resulted as follows:

Mrs. Amy Calabrese	Voting Yes
Mr. Milton Johnson	Voting Yes
Mrs. Julianne Miller	Voting Yes
Mrs. Megan Personale	Voting Yes
Mr. John Polimeni	Voting Yes
Dr. Jen Schneider	Voting Yes
Ms. Jennifer Tessoroff	Absent
Mrs. Beth Thomas	Voting Yes
Mrs. Jeanie Grimm	Voting Yes

The Resolution was thereupon declared adopted.

Consensus Agenda

Upon a motion made by Mrs. Miller, seconded by Mrs. Calabrese, with all present voting yes, the Board of Education approved/accepted the Consensus Agenda with the additional wording for numbers 12 and 13.

APPROVED: CONSENSUS AND SUPPLEMENTAL AGENDA

Business

1. Treasurer's Report

the Treasurer's Report for the Period of November 1, 2023 - November 30, 2023. Additional information is included as an attachment and is filed.

2. Budget Status Report

the Appropriation Status Report, which is a summary, for the period of July 1, 2023 – November 30, 2023. Additional information is included as an attachment and is filed.

3. Revenue Status Report

the Revenue Status Report, which is a summary, for the period of July 1, 2023- November 30, 2023. Additional information is included as an attachment and is filed.



4. **Course Name Change- Final Approval**

At the November CIE meeting, the Council reviewed and approved the following course name change request. A thorough review occurred through the department, the building principal, and finally the CIE as directed in the District Curriculum Procedures Manual. *(Initial December 11, 2023)*

- Cabinet Making change to Advanced Woodworking

5. **Textbook Adoption- Final Approval**

At the November CIE meeting, the Council reviewed and approved the following textbook addition. A thorough review occurred through the department, the building principal, and finally the CIE as directed in the District Curriculum Procedures Manual. *(Initial December 11, 2023)*

- English 102 Gemini

6. **House Manager**

the following people for the position of House Manager for various theater events for the 2023-2024 school year. The amount is \$100 per event.

- Kim Anderson and Trish Kelley

7. **2023-2024 Health Services**

We are required to provide the same health services to students attending private and parochial schools as are provided for the children attending public school. The Education Law permits the School District to bill the district of residence for health services to non-resident students. It is necessary for the Board to approve the rate to be charged. This rate is based on a calculation of our per pupil health services cost using a formula prescribed by the State Education Department. The rate is \$933.29 per student, per year for the purpose of billing for health services provided to students attending private and parochial schools who are not residents of the Canandaigua City School District for the 2023-2024 school year. The total number of students for the 2023-2024 school year is 75.

8. **Spring Student Teacher Placement/ Declined**

Linda Stockman, Hobart William Smith declined Student Teacher Placement with Kaylee Rose- January 24, 2024-March 15, 2024 and Carly Camp- March 18, 2024-May 10, 2024, which was Board approved on November 13, 2023.

Kristin Moshier, SUNY Geneseo placement will now be with Melinda Arist in place of Kristina Henry- March 21, 2024-May 10, 2024 which was Board approved on December 11, 2023.

9. **Donations**

the request of Mrs. Marissa Logue, Academy Principal, to accept a donation for the music department from Rotary in the amount of \$3,500.

a donation of \$1,000 from Kristen Blauvelt to be applied to the Mark Bradley Scholarship Award.

10. **Surplus Items**

the request of Mrs. Marissa Logue to declare as surplus items the listing of books.

the request of Mr. Brian Amesbury, Elementary School Principal, to declare as surplus items the listing of books.

for the below items to be declared as surplus and sold at an upcoming auction.

Two diving boards

Nine HVAC units



Academy old dust collection system	Portable welder
JCB loader	Victory two door refrigerator
50 boxes miscellaneous filters	100 boxes old floor stripper
50 cases old floor finish	50 cases old floor pads
Miscellaneous athletic items	One can field hockey sticks
Two boxes wrestling warmups	Two red iron steppers
One empty ball cart	Bin of stability balls
One ball drop for pitching	Pool diving jackets

11. Agreement

with Rickabaugh Graphics.

with SunBelt Staffing to provide Speech-Language Pathologist services 16 hours/week from January 19-June 26, 2024.

