

**COAST UNIFIED SCHOOL DISTRICT
SAFETY COMMITTEE MEETING MINUTES
January 24, 2023**

Meeting called to order at 3:29 pm

MEMBERS PRESENT:

Christie Cosme, Taylor Henderson, Sheri McLain and Mike Bruffey.

MINUTES

Members reviewed the minutes of the November 29, 2022 meeting. The minutes were approved as presented by member vote. Taylor motioned to approve and Sheri seconded.

BUDGET REPORT

Christie Cosme gave the following budget report: There has been no change to the budget.

	<u>BEGINNING</u> <u>BALANCE</u>	<u>CURRENT</u> <u>BUDGET</u>	<u>EXPENSE</u>	<u>ENCUMBERED</u>	<u>ENDING</u> <u>BALANCE</u>
Grant Fund - 0066	\$0.00	\$2,225.00	\$0.00	\$0.00	\$2,225.00
Premium Rebate - 0071	\$6,993.83	\$6,590.00	\$0.00	\$0.00	\$13,583.83
District Match – 0072	\$9,508.12	\$2,594.00	\$0.00	\$0.00	\$12,102.12
Credit Funds - 0073	\$5,010.25	\$1,244.00	\$0.00	\$0.00	\$6,254.02
Disc. Funds – 0073-0074	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00
Balances	\$21,512.20	\$14,653.00	\$0.00	\$0.00	\$36,164.97

Expenses

\$427.05 – Water Resistant Mats for Food Services

OLD BUSINESS

The only item of business was to vote on future meetings being held via Zoom or In-Person. Christie advised the committee that this would be done at the next meeting when more members are in attendance.

NEW BUSINESS

Christie asked SIPE Representative for an update on the SIPE Grant submissions. Mike Bruffey informed the committee that the Concrete Scarifier as well as three Height Adjustable Desks had been approved for a total of \$4,901.00. He said that the items could be ordered and the back-up documentation should be sent to Cheryl as soon as the items have been received. Mike also mentioned that we need to spend 75% of the SIPE Funds by the end of the fiscal year.

FUNDING REQUESTS

There were no funding requests received.

SAFETY INCENTIVE PROGRAM

Christie reported that the SIPE Monthly Safety Topic for January was Space Heater Safety and the SIPE Quiz Winner was Valeria Marroquin of Coast Union High School. Winners of the Caught In The Act Drawing are Gilberto Ochoa and Luis Plasencia of M.O.T. Christie reported that there were no Safety Concerns or Suggestions

ACCIDENTS OR NEAR HIT MISSES

Christie reported that there were no Accidents or Near Hit Misses to report. Mike Bruffey informed committee members that to date CUSD has had two claims and both have been closed.

EMERGENCY PREPAREDNESS, EVACUATIONS, FIRE DRILLS

Nothing to report.

HAZARD IDENTIFICATION, EVALUATION, AND CONTROL

Christie asked committee members if they had anything to report. Nothing to report.

SAFETY TRAINING AND EDUCATION

Christie reported that there were evacuation drills at Coast Union High School on February 9th and also one planned for February 23.

COMMITTEE MEMBER COMMENTS / REPORTS

Christie asked committee members if they had any comments or reports. Nothing to report. Christie reminded committee members about the Countywide Safety Conference on March 17, 2023. RSVP's are needed ASAP.

NEXT MEETING

Christie informed everyone that the next meeting would be on February 21, 2023 via Zoom.

The meeting adjourned at 3:41 pm.

Christie Cosme
Asst. Safety Coordinator