

**GROTON BOARD OF EDUCATION
REGULAR MEETING MINUTES
JANUARY 22, 2024 @ 6:00 P.M.
TOWN HALL ANNEX, CR 1**

MEMBERS PRESENT: Jay Weitlauf - Chairperson, Beverly Washington – Vice Chairperson (remote), Andrea Ackerman, Dean Antipas, Adrian Johnson, Robert Meade, Matthew Shulman, Ian Thomas, Jennifer White

ALSO PRESENT: Susan Austin, Philip Piazza, Denise Doolittle, David Fleig, Clint Kennedy, Laurie LePine, Nadine Macklin, Sam Kilpatrick, Rebecca Beyus

I. CALL TO ORDER – Chairperson Weitlauf called the meeting to order at 6:05 p.m.

A. Pledge of Allegiance - The first order of business was the Pledge of Allegiance to the flag led by Adrian Johnson.

II. RECOGNITION AND PARTICIPATION OF VISITORS AND DELEGATIONS

A. Martin Luther King Scholarship Recipients – Dr. Ackerman introduced the FHS recipients – Gianni Drab, Calvin McCoy, and Katheryn Regan. Each recipient shared their aspirations and then introduced their colleague. Mr. Weitlauf acknowledged Carmita Hodge, Advisor, and Matt Brown, Principal.

Dr. Charles Hewes, Associate Commissioner of Education, stated that he supports the programs that Superintendent Austin has been initiating and the GEO Professional Development. Dr. Hewes stated that Groton is leading in this. He also noted that legislation has been passed requiring districts to implement curriculum for K-3 grade levels that is aligned with what we know as science to reading.

III. COMMENTS FROM CITIZENS

1. Mrs. Elizabeth Williams, 221 Pequot Avenue, and a tutor at FHS, read a letter regarding the cut back in tutors' hours. (Attachment #1)
2. Mrs. Jessica Beckford, 130 Pamela Road and a Special Education Tutor at MR, commented on the reduction of tutor hours.
3. Mrs. Katie Jaye, 19 Depot Road, commented on the number of safety officers at the Middle School and asked if they were affected by lower hours. She stated that there are too many of them.
4. Mrs. Portia Bordelon, 24 Jefferson Drive, stated:
 - Thanked the Board for supplying coats to the ROTC
 - My child mentioned that there is no money for buses for field trips for ROTC
 - Fencing, Marching Band, and Robotics are also unfunded

IV. RESPONSE TO COMMENTS FROM CITIZENS

Mrs. Washington and Mr. Thomas requested answers from Superintendent Austin regarding the reduction of hours for tutors.

MOTION: Johnson, Ackerman: To add an agenda item to discuss the reduction of hours for tutors.

PASSED – UNANIMOUSLY

V. STUDENT REPRESENTATIVE REPORT

NONE

VI. SUPERINTENDENT AND ADMINISTRATION REPORTS

A. Superintendent Report

1. Legislation Review - Superintendent Austin reviewed the 2023 Education Legislation Law Summaries.

B. Reports and Information from the Staff

1. Business Manager Report

- Object Code Summary FY 24 (Attachment #2) – Mr. Fleig gave an overview of the Object Code Summary dated January 17, 2024, that shows an unexpended balance of \$10,475,476.
- Health Insurance Report (Attachment #3) – Mr. Fleig gave an overview of the Health Insurance Report for the month of November.
- Utilities Report (Attachment #4) – Mr. Fleig gave an overview of the Utilities Report.

2. Director of Buildings and Grounds

- Update re: School Facilities – Mr. Kilpatrick gave an overview of:
 - FHS water issue – Mr. Kilpatrick noted that before the holiday they had water from a very heavy rainstorm and had minor flooding and repaired it in 6 classrooms; that they dried them out so that they were ready for classes. He explained in detail what was faulty and that he is waiting for Eversource and for them to do their final inspections.
 - Solar Panels at GMS and Mystic River and that they are complete.
 - GMS Field Lights are up.
 - Snow removal, shoveling, and lots of salt has been used.

VII. COMMITTEE REPORTS

- A. Policy – Mr. Shulman noted that the Policy Committee met.
- B. Curriculum – There was no report. Dr. Ackerman stated that the Curriculum Committee will meet on January 29, 2024 at 5:00 p.m.
- C. Finance/Facilities – Mr. Antipas noted that the Finance/Facilities Committee met tonight and discussed a lot of the items mentioned as well as the forecast of the present budget and Mr. Fleig's and Mr. Kilpatrick's report given tonight. They also discussed the historical revenue, the estimated forecast, Health Reserve, and property cost.
- D. Communications – There was no report.
- E. Negotiations – There was no report.
- F. LEARN – Mrs. Washington noted that LEARN met. They heard from Kate Erickson, Executive Director, who noted the new Board orientation. She noted that LEARN is one of six regional education service centers. She referred to #1066 that was established in 1966; there are 25 towns, 24 districts, and 21 Superintendents; in 2024 they will purchase a virtual regional course, Special Education will cost \$78,000 to \$108,000; they approved salaries for the Administration and teachers plus the cost for other services.
- G. TCC/RTM/BoE Liaison – There was no report.
- H. AGSA/GEA/BoE Liaison – There was no report.
- I. Groton Scholarship – There was no report.
- J. Athletic Fields – There was no report.
- K. Trails Committee – There was no report.

VII. COMMITTEE REPORTS - cont.

- L. Library Committee – Mr. Shulman noted that the Library Committee met and spoke with Superintendent Austin on the potential of collaboration with the library; provide seeds for those who wanted them and the possibility of a victory garden; sought input from Mr. Koschmieder who got several grants to process fresh food for use for our kids and he kicked it around with his staff and they were very excited about it; and discussed Juneteenth possible collaboration with NWACP.
- M. PSBC – There was no report.
- N. State Council on Education Opportunities for Military Children – There was no report.

VIII. ACTION ITEMS

A. Consent Agenda

MOTION: Antipas, Shulman: To approve the Consent Agenda.
PASSED -UNANIMOUSLY

B. Old Business

- 1. Discussion and possible action regarding a second reading of policy P 5117 Elementary (K-5) School Placement. (Attachment #5)

MOTION: Meade, Thomas: To approve policy P 5117 Elementary (K-5) School placement as a second reading.
YES – Weitlauf, Washington, Ackerman, Johnson, Meade, Shulman, Thomas, White
NO – Antipas
PASSED

- 2. Discussion and possible action regarding a first reading of policy P 3250 Material Fees (Attachment #6)

MOTION: Thomas, Washington: To approve policy P 3250 Material Fees as a first reading.
YES – Weitlauf, Washington, Ackerman, Antipas, Johnson, Meade, Shulman White
NO – Thomas
PASSED

- 3. Discussion and possible action regarding a first reading of policy P 5141.5 Suicide Prevention/Intervention (Attachment #7)

MOTION: Johnson, Antipas: To approve policy P 5141.5 Suicide Prevention/Intervention as a first reading.
YES – Weitlauf, Washington, Antipas, Johnson, Meade, Shulman, Thomas, White
NO - Ackerman
PASSED

B. Old Business – cont.

4. Discussion and possible action regarding rescinding policy P 4131.5 Continuing Education Unit (C.E.U.) (Attachment #8)

MOTION: Shulman, Washington: To approve the rescinding of policy P 4131.5 Continuing Education Unit (C.E.U.).
PASSED - UNANIMOUSLY

5. Discussion and possible action regarding recognition of School Counselor Appreciation Week.

MOTION: White, Ackerman: To recognize February 5, 2024 through February 9, 2024 as School Counselor Appreciation Week, and to direct the Superintendent of Schools to send a letter of appreciation to the school counselors.
PASSED – UNANIMOUSLY

6. Discussion regarding the issue of the decision to reduce the hours of the tutors; why is it necessary, and what are other possible remedies.

