

Exhibit: Graduation Requirements

ICAP Checklist

The individual career and academic planning portfolio (ICAP) is a compilation of academic goal setting, career planning, and college research that demonstrates that a student is post-secondary and workforce ready.

Timeline	Grade 12 ICAP Tasks
	<input type="checkbox"/> Post-Secondary/Workforce Readiness goal with benchmarks [CPE/CR/HS]
August	<input type="checkbox"/> Senior meeting with graduation plan and credit check with parent
September	<input type="checkbox"/> College Opportunity Fund Lesson [CR]
October	<input type="checkbox"/> College List <input type="checkbox"/> Resume <input type="checkbox"/> Personal Statement <input type="checkbox"/> Letter of Recommendation
November	<input type="checkbox"/> ICAP review and PWR goal review with parents at conferences
December	<input type="checkbox"/> College applications submitted (at least one)
January	<input type="checkbox"/> Financial aid application
February	<input type="checkbox"/> Interviewing lesson [CPE/CR] <input type="checkbox"/> Mock Interviews [CPE/CR]
March	<input type="checkbox"/> Community Service Requirement Met
April	<input type="checkbox"/> ACT/SAT/Accuplacer Reflection <input type="checkbox"/> Independent Research Project
May	<input type="checkbox"/> Portfolio documents verified: <input type="checkbox"/> Action plan <input type="checkbox"/> Personal statement <input type="checkbox"/> Letter of recommendation <input type="checkbox"/> Scholarships <input type="checkbox"/> Job Shadow/Internship/Career Exploration <input type="checkbox"/> College visits, college fairs, rep visit <input type="checkbox"/> College List <input type="checkbox"/> Resume <input type="checkbox"/> Transcript and credit sheet with reflection (ACT scores on transcript) <input type="checkbox"/> ICAP Review <input type="checkbox"/> Capstone Presentation <input type="checkbox"/> Senior Exit Plan

*All components of the ICAP are required by state law.
Highlighted components are required for graduation.

CR = College Readiness
CPE = Career Preparation and Exploration
HS = High School/Academic Planning