

**Red Bank Charter School Board of Trustees**  
**58 Oakland Street**  
**Red Bank, New Jersey**  
**Agenda for June 10, 2013**

**Call to Order:** 6:00 pm- Red Bank Charter School Omni Room

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed May 28, 2013. Notice of the meeting was published in the Asbury Park Press and Two River Times

**Roll Call:**

**Pledge of Allegiance:**

**Commitment Statement:**

**Public Comments:**

**Resolutions/Action Items:**

**APPOINT BOARD OF TRUSTEE MEMBERS**

To appoint Rona Kaplan, 343 River Road, Fair Haven, New Jersey and John Tatulli, 621 Shrewsbury Avenue, Shrewsbury New Jersey as Board of Trustee Members, for a term starting July 1, 2013 and ending June 30, 2016.

ROLL CALL VOTE:

**ACKNOWLEDGEMENTS**

To acknowledge and thank Audrey Oldoerp for governance as a Trustee from July 1, 2010 to June 30, 2013 and her commitment to the Red Bank Charter School.

**OPEN PUBLIC MEETINGS ACT**

Resolved that the Red Bank Charter School Board of Trustees, pursuant to Chapter 231 (Open Public Meetings Act) does hereby proclaim the public meetings of the Board of Trustees will be held in the Omni Room in the Red Bank Charter School.

**ADOPTION OF OFFICIAL NEWSPAPERS**

The Board of Trustees designates the Asbury Park Press, The Hub and the Two River Times as official newspapers.

**APPROVAL OF MEETINGS FOR THE 2013-2014 SCHOOL YEAR**

Public Meetings are scheduled as follows:

July 24, 2013	Public Meeting	6:00pm
No August Meeting		
September 25, 2013	Public Meeting	6:00pm
October 23, 2013	Public Meeting	6:00pm
November 20, 2013	Public Meeting	6:00pm
December 18, 2013	Public Meeting	6:00pm
January 22, 2014	Public Meeting	6:00pm
February 26, 2014	Public Meeting	6:00pm
March 26, 2014	Public Meeting	6:00pm

April 23, 2014	Public Meeting	6:00pm
May 28 2014	Public Meeting	6:00pm
June 25, 2014	Reorganization Meeting	6:00pm

### **APPROVAL OF DEPOSITORIES**

The Board of Trustees approves the following depositories:

TD Bank  
Bank of America

### **AUTHORIZED SIGNATURES**

Operating Account- Facsimile Required or Original Signature

Two of the following persons: President or Vice President  
Lead Person (or) any of the following:  
Board Secretary

Payroll- Facsimile Required

Any of the following persons: President or Vice President  
Lead Person (or) any of the following:  
Board Secretary

Payroll Agency- Facsimile Required or Original Signature

Lead Person  
(or) Board Secretary

Cafeteria- Original Signature: President

Lead Person (or) Board Secretary

Activity- Original Signature: Lead Person

(or) Board Secretary

### **APPOINTMENTS**

The following appointments for the 2013-2014 school year:

a.	Lead Person	Meredith Pennotti
b.	School Business Administrator	Richard Gartz
c.	School Physician	Dr. Rigatti, Shrewsbury
d.	Affirmative Action Officer	Cathleen Reardon
e.	Gender Equity Officer(Title IX)	Meredith Pennotti
f.	504 Officer	Cathleen Reardon
g.	Right to Know Contact Person	Cathleen Reardon
h.	Insurance Agent of Record	Holmes and McDowell
i.	Anti-Bullying Coordinator	Jessica Hansen
j.	Homeless Liaison	Cathleen Reardon

### **TAX SHELTER ANNUITY SALARY REDUCTION AGREEMENTS**

Equitable  
Aflac

### **TRAVEL AND RELATED EXPENSE REIMBURSEMENT 2013-2014**

The Red Bank Charter School recognizes that school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and Whereas, NJAC 6A: 23B-1.1 et seq. requires Board members to approve these expenses by a majority of the membership, and to establish an annual threshold of \$100 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member

is exceeded. Whereas, travel and related expenses not in compliance with NJAC 6A:23B-1.1, but deemed by the Board of Education to be necessary and unavoidable, The Board of Trustees approves all travel not in compliance with NJAC 6A:23B-1.1 et seq. as being necessary and unavoidable, as noted on approved Travel and Reimbursement Forms; and Be it further resolved, the Board of Trustees approve travel and related expense reimbursements in accordance with NJAC 6A:23B-1.2(b), to a maximum expenditure of \$10,000 for staff and board members.

### **STATE CONTRACT PURCHASING**

Whereas, Title 18A:18A-10 provides that a Board of Trustees, without advertising for bid, or after having rejected all bids, may purchase any goods or services pursuant to a contract entered into on behalf of the State by the Division of Purchase and Property and, the Red Bank Charter School does authorize its Business Administrator to make any and all purchases necessary to meet the needs of the school district throughout the school year utilizing various vendors that have State Contracts.