12. Academy Field Signage

WHEREAS, based on the recommendation of the Canandaigua City School District’s (“School District”) Architect, LaBella Associates, the Board of Education of the School District has determined that it is in the best interest of the School District to accept a proposal from TakeForm dated January 3, 2024 (“Proposal”) to provide sign equipment and related services described therein for a total cost of \$54,468.25 in connection with the 2023 Capital Project (the “Project”); and

WHEREAS, the Proposal has been submitted under the authority of The Interlocal Purchasing System (“TIPS”) Contract #230301 as an exception to competitive bidding contained in NYS General Municipal Law §103(16) and in compliance with Board Policy #4070; and

WHEREAS, the Board of Education hereby accepts the recommendation of the School District’s Architect and hereby accepts the Proposal shared with the Board;

NOW, THEREFORE, be it resolved as follows:

1. The Board of Education accepts the recommendation of the School District’s Architect, and hereby accepts the Proposal, and authorizes the President of the Board, the Superintendent of Schools, or their designee to enter into a contract with TakeForm on behalf of the Board of Education in a form approved by legal counsel, and take all actions necessary or convenient to proceed under the contract in connection with the Proposal and the Project.
2. Upon Board of Education approval, this resolution shall take effect immediately.

13. Academy Stadium Endzones

WHEREAS, based on the recommendation of the Canandaigua City School District’s (“School District”) Architect, LaBella Associates, the Board of Education of the School District has determined that it is in the best interest of the School District to accept a proposal from Chenango Contracting, Inc. dated January 8, 2024 (“Proposal”) to provide turf field equipment, repair, maintenance, and related services described therein for a total cost of \$155,472.00 in connection with the 2023 Capital Project (the “Project”); and

WHEREAS, the Proposal has been submitted under the authority of The Interlocal Purchasing System (“TIPS”) Contract #23020102 as an exception to competitive bidding contained in NYS General Municipal Law §103(16) and in compliance with Board Policy #4070; and

WHEREAS, the Board of Education hereby accepts the recommendation of the School District’s Architect and hereby accepts the Proposal shared with the Board;



NOW, THEREFORE, be it resolved as follows:

1. The Board of Education accepts the recommendation of the School District’s Architect, and hereby accepts the Proposal, and authorizes the President of the Board, the Superintendent of Schools, or their designee to enter into a contract with Chenango Contracting, Inc. on behalf of the Board of Education in a form approved by legal counsel, and take all actions necessary or convenient to proceed under the contract in connection with the Proposal and the Project.
2. Upon Board of Education approval, this resolution shall take effect immediately.

14. New Club

the request of Mrs. Logue for a new club at the Academy; **Creative Writing Club**. The purpose of this club is to make writing fun. Proposed activities include monthly prompts, mini contests, partial tutoring, coffee shop days and possible monthly student-run newsletter. The unpaid adviser is Ms. Sara Maser.

15. Budget Transfer

the below budget transfer is over \$20,000 and requires Board approval. This is related to an approved contract.

From: A1480.150-00-1115	Public Information Instructional	\$38,300
To: A1480.400-00-0000	Public Information Contractual	\$38,300

16. Board Committee Update

acceptance of the resignation of Tom Reho as community member of Site Committee and approval for Chris Keys as the new community member.

17. Athletic Volunteer

of Austin Cayward to volunteer at wrestling.

18. Recommendations of the Committee on Special Education

recommendations of the Committee on Special Education meeting dates of November 14, 2023; November 15, 2023; November 16, 2023; November 28, 2023; November 29, 2023; November 30, 2023; December 1, 2023; December 4, 2023; December 5, 2023; December 6, 2023; December 7, 2023; December 8, 2023; December 11, 2023; December 12, 2023; December 13, 2023; December 14, 2023; December 18, 2023; December 19, 2023; December 20, 2023; December 21, 2023; December 22, 2023; January 3, 2024; and January 4, 2024.

Personnel

1. Non-Instructional Personnel

A. Removals



<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Margaret Outhouse	School Bus Driver	Resignation	12/1/2023
Noah Hullings	School Bus Monitor	Resignation	12/22/2023
Sara Tasso	School Monitor	Resignation in order to accept another position in the District	12/14/2023
Kathryn Pisapia	Teacher Aide	Resignation	12/15/2023
Joseph Lord	Typist	Resignation	1/2/2024
Brian LaBerge	School Bus Monitor	Resignation in order to accept another position in the District	1/3/2024
Alisa Shepherd	Teacher Aide	Resignation	1/12/2024

