



School Board Service

Beverly M. Anderson
At-Large

David Culpepper
District 8

Staci Martin
District 4

Trenace B. Riggs
District 1 – Centerville

Kathleen Brown
District 10

Jennifer S. Franklin
District 2 – Kempsville

Kimberly A. Melnyk
District 2

Carolyn D. Weems
District 9

Michael Callan
District 6

Victoria C. Manning
At-Large

Jessica L. Owens
District 3 – Rose Hall

Donald E. Robertson, Ph.D.
Acting Superintendent

School Board Organizational / Regular Meeting MINUTES
Tuesday, January 9, 2024

School Administration Building #6, Municipal Center
2512 George Mason Drive
P.O. Box 6038
Virginia Beach, VA 23456
(757) 263-1000

Closed Session: Chair Riggs convened the Closed Session at 3:01 p.m. on the 9th day of January 2024 at the School Administration Building #6, School Board Chamber. At 3:02 p.m., Vice Chair Weems made the following motion, seconded by Ms. Melnyk that the School Board recess into Closed Session in accordance with the exceptions to open meetings law set forth in Code of Virginia §2.2-3711, Part A, Paragraph, 3, 7, and 8 as amended, to deliberate on the following matters:

3. Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

7. Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

8. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

Namely to discuss:

- A. Discussion with staff regarding status of certain matters related to real property related to educational services.
- B. Status of pending litigation or administrative cases.
- C. Consultation with legal counsel regarding probable litigation and pending litigation matters.

Chair Riggs called for a vote. The School Board Clerk announced there were nine (9) ayes in favor of the motion to recess into Closed Session: Chair Riggs, Vice Chair Weems, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Franklin, Ms. Manning, Ms. Martin, and Ms. Melnyk. The motion passed, 9-0-0.

The School Board recessed into Closed Session at 3:04 p.m.

Individuals present for discussion in the order in which matters were discussed:

- A. Discussion with staff regarding status of certain matters related to real property related to educational services:
School Board members: Chair Riggs, Vice Chair Weems, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Franklin, Ms. Manning, Ms. Martin, and Ms. Melnyk; Kamala H. Lannetti, School Board Attorney; Donald E. Robertson, Ph.D., Acting Superintendent; Jack Freeman, Chief Operations Officer; Melisa Ingram, Executive Director, Office of Facilities

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Services; James Noel, Senior Vice President/General Counsel, The Franklin Johnston Group (“TFJG”); Carol Hahn, Real Estate Attorney; and Regina M. Toneatto, School Board Clerk.

School Board member, Ms. Anderson joined the Closed Session at 3:12 p.m. School Board member, Ms. Owens joined the Closed Session at 3:14 p.m.

Mr. James Noel, from The Franklin Johnston Group (“TFJG”) left the Closed Session at 3:24 p.m. At 3:34 p.m. the following people left the Closed Session: Jack Freeman, Chief Operations Officer; Melisa Ingram, Executive Director, Office of Facilities Services; and Carol Hahn, Real Estate Attorney.

- B. Status of pending litigation or administrative cases; and
- C. Consultation with legal counsel regarding probable litigation and pending litigation matters: School Board members: Chair Riggs, Vice Chair Weems, Ms. Anderson, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Franklin, Ms. Manning, Ms. Martin, Ms. Melnyk, and Ms. Owens; Kamala H. Lannetti, School Board Attorney; Donald E. Robertson, Ph.D., Acting Superintendent; and Regina M. Toneatto, School Board Clerk.

The School Board reconvened at 3:44 p.m.

Certification of Closed Session: Vice Chair Weems read the Certification of Closed Session:

WHEREAS, the School Board of the City of Virginia Beach has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by this School Board that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the School Board of the City of Virginia Beach hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.

Ms. Melnyk made the motion, seconded by Ms. Brown. Chair Riggs called for a vote. The School Board Clerk announced there were eleven (11) ayes in favor of the motion for Certification of Closed Session. The motion passed unanimously, 11-0-0.

