

Red Bank Charter School Board of Trustees
58 Oakland Street
Red Bank, New Jersey
Agenda for June 9, 2015

Call to Order: 7:00 pm- Red Bank Charter School Library

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was published in the Asbury Park Press on July 3, 2014 and advertised as directed on July 8, 2014 in The Two River Times and The Hub Newspapers. Notice of the meeting change was published in the Asbury Park Press May 27, 2015.

Roll Call:

Pledge of Allegiance:

Commitment Statement:

Public Comments:

Resolutions/Action Items:

APPOINT BOARD OF TRUSTEE MEMBERS

Motion to reappoint Roger Foss as Board of Trustee Member, for a term starting July 1, 2015 and ending June 30, 2018.

Motion to reappoint Andrea Plaza as Board of Trustee Member, for a term starting July 1, 2015 and ending June 30, 2018.

Motion to reappoint Patti Balderas as Board of Trustee Member, for a term starting July 1, 2015 and ending June 30, 2018.

ROLL CALL VOTE:

OPEN PUBLIC MEETINGS ACT

Resolved that the Red Bank Charter School Board of Trustees, pursuant to Chapter 231 (Open Public Meetings Act) does hereby proclaim the public meetings of the Board of Trustees will be held in the Library in the Red Bank Charter School.

ADOPTION OF OFFICIAL NEWSPAPERS

The Board of Trustees designates the Asbury Park Press, The Hub and the Two River Times as official newspapers.

APPROVAL OF MEETINGS FOR THE 2015-2016 SCHOOL YEAR

Public Meetings are scheduled as follows:

Proposed Public Meetings are as follows:

July 28, 2015	6:30PM Reorganization
August 25, 2015	6:30PM
September 22, 2015	6:30PM
October 27, 2015	6:30PM

November 17, 2015 6:30PM
December 15, 2015 6:30PM
January 26, 2016 6:30PM
February 23, 2016 6:30PM
March 22, 2016 6:30PM
April 26, 2016 6:30PM
May 24, 2016 6:30PM
June 28, 2016 6:30PM

APPROVAL OF DEPOSITORIES

The Board of Trustees approves the following depositories:

TD Bank
Bank of America

AUTHORIZED SIGNATURES

Operating Account- Facsimile Required or Original Signature

Two of the following persons: President or Vice President
Lead Person (or) any of the following:
Board Secretary

Payroll- Facsimile Required

Any of the following persons: President or Vice President
Lead Person (or) any of the following:
Board Secretary

Payroll Agency- Facsimile Required or Original Signature

Lead Person
(or) Board Secretary

Cafeteria- Original Signature: President

Lead Person (or) Board Secretary

Activity- Original Signature: Lead Person

(or) Board Secretary

APPOINTMENTS

The following appointments for the 2014-2015 school year:

a.	Lead Person	Meredith Pennotti
b.	School Business Administrator/Board Secretary	David P. Block
c.	Purchasing Agent	David P. Block
d.	School Physician	Dr. Rigatti, Shrewsbury
e.	Affirmative Action Officer	Meredith Pennotti
f.	Gender Equity Officer(Title IX)	Meredith Pennotti
g.	504 Officer	Sonia Saul
h.	Right to Know Contact Person	Sonia Saul
i.	Insurance Agent of Record	Holmes and McDowell
j.	Anti-Bullying Specialist	Stacy Williams
k.	Homeless Liaison	Sonia Saul

TAX SHELTER ANNUITY SALARY REDUCTION AGREEMENTS

AXA Equitable
AFLAC

ESTABLISHMENT OF PETTY CASH FUND

Approve the establishment of a petty cash fund of \$1,200.00 for the 2015-2016 school year.

TRAVEL AND RELATED EXPENSE REIMBURSEMENT 2015-2016

The Red Bank Charter School recognizes that school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and Whereas, NJAC 6A: 23B-1.1 et seq. requires Board members to approve these expenses by a majority of the membership, and to establish an annual threshold of \$100 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded. Whereas, travel and related expenses not in compliance with NJAC 6A:23B-1.1, but deemed by the Board of Education to be necessary and unavoidable, The Board of Trustees approves all travel not in compliance with NJAC 6A;23B-1.1 et seq. as being necessary and unavoidable, as noted on approved Travel and Reimbursement Forms; and Be it further resolved, the Board of Trustees approve travel sand related expense reimbursements in accordance with NJAC 6:A:23B-1.2(b), to a maximum expenditure or \$10,000 for staff and board members.

