TEWKSBURY TOWNSHIP SCHOOL DISTRICT
173 Old Turnpike Road
Califon, New Jersey 07830
Phone: 908-439-2010 Fax: 908-439-2655

REGULAR BOARD MEETING AGENDA
January 24, 2024

6:30 PM Special Meeting-Ethics Training followed by REGULAR BOARD MEETING Open to Public Old Turnpike School Library

During public comment, public participants are invited to address the Board with questions or comments.

District Goals

1. Engage in strategic planning process and create a long-term vision for our schools as a School District of Excellence.
2. Cultivate teacher excellence by engaging educators in high quality professional learning opportunities to improve understanding of pedagogical strategies and better meet the learning needs of all students.
3. Enhance communication with the Tewksbury community to engage stakeholders.
4. Address students' social learning needs through character education programs and anti-bullying activities.

Board Goals

1. Initiate and complete the strategic planning process for the district with the aim of formulating a comprehensive 5-year strategic plan that embodies the values and culture of our community.
2. Support our administrators, staff and teachers in nurturing a culture of educational excellence and fostering a positive educational environment for all students, while maintaining fiscal responsibility.
3. Elevate public outreach and involvement by ensuring the consistent, comprehensive, and punctual distribution of information to all our stakeholders--encompassing students, educators, parents, and the broader community.

I. CALL TO ORDER Time:_____

II. SUNSHINE ANNOUNCEMENT

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and the Hunterdon Democrat and notice of the meeting has been posted on the Tewksbury Township School District website. www.tewksburyschools.org.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Ms. Carrino	Mr. Charniga	Ms. Fleming	Mrs. Munoz	Mrs. Jardinella
Mrs. Niang	Dr. Simon	Mrs. Wygera	Ms. Stein	Dr. Shouffler Ms. Goguen

SPECIAL MEETING BEGINS

V. PRESENTATION

- Ethics Training presented by Joe Roselle, Esq. from Schenck Price Smith and King, LLP

REGULAR BOARD MEETING BEGINS

VI. OPPORTUNITY FOR PUBLIC COMMENT

During this portion of the meeting, the in-person public participants are invited to address the Board with questions or comments on actionable agenda items only.

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn. Civility and mutual respect is expected. Speakers should be courteous to Board members, District employees, students, and other members of the public.

Motion to close public comments _____ 2nd_____

All in Favor:
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____
Mrs. Wygera____Ms. Stein____

VII. PRESENTATION

- Peer Leaders and Dr. Mitchell
- Parette Somjen Architects- Mr. Bill Bannister
- Energy Presentation-Mr. Robert Padovano

VIII. CORRESPONDENCE

IX. SUPERINTENDENT'S REPORT

- HIB Report
- Enrollment Reports
- Emergency/Fire Drill Reports

School	Tewksbury Elementary School	
Month/Year	Dec.2023	Dec. 2022
Date	12/15/23	12/19/2023
Drill Description	Emergency Alert Test (Realtime)	Fire Drill
Duration/ Time of Drill	2 min	3 minutes
Weather Conditions	Sunny and cold	Gray and cold
Conductor of Drill	M. Verderamo	L. Moore
Notification Method	Text, email and phone call	Pulled station in office

School	Old Turnpike School	
Month/Year	Dec. 2023	Dec. 2023
Date	12/15/23	12/20/23
Drill Description	Emergency Alert Test (Realtime)	Fire drill
Duration/ Time of Drill	2 min	7 min
Weather Conditions	Sunny and cold	Sunny and cold
Conductor of Drill	M. Verderamo	D. Krowl,M. Mitchell
Notification Method	Text, email and phone call	PA System

X. MINUTES

Motion to approve the following minutes:

- December 13, 2023 Regular Board Meeting

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____
Mrs. Wygera____Ms. Stein____

XI. COMMITTEE REPORTS

A. Curriculum

Discussion

- School Calendar

B. Policy

Discussion

- Live Streaming BOE meetings

Motion to approve the following policy on first reading:

- 0168.01 Live Streaming/Video Recordings of Public Board Meetings

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____
Mrs. Wygera____Ms. Stein____

C. Finance

Discussion

- 2024-25 Budget Update

Motion to approve the following:

1. Approval of Bills

   BE IT RESOLVED that the Board approve the attached lists of district bills for payment as presented by the School Business Administrator for the period December 14, 2023 through January 24, 2024 for a total amount of $2,123,270.87.

