

Red Bank Charter School Board of Trustees
58 Oakland St.
Red Bank, New Jersey
Agenda for September 17, 2019

Call to Order: 6:30 pm- Red Bank Charter School Library

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed in the Asbury Park Press, Two River Times and The Hub Newspapers.

Roll Call:

In Attendance:

Pledge of Allegiance:

Commitment Statement:

PARENT ELECTED BOARD OF TRUSTEES MEMBER:

Swearing in of Donna McCourt for a 3-year term ending June 30, 2022

Public Comments:

Introductions:

Karina Gervolino-Elementary Teacher
Richard Primavera-PT Tech

Resolutions/Action Items:

Motion to Approve Minutes:

- Regular Meeting - August 13, 2019

ROLL CALL VOTE:

Committee Reports:

A. ACADEMIC

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following ACADEMIC Resolutions are approved as indicated:

A1. The Red Bank Charter School will observe the Week of Respect from October 7-11, 2019

A2. The Red Bank Charter School will observe National Fire Prevention Week from October 2-11, 2019

A3. The Red Bank Charter School will observe School Violence Week from October 21-25, 2019

ROLL CALL VOTE:

B. FACILITIES

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following FACILITIES Resolutions are approved as indicated:

B1. Motion to approve the emergency/fire drill reports for July and August 2019 as submitted by the Head of School.

July 20, 2019 Fire Drill

July 30, 2019 Security Drill

August 14, 2019 Fire Drill

ROLL CALL VOTE:

C. FINANCE

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Business Administrator, the following FINANCE Resolutions are approved as indicated:

C1. BILLS LIST

Motion to approve the following Bills Lists:

Hand Check Bill List dated September 9, 2019 in the amount of \$58,253.90.

Bills & Claims List dated September 12, 2019 in the amount of \$124,760.83.

C2. Motion to approve the Board Secretary Report of July 2019.

C3. Motion to advise the Board of Trustees that there were no over expenditures for August 2019.

C4. Motion to approve the Budgetary Accounting System and Payroll/Personnel System agreement between the Asbury Park Board of Education Information Technology Center and the Red Bank Charter School Board of Trustees at an annual license fee rate of \$8,440.00.

C5. Motion to accept with gratitude the generous donation of \$3,346.00 from Donors Choose and 41 donors for the project titled, "Stocking Up on Teacher Essentials" for a thermal roll laminator, Ellison SureCut Die Machine and supplies, and various bulletin board paper rolls for use by the Red Bank Charter School faculty and staff.

C6. Motion to adjust the hourly rate for Jennifer Durrua, Speech Therapist for the 2019-2020 school year from \$80.00 to \$82.50.

C7. Motion to adjust the hourly rate for Nancy Power, Occupational Therapist for the 2019-2020 school year from \$80.00 to \$82.50.

ROLL CALL VOTE:

D. PERSONNEL

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following PERSONNEL Resolutions are approved as indicated:

D1. Motion to accept the resignation of Tiffany Stevenson.

D2. Motion to appoint Karina Gervolino as 3rd/4th Grade English Language Arts/Social Studies Teacher for the 2019-2020 school year at a salary of \$45,000.00 (prorated).

D3. Motion to appoint Rich Primavera as Technology Coordinator, Network Administrator and IT Security Administrator for the 2019-2020 school year at a stipend of \$8,000.00.

D4. Motion to approve Jill Socha to conduct child study team student evaluations for summer, 2019 at a rate of \$39.60/hour totaling \$316.80.

D5. Motion to appoint Molly Wagner as Study Buddies Coordinator (Friday's throughout the 2019-2020 school year) at a stipend of \$1,036.00.

D6. Motion to approve the following alumni, Melissa Francisco, Kae'ona Jackson, Jacob Cohen, and Jameson Loudin as volunteer assistant coaches for the girls and boys soccer team.

D7. Motion to approve the Head of School's Goals/Job Targets for the 2019-2020 school year.

ROLL CALL VOTE:

E. POLICY

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following POLICY Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incident, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:
August: 0

E2. Motion to approve the Physician's Standing Orders for the 2019-2020 school year.

E3. Motion to adopt the revised Special Education Model Policies and Procedures as mandated by the New Jersey Department of Education's Office of Special Education Programs.

E4. Motion to send to the County Office of Education the Statement of Assurance Regarding the Use of Paraprofessional Staff.

E5. Motion to retroactively appoint an Affirmative Action Team consisting of school stakeholders to conduct a Needs Assessment and develop the Comprehensive Equity Plan for 2019-2022.

ROLL CALL VOTE:

F. DEVELOPMENT AND SUSTAINABILITY

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following DEVELOPMENT & SUSTAINABILITY Resolutions are approved as indicated:

FYI-Creation of “Green Team” for Sustainable Schools NJ certification program. Looking for parent, student, board member volunteers. Current committee members Christopher McCarrick, Dr. Kristen Martello, Siobhan Woods (Teacher), Rebecca Porskievies (Teacher), Megan Jardine (Teacher), Brenda Conni (Teacher).

G. EXECUTIVE SESSION

G1. The Board of Trustees will enter into Executive Session to discuss matters of litigation for approximately 20 minutes. Motion to enter into Executive Session.

ROLL CALL VOTE:

Motion to Reopen Public Meeting

Adjournment