ROLL CALL VOTE:

### **APPROVE MINUTES**

To approve the minutes of the Board meeting of May 22, 2013.

ROLL CALL VOTE:

### **Committee Reports:**

#### **A. FINANCE**

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Business Administrator, the following FINANCE Resolutions are approved as indicated:

#### **A1. BILLS LIST**

To approve the Check Register dated June 1, 2013 in the amount of \$21,586.93.

To approve the Check Register dated June 3, 2013 in the amount of \$20,306.82.

To approve the Bills & Claims Register dated June 10, 2013 in the amount of \$7,611.32.

#### **A2. BOARD SECRETARY REPORT**

To approve the Board Secretary Report for May, 2013.

A3. To approve the 2013-2014 Proposed Insurance Schedule.

A4. To approve the final submission of the 2013-2014 Budget.

#### **A5. BUDGET TRANSFERS**

To approve the budget transfer as of June 10, 2013.

A6. To authorize the Business Administrator to make Budget Appropriation Transfers after year end of June 30, 2013, if necessary.

A7. To acknowledge receipt of the AT&T United Way Employee Giving Campaign check on behalf of Patricia McCrink in the amount of \$100.00 to assist in offsetting 8<sup>th</sup> grade fundraising for class trips.

ROLL CALL VOTE:

## B. FACILITIES

No action items.

## C. PERSONNEL

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Charter School Administrator, the following PERSONNEL Resolutions are approved as indicated:

C1. To approve the salaries for the 2013-2014 school year as follows:

Red Bank Charter School Salary Recommendations 2013-2014 School Year:

Name	New Salary
Lorna Breiter	58,360
Allison Bucks	42,600
Jessica Hansen	55,790
Colleen Shandrey	51,160
Nevin Salem	50,250
Brenda Conni	55,300
Caitlin Jameson	54,510
Kathleen Boylan	46,900
Meghan Pakalik	41,400
Stacy Williams	50,520
Matthew Strippoli	56,170
Jackie Richter	47,750
Devon Worster	57,500
Shermane Delgado	56,130
Erin Bobko	43,910
John Chestman	51,010
Vern Ford	48,110
Prabha Minupuri	41,080
Cathleen Reardon	49,450
Susan Bransley	6,000
Michelle Fogerty	28,900
Aimee Staley	28,900
Linda Bardell	30,880
Alison Wheeler	27,550
Luann Hughes	27,400
Tiffany Stevenson	30,630
Rose VanClef	28,250
Lynda Ackerman	32,000
Susan Bonsper	16,000
Jennifer Gray	27,320
Mina Rodriguez	15.75/hr.
Mike Woods	21.00/hr.
Darlene Parker	35,388

Theresa Shirley	54,756
Richard Gartz	34,404
Ida West Jones	74,088

C2. To accept the resignation of Gisela Cordero-Cinko with appreciation of service.

C3. To appoint Margaret Giglio as part-time bus driver for the 2013 Summer Institute at a rate of \$16.00/hour.

C4. To appoint Nicholas Giglio as part-time bus driver for the 2013 Summer Institute at a rate of \$16.00/hour on an as needed basis.

C5. To appoint Frances Mazza, Jr. as part-time bus driver for the 2013 Summer Institute at a rate of \$16.00/hour on an as needed basis.

C6. To appoint Jennifer Durrua, M.A., CCC-SLP of Shore Speech Therapy, LLC as Speech Therapist for the 2013-2014 school year at a rate of \$80.00 per hour, not to exceed. \$20,000.00

C7. To approve Jacqueline Richter to receive a stipend of \$500.00 for coordinating mentos.

C8. To appoint the following Summer Camp Counselors at a rate of \$8.50 per hour for the 2013 program July 8, 2013 through August 9, 2013:

Raquel Rodriguez, 54 Sunset Avenue East, Red Bank, New Jersey  
Lauren Shirley, 42 Springfield Avenue, Oceanport, New Jersey.

ROLL CALL VOTE:

**D. ACADEMIC**

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Charter School Administrator, the following ACADEMIC Resolutions are approved as indicated:

No action items.

**E. POLICY**

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Charter School Administrator, the following POLICY Resolutions are approved as indicated:

No action items.

**Public Comment:**

**Other Business:**

**Athletic Report:**

**Executive Session:**

Whereas, Chapter 231 of Public Laws of 1975 authorizes a public body to meet in Private Session under certain limited circumstances, and

Whereas, said law requires a public body to take a resolution at a Public Meeting before it can go into Executive Session,

Now, Therefore, Be it Resolved that the Red Bank Charter School does hereby determine it is necessary to meet in private session for discussion of \_\_\_\_\_.

These matters will be made public when the confidentiality is no longer required.

Recess to Executive Session:

Roll Call:

**Adjournment:**