2. Acceptance and Approval of Board Secretary's Report for the month of December, 2023.

3. BE IT RESOLVED that upon review of the Board Secretary's Reports for the month of December, 2023 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board of Education further certifies, based on the Board Secretary's certification, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

4. Acceptance and Approval of Treasurer's Report for the month of December, 2023.

5. BE IT RESOLVED that upon review of the Treasurer's Report for the month of December, 2023 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board Secretary further certifies, based on the Board Treasurer's Report, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

The Board Secretary certifies, pursuant to NJAC 6A:23A-16:10(c)(3), that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

6. Approve the attached list of transfers.

7. Approve the following workshop/travel requests for the 2023-2024 school year.

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator make the findings and approve attendance and travel for the following workshops/meetings:

- that travel is directly related to and within the scope of the employee or Board member's duties or responsibilities; and for employees, the school district's professional development plan;
- that travel is critical to the instructional needs of the district or furthers the efficient operation of the district;
- that the travel is in compliance with state and federal travel payment guidelines; and
- that the travel is in compliance with the District policy on travel.

Staff Member	Date	Registration	Other Expenses*	Event/Destination
Megan Verderamo	2/13/24	$75.00	-0-	Running Effective I&RS/NJTSS Meeting, Morris-Union Jointure Commission-online course
Jaime Levy	3/15/24	$95.00	Mileage=$6.39	Implementing a Gifted Multi-Tiered System of Support (MTSS0-Strategies for Identification and Intervention, Morris-Union Joint Venture, New Providence, NJ
Karen Morrow	2/13/24	$75.00	-0-	Virtual Workshop through Morris Union Joint Venture - Running Effective I&RS/NJTSS Meetings
Sheila Donovan	2/13/24	$75.00	-0-	Virtual Workshop through Morris Union Joint Venture - Running Effective I&RS/NJTSS Meetings
Jennifer Shouffler	3/18/24	$259.00	Mileage = $21.90	NJASA 2024 Women's Leadership Conference - Somerset, NJ
Allison Caruso	4/19/24	279.00	-0-	Using AI Tools to Increase Student's Science Learning - Virtual
Samantha Wu	2/28/24	$90.00	Mileage = $13.16	AI and ChatGPT for All Educators - Morris Union Jointure Commission - New Providence, NJ
Daniela DiGiovanni	2/24, 3/16, 4/13/24	$750.00	-0-	Teaching Math Routines for Computational Fluency, University of Pennsylvania GSE. 2 hours/day plus asynchronous materials
Frederick deJaager	2/24, 3/16, 4/13/24	$750.00	-0-	Teaching Math Routines for Computational Fluency, University of Pennsylvania GSE. 2 hours/day plus asynchronous materials

*Mileage will be reimbursed according to board policy.

8. Approve the following OTS fundraiser/donation drives for the 2023-2024 school year:

Name of Event	Description	Date	Advisor
Souper Bowl of Caring	Collect food and personal care items. Teams will win a point for each item donated. Items will be donated to the Flemington Food Pantry.	January-February, 2024	Ms. Mukherjee

9. Approve the following field trip for the 2023-2024 school year.

Grade	Destination	Date	Approximate	Coordinating

		(month/year)	Cost per Student (cost of attendance not paid by district)	Teacher/Staff
Grade 5-8 Fishing Club Members	Pequest Trout Hatchery, Oxford, NJ. Club will tour hatchery learning about the life cycle of trout followed by a fishing basics program at their outside Education Pond.	June, 2024	Each student must bring their own bagged lunch	Pete Berg
Grade 5-8 Instrumental Students	Voorhees High School to see the Pops Concert to expose the students to what is available to them in high school.	February, 2024	-0-	Nicole Polinger Chris Shaffer

10. Approve the Resolution regarding Special Education Medicaid Initiative (SEMI) Program Waiver of Requirements.

BE IT RESOLVED that the Board upon recommendation of the Chief School Administrator approve the following resolution regarding Special Education Medicaid Initiative (SEMI) Program:

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for 2024-2025, and

Whereas, the Tewksbury Township Board of Education desires to apply for this waiver due to the fact that the district projects having fewer than 40 Medicaid eligible classified students.

Now, Therefore Be It Resolved that the Tewksbury Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Hunterdon an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2024-2025 school year.

11. Approve the annual tuition of $7,500.00 for the 2024-2025 Preschool Program.

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____ Mrs. Wygera____Ms. Stein____

D. Technology
Discussion
- New Website

E. Facilities
Discussion

F. Transportation
Discussion

G. Communication
Discussion

H. Other
Discussion
- Strategic Planning

1. Adopt, implement, and submit to the county office, the 2023-2024 Memorandum of Agreement Between Education and Law Enforcement Officials.