1. **Administrative, Informal, and Workshop**: Chair Riggs convened the Administrative, Informal, and Workshop session at 3:47 p.m. on the 9th day of January 2024 and announced members of the public will be able to observe the School Board meeting through live streaming on schoolboard.vbschools.com/meetings/live, broadcast on VBT Channel 47, and on Zoom; welcomed members of the public both in person and online.

In addition to Donald E. Robertson, Ph.D., Acting Superintendent, the following School Board members were present in the School Administration Building #6, School Board chamber: Chair Riggs, Vice Chair Weems, Ms. Anderson, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Franklin, Ms. Manning, Ms. Martin, Ms. Melnyk, and Ms. Owens.

Chair Riggs made the following statement: Due to the current weather conditions, the decision has been made to shorten tonight's meeting. Accordingly, the formal meeting agenda will be modified to remove public comments and information items. The School Board agenda will continue with scheduled afternoon workshops, the annual meeting elections, appointments and adoption of meeting schedule, consent and action items. All other matters will be moved to a future agenda. This decision has been made for safety purposes and we apologize for any inconvenience. Please be safe tonight. Also, as a brief update on the superintendent search process, the School Board has been conducting interviews of candidates since January 5 and will continue with interviews through this week and possibly the following weeks. Updates on the progress of the superintendent search will be provided at the next regularly scheduled School Board meeting.

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- A. **Budget Process Overview:** Crystal Pate, Chief Financial Officer, presented the School Board policies and procedures on how the budget is developed by the Office of Budget Development; reviewed the presentation agenda: budget calendar, school funding revenue sources, VBCPS internal budget work, State budget calendar and process, and process for handling School Board member questions; reviewed budget calendar and current timeline; January 2 – 17: budget requests are reviewed, refined, and summarized by the Office of Budget Development, end of January: the proposed School Operating Budget and Capital Improvement Program Budget presented to the Superintendent for review, February 6: the Superintendent’s Estimate of Needs and the Capital Improvement Program are presented to the School Board; school funding revenue sources – an overall increase in revenue of approximately \$20.4 million, with the majority of the increase coming from the City; small increase in State revenue of \$4.5 million, offsetting decrease in State sales tax of \$3.9 million; shared approximate reductions in the real estate tax rate, ranging from a one cent reduction to seven cent reduction with corresponding reductions in funding of \$3.7 million up to \$25.9 million; VBCPS internal budget work – review of personnel and fringe benefit costs, shared a sample of staffing standards; budgeting for non-FTE and other expenses – senior staff members and/or budget manager receives a baseline budget for non-FTE personnel and other expenses, budget requests are compiled and reviewed by the budget office, senior staff, and superintendent to determine if they should be included in the SEON (Superintendent’s Estimate of Needs); shared sample of the new budget request form, requests need to be tied to the Strategic Plan and have additional information to support the financial justification of the request; the budget team continues to review of ESSER funded resources, creation of “saving buckets” to address shortfalls, weekly meeting of senior leadership; shared informational slide of the State budget process; key budget dates: January 10, 2024 – General Assembly convenes, February 4, 2024 – budget bill crossover occurs, March 9, 2024 – General Assembly adjourns, April 10, 2024 – reconvened General Assembly session occurs.
- Standards of Quality – the Virginia Constitution requires: the Board of Education to formulate Standards of Quality (SOQ) for public schools, the General Assembly to revise the SOQ, determine SOQ costs, and apportion the cost between the state and localities, set the minimum educational program school divisions must provide; overview of the re-benchmarking process – updates both the state and local costs in public education for the biennial budget, over 90% of state K-12 funding is budgeted for SOQ programs; Local Composite Index (LCI) – a state formula that outlines the ability of each locality to pay for public education, as the LCI decreases, State funding increases; student enrollment – while total enrollment for VBCPS declined over the last six years, the proportion of students requiring additional supports continues to increase; projected student enrollment for FY2024-2025: approximately 62,000 students; reviewed highlights of the Governor’s proposed budget for the 2024-2026 biennium: re-benchmark the cost of Direct Aid to public education, provide a one percent bonus for instructional and support positions in FY 2025, provide a two percent compensation supplement for instructional and support positions in FY 2026, provide state share of one reading specialist position for 550 students in grades 4-5 and one reading specialist position per 1,100 students in grades 6-8, support attainment of industry recognized credentials; process for handling School Board member questions: all questions should be submitted via email to the Superintendent and Chief Financial Officer, copy all School Board members, questions will be answered back to all School Board members in the next scheduled Board meeting.
- The presentation continued with questions and comments regarding projected revenues; a 3% raise is approximately \$20 million; real estate tax rates; budget categories of must have and nice to have; City Council raises; percentage of raises; funding formula for education; student challenges – learning loss, mental health, special education, ESL students; guidance from School Board on compensation; possibility of losing staff; tax payer dollars; reviewing positions and programs; importance of schools and the local economy; February 6 SEON based on current information; compression issue with salaries; city funding and state funding; and SOQ.
- B. **PPEA and School Design Update:** Jack Freeman, Chief Operations Officer; Michael Ross, AIA, President Emeritus, HBA Architecture & Interior Design, Inc.; and Amy Yurko, AIA, Principal Educational Facility Planner, BrainSpaces, Inc. presented the School Board information regarding the educational specification process for the three replacement schools’ designs in the CIP, as being conducted as part of the PPEA Interim Agreement process for design services; Mr. Freeman began the presentation and provided background information on guest presenters; reviewed historic and projected inflation rates; 6-year projected funding compared to inflation, funding is relatively consistent while there is an increase with inflation; reviewed data regarding loss of buying power since 2009, FY09/10 – FY28/29 estimated cumulative buying power loss approximately \$900 million; PPEA projects: Princess Anne Replacement High School, Bayside Replacement High School (a prototype design), replacement facility for B.F. Williams Elementary and Bayside 6th Grade Campus; design process – experts informing experts, inclusive and participatory process, addressing shifts in