Superintendent Austin stated that she has shared with the Board of Education and Finance/Facilities Committee that we are facing challenges this year as well as next year. Overall costs are escalating and we see no relief; hence the 8.27% increase in the budget. She stated that the administrative team looked at a plan to get through the year that would enable us to not have to go back to the town to ask for funds and allow us to not have to issue pink slips or cut positions. A temporary solution was to have the tutors work their contractual six-hour work day. To also help remedy the situation, the principals have cut back on their site budgets and positions have not been filled.

The Board had a lengthy discussion regarding going back to the Town Council to cover the fiscal cliff.

MOTION: Thomas, Johnson: To suspend the rules to hear from the President of the Paraprofessional Union.
PASSED – UNANIMOUSLY

Mrs. Jennifer Corbeil of 46 Ivy Court and President of the Paraprofessional Union clarified what effect taking away the hour per day would have on the tutors.

Chairperson Weitlauf stated that if it is the will of the Board to pursue going to the town, he wanted to point out, for informational purposes only, that at an earlier Finance/Facilities Committee meeting, it was disclosed that the town of Groton has collected over \$10 million of excess funds in Impact Aid and ECS payments, as well as special education excess funds, which goes directly to the town and not to the school district. These are income streams that we could refer to when speaking with the town. Mr. Antipas clarified the context of the \$10 million, which was discussed at the Finance/Facilities Committee meeting, is over a six-year period.

MOTION: Weitlauf, Thomas: To add an agenda item to discuss the reduction in tutor hours.
PASSED – UNANIMOUSLY

B. Old Business – cont.

MOTION: Weitlauf, Thomas:

To have the Board of Education request a meeting with the Town Council to make a request for an additional appropriation within the current budget year, and to rescind the decision to cut the hours of the tutors.
PASSED - UNANIMOUSLY

IX. INFORMATION AND PROPOSALS

Letters, communications, and comments by Board members on meeting items and any other items in their jurisdiction.

- Mr. Shulman made a referral regarding an update on financial literacy and how it interfaces with the State mandate. He's also like to see data on retirement incentives.
- Mr. Thomas stated that the reason he abstained from voting on the Paraprofessional contract was that he was not involved in the process. He then made the following referrals:
 - None lapsing funds
 - Policies regarding recording of meeting and broadcasting of the meeting
 - Attendance Map on the website
 - Steering committee meeting
 - Intake process on transient students
 - Comparative chart for Health Insurance
 - Budget data tracking software cost
 - He received communication on the Career Counselor position
 - Mr. Thomas thanked the Superintendent for getting the jackets for the ROTC. He asked if the AED machines at the high school and asked are they complete.
 - Mr. Thomas noted the article regarding the high school restroom.
- Mr. Weitlauf noted:
 - He attended the Martin Luther King Scholarship dinner.
 - He attended last Thursday, at the Central Office, the display at the Keith P. Ackerman gallery.

X. ADVANCE PLANNING

A. Future Meeting Dates and Calendar Items for Board Attention - As noted in the agenda.

B. Suggested Agenda Items - None

XI. ADJOURNMENT

MOTION: Ackerman, Meade:

To adjourn at 9:19 p.m.
PASSED UNANIMOUSLY

Board of Education, Ms. Austin and Dr. Piazza,

1/22/2024

Good evening, my name is Elizabeth A. Williams and I am a SPED Tutor at Fitch Senior High School.

My fellow tutors and I are deeply upset regarding the news we received about the drastic cuts to ALL Tutor hours. I have been told this is a temporary situation until June 2024, at which point it will be reconsidered by the Board.

Our new contract which was negotiated in good faith, approved by our members and ratified by the Board of Education on December 18, 2023, has been made a moot point with this news. I do understand that the funding has run out for many of these positions, but that was never a surprise and should have been planned for well in advance. This comes with enormous negative impacts to every school in the District.

Sadly, the biggest losers will be the students of Groton Public Schools. Many classrooms are woefully understaffed resulting in student's at risk. The implementation of this new cost-cutting measure will only exacerbate the issue.

In closing, this new cutback, even if temporary, feels particularly short sighted and unfair. It is no secret that Groton Public Schools is top heavy with Administration but yet the cuts affect only the people that work directly with the students.

Sincerely,

Elizabeth A. Williams
SPED Tutor
CSAE Union Representative
Fitch Senior High School

Groton Public Schools

Date prep:		FY24 Budget Summary Review					
1/17/24 2:19 PM							
		FY24 Budget			FY24 Actual	Remaining	
Account	Object #s	2023-2024	Expenditures	Encumbered	Total	Balance	%
Salaries							
Administrators	105-109	5,139,279	2,784,655	2,415,695	5,200,350	(61,071)	(1.2%)
Teachers	101-104,123-127,151-152	35,924,586	13,244,785	21,968,710	35,213,496	711,090	2.0%
Non-Cert Aides	110-111,130-131,136,139	4,621,663	1,818,436	1,649,077	3,467,513	1,154,150	25.0%
Substitute - Cert & Non-Cert	120-121	1,057,434	671,969	0	671,969	385,465	36.5%
Clerical	112-114,132-134,144	2,059,296	1,207,962	1,010,725	2,218,687	(159,391)	(7.7%)
Custodial/Maintenance/Techs	117-118,129,137-138,147-148	3,685,428	1,939,133	1,643,304	3,582,437	102,991	2.8%
Campus Security/Supervision	128	190,167	117,586	0	117,586	72,581	38.2%
Total Salaries	100	52,677,853	21,784,526	28,687,511	50,472,037	2,205,816	4.2%
Benefits							
Health Insurance	201-202	6,881,439	3,324,744	0	3,324,744	3,556,695	51.7%
Workers Comp & Town Pension	211,213	1,089,758	0	0	0	1,089,758	100.0%
Social Security & Medicare	212,214	1,571,584	784,686	0	784,686	786,898	50.1%
Other Benefits	222-227	394,000	305,101	0	305,101	88,899	22.6%
Total Benefits	200	9,936,781	4,414,531	0	4,414,531	5,522,250	55.6%
Purchased Services							
Instructional Services	321-324	235,375	123,912	1,725	125,637	109,738	46.6%
Professional Services	331	310,731	403,036	12,585	415,621	(104,890)	(33.8%)
Other Prof Services	332	595,000	335,658	96,449	432,107	162,893	27.4%
OT & PT Services	333	750,000	82,761	729,783	812,544	(62,544)	(8.3%)
Legal	334	71,100	57,858	0	57,858	13,243	18.6%
Athletic Officials & Other Athletic Serv	341-342	82,390	52,879	0	52,879	29,511	35.8%
Computer Network Services	343	164,483	120,586	0	120,586	43,897	26.7%
Total Purchased Services	300	2,209,079	1,176,689	840,542	2,017,231	191,848	8.7%
Property Services							
Water & Sewer	410-411	101,807	56,922	0	56,922	44,885	44.1%
Trash & Snow Removal	421-422	138,341	48,114	39,861	87,975	50,366	36.4%
Repair/Maintenance	430-435,490-491,499	496,549	433,564	85,785	519,349	(22,800)	(4.6%)
Rental	441	135,267	79,721	41,524	121,245	14,022	10.4%
Total Property Services	400	871,964	618,322	167,170	785,492	86,472	9.9%
Transportation, Insurance, Communications, Tuition							
Transportation: Schools	510-513	6,171,636	2,346,022	3,617,061	5,963,084	208,552	3.4%
Transportation: Student Activities	587-596	175,933	48,229	53,011	101,239	74,694	42.5%
Transportation: Staff	580-584	153,750	24,925	78	25,003	128,747	83.7%
Insurance	522,525	457,874	455,364	0	455,364	2,510	0.5%
Communications	530-552	155,542	156,561	1,217	157,778	(2,236)	(1.4%)
Tuition: Special Education	561-563,568	4,068,674	2,180,475	1,403,309	3,583,784	484,890	11.9%
Tuition: Other	564-567	1,218,720	834,139	95,522	929,661	289,059	23.7%
Total Trans, Ins, Comm, Tuition	500	12,402,129	6,045,716	5,170,198	11,215,913	1,186,216	9.6%
Supplies							
Instructional Supplies	601-609,613-619,622-623,628	515,243	307,598	36,401	343,999	171,244	33.2%
Computer Supplies	610-612	235,900	201,679	11,308	212,988	22,912	9.7%
Electricity & Heating	631-633	1,652,798	955,370	10,651	966,021	686,777	41.6%
Transportation Supplies	634,656	374,029	169,086	0	169,086	204,943	54.8%
Textbooks & Library Books	640-642,645,647	90,168	32,122	2,351	34,473	55,695	61.8%
Facility/Maintenance Supplies	650,652-655,657,659	271,678	258,234	2,848	261,082	10,596	3.9%
Other Supplies (staff dev, PPE, etc)	621,624-627,690	89,760	42,743	1,268	44,011	45,749	51.0%
Total Supplies	600	3,229,576	1,966,833	64,827	2,031,660	1,197,916	37.1%
Equipment							
Instructional Equipment	730,735	73,734	13,013	0	13,013	60,721	82.4%
Non-Instructional Equip	731,736	10,000	6,123	2,043	8,166	1,834	18.3%
Total Equipment	700	83,734	19,136	2,043	21,179	62,555	74.7%
Total Dues & Fees		800	99,511	77,107	0	22,404	22.5%
GRAND TOTAL			81,510,627	36,102,860	34,932,291	10,475,476	12.9%