STATE CONTRACT PURCHASING

Whereas, Title 18A:18A-10 provides that a Board of Trustees, without advertising for bid, or after having rejected all bids, may purchase any goods or services pursuant to a contract entered into on behalf of the State by the Division of Purchase and Property and, the Red Bank Charter School does authorize its Business Administrator to make any and all purchases necessary to meet the needs of the school district throughout the school year utilizing various vendors that have State Contracts.

ROLL CALL VOTE:

APPROVE MINUTES

Motion to approve the minutes of the Committee of the Whole meeting of May 20, 2015.

Motion to approve the minutes of the Board meeting of May 27, 2015.

ROLL CALL VOTE:

Committee Reports:

A. FINANCE

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Business Administrator, the following FINANCE Resolutions are approved as indicated:

A1. BILLS LIST

Motion to approve the following Board Payment Approval Lists:

Board Payment Approval List dated May 29, 2015 in the amount of \$21,014.72.

Board Payment Approval List dated June 6, 2015 in the amount of \$43,963.31.

A2. BOARD SECRETARY REPORT

To approve the Board Secretary Report for May, 2014.

A3. BUDGET TRANSFERS

Motion to approve the budget transfers as of May, 2015.

A4. Motion to approve the renewal application for the School Alliance Insurance Fund (SAIF) 2015-2016 School Leaders Professional Liability Insurance.

A5. Motion to authorize the Business Administrator to make Budget Appropriation Transfers after year end of June 30, 2015, if necessary.

A6. Motion to authorize the Business Administrator to award contracts up to the bid threshold of \$36,000 and to establish a quote threshold of \$5,400.

A7. Motion to authorize the Business Administrator to make payments on behalf of the Board of Trustees when such payments ensure the health and safety of students and staff or ensure the orderly operation of the school.

A8. Motion to authorize to the Business Administrator to wire transfer funds between the Board of Trustees bank accounts as necessary.

A9. Motion to approve Casa Payroll Services, 3120 Fire Road, Pleasantville, NJ 08232 for payroll processing at a cost of \$3,965.00 for the 2015-2016 school year.

A10. Motion to approve EMC Edge Software Licensing through Gloucester County Special Services School District, 1340 Tanyard Road, Sewell, New Jersey 08080 for the School Budget Accounting and Reporting System (SBAR) for the 2015-2016 school year at a rate of \$4,800.00.

A11. Motion to acknowledge receipt of the AT&T United Way Employee Giving Campaign checks on behalf of Patricia McCrink totaling \$20.00.

A12. Motion to report no over expenditures, May, 2015.

A13. Motion to approve the submission of the 2015-2016 NCLB Entitlement Grant as follows:

Title I:	BSI Teacher Salary/Benefits	\$67,775.00
Title IIA:	Professional Development	\$3,549.00

A14. Motion to refuse the 2015-2016 Title III Entitlement Grant funds in the amount of \$2,723.00.

A15. Motion to approve the amendment submission for Title IIA to reflect the carry over from last year. 2014-2015 Submission was for \$3,399.00, the carryover is \$2,486.00 to make a total of \$5,885.00.

A16. Motion to approve the submission of the 2015-2016 IDEA Entitlement Grant as follows:

IDEA Basic:	\$40,246.00
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ROLL CALL VOTE:

B. FACILITIES

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Charter School Administrator, the following FACILITIES Resolutions are approved as indicated:

B1. Motion to approve the building request for The School of Practical Philosophy to use the Red Bank Charter School Omni room Saturday, September 12, 2015 8:00AM – 12:00PM for a public meeting. Approximate attendance is 30 people and will require 2 tables and 30 chairs at a rate of \$50.00 per hour.

B2. Motion to approve the building request for The School of Practical Philosophy to use the Red Bank Charter School Omni room and classrooms for 30 people Monday evenings beginning September 12, 2015 through November 30, 2015 for the winter semester from 6:00 – 9:45PM at a rate of \$45.00.

