



Regional School District No. 17

Board of Education

Personnel & Evaluations Subcommittee

Meeting Minutes

Chair: Corey Roberts

A meeting of the Regional School District No. 17 Personnel & Evaluations Subcommittee was held on January 22, 2024, at 5:00 PM in the Central Office Board Room.

Subcommittee Members Present: Chair Corey Roberts, Suzanne Sack, Nelson Rivera, Prem Aithal, Jennifer Favalora

Other Attendees: Superintendent Wihbey and Assistant Superintendent Jennifer Miller

1. Call to Order/Opening of the Meeting

The meeting was called to order at 5:00 PM by Corey Roberts.

2. Approval of Prior Meeting Minutes

Suzanne Sack made a motion to approve the previous meeting's minutes, and Jennifer Favalora seconded the motion. The minutes were approved. Nelson Rivera and Prem Aithal abstained from the vote.

3. Nurses' Contract

The committee discussed preparing comps and preparation work for February. Attorney Mooney will be collecting the comps.

Suzanne Sack made a motion to enter into an Executive session to discuss the Nurses' Contract, and Jennifer Favalora seconded the motion. The committee entered an executive session at 5:06 pm and ended the session at 5:17 pm.

4. Staff Banding Update

Assistant Superintendent Miller presented an updated unaffiliated position banding document for the district. Each job had a job description and a hyperlink to each position. The next step will be to review the compensation analysis.

5. Review of Mid-Year Feedback

Committee Chair Roberts shared a mid-year feedback tool with the committee and the Superintendent. The tool can be used to capture achievements to the goals of the district. The committee discussed it, and members suggested various changes to the tool. The committee will revisit this at the next meeting.

6. Superintendent Goals*

Suzanne Sack made a motion to enter into an Executive session to discuss the Superintendent's Goals. Jennifer Favalora seconded the motion. The motion passed.

The committee entered the executive session at 5:48 pm and exited the session at 6:10 pm.

7. Adjournment

The meeting adjourned the meeting at 6:11 PM.