Groton Public Schools

Date prep:	FY24 Budget Summary Review
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		FY24 Budget			FY24 Actual	Remaining	
Account		2023-2024	Expenditures	Encumbered	Total	Balance	%
Salaries							
Administrators							
48	Administrators	105	1,225,814	759,879	635,062	1,394,941	(169,127) (13.8%)
49	Principals	106	1,176,065	583,837	541,524	1,125,361	50,704 4.3%
50	Asst. Principals/Sp.Ed. Supv	107	2,404,422	1,270,955	1,113,363	2,384,318	20,104 0.8%
51	6-12 Curriculum Coordinators	108	181,586	88,465	55,872	144,337	37,249 20.5%
52	Athletic Director	109	151,392	81,519	69,873	151,392	0 0.0%
53			5,139,279	2,784,655	2,415,695	5,200,350	(61,071) (1.2%)
Teachers							
54	Classroom Teachers	101 & 151	25,434,454	9,462,965	15,838,487	25,301,452	133,002 0.5%
55	Sp.Ed Certified	102	8,027,872	2,954,594	5,040,731	7,995,326	32,546 0.4%
56	Media Specialist	103	710,122	258,026	436,773	694,799	15,323 2.2%
57	Guidance	104	1,157,759	378,406	652,719	1,031,124	126,635 10.9%
	Summer School	123	62,869	42,534	0	42,534	20,335 32.3%
58	Adult Ed	124	42,230	12,786	0	12,786	29,444 69.7%
59	Coach Stipends	126	350,867	121,258	0	121,258	229,609 65.4%
60	Other Student Activities	127	138,413	14,218	0	14,218	124,195 89.7%
61			35,924,586	13,244,785	21,968,710	35,213,496	711,090 2.0%
Other Staff							
62	Reg.Ed Aides - Kindergarten	110 & 130	474,630	148,718	0	148,718	325,912 68.7%
63	Sp.Ed Aides - Para I & Para II	111 & 131	3,081,335	468,150	263,270	731,421	2,349,914 76.3%
64	Tutors	125 & 152	458,450	895,141	1,318,581	2,213,722	(1,755,272) (382.9%)
65	School Bus Aides	136	446,772	212,482	0	212,482	234,290 52.4%
66	Other Non-Certified Personnel	139 & 119	160,476	93,945	67,225	161,170	(694) (0.4%)
67			4,621,663	1,818,436	1,649,077	3,467,513	1,154,150 25.0%
Substitute							
68	Substitute Reg.Ed Certified	120	967,567	671,969	0	671,969	295,598 30.6%
69	Substitute Spec.Ed Certified	121	89,867	0	0	0	89,867 100.0%
70			1,057,434	671,969	0	671,969	385,465 36.5%
Clerical							
	Sp.Ed Clerical	112 & 132	102,429	88,958	77,421	166,379	(63,950) 0.0%
	School Clerical	113 & 133	770,888	411,780	427,191	838,971	(68,083) (8.8%)
	Admin Clerical	114 & 134	1,142,100	614,823	506,114	1,120,936	21,164 1.9%
	Clerical Overtime	143 & 144	43,879	92,401	0	92,401	(48,522) (110.6%)
71	Clerical	112*113*114*132*133*134*143*144	2,059,296	1,207,962	1,010,725	2,218,687	(159,391) (7.7%)
Custodial/Maintenance/Techs							
72	Custodial	117 & 137	1,963,442	1,087,645	875,839	1,963,484	(42) (0.0%)
73	Maintenance	118 & 138	874,573	403,391	437,844	841,235	33,338 3.8%
74	Custodial/Maintenance Overtime	147 & 148	110,500	35,069	0	35,069	75,431 68.3%
75	Technicians	129 & 149	736,913	413,029	329,621	742,650	(5,737) (0.8%)
76			3,685,428	1,939,133	1,643,304	3,582,437	102,991 2.8%
Security							
77	Security/Supervision	128	190,167	117,586	0	117,586	72,581 38.2%
78	Total Salaries		52,677,853	21,784,526	28,687,511	50,472,037	2,205,816 4.2%
Benefits							
Health Insurance							
79	Group Ins., Prof	201	5,507,319	3,324,744	0	3,324,744	2,182,575 39.6%
80	Group Ins. Other	202	1,374,120	0	0	0	1,374,120 100.0%
81			6,881,439	3,324,744	0	3,324,744	3,556,695 51.7%
Workers Comp & Town Pension							
82	Worker's Compensation	211	352,258	0	0	0	352,258 100.0%
83	Town Pension	213	737,500	0	0	0	737,500 100.0%
84			1,089,758	0	0	0	1,089,758 100.0%
Social Security & Medicare							
85	Social Security	212	807,754	396,947	0	396,947	410,807 50.9%
86	Medicare	214	763,830	387,740	0	387,740	376,090 49.2%
87			1,571,584	784,686	0	784,686	786,898 50.1%
Other Employee Benefits							
88	Retirement Awards	222	242,500	229,771	0	229,771	12,729 5.2%
89	Unemployment	223	35,000	6,685	0	6,685	28,315 80.9%
90	Tuition Reimb Certified	224	115,000	67,145	0	67,145	47,856 41.6%
91	EAP	226	0	0	0	0	0 0.0%
92	Mentor Stipend	227	1,500	1,500	0	1,500	0 0.0%
93			394,000	305,101	0	305,101	88,899 22.6%
94	Total Benefits		9,936,781	4,414,531	0	4,414,531	5,522,250 55.6%

Groton Public Schools

Date prep:

1/17/24 2:19 PM

FY24 Budget Summary Review

		FY24 Budget			FY24 Actual	Remaining	
		2023-2024	Expenditures	Encumbered	Total	Balance	%
Account	Object #s						
Purchased Services							
Instructional Services							
95	Instructional Services	321 & 323	123,500	64,270	1,000	65,270	47.1%
96	Instruct Improvement Services	322 & 324	111,875	59,642	725	60,367	46.0%
97			235,375	123,912	1,725	125,637	46.6%
Professional Services							
98	Professional Services	331	310,731	403,036	12,585	415,621	(104,890) (33.8%)
99	Other Professional Services	332	595,000	335,658	96,449	432,107	162,893 27.4%
100	OT & PT Services	333	750,000	82,761	729,783	812,544	(62,544) (8.3%)
101	Legal Services	334	71,100	57,858	0	57,858	13,243 18.6%
102			1,726,831	879,312	838,817	1,718,129	8,702 0.5%
Athletic Officials & Other Athletic Services							
103	Athletic Officials	341	63,550	42,018	0	42,018	21,532 33.9%
104	Other Athletic Services	342	18,840	10,861	0	10,861	7,979 42.4%
105			82,390	52,879	0	52,879	29,511 35.8%
Computer Network Services							
106	Computer Network Services	343	164,483	120,586	0	120,586	43,897 26.7%
107	Total Purchased Services		2,209,079	1,176,689	840,542	2,017,231	191,848 8.7%
Property Services							
Water/Sewer							
108	Water	410	66,844	33,080	0	33,080	33,764 50.5%
109	Sewer	411	34,963	23,843	0	23,843	11,120 31.8%
110			101,807	56,922	0	56,922	44,885 44.1%
Trash & Snow Removal							
111	Trash Removal	421	88,341	48,114	39,861	87,975	366 0.4%
112	Snow Removal	422	50,000	0	0	0	50,000 100.0%
113			138,341	48,114	39,861	87,975	50,366 36.4%
Repair/Maintenance							
114	Equipment Repairs	430	129,425	64,870	0	64,870	64,555 49.9%
115	Grounds Repairs	431	191,510	195,673	64,430	260,103	(68,593) (35.8%)
116	General Bldg Repairs	432	27,135	16,502	3,590	20,092	7,043 26.0%
117	Painting	433	5,146	0	0	0	5,146 100.0%
118	Heat & Plumbing	434	48,400	67,116	7,733	74,849	(26,449) (54.6%)
119	Electrical	435	10,239	8,741	2,765	11,506	(1,267) (12.4%)
120	Extermination Services	490	12,259	9,198	5,767	14,965	(2,706) (22.1%)
121	Bldg Fire Protection	491	48,289	36,174	1,500	37,674	10,615 22.0%
122	Bldg Safety Services	492	0	0	0	0	0
123	Other Purch Services	499	24,146	35,290	0	35,290	(11,144) (46.2%)
124			496,549	433,564	85,785	519,349	(22,800) (4.6%)
Rental							
125	Rental	441	135,267	79,721	41,524	121,245	14,022 10.4%
126	Total Property Services		871,964	618,322	167,170	785,492	86,472 9.9%
Transportation, Insurance, Communications, Tuition							
Transportation: Schools							
127	Reg.Ed Pupil Transportation	510 & 516	3,580,347	1,366,417	2,479,810	3,846,228	(265,881) (7.4%)
128	Sp.Ed - Trans - STA	511	1,573,150	465,388	1,137,251	1,602,639	(29,489) (1.9%)
129	Sp.Ed - Trans - Curtin	512	1,018,139	514,216	0	514,216	503,923 49.5%
130	Pupil Transp Reimbursement	513	0	0	0	0	0
131			6,171,636	2,346,022	3,617,061	5,963,084	208,552 3.4%
Transportation: Other							
132	Transportation - Athletics	587	98,100	18,539	46,883	65,422	32,678 33.3%
133	Transportation - Field Trips	588	53,988	21,638	5,825	27,462	26,526 49.1%
134	Entry Fees - Athletics	591 & 592	14,475	7,125	150	7,275	7,200 49.7%
135	Admission Fees	595	9,370	927	154	1,081	8,290 88.5%
136	Misc Fees	590 & 596	0	0	0	0	0
137			175,933	48,229	53,011	101,239	74,694 42.5%
Transportation: Staff							
138	Travel - Education	580 & 581	5,900	1,876	0	1,876	4,024 68.2%
139	Travel - Admin	582 & 583	32,000	12,996	0	12,996	19,004 59.4%
140	Travel - Conferences	584	115,850	10,053	78	10,131	105,719 91.3%
141			153,750	24,925	78	25,003	128,747 83.7%

Groton Public Schools

Date prep:	FY24 Budget Summary Review
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Account		Object #s	FY24 Budget 2023-2024	Expenditures	Encumbered	FY24 Actual Total	Remaining Balance	%
Liability & Accident Insurance								
142	Liability Insurance	522	442,702	441,954	0	441,954	748	0.2%
143	Accident Insurance	525	15,172	13,410	0	13,410	1,762	11.6%
144			457,874	455,364	0	455,364	2,510	0.5%
Communications								
145	Telephone, Telephone Repairs	530	106,400	134,176	0	134,176	(27,776)	(26.1%)
146	Postage	531	30,100	7,558	0	7,558	22,542	74.9%
147	Advertisement	540	5,000	5,919	567	6,486	(1,486)	(29.7%)
148	Minority Recruitment	541	0	1,000	650	1,650	(1,650)	
149	Printing Admin	550	11,542	7,459	0	7,459	4,083	35.4%
150	School Publications	551 & 552	2,500	450	0	450	2,050	82.0%
151			155,542	156,561	1,217	157,778	(2,236)	(1.4%)
Tuition: Special Education								
152	Sp.Ed Vocational	561	411,956	187,685	198,383	386,068	25,888	6.3%
153	Sp.Ed BoE Placements	562	2,557,373	997,813	990,273	1,988,086	569,287	22.3%
154	Sp.Ed State Placements	563	329,060	118,065	150,357	268,421	60,639	18.4%
155	Sp.Ed Magnet Choice	568	770,285	876,913	64,296	941,209	(170,924)	(22.2%)
156			4,068,674	2,180,475	1,403,309	3,583,784	484,890	11.9%
Tuition: Other								
157	Adult Ed	564	210,105	207,000	0	207,000	3,105	1.5%
158	Gen Ed Magnet Tuition	566	885,801	627,139	0	627,139	258,662	29.2%
159	Gen Ed Vo Ag Tuition	567	122,814	0	95,522	95,522	27,292	22.2%
160			1,218,720	834,139	95,522	929,661	289,059	23.7%
161	Total Transportation, Insurance, Communication, Tuition		12,402,129	6,045,716	5,170,198	11,215,913	1,186,216	9.6%
Supplies								
Instructional Supplies								
162	General Classroom	601	161,293	138,182	12,352	150,534	10,759	6.7%
163	Science	602	15,600	4,722	485	5,208	10,392	66.6%
164	Arts & Crafts	603	25,700	19,553	1,340	20,893	4,807	18.7%
165	Phys. Ed	604	11,800	4,054	0	4,054	7,746	65.6%
166	Music	605	22,800	7,474	637	8,112	14,688	64.4%
167	Kindergarten	606	4,200	0	0	0	4,200	100.0%
168	Pupil Tests	607	77,700	55,814	4,666	60,480	17,220	22.2%
169	Tech. Ed	609	12,750	5,688	931	6,619	6,131	48.1%
170	Home Ec Supplies	613	14,500	3,098	222	3,321	11,179	77.1%
171	Sp.Ed Supplies	615	56,000	28,308	10,483	38,790	17,210	30.7%
172	Athletic Supplies	616	55,950	24,925	3,699	28,624	27,326	48.8%
173	Math Supplies	617	9,250	972	0	972	8,278	89.5%
174	Health Supplies	618	2,200	0	0	0	2,200	100.0%
175	Other Supplies	619	3,000	547	0	547	2,453	81.8%
176	Health Serv Pathogen	622	5,750	603	0	603	5,147	89.5%
177	School Library Supplies	623	6,250	617	506	1,123	5,127	82.0%
178	Food, Drink, Snacks	628	30,500	13,043	1,079	14,121	16,379	53.7%
179	Distance Learning Supplies	691	0	0	0	0	0	
180			515,243	307,598	36,401	343,999	171,244	33.2%
Computer Supplies								
181	Computer Supplies	610 & 611	36,500	19,245	193	19,438	17,062	46.7%
182	Software	612	199,400	182,435	11,115	193,550	5,850	2.9%
183			235,900	201,679	11,308	212,988	22,912	9.7%
Electricity & Heating								
184	Electricity	631	1,097,073	708,290	10,651	718,941	378,132	34.5%
185	Propane/Natural Gas	632	338,350	147,325	0	147,325	191,025	56.5%
186	Heating Oil	633	217,375	99,755	0	99,755	117,620	54.1%
187			1,652,798	955,370	10,651	966,021	686,777	41.6%
Transportation Supplies								
188	Diesel for School Buses	634	330,553	155,725	0	155,725	174,828	52.9%
189	Gas for Maintenance	656	43,476	13,361	0	13,361	30,115	69.3%
190			374,029	169,086	0	169,086	204,943	54.8%
Textbooks & Library Books								
191	Textbooks	640	46,085	18,849	1,575	20,423	25,662	55.7%
192	Workbooks	641	16,633	10,848	0	10,848	5,785	34.8%
193	Textbook Rebind	642	500	0	0	0	500	100.0%
194	Library Books	645	24,550	1,932	6	1,938	22,612	92.1%
195	Periodicals	647	2,400	493	770	1,263	1,137	47.4%
196			90,168	32,122	2,351	34,473	55,695	61.8%

