

Lakeview School District
Special Board Meeting
December 11, 2014
8:32 PM @ Mercer County Career Center

The Lakeview School District Board of Directors met on the above date at 8:32 PM, following the Work Session, with the following members answering to roll call: Clarissa Amon; Kevin Watts; Renee Jenkins; Lorraine Roberts; Bradley Doyle; James Slater; Betty Moore; and Scott Lewis. Stanley Foster was absent. Also present was Douglas J. Mays, Superintendent.

PLEDGE OF ALLEGIANCE
MOMENT OF SILENCE

**PUBLIC PARTICI-
PATION**

There was no public participation.

MINUTES

A motion was made by Renee Jenkins, seconded by Betty Moore to approve the minutes of the regular school board meeting held on November 17, 2014 and the Reorganization Meeting held on December 2, 2014. Motion carried on a voice vote.

**CAFETERIA FINAN-
CIAL REPORTS**

Lorraine Roberts made a motion, seconded by Renee Jenkins to approve the cafeteria financial reports. Roll call vote as follows: Amon, yes; Watts, yes; Jenkins, yes; Roberts, yes; Doyle, yes; Slater, yes; Moore, yes; Lewis, yes. Motion carried.

FINANCIAL REPORTS

A motion was made by Lorraine Roberts, seconded by Clarissa Amon to approve the financial reports. Roll call vote as follows: Amon, yes; Watts, yes; Jenkins, yes; Roberts, yes; Doyle, yes; Slater, yes; Moore, yes; Lewis, yes. Motion carried.

RETIREMENTS

Lorraine Roberts made a motion, seconded by Bradley Doyle to accept the 'Irrevocable Letter of Retirements' from the following Professional Staff, which will fall under the Approved One-Time Retirement Incentive for Professional Employees Adopted September 17, 2012 for the 2014-2015 School Year, as Listed, and Effective the Last Day of School for the Professional Staff for the 2014-2015 School Year, as applicable.

Rebecca M. Barbour;
Sherry L. Hart;
Cathy J. Oakes; and
Daniel L. Shilling

Roll call vote as follows: Amon, yes; Watts, yes; Jenkins, yes; Roberts, yes; Doyle, yes; Slater, yes; Moore, yes; Lewis, yes. Motion carried.

GBB COACH

A motion was made by Lorraine Roberts, seconded by Renee Jenkins to approve, as per the recommendation of the Administration, the hiring

of Mr. Richard Keith Grubbs as Head Girls' Basketball Coach for the 2014-2015 Winter Sport Season. Compensation for this position is \$6,107.00, as per the Professional Contract. Roll call vote as follows: Amon, yes; Watts, yes; Jenkins, yes; Roberts, yes; Doyle, yes; Slater, yes; Moore, yes; Lewis, yes. Motion carried.

ASS'T GBB COACHES Lorraine Roberts made a motion, seconded by Renee Jenkins to approve the recommendation of Mr. Richard Keith Grubbs, Girls' Basketball Head Coach, to hire the following Assistant Coaches for the Girls' Basketball Program during the 2014-2015 Winter Sport Season, as listed.

Ms. Tammy Rose -	2 nd Assistant - \$3,508.00
Mr. Douglas W. Reed -	4 th Assistant - \$1,307.00

Roll call vote as follows: Amon, yes; Watts, abstain (Mr. Reed is his brother-in-law); Jenkins, yes; Roberts, yes; Doyle, yes; Slater, yes; Moore, yes; Lewis, yes. Motion carried.

ATH VOLUNTEERS Lorraine Roberts made a motion, seconded by Clarissa Amon to approve the recommendation of Ms. Brienna L. Simons, Athletic Trainer/Athletic Director, to approve the following volunteers for the 2014-2015 Winter Sport Season, as listed (pending required paperwork).

Ms. Ellen Stoffer	Girls' Basketball Volunteer (pending required paperwork)
Ms. Brynn King	Girls' Basketball Volunteer (pending required paperwork)
Mrs. Tammy Calderwood	Cheerleading (pending required paperwork)
Mr. Dana Daugherty	Wrestling (pending required paperwork)
Mr. James Wygant	Wrestling (pending required paperwork)
Mr. Ron Hanlon	Wrestling (pending required paperwork)

FALL HC Renee Jenkins made a motion, seconded by Lorraine Roberts to approve the recommendation of Ms. Brienna Simons, Athletic Trainer/Athletic Director to approve the following Fall Head Coaches for the 2015-2016 School Year, as listed. Compensation will be as per the Professional Contract.