B3. Motion to approve the building request for Monmouth Civic Chorus to use the Red Bank Charter School Omni room Wednesday Nights September 5, 2015 through December 16, 2015 and January 6, 2016 through June 1, 2016, 7:00pm-10:00pm at a rate of \$35.00 per hour.

ROLL CALL VOTE:

C. PERSONNEL

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Charter School Administrator, the following PERSONNEL Resolutions are approved as indicated:

C1. Motion to appoint Susan Bransley as Teacher for the Summer Institute 2015 at a rate of \$50.00 per hour.

C2. Motion to appoint Margaret Giglio as part-time bus driver for the 2015 Summer Institute at a rate of \$16.00/hour.

C3. Motion to appoint Jennifer Durrua, M.A., CCC-SLP of Shore Speech Therapy, LLC as Speech Therapist for the 2015-2016 school year at a rate of \$80.00 per hour, not to exceed \$25,000.00.

C4. Motion to appoint Nancy Power, OTR/L as Occupational Therapist for the 2015-2016 school year at a rate of \$80.00 per hour, not to exceed \$25,000.00.

C5. Motion to appoint Curtis Consulting, LLC, as LDT-C Services for the 2015-2016 school year as needed for an estimate of \$4,000.00.

C6. Motion to appoint Pat Dunphy as Physical Therapist for the 2015-2016 school year as needed for an estimate of \$4,000.00.

C7. Motion to appoint Katelyn A. Cooper, 1116 Morris Avenue, Point Pleasant, New Jersey as Camp Director for the afternoon portion of Summer Institute, 2015 at a stipend of \$2,500.00.

C8. Motion to approve Brenda Conni as Peer to Peer Coordinator for Professional Development for the 2014-2015 school year at a stipend of \$1,000.00.

C9. Motion to approve Jennifer Gray as Summer Office Assistant at an hourly rate of \$18.00.

C10. PERSONNEL 2015-2016

Motion to approve the 2015-2016 Proposed Salaries attached.

ROLL CALL VOTE:

2015-2016 Proposed Salary

Name	2015-2016 Salary
Lorna Breiter	62,258
Allison Bucks	46,800
Jessica Hansen	58,382
Colleen Shandrey	54,755
Brenda Conni	58,999
Caitlin Jameson	58,410
Kathleen Boylan	50,800
Meghan Pakalik	43,400
Stacy Williams	53,816
Matt Strippoli	59,262
Sherry Delgado	58,029
Erin Bobko	45,610
John Chestman	53,809
Vern Ford	50,806
Prabha Minupuri	43,176
Susan Bransley	6,000
Christopher McCarrick	42,450
John Sansevere	19,500
Sonia Saul	56,500
Alison Wheeler	42,700
Ian Steege (3.5/5)	28,750
Michelle Fogerty	30,850
Linda Bardell	32,780
Siobhan Woods	28,500
Tiffany Stevenson	32,330
Rose VanClef	29,800
Julisa Frasier	28,800
Liza Katz	29,800
Rebecca Dobiesz	28,700
Penny Giglio	25,900
Lynda Ackerman (2/5)	33,100
Jen Gray	33,000
Darlene Parker	37,884
Theresa Shirley	56,850
Ida Jones (3.5/5)	78,684
David Block	33,000
Chuck Miller	35,900
Mena Rodriguez (4/5)	19,637
Mike Woods	34,250*

*reflects adjustment to 10 month employee

D. ACADEMIC

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Charter School Administrator, the following ACADEMIC Resolutions are approved as indicated:

D1.

ROLL CALL VOTE:

E. POLICY

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Charter School Administrator, the following POLICY Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incident, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents: May, 2015: 1

E2. Motion to approve the revised 2015-2016 school calendar to include pro-development half days.

ROLL CALL VOTE:

Public Comment:

Other Business:

Athletic Report:

Executive Session:

Whereas, Chapter 231 of Public Laws of 1975 authorizes a public body to meet in Private Session under certain limited circumstances, and

Whereas, said law requires a public body to take a resolution at a Public Meeting before it can go into Executive Session,

Now, Therefore, Be it Resolved that the Red Bank Charter School does hereby determine it is necessary to meet in private session for discussion of _____.

These matters will be made public when the confidentiality is no longer required.

Recess to Executive Session:

Roll Call:

Adjournment: