

**UNAPPROVED DRAFT**

**MARLBOROUGH BOARD OF EDUCATION**  
**Regular Business Meeting Minutes**  
**Thursday, January 25, 2024 @ 6:00 p.m.**  
**Elmer Thienes-Mary Hall Elementary School – Library**

**1. Call to Order and Roll Call by Chairperson:**

Kerri Barella, Chairperson, called the meeting to order at 6:00 pm

BOE Members Present: Kerri Barella, Susan Stolfi, Angela Colantonio, Linda Earley, Chip Morris, Jean Wilson and Amy Kuhrt

Administration Present:                   Dr. Holly Hageman, Superintendent  
  Dan White, Principal  
  Kim Kelley, Assistant Principal

**2. Pledge of Allegiance**

**3. Celebrations:**

Dr. Holly Hageman shared an announcement that Kim Kelly has decided to retire at the end of the school year. Dr. Hageman expressed her gratitude and thanked Assistant Principal Kelley for her years of dedicated work.

**4. Public Comments :**

Heather Little, 40 Hickory Road - spoke in favor of a Pupil Services Director and she feels the addition should be budget friendly.

**5. Additions to the Agenda :**

**S. Stolfi made a motion to switch the order of item number 9.1 with 9.2., seconded by A. Kuhrt. Unanimously approved. MOTION CARRIED.**

**6. Consent Agenda**

- 6.1 Minutes of 12/14/23 Regular Business Meeting, 12/19/23 Communications Committee Special Meeting and 1/10/24 Communications Committee Special Meeting
- 6.2 Personnel Actions
- 6.3 Reports – receive and file the following document: monthly enrollment report

**A. Colantonio made a motion that the Board approve Consent Agenda items 6.1 - 6.3., seconded by L. Earley. Unanimously approved. MOTION CARRIED.**

**7. Oral Reports**

- 7.1 Advisory Groups
  - PTO – Dan White reported the PTO held a meeting on January 9<sup>th</sup> and they recapped December activities. PTO also discussed upcoming events including the Author’s Visit and Fun Run fundraiser.
  - SAC – None
  - Operations, Wellness & Safety – Dan White/John Mercier - None

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- Board of Finance Liaison – Linda Earley informed the Board that the BOF has finalized the budget calendar, approved funding for road improvements, and there was discussion regarding the general reserve account.
- AHM – Chip Morris reported that the new AHM therapist has begun seeing patients; the Winter Health Matters program series is up and running; Pete the Cat concert will be held at AHM; the Social Media Parent Workshop will be held on February 20<sup>th</sup>; 4 members from AHM will attend the National CADCA Conference in Washington DC.

7.2 Subcommittees

- Policy – Kerri Barella reported that the Policy Committee met earlier in the evening and three policies were reviewed. The policies will be first reads in the February 22<sup>nd</sup> BOE meeting packet.
- Personnel - None
- Communications – Sue Stolfi reported that the Communications Committee met and continued the discussion regarding communications for the Principal search and the Budget. The committee will meet on an as needed basis.

7.3 Chairperson - None

7.4 Superintendent and Administrative Team - Dr. Holly Hageman updated the Board on the Principal search process and how it's going so far. The position was posted on January 2<sup>nd</sup> and the closing date for applications is January 26<sup>th</sup>.

**8. Unfinished Business - None**

**9. New Business**

9.1 **Presentation of Superintendent's Proposed FY 2024-25 Operating and Capital Plan Budgets followed by Review and Discussion:**

Dr. Holly Hageman gave a presentation of the Superintendent's Proposed FY 2024-25 Operating and Capital Plan Budgets. The Budget presentation was handed out to Board members and attendees. The proposed budget shows a 2.69% increase. The Superintendent's Budget Presentation and the line item budget will be posted on the MES website under the Budget tab. The Board will continue to review the Superintendent's Proposed Budget on 2/7/24 and adopt its budget that that Special Meeting.

9.2 **Review January Financial Report:**

Dr. Hageman reviewed the January financial report stating a projected year-end balance of \$1242.17.

**10. Public Comments :**

Pam Farrington, 95 Jerry Daniels Road – stated that she and the MES staff will truly miss both Dan and Kim. She wishes them the best in their retirement.

**11. Communications :**

11.1 Staff Vacancy Summary - Submitted

**12. Future Meetings & Topics**

- Special Meeting - Budget Workshop, Wednesday, February 7, 2024 6:00PM in MES Library
- Board of Finance Meeting: BOE Budget Presentation, Thursday, February 15, 2024, 7:00PM in MES Library
- Policy Committee Meeting, Thursday, February 22, 2024, 5:30 p.m.
- Next Regular Business Meeting, Thursday, February 22, 2024, 6:00 p.m.

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### **13. Adjournment**

**C. Morris made a motion to adjourn the meeting at 7:39pm. Seconded by J. Wilson. Unanimously approved. MOTION CARRIED.**

Respectfully Submitted,

Carmela Monte  
Board Clerk