

**Red Bank Charter School Board of Trustees**  
**58 Oakland St.**  
**Red Bank, New Jersey**  
**Agenda for August 13, 2019**

**Call to Order:** 6:30 pm- Red Bank Charter School Library

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed in the Asbury Park Press, Two River Times and The Hub Newspapers.

**Roll Call:**

**In Attendance:**

**Pledge of Allegiance**

**Commitment Statement:**

**Public Comments:**

**Introductions:**

Katherine Herman - Pre-K Aide  
Matthew Stevenson - Music Teacher

**Correspondences:**

Lunch Break

**Resolutions/Action Items:**

**APPROVE MINUTES**

Motion to approve the Board Minutes of June 11, 2019

Motion to approve the Board Minutes of July 9, 2019

Motion to approve the Board Minutes of July 23, 2019

ROLL CALL VOTE:

**Committee Reports:**

**A. ACADEMIC**

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Charter School Administrator, the following ACADEMIC Resolutions are approved as indicated:

A1. Motion to approve the tuition based Extended School Day Study Buddies Program for the 2019-2020 school year. The program is offered from 4:00-5:30 PM Monday-Friday.

The rates are as follows:

4:00pm-5:00pm: \$65.00 First child / Additional children \$50.00 each

5:00pm-5:30pm: Extended Care: Additional \$10.00 per child  
Students eligible for financial assistance, rates are as follows:  
4:00pm-5:00pm: \$20.00 First child / Additional children \$10.00 each  
5:00pm-5:30pm: Extended Care: Additional \$5.00 per child

A2. Motion to approve all curriculum and instruction programs utilized in all subject matter aligned with the New Jersey Student Learning Standards for the 2019-2020 school year, examples include the following:

Creative Curriculum - Teaching Strategies, LLC  
Foundations - Wilson Language Training  
myWorld Social Studies - Pearson Education, Inc.  
Science Fusion - Houghton Mifflin Harcourt  
Second Step Character Education - Committee for Children  
Big Ideas Math - Cengage  
Responsive Classroom, Center for Responsive Schools, Inc

A3. Motion to approve the extended day programs, Reading Rockets and Math Magicians for grades K-4 as part of the BSI model.

A4. Motion to approve the 8th grade trip to the Rocking Horse Ranch Resort, Route 44 & 45 Highland, New York, May 18 through May 20, 2020 at no cost to the school.

A5. Motion to approve the 2019-2020 Board Goals as follows:

- Seek ways to generate additional financial resources to support our mission
- Develop and begin implementation of a Communication Plan
- Codify and formalize the Head of School Evaluation
- Determine the need and requirements of implementing a PK3 program

A6. Motion to approve the 2019-2020 School Goals as follows:

- Increase communication to all stakeholders regarding all things RBCS through the use of global calls, social media, the school website, and email.
- Develop school-wide behavioral expectations and restorative practices to support the social and emotional development of all students to ensure a positive school culture.
- Review, adapt, and make accessible the school curriculum to ensure proper sequence and pacing supportive of academic achievement across all content areas resulting in increased state assessment scores.

ROLL CALL VOTE:

## **B. FACILITIES**

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Charter School Administrator, the following FACILITIES Resolutions are approved as indicated:

B1. Motion to approve the use of facilities for the School of Practical Philosophy to use the Red Bank Charter School Omni Room and one classroom for 10 people Monday evenings beginning

September 9, 2019 through November 11 2019, from 6:15 PM to 9:15 pm, at a rate of \$45.00 for the Omni Room and \$10.00 per classroom per evening.

ROLL CALL VOTE:

### **C. FINANCE**

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Business Administrator, the following FINANCE Resolutions are approved as indicated:

#### **C1. APPROVE BILLS LIST**

Bills & Claims List dated June 30, 2019 in the amount of \$3,664.48  
Hand Check Register dated July 31, 2019 in the amount of \$54,885.18  
Hand Check Register dated August 6, 2019 in the amount of \$57,761.56  
Bills & Claims List dated August 8, 2019 in the amount of \$34,202.80

C2. Motion to approve the Board Secretary Report of July, 2019

C3. Motion to advise the Board of Trustees that there were no over expenditures for July, 2019.

C4. Motion to accept with gratitude the generous donation of \$973.83 from Donors Choose for the project titled "Help Us Reach Our GOALLL" for 10 practice soccer balls, 4 game soccer balls, 6 packs of pinnies, and 2 soccer equipment bags for use by the Red Bank Charter School athletic teams.

C5. Motion to approve the renewal application for the School Alliance Insurance Fund (SAIF) 2019-2020 for Workers' Compensation, Supplemental Package, School Leaders Professional Liability and Excess Liability Insurance in the amount of \$57,287.00.

C6. Motion to approve the purchase of 67 student chromebooks and 22 teacher chromebooks for the 2019-2020 school year at a cost not to exceed \$25,000 (Purchase will be funded by ESEA Title I Federal Grant / Quote received amounted to \$24,464.71).