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education in VBCPS; VBCPS values and priorities: School Board policies, core values, strategic plan, input/collaboration, equity, other considerations (i.e., available resources, right-sized schools, career and technical education expansion, students with disabilities, energy efficiency, school safety and security); reviewed history of designing building in VBCPS; educational specification input process – April 26 – October 26, 2023: 29 public input meetings, 4 student focus group meetings, 80+ interviews with various stakeholders knowledgeable about curriculum needs, online surveys; August 1, 2023: design efficiencies meeting to eliminate everything other than necessary spaces (Senior Staff, VBCPS program experts, principals); VBCPS priorities that have space implications: robust career pathways & technical education programs (CTE) within comprehensive high schools, collaborative, hands-on learning. Ms. Amy Yurko continued the presentation; reviewed educational specifications, key steps to define space needs for your schools, Why-What-How-Who, define building to support what’s important; Princess Anne High School: maximum operating capacity 1,700 students, unique programs & functions: International Baccalaureate (IB) curriculum, Special Education Center, NJROTC program (PAHS & BHS); Williams Elementary School & Bayside 6th Grade Campus: maximum operating capacity 850 students, unique programs & functions: replacement of 2 stand-alone schools, Bayside 6th Grade Campus earned distinction as a 2022-23 National ESEA Distinguished School; Bayside High School: maximum operating capacity 1,900 students, unique programs & functions: Health Sciences Academy, hybrid schedule, prototype design for future schools; listening for what’s important to VBCPS: security, student-focused, flexibility/adaptability, teacher retention, professional futures, flow, the basics (storage, rest rooms, etc.); comparisons of old school facility planning verses new learning environment design; planning process in VBCPS is participatory and inclusive; old schooling verses new learning; facilities must also change to support current and future needs for teaching and learning; reviewed how space needs were determined – information-gathering: wish list of space needs; experts advising experts: explore multi-use spaces, eliminate redundancies, right-size spaces, durability; final ed spec: needs, no more than needed and all programs covered; shared example of right-sizing process (gym, fitness, and wrestling), space needs, prototype high school; spatial implications of 21st century shifts in education: learning is active and applied, learning is individualized, learning is future-focused, all learners are supported, environments are accessible and secure, student participation is encouraged.

