



## EDP Payment Schedule 2023-2024 School Year

All fees must be paid online using EZChildTrack <https://www.ezchildtrack.com/Parent7/ParentLogin.aspx?c=union> or by dropping your payment (check or money order only payable to Union Public Schools) in the deposit drop box on the east side of the ESC at 8506 E. 61<sup>st</sup> St. Please secure your payment in a sealed envelope labeled EDP with your name, phone #, account #, child's name, and school site. School sites may not accept payments. For questions regarding this payment schedule, please contact the General Billing Office at 918-357-6086 or email [unionezchildtrack@unionps.org](mailto:unionezchildtrack@unionps.org).

Month of Service	Payment Due Date By 5:00 p.m.	Late Fee Added At 11:59 p.m.	Suspension Effective Date At 6:45 a.m.
August	Upon Enrollment	N/A	N/A
September	Upon Enrollment	N/A	N/A
October	09/15	09/18	10/03
November	10/16	10/17	11/02
December	11/15	11/16	12/04
January	12/15	12/18	01/05
February	01/15	01/16	02/02
March	02/15	02/16	03/04
April	03/15 <small>*Spring Break Week is following week</small>	03/18	04/02
May	04/15	04/16	05/02

Please Note: If the 15<sup>th</sup> falls on a weekend, payment is due the next business day. Payments can be made online or by dropping your payment in the drop box on the east side of the ESC. (April tuition is due March 15, the week before Spring Break).

- Tuition fees are always due, in full, on or before the 15<sup>th</sup> of the preceding month of service. (i.e., October tuition is due September 15<sup>th</sup>). If the 15<sup>th</sup> falls on a non-business day tuition is due the next business day. Check dates above carefully!
- There are no same day enrollments. A child may attend EDP the day following enrollment approval and receipt of payment.
- Late fees, of \$10 per child, are charged for payments received after 11:59 p.m. on the 15<sup>th</sup> of the preceding month of service.
- All accounts not paid in full by the dates listed above (including late payment fees, late pick up fees and finders fees) will result in immediate suspension from EDP on the date listed above. (i.e., October tuition & any fees incurred in September not paid by September 30<sup>th</sup>). **On the above suspension dates, your child will be sent to the school office after school for you to pick them up.** Payments must be made online by 11:59 p.m. or in the drop box by 7:30 a.m., the day before suspension to attend before school care EDP. Payments made online by 1:00 p.m. or payments placed in drop box by 7:30 a.m. the day of suspension may attend after school care EDP. Students with a suspended account and balance remaining for more than 30 days will be immediately withdrawn from the program.
- Payments made by mail and bank bill pay must be received at the ESC no later than the 15<sup>th</sup> of the preceding month of service.
- Payments made through the drop box on the east side of the ESC must be made by 7:30 a.m. to ensure proper credit by deadline dates. Please secure your payment in a sealed envelope labeled EDP with your name, phone #, account #, child's name, and school site. Please do not place cash in the night drop box.