ROLL CALL VOTE:

### **D. PERSONNEL**

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Charter School Administrator, the following PERSONNEL Resolutions are approved as indicated:

D.1. Motion to appoint Jessica Dayton, Lauren Good and Linda Bardell as substitute Study Buddies Coordinators for the 2019-2020 school year at the rate of \$25.00 per hour.

D2. Motion to approve the Red Bank Charter School Coaching Stipends:

1-4 Years: \$1,500.00  
5-10 Years: \$2,000.00  
11-15 Years: \$2,500.00  
16-20 Years: \$3,000.00

D3. Motion to appoint the following coaching appointments for the 2019-2020 school year. Compensation is based on the approved coaches stipend guide.

Girls Soccer - Jessica Dayton - \$2,000.00  
Boys Soccer - Christopher McCarrick - \$2,000.00  
Cross Country - Michael Krug - \$1,500.00  
Boys Basketball - Christopher McCarrick - \$2,000.00  
Girls Basketball - Jessica Dayton - \$2,000.00  
Baseball - Christopher McCarrick - \$2,000.00  
Softball - Michael Krug - \$1,500.00

D4. Motion to appoint Matthew Stevenson as Music Teacher for the 2019-2020 school year at a salary of \$25,000.00.

D5. Motion to appoint Katherine Herman as Pre-K Aide for the 2019-2020 school year at a salary of \$28,000.00.

D6. Motion to amend the salary of Michelle Sciria for the 2019-2020 school year to \$32,000 to reflect the increase to 25 hours per week.

D7. Motion to appoint Shermane Delgado as Study Buddies Coordinator (Monday-Thursday) for the 2019-2020 school year at a stipend of \$5,800.00.

D8. Motion to appoint Elisha Hendelson as Study Buddies Coordinator (Friday's throughout the 2019-2020 school year) at a stipend of \$1,036.00.

D9. Motion to amend the salary of Rebecca Porskievies for the 2019-2020 school year to \$35,500.00 to reflect serving as Teacher of Financial Literacy and adjunct.

D10. Motion to approve a stipend of \$2,000.00 for each of the following positions for the 2019-2020 school year:

Reading Rockets:

K-2 - 2 days/week for 1 hour: Linda Bardell

3-4 - 2 days/week for 1 hour: Megan Jardine

Math Magicians:

K-2 - 2 days/week for 1 hour: Siobhan Woods

3-4 - 2 days/week for 1 hour: Prabha Minupuri

D11. Motion to approve the Saturday School Teacher coverage for the 2019-2020 at a rate of \$25.00 per hour.

D12. Motion to appoint Jessica Hansen as HIB Specialist for the 2019-2020 school year at a stipend of \$1,000.00.

D13. Motion to appoint Brenda Conni as Mentos Moderator for the 2019-2020 school year at a stipend of \$500.00

D14. Motion to appoint Adam Abbott as National Junior Honor Society adviser for the 2019-2020 school year at a stipend of \$500.00.

D15. Motion to appoint Jessica Dayton as ELA/SS Master Teacher for Grades 1-8 at a stipend of \$5,000.00 for the 2019-2020 school year.

ROLL CALL VOTE:

**E. POLICY**

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Charter School Administrator, the following POLICY Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incident, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:

July: 0

E2. Motion to accept the Annual Report for the 2018-2019 school year as submitted to the New Jersey Department of Education and the Red Bank Borough School District on July 29, 2019.

E3. Motion to adopt the 2019-2022 Comprehensive Equity Plan as submitted to the New Jersey Department of Education on July 26, 2019.

E4. Motion to amend the 2017-2020 Bilingual/ESL 3-Year Program Plan

E5. Motion to approve the Family/Student Handbook.

E6. Motion to approve the Staff Handbook.

E7. Motion to adopt the revised NJSBA Policy and Regulation update 5141.21 Administering Medication.

ROLL CALL VOTE:

**F. DEVELOPMENT AND SUSTAINABILITY**

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Charter School Administrator, the following DEVELOPMENT & SUSTAINABILITY Resolutions are approved as indicated:

F1. FYI-An application has been submitted to the WiFly Lending Launch Kit grant for 25 student laptops, 25 mobile hotspots, and 1 year use of mobile hotspot internet. Application deadline is September 30. Update to follow.

F2. Motion to adapt residency procedures based on recent court decisions discussed by the BOT at the July retreat, supported by our solicitor Tom Johnston, and guidance provided from Acting Director of the Office of Charter and Renaissance Schools, Julie Bunt, to operate on the following:

- No changes will occur to the enrollment process of the Red Bank Charter School; specifically, students must be residents of Red Bank in order to be enrolled;
- Once accepted into the Red Bank Charter School, if a student moves out of Red Bank for any reason, they will retain their seat with the Red Bank Charter School until 8th grade unless the parent/guardian decides to transfer the student out. In this situation, students would need to enroll in their district of residence and then transfer to the Red Bank Charter School;

- Sibling preference would remain as it has been established in the Red Bank Charter School bylaws and supported by NJ Charter School Program Act: 18A:36A-8. Enrollment preference.

ROLL CALL VOTE:

**Adjournment:**

**Other Business:**

- Board of Trustee Pictures
- Establishment of monthly committee dates/times