

**COAST UNIFIED SCHOOL DISTRICT  
SAFETY COMMITTEE MEETING AGENDA**

**DATE:** Tuesday, March 21, 2023  
**TIME:** 3:30 PM  
**LOCATION:** Via Zoom

**MISSION STATEMENT**

The CUSD Safety Committee is dedicated to building a culture of Safety through training, education, and policy development with the intent of achieving and maintaining a safe, healthful working environment.

**GOAL**

The goal of the CUSD Safety Committee is to effectively eliminate accidents and illnesses by involving Staff and Supervisors alike in identifying hazards and suggesting ways to eliminate and prevent them from occurring.

**CALL TO ORDER**

Safety Coordinator, Don Adams will call the meeting to order.

**ROLL CALL**

Don Adams will take attendance of Committee Members:

<b>Don Adams</b>	<b>Megan Dedic</b>	<b>Sheri McLain</b>
<b>Christie Cosme</b>	<b>Sherry Aguilar</b>	<b>SIPE Representative</b>
<b>Annie Lachance</b>	<b>Taylor Henderson</b>	

**APPROVE MINUTES**

Committee members will consider approving the meeting minutes from the meeting on January 24, 2023 meeting.

**BUDGET REPORT**

Don Adams will report on the following budget:

	<b><u>BEGINNING</u></b>	<b><u>CURRENT</u></b>	<b><u>EXPENSE</u></b>	<b><u>ENCUMBERED</u></b>	<b><u>ENDING</u></b>
	<b><u>BALANCE</u></b>	<b><u>BUDGET</u></b>			<b><u>BALANCE</u></b>
<b>Grant Fund - 0066</b>	\$ 0.00	\$ 2,225.00	\$ 0.00	\$ 2,681.24	\$ 2,225.00
<b>Premium Rebate - 0071</b>	\$ 6,993.83	\$ 6,590.00	\$ 0.00	\$ 0.00	\$ 2,994.73
<b>District Match – 0072</b>	\$ 9,508.12	\$ 6,590.00	\$ 812.95	\$ 0.00	\$ 8,695.17
<b>Credit Funds - 0073</b>	\$ 5,010.25	\$ 1,244.00	\$ 0.00	\$ 0.00	\$ 5,010.25
<b>Disc. Funds – 0073-0074</b>	\$ 0.00	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 2,000.00
<b>Balances</b>	<b>\$ 21,512.20</b>	<b>\$ 18,649.00</b>	<b>\$ 812.95</b>	<b>\$ 2,681.24</b>	<b>\$ 20,925.15</b>
<b><u>Expenses:</u></b>	<b>\$812..95 – Water Resistant Mats – Food Services</b>				
<b><u>Encumbrances:</u></b>	<b>\$2,681.24 - Concrete Scarifier – Maintenance</b>				

### **OLD BUSINESS**

Don will report on the following Old Business that does not require committee action:

- Ask Site Representatives if they are working with their Principals to come up with items that qualify to purchase using SIPE funds.
- Follow up on Mini Blinds for Darcy Wetzel's room?

### **NEW BUSINESS**

Don will report / discuss the following:

- W/C Claims Summary Report
- SIPE Countywide Safety Conference Report (Megan & Christie)

### **FUNDING REQUESTS**

Don will report on the following, then Committee will vote:

- Magnetic 72" Trailblazer Magnetic Sweep - \$1,178.68
- Duromax Generator, Power Cords - \$3,139.34

### **SAFETY INCENTIVE PROGRAM**

Don will report on the following, then the winner of the Newsletter Trivia Drawing will be chosen:

- SIPE Monthly Safety Topic – March– Ladder Safety
- March SIPE Quiz Winner – Juan Espinoza – M.O.T.
- Caught In The Act Drawing – No submissions.
- Safety Concerns / Suggestions – No submissions.
- Online Safety Trainings – Get Safety Trained Website -

### **ACCIDENTS OR NEAR HIT MISSES**

Don will report on the following injury data, accident reports and near hit misses.

- Nothing to report.

### **EMERGENCY PREPAREDNESS, EVACUATIONS, FIRE DRILLS**

Don will ask committee members to report on the following drills, evacuations, emergency trainings that have taken place:

- Cambria Grammar School
- Santa Lucia Middle School
- Coast Union High School
- Leffingwell High School

### **HAZARD IDENTIFICATION, EVALUATION, AND CONTROL**

Committee discussion regarding corrective action of identified safety hazards by committee members, employees, and supervisors.

- Does anyone have anything to report?

### **SAFETY TRAINING AND EDUCATION**

Don will report on any recent trainings and committee members to recommend trainings, refreshers, and emergency response trainings.

- M.O.T. Safety Meeting – Custodial Safety – 2/22/23
- M.O.T. Safety Meeting – Heat Illness Prevention – 3/22/23

**COMMITTEE MEMBER COMMENTS / REPORTS**

Committee Members to report on various activities and issues that do not require committee action.

**NEXT MEETING**

- April 18, 2023

**ADJOURNMENT**

Don to order meeting adjournment.

Christie Cosme  
Asst. Safety Coordinator