

**COAST UNIFIED SCHOOL DISTRICT
SAFETY COMMITTEE MEETING AGENDA**

DATE: Tuesday, March 21, 2023
TIME: 3:30 PM
LOCATION: Via Zoom

MISSION STATEMENT

The CUSD Safety Committee is dedicated to building a culture of Safety through training, education, and policy development with the intent of achieving and maintaining a safe, healthful working environment.

GOAL

The goal of the CUSD Safety Committee is to effectively eliminate accidents and illnesses by involving Staff and Supervisors alike in identifying hazards and suggesting ways to eliminate and prevent them from occurring.

CALL TO ORDER

Safety Coordinator, Don Adams will call the meeting to order.

ROLL CALL

Don Adams will take attendance of Committee Members:

Don Adams	Megan Dedic	Sheri McLain
Christie Cosme	Sherry Aguilar	SIPE Representative
Annie Lachance	Taylor Henderson	

APPROVE MINUTES

Committee members will consider approving the meeting minutes from the meeting on January 24, 2023 meeting.

BUDGET REPORT

Don Adams will report on the following budget:

	<u>BEGINNING</u>	<u>CURRENT</u>	<u>EXPENSE</u>	<u>ENCUMBERED</u>	<u>ENDING</u>
	<u>BALANCE</u>	<u>BUDGET</u>			<u>BALANCE</u>
Grant Fund - 0066	\$ 0.00	\$ 2,225.00	\$ 0.00	\$ 2,681.24	\$ 2,225.00
Premium Rebate - 0071	\$ 6,993.83	\$ 6,590.00	\$ 0.00	\$ 0.00	\$ 2,994.73
District Match – 0072	\$ 9,508.12	\$ 6,590.00	\$ 812.95	\$ 0.00	\$ 8,695.17
Credit Funds - 0073	\$ 5,010.25	\$ 1,244.00	\$ 0.00	\$ 0.00	\$ 5,010.25
Disc. Funds – 0073-0074	\$ 0.00	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 2,000.00
Balances	\$ 21,512.20	\$ 18,649.00	\$ 812.95	\$ 2,681.24	\$ 20,925.15
<u>Expenses:</u>	\$812..95 – Water Resistant Mats – Food Services				
<u>Encumbrances:</u>	\$2,681.24 - Concrete Scarifier – Maintenance				

OLD BUSINESS

Don will report on the following Old Business that does not require committee action:

- Ask Site Representatives if they are working with their Principals to come up with items that qualify to purchase using SIPE funds.
- Follow up on Mini Blinds for Darcy Wetzel's room?

NEW BUSINESS

Don will report / discuss the following:

- W/C Claims Summary Report
- SIPE Countywide Safety Conference Report (Megan & Christie)

FUNDING REQUESTS

Don will report on the following, then Committee will vote:

- Magnetic 72" Trailblazer Magnetic Sweep - \$1,178.68
- Duromax Generator, Power Cords - \$3,139.34

SAFETY INCENTIVE PROGRAM

Don will report on the following, then the winner of the Newsletter Trivia Drawing will be chosen:

- SIPE Monthly Safety Topic – March– Ladder Safety
- March SIPE Quiz Winner – Juan Espinoza – M.O.T.
- Caught In The Act Drawing – No submissions.
- Safety Concerns / Suggestions – No submissions.
- Online Safety Trainings – Get Safety Trained Website -

ACCIDENTS OR NEAR HIT MISSES

Don will report on the following injury data, accident reports and near hit misses.

- Nothing to report.

EMERGENCY PREPAREDNESS, EVACUATIONS, FIRE DRILLS

Don will ask committee members to report on the following drills, evacuations, emergency trainings that have taken place:

- Cambria Grammar School
- Santa Lucia Middle School
- Coast Union High School
- Leffingwell High School

HAZARD IDENTIFICATION, EVALUATION, AND CONTROL

Committee discussion regarding corrective action of identified safety hazards by committee members, employees, and supervisors.

- Does anyone have anything to report?

SAFETY TRAINING AND EDUCATION

Don will report on any recent trainings and committee members to recommend trainings, refreshers, and emergency response trainings.

- M.O.T. Safety Meeting – Custodial Safety – 2/22/23
- M.O.T. Safety Meeting – Heat Illness Prevention – 3/22/23

COMMITTEE MEMBER COMMENTS / REPORTS

Committee Members to report on various activities and issues that do not require committee action.

NEXT MEETING

- April 18, 2023

ADJOURNMENT

Don to order meeting adjournment.

Christie Cosme
Asst. Safety Coordinator