



REQUEST FOR RECORDS

Please fill out this form and include it with student records. This set of records must include:

- 1) A copy of the most recent report card
- 2) A record of test scores (STAAR, Stanford if available, etc.)
- 3) A transcript with past grades for 6th, 7th, and first semester of 8th grade

Please mail all documents to:

Kinkaid EMSI
Attn: Vladimir Lopez
201 Kinkaid School Dr.
Houston, TX 77024
(or email to:
EMSI@kinkaid.org)

Student Name (printed)

Current School

Anticipated High School

Grade

Date of Birth

Address (Number, Street, City, State, Zip)

Parent/Guardian Signature

Student Signature