2. Approve the Student Safety Data System Report for the period September 1, 2023 through December 31, 2023.

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____
Mrs. Wygera____Ms. Stein____

XII. LEGISLATIVE REVIEW
Discussion

XIII. OPPORTUNITY FOR PUBLIC COMMENT

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Motion to close public comments _____ 2nd_____

All in Favor:
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____
Mrs. Wygera____Ms. Stein____

I. Personnel
Discussion

Motion to approve the following:

1. At the recommendation of the Superintendent, approve Kelly Scardelli as a Leave Replacement Gr. 3-4 Special Education Teacher, effective approximately February 16, 2024 through June 30, 2024 at BA Step 6 $63,836 (prorated). (TES-TCH-SPED-04)

2. At the recommendation of the Superintendent, approve Jill Pecora as a Teacher of Art, effective approximately March 25, 2024 or sooner, through June 30, 2024 at MA+30 Step 9 $77,177 (prorated), pending criminal history review. (TES-TCH-ART-01)

3. At the recommendation of the Superintendent, approve Kyle Cao as the 8th Grade Play Musical Director for the 2023-2024 school year at a stipend of $1,950.00, pending criminal history review.

4. At the recommendation of the Superintendent, approve the following substitute teachers/paraprofessionals for the 2023-2024 school year, pending criminal history review.

    - Jackson Ponzo
    - Marisol Wilson

5. Approve the chaperones and additional hours for the following staff members for the 8th Grade trip to see a Broadway show in NYC in January, 2024.

Name	Compensation	Hours
Michael Mitchell	n/a	n/a
Amy Allen	$40/hour	Up to 3 hours
Kelly Cullen	$40/hour	Up to 3 hours
Dee Krowl	$40/hour	Up to 3 hours
Tom Lobb	$40/hour	Up to 3 hours
Bonnie Mendralla	$40/hour	Up to 3 hours
Heather Olla	$40/hour	Up to 3 hours
Scott Sipos	$40/hour	Up to 3 hours
Scott Steinmen	$40/hour	Up to 3 hours
Samantha Wu	$40/hour	Up to 3 hours

6. Approve the chaperones and additional hours for the following staff members for the 8th Grade Dance in February, 2024.

Name	Compensation	Hours
Dee Krowl	$40/hour	Up to 4 hours

Bonnie Mendralla	$40/hour	Up to 4 hours
Tom Lobb	$40/hour	Up to 3 hours
Rob Lovering	$40/hour	Up to 3 hours

7. Approve Nate Joyce to provide tech support for up to 3 hours each night at the rate of $25/hour at the Strategic Planning Meetings to be held on February 12, March 13 and April 16, 2024.

8. Approve Heather Olla as Basketball Game Scoreboard Keeper/Student Supervisor at the rate of $40/hour during basketball games at OTS.

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____
Mrs. Wygera____Ms. Stein____

XIV. OLD BUSINESS

XV. NEW BUSINESS

XVI. EXECUTIVE SESSION

Motion _____ 2nd _____ Enter closed session at _____p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel and legal matters for approximately thirty minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Motion _____ 2nd _____ Enter open session at _____p.m.

XVII. ADJOURNMENT

Motion _____ 2nd _____ Time of Adjournment:_____p.m.

All in Favor:
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____
Mrs. Wygera____Ms. Stein____

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ADDENDUM
BOARD MEETING AGENDA
January 24, 2024

C. Finance
Discussion

Motion to approve the following:

12. Approve the following workshop/travel requests for the 2023-2024 school year.

Staff Member	Date	Registration	Other Expenses*	Event/Destination
Michael Mitchell	2/25/24	$395.00	Mileage & Tolls = $135.12	NJASA Techspo, Atlantic City, NJ

*Mileage will be reimbursed according to board policy.

Motion _____ 2nd _____
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____
Mrs. Wygera____Ms. Stein____

I. Personnel
Discussion

Motion to approve the following:

9. Accept, with regret, the resignation of Katherine Provel, Speech Language Pathologist, effective March 20, 2024. (DIST-SPE-CST-02)

10. Approve Dee Krowl for 2 hours of student supervision for ski club registration on October 2, 2023 at the rate of $40/hour.

11. At the recommendation of the Superintendent, approve Dominick Pardo as a Custodian effective on or about March 25, 2024 through June 30, 2024, at Step 11 $46,580 (prorated), pending criminal history Review. (DIST-CUST-06)

Motion _____ 2nd _____
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____
Mrs. Wygera____Ms. Stein____