Mr. Michael Ross continued the presentation; right-sizing VBCPS school facilities: core learning communities, support spaces, instructional activities, other spaces; reviewed data regarding Bayside High School: originally constructed in 1964, industrial-model floor plan, currently over-crowded, current +/- 200,816 gross square feet, proposed area is approximately 336,250 gross square feet; compared student capacity and SF/Pupil of other schools in the state; compared space types of schools; core classroom square footage compared to CTE Lab; CTE labs require more space per student; comparisons of spaces – learning communities, career/technical education, PE/athletics, building services and custodial; school facilities are planned and sized to meet specific educational program needs of their respective communities; Mr. Freeman continued the presentation and provided a summary: roughly \$900 million loss in CIP buying power since SY2009/10, PPEA has potential to do more with less money, VBCPS values and priorities have guided development of school designs, and staff have been responsive to direction provided by the Board. The presentation continued with questions and comments regarding flex spaces; resource spaces; half classroom size; small group spaces (think tanks); cost of building a building; increase costs of materials and supplies; community involvement; how to pay for buildings; being transparent in the process; gross area verses net area; future-ready students – is the building the source or the curriculum; right size of building; redundant space uses, shared use of space, reducing, eliminating; liked community input; educational specifications; CTE in schools, do not have to travel to another school, maximize opportunity; and types of additional programs.

2. **Closed Session:** None during the Administrative, Informal, and Workshop session. See agenda item: Pre-Meeting Closed Session.
3. **School Board Recess:** Chair Riggs adjourned the Administrative, Informal and Workshop session at 5:37 p.m.
4. **Formal Meeting (School Administration Building #6 – School Board Room) 6:00 p.m.**
5. **Call to Order and Roll Call:** Acting Superintendent, Donald E. Robertson, Ph.D., serving as Chair pro-tem called the School Board Annual Organizational meeting to order at 6:00 p.m. on the 9th day of January 2024. The following School Board members were present in the School Administration Building #6, School Board Chamber: Ms. Anderson, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Franklin, Ms. Manning, Ms. Martin, Ms. Melnyk, Ms. Owens, Ms. Riggs, and Ms. Weems.
6. **Moment of Silence followed by the Pledge of Allegiance**

