

# ADDENDUM NUMBER ONE

January 26, 2024

## ANTELOPE VALLEY UNION HIGH SCHOOL DISTRICT REQUEST FOR PROPOSALS (RFP) NO. 2024-0103 SECURITY CAMERA CONSULTANT

176 Holston Drive  
Lancaster, CA 93535

Issued By:  
ANTELOPE VALLEY UNION HIGH SCHOOL DISTRICT

To all bidders submitting proposal(s) for the captioned project: this Addendum is hereby made part of the Contract Documents to the same extent as though it was originally included therein and takes precedence over the original documents and any previous addenda.

**Acknowledge receipt of the Addendum within Proposal Response**

### A. RFP CLARIFICATIONS

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**ITEM NO. 1:**        **ADD THROUGHOUT: RFP No. 2024-0103**

For identification purposes, add **RFP No. 2024-0103** as necessary to this Request for Proposals (RFP).

**ITEM NO. 2:**        **To Section I. INTRODUCTION**

**CLARIFICATION:** Eight (8) comprehensive sites and five (5) alternate sites shall be considered as part of the master plan under this RFP.

**ITEM NO. 3:**        **To Section I. INTRODUCTION, paragraph 4**

**REVISE** website address to access RFP and addenda to be: <https://www.avdistrict.org/bids>

**ITEM NO. 4:**        **To Section V. Instructions to Prospective Consultants, sub-section B. Required Proposal Submission Documents:**

**ADD** acknowledgement of receipt of any addenda issued by the District must be included as part of the Proposal Submission Documents.

**ITEM NO. 5:**        **To Exhibit E, AVJUHSD Field Contract for Services**

To the *Independent Contractor Instructions for Insurance*

- a) **REVISE** section 6.a.1. Workers' Compensation to read as follows:
  - 1. State workers' compensation statutory benefits – policy limits of not less than \$1,000,000
- b) **REVISE** section 6.e. Asbestos Abatement as not applicable to this project.

**B. QUESTIONS / REQUESTS FOR CLARIFICATION**

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**ITEM NO.1:        ADD the following Questions and Responses:**

QUESTION 1: Section 5 Item C: What is the format for delivery of the RFP response?

**RESPONSE 1: Firms submitting Proposals shall provide three (3) copies of said Proposals and one (1) digital copy on a flash drive in a sealed envelope prominently marked with:**

**“Request for Proposal (RFP) No. 2024-0103, Security Camera Consultant  
Due Date: February 1, 2024, 2:00PM  
<Name of Firm Submitting>**

**Please mail or deliver hard copies of the RFP Response to  
Monica Garcia-Executive Secretary, Business Services  
176 Holston Dr.  
Lancaster, CA 93535.  
Proposals are to be received by 2:00pm on Thursday, February 1, 2024.**

QUESTION 2: Exhibit A – SITE Maps: Can you please provide the sitemaps for our review?

**RESPONSE 2: Site maps will be provided upon request as outlined in Exhibit A – Site Maps of the RFP.**

QUESTION 3: Exhibit B – Compensation Schedule: This section is blank. Is there are desired format or template to be completed as part of the response?

**RESPONSE 3: Design consultant to provide detailed cost and timeline for the completion of the tasks per school site. The compensation to be calculated based on the percentage of progress of the work and the timeline provided by the consultant for each task. Hourly rates are to be provided for the calculation of any additional works beyond the defined scope.**

QUESTION 4: What is the expected contract value range?

**RESPONSE 4: No estimated value is available at this time.**

QUESTION 5: Is there an incumbent or a preferred contractor or this RFP?

**RESPONSE 5: Securitech is our current Security Camera service and repair contractor. The District would be open to recommendations from the selected consultant regarding whether or not to open a bid or RFP for Security Camera Service and Repair Contractors. We would anticipate any recommendation for new installation and/or substantial upgrade to require public bidding.**

QUESTION 6: Where can we find EXHIBIT B – COMPENSATION SCHEDULE? (we tried to access <https://www.avhsd.org/bids> and received an error message)

**RESPONSE 6: Design consultant to provide detailed cost and timeline for the completion of the tasks per school site. The compensation to be calculated based on the percentage of progress of the work and the timeline provided by the consultant for each task. Hourly rates are to be provided for the calculation of any additional works beyond the defined scope.**

**As referenced in Item 03 of this Addendum No. 01, the website address is corrected to be:**  
<https://www.avdistrict.org/bids>

QUESTIONS 7: Selection Criteria: How will “Consultant reputation among clients, vendors” be determined?

**RESPONSE 7: Per the Instructions of the RFP, Section V. Instructions to Prospective Consultants, respondents must complete Exhibit D – Reference List as part of the required proposal documents. Exhibit D will be used to conduct reference calls and determine reputation among clients during evaluation.**

QUESTION 8: Can the selected Design Consultant also be considered for the system acquisition/installation?

**RESPONSE 8: Design entity is not allowed to perform construction/installation work.**

## **C. ATTACHMENTS**

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8 ½ x 11

None.

36x24 Sheets

None.

**END OF ADDENDUM NUMBER ONE**