

KENNEDY CATHOLIC HIGH SCHOOL

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www.kennedyhs.org



DIRECTOR OF EQUITY & BELONGING

FULL-TIME | 2024-2025 SCHOOL YEAR

ABOUT KENNEDY CATHOLIC

Kennedy Catholic High School is a private Catholic high school located in Burien, Washington. It is the mission of Kennedy Catholic to cultivate a diverse community of learners who encounter Christ, pursue excellence, and lead with love.

JOB SUMMARY

Kennedy Catholic seeks to hire a Director of Equity and Belonging for the 2024-2025 school year, although is prepared to have the selected candidate begin sooner if available.

This position will work to create a plan to increase Kennedy Catholic's cultural competency, academic excellence, and student support and preparation. This position will address issues of diversity, and promote awareness and understanding across the diverse student body. The position will also implement a series of programming and educational opportunities to further enrich the school's appreciation and understanding of diversity on our campus and in our society. This position will collaborate with various departments, including academics, athletics, and student activities to ensure the support and success of all participants and to foster a sense of ownership and belonging throughout the Kennedy Catholic community. Additionally, the Director of Equity and Belonging will work to support efforts of community outreach, admissions, and work closely with the Campus Life Office and the Academic Office. This position may include teaching elective courses as well.

Ideal start date is May 2024.

QUALIFICATIONS

Education & Experience

- Bachelor's degree (minimum); Master's degree or higher preferred
- Familiarity with educational technology
- 2+ years of commensurate experience in promoting equity and fostering belonging and inclusiveness among diverse community populations, preferably in a high school setting

- Excellent written, verbal, and public speaking skills
- Strong strategic-thinking skills, and experience with event programming

Knowledge, Skills and Abilities

The ideal candidate will possess the skills and abilities to:

- Work with students and families from a variety of cultural backgrounds
- Plan, develop, and market diversity and inclusion-focused education, programs and events for students, families, and staff in the areas of diversity, equity, and belonging
- Develop and maintain relationships with various stakeholders, both internally and externally
- Effectively utilize educational technology to create and distribute information/resources
- Use data to inform departmental practices
- Lead an Equity and Belonging Committee to develop and support implementation of an Equity plan
- Work collaboratively within the larger school community
- Be flexible and resourceful
- Be organized and an effective communicator with all members of the school community

COMPENSATION & BENEFITS

- Salary range of \$75,000-\$90,000, based on direct experience and education
- Medical, dental, and life insurance through the Archdiocese of Seattle
- Participation in the Archdiocesan pension program and voluntary 403b program
- In-building child/dependent tuition support
- Opportunities to participate/assist with a wide array of cocurricular programs, including athletics, arts, campus ministry, and other clubs and activities

TO APPLY

- Visit the Office of Catholic Schools website at:
<https://www.applitrack.com/seattlearch/onlineapp/default.aspx?all=1>
- Email cover letter and resume to Michael Masters, Executive Assistant at mastersm@kennedyhs.org
- Applications reviewed on rolling basis and position will remain open until filled. Initial application screening will begin on February 20, 2024.