



Twin Lakes Elementary  
**School Site Council**  
**Agenda**

**January 26, 2024**  
**7:45-8:45 AM**

Link to slidedeck: [📄 23-24 School Site Council Meeting #3](#)

**Members:**

<b>Parents/Community</b>	<b>Classroom Teachers</b>	<b>Other School Staff</b>
David Chan	Maggie Borkovich (Vice Chair)	Erin Frey
Cathy Evans	Ann Dobek	<b>Principal</b>
Emily Ko	Vicky Ocsenas (Chairperson)	Teresa Rowan

**1.0 Welcome, Role Call & Review of Agenda**

**2.0 Approve Minutes from Meeting #1 - [11/30/2023](#)**

**3.0 Review of 2023-2024 [SPSA](#) Goals and Actions**

**4.0 Comprehensive Needs Assessment**

**5.0 Public Comment**

**6.0 Announcements**

**7.0 Adjournment**

Next Meeting: March 14, 2024 at 7:45am

Future Meetings: May 9, 2024 at 7:45am



Twin Lakes Elementary

# School Site Council

## Minutes

**January 25, 2024**  
**7:45-8:45 AM**

**Members:**

Parents/Community		Classroom Teachers	Other School Staff
David Chan <b>Absent</b>	Megan Warnick (Secretary) <b>Present</b>	Maggie Borkovich (Vice Chair) <b>Present</b>	Erin Frey <b>Present</b>
Cathy Evans <b>Present</b>	Randy Zeiter-Smith <b>Present</b>	Ann Dobek <b>Present</b>	<b>Principal</b>
Emily Ko <b>Present</b>		Vicky Ocsenas (Chairperson) <b>Present</b>	Teresa Rowan <b>Present</b>

### 1.0 Welcome, Role Call & Review of Agenda

- Mrs. Rowan welcomes council members, distributes meeting materials and the sign-in sheet.
- Meeting called to order at 7:50 am by Chairperson Vicky Ocsenas.
- Mrs. Rowan reviews agenda.

### 2.0 Approve Minutes from Meeting #1 - [11/30/2023](#)

- Motion by Maggie Borkovich and second by Erin Fry. Unanimous approval of the minutes from meeting #1 on November 30, 2023.

### 3.0 Review of 2023-2024 [SPSA](#) Goals and Actions

- Reorganization of SPSA Goals - now there are three goals in place of the previous four.
  - *Goal 1: Student Achievement* - CAASPP, ELPAC, %RFEP, College & Career Readiness

- *Goal 2: Student Engagement* – Chronic Absenteeism, Attendance, MS Dropout Rate
- *Goal 3: Conditions, Climate, and Family Engagement* – Suspensions, Expulsions, Connectedness, Safety, Family engagement in leadership

## 4.0 Comprehensive Needs Assessment

- SPSA Goal 3: Conditions, Climate, and Family Engagement
  - Mrs. Rowan reviews past discussion of goal three from the perspective of the Site Council and from the perspective of the school staff and shares the consolidated recommendations.
  - Specific language can be limiting when it comes to maximizing the SPSA funding.
  - Discussion: Covid protocols and aides in the classroom influenced the opportunity for parents/caregivers to be involved on campus. As we move forward, how do we communicate to parents that they are needed and welcome on campus?
  - Mrs. Rowan asks for a preliminary vote on the wording for the Consolidated Recommendations for Goal Three. All Site Council members, by show of hand, agree on the presented wording.
  
- SPSA Goal 2: Student Engagement
  - Mrs. Rowan reviews the data we are monitoring (surveys and engagement indicators).
    - Data indicates the groups most affected by chronic absenteeism are those students who are two or more races and students identified as socioeconomically disadvantaged.
  - Absenteeism discussion:

- How much of the absenteeism data could be as a result of covid guidelines and protocols?
- Our focus should be on a growth model for attendance and less on the goal of perfect attendance, reward the effort.
- Suggestions:
  - Setting a goal for improvement from the previous week.
  - Focus on class rewards vs. individual rewards/incentives.
  - Class cheer/dance - We're all here!
  - Teachers include attendance data/percentages along with reading and math data.
  - Automated message for positive attendance, thank you.
  - Key ring incentive program.
  - Student choice reward cart.
- Mrs. Rowan shares staff recommendations on student engagement.

## 5.0 Public Comment

- No members of the public are present at the meeting.

## 6.0 Announcements

- Mrs. Rowan reviewed the school calendar of events for the next two months.

## 7.0 Adjournment

- Meeting adjourned at 8:40 am

Next Meeting: March 14, 2024 at 7:45am

Future Meetings: May 9, 2024 at 7:45