Groton Public Schools

Date prep:

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FY24 Budget Summary Review

		FY24 Budget			FY24 Actual	Remaining	
		2023-2024	Expenditures	Encumbered	Total	Balance	%
Account	Object #s						
Facility/Maintenance Supplies							
197	Equipment Repair	650	23,315	10,185	117	10,303	55.8%
198	Grounds Supplies	651	19,527	5,049	0	5,049	74.1%
199	General Bldg Repair	652	62,839	16,773	1,322	18,096	71.2%
200	Painting	653	2,500	13,349	0	13,349	(10,849) (434.0%)
201	Heat & Plumbing	654	34,053	87,065	1,171	88,236	(54,183) (159.1%)
202	Electrical	655	30,247	20,697	130	20,826	9,421 31.1%
203	Safety Supplies	657 & 659	13,047	5,000	0	5,000	8,047 61.7%
204	Custodial Supplies	658	86,150	100,115	108	100,223	(14,073) (16.3%)
205			271,678	258,234	2,848	261,082	10,596 3.9%
Other Supplies							
206	Sup Serv Guid Imp Ins	621	26,100	9,351	280	9,631	16,469 63.1%
207	Audio Visual	624 & 625	10,300	918	0	918	9,382 91.1%
208	General Admin Supplies	626	12,110	9,912	939	10,850	1,260 10.4%
209	School Admin Supplies	627	16,550	8,270	0	8,270	8,280 50.0%
210	Professional Materials	690	24,700	14,292	50	14,342	10,358 41.9%
211	Personal Protective Equipment	692 & 693	0	0	0	0	0
212			89,760	42,743	1,268	44,011	45,749 51.0%
213	Total Supplies		3,229,576	1,966,833	64,827	2,031,660	1,197,916 37.1%
Equipment							
Instructional Equipment							
214	Replace Instr Equip	730	27,500	2,237	0	2,237	25,263 91.9%
215	Add Instr Equipment	735	46,234	10,776	0	10,776	35,458 76.7%
216			73,734	13,013	0	13,013	60,721 82.4%
Non-Instructional Equipment							
217	Replace Non-Instr Equipment	731	10,000	989	0	989	9,011 90.1%
218	Add Non-Instr Equipment	736	0	5,134	2,043	7,177	(7,177)
219			10,000	6,123	2,043	8,166	1,834 18.3%
220	Total Equipment		83,734	19,136	2,043	21,179	62,555 74.7%
Dues - Fees							
Dues/Fees							
221	Dues BoE	810	25,541	22,540	0	22,540	3,001 11.7%
222	General Admin Dues	811	15,725	15,221	0	15,221	504 3.2%
223	School Admin Dues	812	44,100	34,875	0	34,875	9,225 20.9%
224	Other Dues	819	14,145	4,471	0	4,471	9,674 68.4%
225	Total Dues/Fees		99,511	77,107	0	77,107	22,404 22.5%
226	Grand Total		81,510,627	36,102,860	34,932,291	71,035,151	10,475,476 12.9%

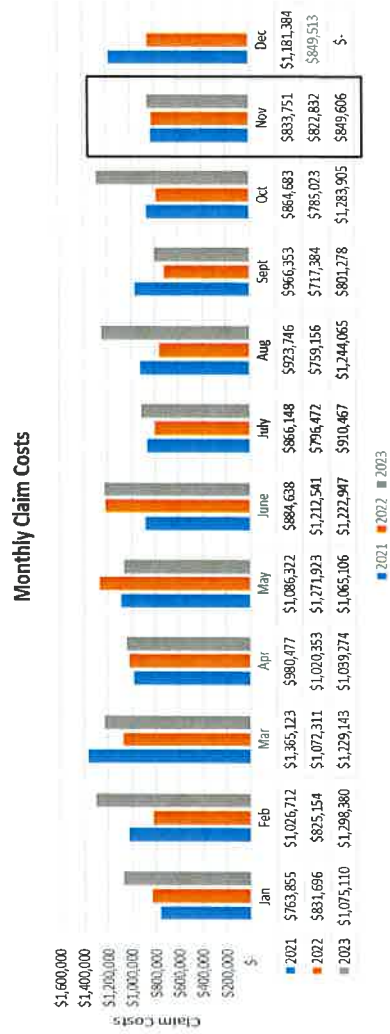
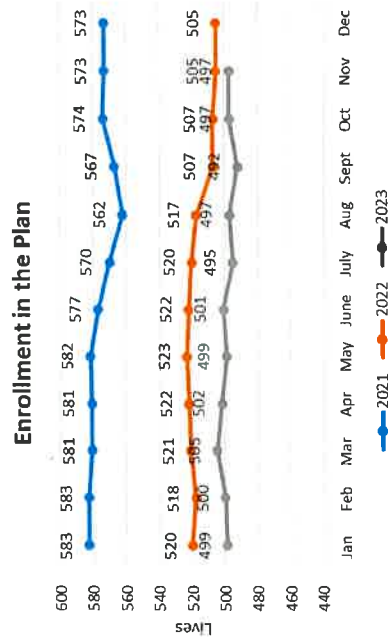


Health Insurance Dashboard

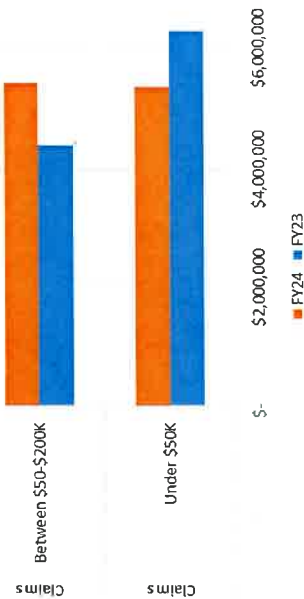
Updated January 11, 2023

Notes:

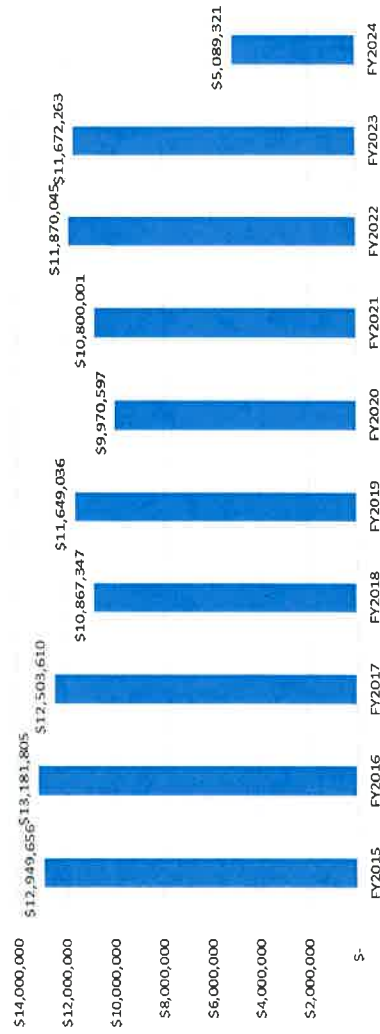
Enrollments: Down (3%) from the same period last year.
 Claim Costs: November 2023 monthly claim costs of \$585/box are up 3% from November 2022. Fiscal YTD claim costs are up 3.1%.
 Claim Counts: Day-to-day claims (under \$500) have decreased (4%) yet multi-day claims (\$500-\$2000) have increased 40%.
 Claim Costs: Claims per employee per month has increased 23%.