B. Appointments

Pending Civil Service approval and NYSED fingerprint clearance where applicable:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Sara Tasso	Teacher Aide	12/15/2023	\$15.05/hr.
Tim Cedar	School Bus Driver	1/3/2024	\$24.66/hr.
Brain LaBerge	School Bus Driver	1/3/2024	\$24.66/hr.
Nathan Hedger	School Bus Driver	1/12/2024	\$24.66/hr.
Abigail Payne	Substitute Teacher Aide	12/21/2023	\$15.00/hr.
Tim Lewis	Teacher Aide	1/3/2024	\$15.05/hr.
Michael Smith	Building Maintenance Assistant	1/22/2024	\$20.50/hr.
Carrie Klug	Food Service Helper	1/3/2024	\$15.38/hr.
Heather Lyon	School Monitor	1/16/2024	\$15.07/hr.
Jake Ingalls	Custodial Worker, FT	1/16/2024	\$15.61/hr.
Nicholas Bogardus	Custodial Worker, FT	1/16/2024	\$15.61/hr.

2. Instructional Personnel

A. Resignation

- 1) of Katherine Mancuso, School Counselor at the Primary-Elementary Complex, from the District effective the end of business January 12, 2024.
- 2) of Linda Coleman Lawrence, Contract Sub Teacher at the Academy, from the District effective the end of business December 21, 2023.

B. Appointments

The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either "Effective" or "Highly Effective" in at least three of the four preceding years and a rating higher than "Ineffective" in the final year of the probationary period.

1) Interim Substitute Teacher

the following individual for an Interim Substitute Teacher position as indicated at an agreed upon rate for the duration of the assignment:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Korina Farwell	Grade 4 Teacher	Elementary School	1/3/2024
Lynne Pierce-Morey	School Counselor	Elementary School	1/11/2024



2) Contract Substitute Teachers

the following individual to a Contract Substitute Teacher position for the 2023 – 2024 school year at the approved rate:

Chase Boggs – Middle School

3) Certified Substitute Teachers

the following individuals to Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department where applicable.

Kathleen Shirk

Matthew Ross McGuire

4) Non-Certified Substitute Teachers

the following individuals to Non-Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department and verification of 1 year of college where applicable.

Zachary Morse

Cynthia Vespi

Meghan Greene

Liliana Mandurano

Lia Bonzo

Lillian Cooke

End of Consensus Agenda

Board Committee Reports

Policy Committee

Mrs. Beth Thomas reported out on behalf of the Policy Committee which met on December 13, 2023 and reviewed the following:

- > **First Reading**- Policy #5100- Nursing Mothers
- > **First Reading**- Policy #5110- Workplace Violence Prevention
- > Policy #3390 Data Security and Privacy- **Non-Substantive**- updated a policy number
- > Policy #1090 Board Meetings- **Non-Substantiative**- removed wording
- > Policy #4070 Purchasing- **Non-Substantiative**- added Assistant Superintendent for Business as Purchasing Agent
- > Policy #1190 Voter Registration of Students- reviewed with legal, **no changes**
- > Two items that will be reviewed this spring to be included in the Code of Conduct

Discuss Budget Guidelines, Process, and Calendar

Upon a motion made by Mr. Johnson, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved/accepted the Budget Guidelines, Process, and Calendar.

APPROVED: BUDGET GUIDELINES, PROCESS, AND CALENDAR

1. Make staffing decisions that meet the intellectual, social and emotional needs of students that reflect enrollment data, that prepare them to be successful 21st century learners, and that recognize the effects of the changed learning environment post 2020.
2. Continue to reduce costs through budget efficiencies, partnerships and shared services.
3. Strategically utilize fund balance and reserves to mitigate programmatic impact in the near and long-term future.
4. Maintain a transparent system of continual communication with the public.



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5. Minimize cuts during restrictive tax cap cycles by making decisions based on right-sizing and consideration of the levy that best meets the needs of the district.

Upcoming Events

- January 11- CA Jazz Choir Pop Night
- January 15- Martin Luther King, Jr. Day
- January 17- Combined Band and Orchestra Concert
- January 23- Fall Elementary Concert
- January 24- 8th Grade Curriculum Night
- January 29- Board Meeting
- January 29- 4th Grade Band & Orchestra Informance
- January 31- 4th Grade Band & Orchestra Informance

Closing Remarks

(President, Board of Education and/or Superintendent)

Adjournment

Upon a motion made by Dr. Schneider, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 6:45 p.m. The next Regular meeting will be on January 29, 2024 at 6:30 p.m.

Respectfully submitted,

Deborah Sundlov
District Clerk