Mr. Daniel K. York	Football
Mr. Glenn C. Dosch	Cross Country

Roll call vote as follows: Amon, yes; Watts, yes; Jenkins, yes; Roberts, yes; Doyle, yes; Slater, yes; Moore, yes; Lewis, yes. Motion carried.

FMLA

A motion was made by Lorraine Roberts, seconded by Kevin Watts to approve the following FMLA, as listed.

Mrs. Stefanie L. Beightol, Oakview Elementary Teacher.

Roll call vote as follows: Amon, yes; Watts, yes; Jenkins, yes; Roberts, yes; Doyle, yes; Slater, yes; Moore, yes; Lewis, yes. Motion carried.

LT GUID COUNS

A motion was made by Lorraine Roberts, seconded by Bradley Doyle to approve hiring Mrs. Christina M. Mendillo to act as an Elementary Guidance Counselor Long-Term Substitute for Mrs. Alicia M. Sciarretta, effective retroactive November 24, 2014. Compensation is pro-rated Step 1 of the Master's Column, and is as per the recommendation of the Administration. Roll call vote as follows: Amon, yes; Watts, yes; Jenkins, yes; Roberts, yes; Doyle, yes; Slater, yes; Moore, yes; Lewis, yes. Motion carried.

SECOND READING/ ADOPTION

Renee Jenkins made a motion, seconded by Lorraine Roberts to approve the Second Reading and Adoption of the following Policies under Section 300 Employees, as listed.

- No. 301 - Creating a Position
- No. 302 - Employment of Superintendent
- No. 304 - Employment of District Staff
- No. 305 - Employment of Substitutes
- No. 306 - Employment of Summer School Staff
- No. 307 - Student Teachers/Interns
- No. 308 - Employment Contract/Board Resolution
- No. 309 - Assignment and Transfer
- No. 310 - Abolishing a Position
- No. 311 - Suspensions/Furloughs
- No. 312 - Performance Assessment of Superintendent/Assistant Superintendent
- No. 313 - Evaluation of Employees
- No. 314 - Physical Examination
- No. 314.1 - HIV Infection
- No. 316 - Non Tenured Employees
- No. 317 - Conduct/Disciplinary Procedures
- No. 318 - Attendance and Tardiness
- No. 319 - Outside Activities
- No. 320 - Freedom of Speech in Non School Settings
- No. 321 - Political Activities

No. 322 -	Gifts
No. 323 -	Tobacco
No. 324 -	Personnel Files
No. 325 -	Dress and Grooming
No. 326 -	Complaint Process
No. 327 -	Management Team
No. 328 -	Compensation Plans/Salary Schedules
No. 330 -	Overtime
No. 331 -	Job Related Expenses
No. 332 -	Working Periods
No. 333 -	Professional Development
No. 334 -	Sick Leave
No. 335 -	Family and Medical Leaves
No. 336 -	Personal Necessity Leave
No. 337 -	Vacation
No. 338 -	Sabbatical Leave
No. 338.1 -	Compensated Professional Leaves
No. 339 -	Uncompensated Leave
No. 340 -	Responsibility for Student Welfare
No. 341 -	Benefits for Part-Time Employees
No. 342 -	Jury Duty
No. 343 -	Paid Holidays
No. 347 -	Workers' Compensation Transitional Return-to-Work Program
No. 348 -	Harassment
No. 351 -	Drug and Substance Abuse

Roll call vote as follows: Amon, yes; Watts, yes; Jenkins, yes; Roberts, yes; Doyle, yes; Slater, yes; Moore, yes; Lewis, yes. Motion carried.

FIELD TRIPS

A motion was made by Lorraine Roberts, seconded by James Slater to approve the following Field Trips, as listed.

Mr. Douglas L. May and District 5 Band Qualifiers to travel to Greenville High School for the Band Festival on January 8, 9, and 10, 2015.

Mr. Douglas L. May and Band Members to travel to Slippery Rock University for the District 5 Jazz Auditions on January 13, 2015 and the Jazz Festival on January 30 and 31, 2015.