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- 7. School Board Organizational Matters:** After reviewing the nomination and voting procedures to be used for the election of School Board Chair and Vice Chair, and without any objections, motions, or questions, Acting Superintendent, Dr. Robertson called for nominations in the election of School Board Chair.
- A. **Election of School Board Chair:** Mr. Callan nominated Ms. Carolyn Weems for School Board Chair. Ms. Owens nominated Ms. Kimberly Melnyk for School Board Chair. There being no other nominations for School Board Chair, votes were cast with the following results: Ms. Weems received five (5) votes: Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Manning, and Ms. Weems. Ms. Melnyk received six (6) votes: Ms. Anderson, Ms. Franklin, Ms. Martin, Ms. Melnyk, Ms. Owens, and Ms. Riggs. The School Board Clerk announced Ms. Kimberly Melnyk was elected Chair by majority vote and declared the School Board Chair for the 2024 calendar year. Acting Superintendent, Dr. Robertson passed the gavel to Chair Melnyk to proceed with the meeting.
- B. **Election of School Board Vice Chair:** Chair Melnyk called for nominations for School Board Vice Chair. Ms. Owens nominated Ms. Jennifer Franklin for School Board Vice Chair. Mr. Culpepper nominated Ms. Kathleen Brown for School Board Vice Chair. There being no other nominations for School Board Vice Chair, votes were cast with the following results: Ms. Franklin received six (6) votes: Ms. Anderson, Ms. Franklin, Ms. Martin, Ms. Melnyk, Ms. Owens, and Ms. Riggs. Ms. Brown received five (5) votes: Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Manning, and Ms. Weems. The School Board Clerk announced Ms. Jennifer Franklin was elected Vice Chair by majority vote and declared the School Board Vice Chair for the 2024 calendar year.
- C. **Appointment of Clerk and Deputy Clerk:** Chair Melnyk called for a motion to approve the Acting Superintendent's recommendations for appointment of Clerk (Regina M. Toneatto) and Deputy Clerk (Susan L. Keipe). Ms. Owens made the motion, seconded by Ms. Brown. Without discussion, Chair Melnyk called for a vote to approve the appointment of the Clerk and Deputy Clerk. The School Board Clerk announced there were eleven (11) ayes in favor of the motion to approve the Acting Superintendent's recommendations for appointment of Clerk and Deputy Clerk. The motion passed unanimously, 11-0-0.
- D. **Schedule of Meetings: January 2024 through June 2025:** Chair Melnyk called for a motion to approve the schedule of School Board meetings through June 30, 2025 as presented. Ms. Anderson made the motion, seconded by Mr. Callan. Mr. Culpepper mentioned for the meetings scheduled in February each week, he may not be able to make all the meetings. Without further discussion, Chair Melnyk called for a vote to approve the schedule of School Board meeting through June 30, 2025 as presented. The School Board Clerk announced there were eleven (11) ayes in favor of motion to approve the schedule of School Board meetings through June 30, 2025 as presented. The motion passed unanimously, 11-0-0.
- 8. Student, Employee and Public Awards and Recognition:** There were no student, employee, or public awards presented at the meeting.
- 9. Adoption of the Agenda:** Chair Melnyk called for a motion to approve the amended agenda. Chair Melnyk made the following statement, due to current weather conditions, the decision has been made to shorten tonight's meeting. Accordingly, the formal meeting agenda will be modified to remove public comments and information items. The School Board agenda will continue with the scheduled afternoon workshops, the annual meeting elections, appointments and adoption of meeting schedule, consent and action items. All other matters will be moved to a future agenda. This decision has been made for safety purposes and we apologized for any inconvenience. Please be safe tonight.
- Chair Melnyk called for any other modifications to the agenda; there was a clarifying question regarding the consent agenda; Chair Melnyk reviewed the amended agenda; removing the following agenda items: item #10 – Superintendent's Report, item #12 – Public Comments, item #13 – Information (all items under A, B, and C), and item #14 – Return to Public Comments if needed. Chair Melnyk called for a motion to approve the agenda as modified. Ms. Owens made the motion, seconded by Ms. Anderson. There was a discussion regarding the amended agenda; consent agenda item; items the public want to speak on; concerns about removing public comments from the agenda; safety concerns; cannot support agenda as modified; Bylaw 1-38; importance of public comments; voting for personnel report and keeping positions staffed; making the School Board aware of decisions; need to move forward with the item on the consent agenda; Ms. Riggs shared information regarding the decision to modify the agenda, speakers were contacted regarding the change to public comments, departments contacted regarding agenda and need to proceed or postpone topics presented, discussions with Acting Superintendent and School Board Attorney regarding the changes to the agenda, contacted the Vice Chair via text message.



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Without further discussion, Chair Melnyk called for a vote to approve the agenda as amended. The School Board Clerk announced there were six (6) ayes in favor of the motion to approve the agenda as amended: Chair Melnyk, Vice Chair Franklin, Ms. Anderson, Ms. Martin, Ms. Owens, and Ms. Riggs. There were five (5) nays opposed to the motion to approve the agenda as amended: Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Manning, and Ms. Weems. The motion passed, 6-5-0.