Claims by Size



Annual Health Insurance Costs



Energy Dashboard

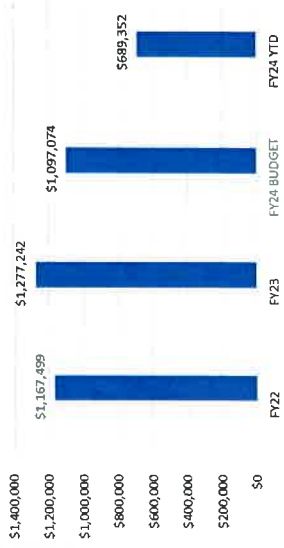
Updates January 7, 2024



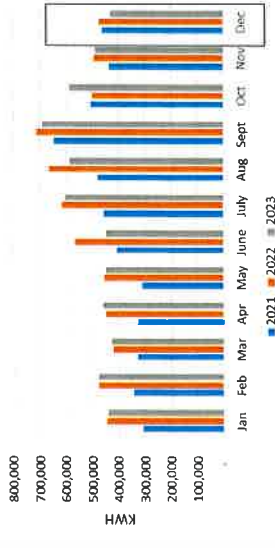
Notes:

- Usage: Consumption across all three utilities are running in parallel with the prior year.
- Electricity: YTD consumption and costs are running in parallel with the prior year.
- Natural Gas: YTD consumption and costs are running in parallel with the prior year.
- Oil: Still too early to gauge any risks, however the budget is 40% lower than last year's costs.

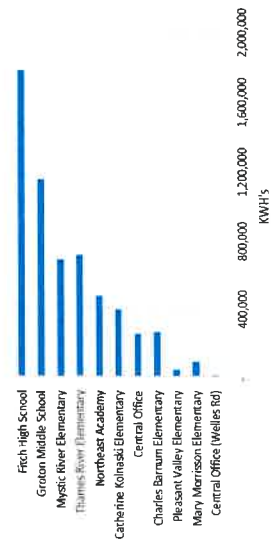
ELECTRICITY COSTS



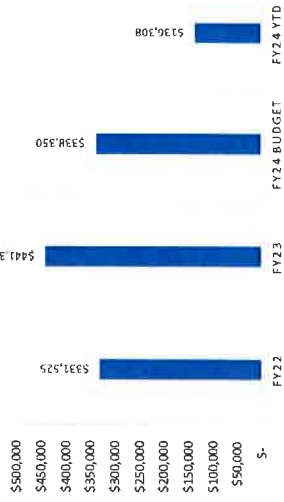
ELECTRICITY USAGE



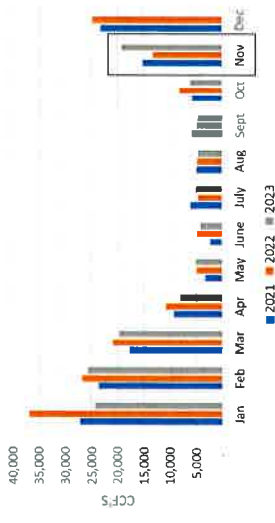
YTD ELECTRICITY USAGE BY LOCATION



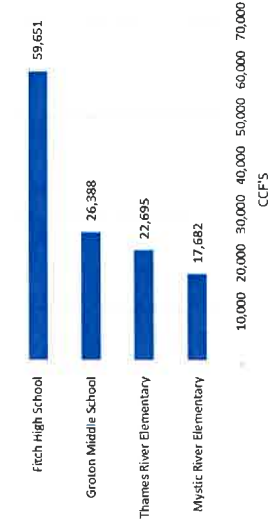
NATURAL GAS COSTS



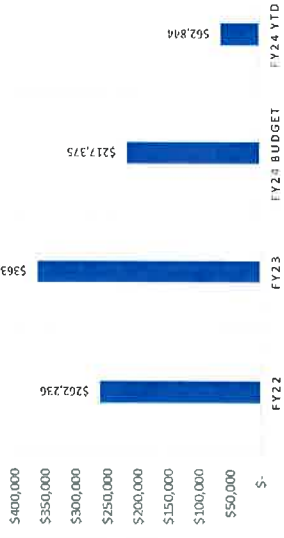
NATURAL GAS USAGE



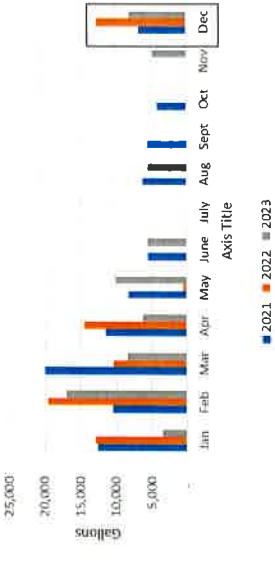
YTD NATURAL GAS USAGE BY LOCATION



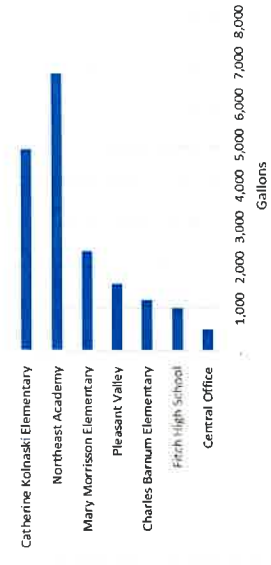
OIL COSTS



OIL USAGE



YTD OIL USAGE BY LOCATION



P 5117

Students

Elementary (K-5) School ~~District Lines~~ Placement

The Groton Board of Education (Board) establishes attendance zones in such a way as to facilitate equity, excellence, and education for all students. ~~accepts its responsibility for establishing attendance zones in such a way as to facilitate the educational program.~~ All Students shall attend the school within their designated attendance ~~area~~ zone, determined by their home address. In the event that a building has reached enrollment capacity, newly enrolled students may be assigned to a school outside their attendance zone. ~~The Superintendent of Schools shall be authorized to consider in-district transfer requests only for substantial and compelling reasons.~~

Attendance zones shall be established with the consideration of, **but not limited** to the following:

- ~~• Educational needs of the students~~
- Proximity of students to schools
- Safety of students
- Ages of students served
- ~~• Nature of the educational program housed~~
- ~~• Racial/ethnic balance~~
- Maximum utilization of school facilities
- Racial, ethnic, and socioeconomic balance

Intra-District Lottery

The Board endorses the concept of attendance zones while also recognizing the value of providing students with paths to pursue their interests. Therefore, the District has established an intra-district magnet choice program for students. The intra-district magnet schools only serve students who reside within the boundaries of Groton and are operated by Groton Public Schools.

Resident students wishing to attend a magnet-themed school other than their attendance zoned school must enter the District's annual magnet school lottery to earn a seat at a school of choice with District-provided transportation.

