

**COAST UNIFIED SCHOOL DISTRICT  
SAFETY COMMITTEE MEETING MINUTES  
FEBRUARY 28, 2023**

Meeting called to order at 3:31 pm

**MEMBERS PRESENT:**

Christie Cosme, Annie Lachance, Megan Dedic, Sheri McLain, Taylor Henderson and Mike Bruffey were present.

**MINUTES**

Members reviewed the minutes of the October 18, 2022 meeting. The minutes were approved as presented by member vote. Christie Cosme motioned to approve and Sheri McLain seconded.

**BUDGET REPORT**

Annie Lachance gave the following budget report: There has been no change to the budget.

	<b><u>BEGINNING</u></b> <b><u>BALANCE</u></b>	<b><u>CURRENT</u></b> <b><u>BUDGET</u></b>	<b><u>EXPENSE</u></b>	<b><u>ENCUMBERED</u></b>	<b><u>ENDING</u></b> <b><u>BALANCE</u></b>
Grant Fund - 0066	\$0.00	\$2,225.00	\$0.00	\$0.00	\$2,225.00
Premium Rebate - 0071	\$6,993.83	\$6,590.00	\$3,999.10	\$0.00	\$2,994.73
District Match – 0072	\$9,508.12	\$6,590.00	\$0.00	\$812.95	\$8,695.17
Credit Funds - 0073	\$5,010.25	\$1,244.00	\$0.00	\$0.00	\$5,010.25
Disc. Funds – 0073-0074	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00
<b>Balances</b>	<b>\$21,512.20</b>	<b>\$18,649.00</b>	<b>\$3,999.10</b>	<b>\$812.95</b>	<b>\$20,925.15</b>

**Expenses**  
**Encumbrances**

**Water Resistant Mats for Food Services, Scarifier for Maintenance**  
**Chair for Mike Lant, Extension Ladder for Maintenance**

**OLD BUSINESS**

Annie informed the committee that this was the last chance to RSVP for the SIPE Countywide Safety Conference. Christie Cosme and Megan Dedic have already committed to attend.

**NEW BUSINESS**

Nothing to report.

**FUNDING REQUESTS**

The Cambria Grammar School submitted a request to purchase a Costco 2-Step Rolling Step Ladder totaling \$96.51. Megan Dedic motioned to approve and Taylor Henderson seconded. The step ladder was approved for purchase.

**SAFETY INCENTIVE PROGRAM**

Annie reported that the SIPE Monthly Safety Topic for February was Hazard Recognition and the SIPE Quiz winner was Kim Gray from Cambria Grammar School. The submission for the Caught In The Act Drawing did not qualify. Annie reported that there were no Safety Concerns or Suggestions.

### **ACCIDENTS OR NEAR HIT MISSES**

There were no accidents or near hit misses reported.

### **EMERGENCY PREPAREDNESS, EVACUATIONS, FIRE DRILLS**

Megan Dedic reported that there was a Fire Full Evacuation Drill on February 27 at Cambria Grammar School. Sheri McLain reported that there was a Fire Drill on February 9 and Lockdown on February 23. She also reported that Ed would be including LHS in future drills.

### **HAZARD IDENTIFICATION, EVALUATION, AND CONTROL**

Annie asked committee members if they had anything to report. Taylor Henderson reported that Darcy Wetzel needed blinds in her classroom and said that he would follow up with her regarding a funding request.

### **SAFETY TRAINING AND EDUCATION**

Annie reported that there was nothing to report for Safety Training and Education.

### **COMMITTEE MEMBER COMMENTS / REPORTS**

Annie asked committee members if they had any comments or reports. Nothing to report.

### **NEXT MEETING**

Annie informed everyone that the next meeting would be on March 21, 2023 via Zoom.

The meeting adjourned at 3:47 pm.

Christie Cosme  
Asst. Safety Coordinator