10. **Superintendent's Report (second monthly meeting) and recognitions (first and second monthly meetings):** Note: item was removed from the agenda. See agenda item #8 – Adoption of the Agenda.
11. **Approval of Meeting Minutes**
 - A. December 12, 2023 Regular School Board Meeting: Chair Melnyk called for any modifications to the December 12, 2023 regular School Board meeting minutes as presented. Hearing none, Chair Melnyk called for a motion to approve the December 12, 2023 minutes as presented. Ms. Riggs made the motion, seconded by Ms. Weems. Without discussion, Chair Melnyk called for a vote to approve the December 12, 2023 minutes as presented. The School Board Clerk announced there were eleven (11) ayes in favor of the motion to approve the December 12, 2023 minutes as presented. The motion passed unanimously, 11-0-0.
12. **Public Comments (until 8:00 p.m.):** Note: item was removed from the agenda. See agenda item #8 – Adoption of the Agenda.
13. **Information:** Note: all information items were removed from the agenda. See agenda item #8 – Adoption of the Agenda.
 - A. Policy Review Committee (PRC) Recommendations:
 1. Policy 4-66/Tutoring for Pay
 2. Policy 6-20/Division Curriculum
 3. Policy 6-21/Curriculum Committees
 4. Policy 6-22/Scope and Sequence
 5. Policy 6-24/Addition and Deletion of Courses and Programs
 6. Policy 6-25/Evaluation of the Curriculum
 7. Policy 6-32/Health and Physical Education
 8. Policy 6-34/Technical and Career Education
 9. Policy 6-35/Title I Programs
 10. Policy 6-37/World Languages
 11. Policy 6-38/Core Content Areas
 12. Policy 6-39/Mathematics
 13. Policy 6-42/Social Studies
 14. Policy 6-43/Art, Music, and Theater Arts Programs
 15. Policy 6-44/School Counseling
 16. Policy 6-45/Theme-Based Academies
 17. Policy 6-57/International Travel
 18. Policy 6-65/Library Media Centers/Profession Libraries
 19. Policy 6-83/Non-School Division (VBCPS) Sponsored Educational Courses
 20. Policy 6-86/Naval Junior Officers Training Corps (NJROTC)
 21. Policy 6-87/Governor's School for the Arts
 - B. Gifted Resource Cluster Program – Comprehensive Evaluation
 - C. Textbook Adoptions:
 1. AP Japanese
 2. K-3 Elementary Language Arts
14. **Return to public comments if needed:** Note: item was removed from the agenda. See agenda item #8 – Adoption of the Agenda.
15. **Consent Agenda:** Chair Melnyk read the following item on the Consent Agenda:
 - A. Recommendation of General Contractor: Green Run High School Fire Alarm Replacement: Recommended that the School Board approve a motion authorizing the Superintendent to execute a contract with E&P Electrical Contracting Co., Inc. for the Green Run High School Fire Alarm Replacement in the amount of \$943,350.



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Chair Melnyk called for a motion to approve the Consent Agenda. Ms. Martin made the motion, seconded by Ms. Weems. Chair Melnyk called for a vote to approve the Consent Agenda. The School Board Clerk announced there were eleven (11) ayes in favor of the motion to approve the Consent Agenda. The motion passed unanimously, 11-0-0.

16. Action

A. Personnel Report / Administrative Appointments: Chair Melnyk called for a motion to approve the January 9, 2024 personnel report and administrative appointments. Ms. Anderson made the motion, seconded by Ms. Owens that the School Board approve the appointments and the acceptance of the resignations, retirements, and other employment actions as listed on the January 9, 2024 personnel report along with the administrative appointments as recommended by the Acting Superintendent. Without discussion, Chair Melnyk called for a vote. The School Board Clerk announced there were eleven (11) ayes in favor of the motion to approve the January 9, 2024 personnel report and administrative appointments. The motion passed unanimously, 11-0-0.
Donald E. Robertson, Ph.D., Acting Superintendent, mentioned the following: Thomas W. Quinn, Principal, Great Neck Middle School as Executive Director, Secondary Teaching and Learning, Department of Teaching and Learning.

17. Committee, Organization or Board Reports: Ms. Weems met with the Workforce Development Committee, have had eight meetings, finalizing recommendations to the School Board, recommendations to be presented to the School Board in March, mentioned the City Council member on the committee is Ms. Rosemary Wilson.

18. Return to Administrative, Informal, Workshop or Closed Session matters: None.

19. Adjournment: Chair Melnyk adjourned the meeting at 6:38 p.m.

Respectfully submitted:

Regina M. Toneatto, Clerk of the School Board

Approved:

Kimberly A. Melnyk, School Board Chair