Parents/guardians and/or students shall be notified on an annual basis of the options available and the application process in sufficient time to apply.

Students who accept a seat in the lottery will remain at that magnet school through the highest grade unless the seat is forfeited. A family forfeits a lottery seat if the student(s) moves outside of the boundaries of Groton, transfers to a different school, or declines/fails to respond to a lottery seat offer.

Elementary (K-5) School ~~District Lines~~ Placement – cont.

Transfer Requests

The Board emphasizes the importance of consistency and stability in students' educational experience and families are discouraged from requesting mid-year transfers. Families wishing to transfer schools should participate in Groton Public Schools K-5 intra-district magnet lottery.

In extenuating circumstances, outlined in R 5117, parents/guardians who desire a change of school outside of the lottery window must submit a transfer request form, which will be reviewed and acted upon by the District committee. Permission granted to transfer schools outside of the lottery window will require up to 72 hours or 3 business days to process the change in transportation. During this period, parents will provide transportation.

Nondiscrimination

The Board, the Superintendent, other administrators, and teachers shall not make any distinction of student who seeks admission to any magnet school based on race, color, national origin, sex, gender identity or expression, sexual preference, ethnic group, religion, disability, or any other basis prohibited by Connecticut state and/or federal nondiscrimination laws.

~~Parents and/or students who desire a change of school outside of their attendance area must submit a letter to the Superintendent of Schools officially requesting a transfer. Transfer students attending a school outside their attendance area shall be granted admission on a year to year basis. Transportation for students granted permission to attend school outside their attendance area must be furnished by their parents.~~

~~The transfer request may be denied if:~~

- ~~a. There is a lack of space or teaching staff within a particular program or school requested.~~
- ~~b. The school requested does not offer appropriate programs or is not structured or equipped with the necessary facilities to meet special needs of the student or does not offer a particular program requested.~~
- ~~c. The student does not meet the established eligibility criteria for participation in a particular program including age requirements, course prerequisites and required levels of performance.~~
- ~~d. All transfers will be at the discretion of the Superintendent of Schools.~~

Elementary (K-5) School ~~District Lines~~ Placement – cont.

Legal Reference:

- Connecticut General Statutes
- 10-55 Pupils to attend regional school
- 10-226a Pupils of racial minorities
- 10-226b Existence of racial imbalance
- 10-226c Plan to correct imbalance
- 10-226d Approval of plan by state board
- PA 96-213 An Act Concerning School Readiness and Intra-district Choice 20 U.S.C.
- No Child Left Behind Act, P.L. 107-110, Section 1116.
- NCLB waiver granted to Connecticut by U.S. Department of Education, May 2012
- P.A. 12-116 An Act Concerning Educational Reform

Policy Adopted: July 12, 1993
Revised: February 24, 2014

GROTON PUBLIC SCHOOLS
Groton, Connecticut

Students**Elementary (K-5) School Placement****School Attendance Zones**

The Groton Board of Education (Board) establishes attendance zones in such a way as to facilitate equity, excellence and education for all students. Students shall attend the school within their designated attendance zone, determined by their home address.

Per Board policy P5117, all students shall attend the school within their designated attendance zone unless they have successfully earned a magnet seat at another school within Groton Public Schools through the lottery process. Students residing within a designated attendance zone will have priority in registering for that school over students waitlisted through the lottery process and/or transfer requests.

In the event that a building has reached enrollment capacity, newly enrolled students may be assigned to a school outside their attendance zone. In such cases that school will now be considered the student's zoned school through the highest grade available and for any rising siblings. Students wishing to return to the school within their attendance zone must go through the next open lottery window with an attendance zone preference.

Intra-District Magnet Lottery Application Process

Lottery applications for the following school year are made available, annually, for a set period of time. During this time, typically from January through April, parents/guardians can access the lottery application via the Groton Public Schools District website. The application should be accurately completed for each child in its entirety before submitting. Additionally, a family moving into the boundaries of Groton outside of the lottery window will have access to any magnet school of choice, provided there is availability in the respective school and grade level. Parents and/or students shall be notified, annually, of the available options and the application process in sufficient time to apply.

Application Participants

All Groton Public Schools students entering kindergarten through fifth grade are eligible to enter the lottery. Families must enter the lottery if one of the following applies:

- Current magnet students, or students displaced due to enrollment capacity want to return to the attendance zone school or to another District magnet school
- Students currently enrolled at the attendance zone school are interested in enrolling at another Groton Public Schools magnet-themed elementary school
- Students exiting a District program such as an Early Childhood Program (Preschool or Pre-Kindergarten) or Transition Kindergarten want to attend a school other than the designated attendance zone school

Elementary (K-5) School Placement – cont.

- Students registering for the first time with Groton Public Schools for the following year who want to enroll at a magnet-themed elementary school other than the designated attendance zone school
- Students who want to join a sibling as a magnet student currently attending an elementary school other than their designated attendance zone school

Lottery Preferences

Students may be eligible for a lottery preference at a specific school. Students with a preference are offered a seat at that specific school before students that do not have a preference. Lottery preferences are offered to:

- Students with sibling(s) currently attending the school of choice outside the designated attendance zone
- Students wishing to return to their school within the designated attendance zone

Placement Process

The Magnet School Lottery relies on a computer-based program to randomly select students from the appropriate grade-level application pool at each school which has a set capacity which cannot be exceeded. The number of students selected in each grade at each school is dependent on projected enrollment. Students who are not awarded a seat at their school of choice will attend their current designated school but will be added to a waitlist. If seats become available, they will be offered according to placement on the waitlist.

Within 7- 10 days of the lottery drawing, parents/guardians of students will be notified of their placement status. Parents/guardians of students offered a seat must accept or decline the offer within 7-10 days of the initial notification. Students who accept a seat will remain at the magnet school through the highest grade unless the student forfeits the seat. Any residential moves will require up to 72 hours or 3 business days to process the change in transportation. During this period, parents must provide transportation.

If a response to the initial notification is not returned within the allotted time, the family will forfeit its seat(s). A family forfeits a seat if the student(s) moves outside of the boundaries of Groton, transfers to a different school, or declines/fails to respond to a lottery seat offer.

All decisions are final and any change will require re-entry through the next lottery application window.

Elementary (K-5) School Placement – cont.

Key Dates:

- July-January: Families explore each magnet-themed school of interest
- January: Lottery application portal opens
(New/Returning Student Registration must be completed before lottery application is approved)
- March: “Intent to Return” is completed
- April: Potential open seats are determined
- May: Lottery drawing is complete
 Within 7-10 days from drawing: Parent notification is completed
 Within 7-10 days of notification: Parent response or seat forfeited will occur
- September: Current school year lottery applications and waitlists expire

Intra-District Transfer Requests

Groton Public Schools emphasizes the importance of consistency and stability in its students’ educational experience and families are discouraged from requesting mid-year transfers. Families wishing to transfer schools should participate in the District's intra-district Magnet Choice lottery to apply to a preferred school for the following school year.

Transfer Request Process

Parents/guardians who desire a change of school outside of the lottery window must complete and submit a transfer request form for each child. Students must be fully registered with Groton Public Schools for a transfer request to be considered. Transfer request forms can be accessed via the PowerSchool parent portal under the “Forms” tab. Transfers may or may not be granted depending on various factors including the time of year, current and/or projected enrollment, placement of siblings, previous transitions, transportation, and physical/emotional/legal considerations.

Transfer Request Participants

- Current Groton Public Schools students who move within Groton boundary, and request placement at the school within the new attendance zone

Elementary (K-5) School Placement – cont.

The transfer request may be denied if:

1. The preferred maximum class size has been exceeded for a particular program or school.
2. The school requested does not have the appropriate programming needs for a student or does not offer a particular program requested.
3. Students do not meet the established eligibility criteria for participation in a particular program including age requirements, course prerequisite and required levels of performance.
4. The student's educational experience has lacked continuity which may negatively impact their success.