Mr. Douglas L. May and 26 Band Members to travel to Thiel College for the Mercer County Honors Band Rehearsal on January 20, 2015 and Festival on January 21, 2015 at a cost of \$23.00 per student for a total cost of \$598.00.

Ski Club and Advisors, Mr. Brian R. Cumpston and Mr. Harry Jason Sample, to travel to Holiday Valley Ski Resort on Saturday, February 28, 2015.

Roll call vote as follows: Amon, yes; Watts, yes; Jenkins, yes; Roberts, yes; Doyle, yes; Slater, yes; Moore, yes; Lewis, yes; Motion carried.

FT/TRANSP

Renee Jenkins made a motion, seconded by Lorraine Roberts to approve the transportation for the Field Trips, as listed.

The following transportation for field trips is being recommended for approval based upon quotes received from Watson's Inc., H & W Transportation, and Wagler Transportation:

H & W Transportation to provide one bus and driver for Choir to travel to McQuiston Center on Wednesday, December 17, 2014 at no charge to the District.

Watson's Inc. to provide two buses and drivers for Choir to Mercer Courthouse on Friday, December 19, 2014 at a cost of \$115.00 each for a total cost of \$230.00.

Roll call vote as follows: Amon, yes; Watts, yes; Jenkins, yes; Roberts, yes; Doyle, yes; Slater, yes; Moore, yes; Lewis, yes. Motion carried.

**VAN DRIVER/
WATSON'S, INC.**

Lorraine Roberts made a motion, seconded by Renee Jenkins to approve the following Van Driver request, as listed.

Mrs. Brenda Watson, Watson's Inc., is requesting approval for Ms. Carrie M. Shannon as a van driver for the 2014-2015 School Year. All required paperwork is on file in the District Office.

Roll call vote as follows: Amon, yes; Watts, yes; Jenkins, yes; Roberts, yes; Doyle, yes; Slater, yes; Moore, yes; Lewis, yes. Motion carried.

FUNDRAISERS

A motion was made by Lorraine Roberts, seconded by Clarissa Amon to approve the following Fundraisers, as listed.

High School Students for Charity Members and Advisors, Mrs. Erin M. Uber and Mrs. Samantha R. Pattison, request approval to have a semi-formal snowball dance on Saturday, January 24, 2015.

Roll call vote as follows: Amon, yes; Watts, yes; Jenkins, yes; Roberts, yes; Doyle, yes; Slater, yes; Moore, yes; Lewis, yes. Motion carried.

DIST OF INFO

Lorraine Roberts made a motion, seconded by Renee Jenkins to approve the following Distribution of Information, as listed.

Lakeview Cheerleading Boosters request approval to distribute paperwork to female students in grades Kindergarten through Sixth to

participate in the 7th Annual Cheerleading Camp at a cost of \$25.00 which includes the camp, lunch, drink, snack, and a t-shirt.

Motion carried on a voice vote.

HB INSTRUCTION

Kevin Watts made a motion, seconded by Lorraine Roberts to approve the recommendation by the Administration hiring Mrs. Jennifer A. Redfoot as a Homebound Instructor for a Sixth Grade Student effective October 31, 2014. Compensation is per the Professional Contract. Roll call vote as follows: Amon, yes; Watts, yes; Jenkins, yes; Roberts, yes; Doyle, yes; Slater, yes; Moore, yes; Lewis, yes. Motion carried.

RESOLUTION

Lorraine Roberts made a motion, seconded by Kevin Watts to approve the recommendation by the Administration who is requesting approval of the attached "Resolution" which would approve the District's participation in the Mercer County Electricity Consortium with other County school districts. This "Resolution" would also approve designating and authorizing the District's Business Manager/Board Secretary as their representative to lock in a fixed price by fax or email at such time or times that it is in the best interest of the District to do so. The current Business Manager/Board Secretary is Mrs. Cheryl D. Carothers. Roll call vote as follows: Amon, yes; Watts, yes; Jenkins, yes; Roberts, yes; Doyle, yes; Slater, yes; Moore, yes; Lewis, yes. Motion carried.

ADJOURNMENT

Lorraine Roberts made a motion, seconded by Renee Jenkins to adjourn the Special Board Meeting at 8:45 PM.

The next regular school board meeting will be held on Monday, January 19, 2015 in the administrative board room.

Cheryl Carothers, Board Secretary