Regulations Approved:

GROTON PUBLIC SCHOOLS
Groton, Connecticut

P 3250

Business**Material Fees**

In line with the responsibility of the state to provide a free public school education, the Board of Education will provide all instructional equipment, books, and materials needed to maintain the desired instructional program free of charge, subject to reasonable rules concerning their care and use. ~~so the teachers, students, parents, parent teacher organizations, or school fund raising activities are not needed to provide such items.~~

Each principal is responsible, in cooperation with teachers, coaches and other instructional personnel, for planning and requesting budgetary provision for all materials and activities recognized as part of the total school program.

Legal Reference:

Connecticut General Statutes

1-15 Application for copies of public records

10-221 Board of Education to prescribe rules

10-228 Free textbooks, supplies, material and equipment

10-228a Free textbooks, supplies, material and equipment

10-229 Change of textbooks

Policy Adopted: July, 1979

GROTON PUBLIC SCHOOLS
Groton, CT

GROTON PUBLIC SCHOOLS
DEPARTMENT OF PUPIL PERSONNEL SERVICES
CRISIS INTERVENTION TEAM REPORT
****CONFIDENTIAL****

This report must be completed when a "student in crisis" is referred.

Student:		DOB:		Parent/Guardian:	
Age:	Male <input type="checkbox"/> Female <input type="checkbox"/> Non Binary <input type="checkbox"/>	Address:			
School:	Grade:	Phone:			
IEP <input type="checkbox"/> 504 <input type="checkbox"/> n/a <input type="checkbox"/>	Disability (if applicable):				
Student Referred By:					

Type of Crisis (Check all that apply):

<input type="checkbox"/> Suicidal Ideation	<input type="checkbox"/> Self-Injurious Behaviors
<input type="checkbox"/> Homicidal Ideation	<input type="checkbox"/> Threats of Violence
<input type="checkbox"/> Emotional Dysregulation Resulting in Significant Risk	<input type="checkbox"/> Weapons (if another crisis behavior is also present)
<input type="checkbox"/> Other (specify):	

Brief Description of Crisis:

Student Interviewed By:	Date/Time
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Results of Columbia Suicide Severity Rating Scale (if applicable):

<input type="checkbox"/> Low Risk
<input type="checkbox"/> Moderate Risk
<input type="checkbox"/> High Risk

****Please attach completed CSSRS to this document**

Crisis Intervention Team Members Present:

<input type="checkbox"/> Administrator	<input type="checkbox"/> General Education Teacher
<input type="checkbox"/> School Social Worker	<input type="checkbox"/> Special Education Teacher
<input type="checkbox"/> School Psychologist	<input type="checkbox"/> Nurse
<input type="checkbox"/> School Counselor	<input type="checkbox"/> Other (specify)

****It is recommended that crisis team includes: Administrator, Mental Health Staff Member, and one other staff member**

Action Steps Recommended by Crisis Team:

Action:	Date/Time:	Person Responsible
<input type="checkbox"/> Debrief with Student		
<input type="checkbox"/> Family follow up with outside provider		
<input type="checkbox"/> Reentry Meeting		
<input type="checkbox"/> Develop Safety Plan		
<input type="checkbox"/> PPT/504 or Team Meeting to Review Student's plan		
<input type="checkbox"/> Referral for outside services		
<input type="checkbox"/> 211 <input type="checkbox"/> 911		
<input type="checkbox"/> Other (specify):		

Person Completing Form

Date

Administrator

Date

Copies to: CO, Confidential/Health File, Parent

Rev. 4/23

GROTON PUBLIC SCHOOLS
DEPARTMENT OF PUPIL PERSONNEL SERVICES
CRISIS INTERVENTION TEAM FOLLOW UP REPORT (IF APPLICABLE)
****CONFIDENTIAL****

This report must be completed when students in crisis are referred to a mental health professional outside of school or to document a reentry meeting.

Student:		DOB:	Parent/Guardian:
Age:	Male <input type="checkbox"/> Female <input type="checkbox"/> Non Binary <input type="checkbox"/>	Address:	
School:	Grade:	Phone:	
IEP <input type="checkbox"/> 504 <input type="checkbox"/> n/a <input type="checkbox"/>	Disability (if applicable):		
Student Referred By:			

Team Members Present:

<input type="checkbox"/>	Administrator	<input type="checkbox"/>	General Education Teacher
<input type="checkbox"/>	School Social Worker	<input type="checkbox"/>	Special Education Teacher
<input type="checkbox"/>	School Psychologist	<input type="checkbox"/>	Nurse
<input type="checkbox"/>	School Counselor	<input type="checkbox"/>	Other (specify)
<input type="checkbox"/>	Parent/Guardian	<input type="checkbox"/>	Other (specify)

Action Steps (from CIT 1:)

Action:	Outcome
<input type="checkbox"/> Debrief with Student	
<input type="checkbox"/> Family follow up with outside provider	
<input type="checkbox"/> Reentry Meeting	
<input type="checkbox"/> Develop Safety Plan	
<input type="checkbox"/> PPT/504 or Team Meeting to Review Student's plan	
<input type="checkbox"/> Referral for outside services	
<input type="checkbox"/> 211 or 911	
<input type="checkbox"/> Other (specify):	

Brief description of follow-up:

Person Completing Form

Date

CIT Chairperson

Date

Copies to: CO, Confidential/Health File, Parent

Rev. 4/23

P 5141.5

Students**Suicide Prevention/Intervention**

The Groton Board of Education (Board) recognizes that suicide is among the three leading causes of death among young people and, consequently, is a concern to this school system and the community it serves.

It is the policy of the Groton Board of Education to actively respond in any situation where a student verbally or behaviorally indicates an intent to attempt suicide or to physically harm himself/herself themselves.

The Board recognizes that suicide is a complex issue, and that, while school staff members may recognize potentially suicidal youth, they cannot make clinical assessment of risk and provide in depth counseling, but must refer the youth to an appropriate agency for such assessment and counseling.

Therefore, any school employee who may have knowledge of a suicide threat or intent will report this information to the school Principal or his/her their designee, who will, in turn, mobilize the crisis intervention team as described in the district's Guide to Crisis Intervention Procedures. Immediate contact will be made with a parent or guardian. A school mental health professional will meet with the student and assess their level of risk using a District approved rating scale. The mental health professional will make a recommendation(s) to the parent/guardian and document on the District's Crisis Intervention Team Report (CIT 1 and 2) to address the student's mental health. A conference will be held and/or an appropriate referral will be made the same day. At no time during this process is the student to be left alone.

In addition, information regarding the national 988 Suicide and Crisis Lifeline should be made widely available in schools and District offices. This Information should note to call 988 if you are in emotional distress and/or you are having suicidal ideations. It should also include that by calling 988, you will be provided with support and connected to resources if needed in English and Spanish.

In the event that a parent/guardian is unavailable, information concerning a student's suicide attempt, threat, or risk shall be shared with necessary personnel.

Legal Reference: Connecticut General Statutes
~~10-221(e) Boards of Education to prescribe rules.~~
 10-221 Boards of education to prescribe rules, policies, and procedures. (e) re "policy and procedures for dealing with youth suicide prevention and youth suicide attempts."

Policy Adopted: June 1990
 Revised: February 23, 1993
 Revised: May 9, 1994

GROTON PUBLIC SCHOOLS
 Groton, CT

P-4131.5

Personnel

Continuing Education Unit (C.E.U.)

It is the policy of the Board of Education to provide professional development options throughout the year. The required number of hours will be offered for Continuing Education Unit (C.E.U.) credit.

Legal References: ~~Connecticut General Statutes 10-145b~~
~~Connecticut General Statutes 10-220a~~

Policy adopted: May 8, 1989

GROTON PUBLIC SCHOOLS
Groton, Connecticut