

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Policy Committee of the
Trumbull Board of Education
Special Meeting
Long Hill Administration Building

Tuesday, January 23, 2024-- 5:30p.m.

Minutes

- I. The meeting was called to order at 5:35pm.

Members Present

T. Gallo, Chair of Policy
A. Squicciarro, BOE Member
M. Petitti, BOE Member
B. O'Connor II, community rep
N. Banks, TEA representative
T. Chaudhary, parent representative
T. Gray, parent representative
P. Coppola, TAA representative
Mike Ward, community representative

Members Absent

K. Totten, student representative
C. Turrieta, parent representative

- II. Correspondence/Public Comment- No public comment has been received.
- III. Approval/Minutes –10/17/2023 T. Gallo made a motion to approve the minutes of the 10/17/2023. M. Petitti seconded. The motion passed unanimously.
- IV. New Business
- a. Policy 5113- High School Attendance: Update for New Bell Schedule. THS Principal, Todd Manuel, shared with the committee that with the updated schedule, the subtle wording of the policy does not match the new bell schedule. He suggested that the wording on page 4 of the policy should be rephrased and then put into the student handbook as well as an Appendix in the policy. See text in “green” on the policy. Mrs. Squicciarro clarified that the absent 11% of the course time was an important aspect that needed to remain in the body of the policy. Mr. Gallo confirmed that the percentage needs to be included and that the introductory sentence should be kept only if the example calculation is put in an Appendix. Mrs. Petitti asked about double periods and if that might have an effect since THS is not on a Block Schedule, per say. Mr. Manuel clarified that they do not have a block schedule, but the change to the sample calculation will help

students and families. Furthermore, he added that the need for editing exists in several places from “days” to “class meeting periods.” The committee considered specific situations as well as state regulations. Mrs. Gray asked about the system for parents to monitor credit in case the electronic system on Infinite Campus does not “trip” the threshold properly. Mr. Manuel mentioned parents can monitor student attendance online and that he includes methods for parents to do so within his communications to families. After discussion, Mr. Gallo motioned that the policy be moved to the Board with the revisions at the next meeting while keeping the percentages of classes missed in the policy and moving the example chart to Appendix A. Mrs. Petitti seconded. The motion passed unanimously.

- b. Discussion of Dates and Times for 2024 Meetings. This item was moved up in order on the Agenda to ensure that our calendar is set according to the Town Charter by January 31st. Each of the dates and times were discussed and it was mentioned that extra meetings may be needed depending on the policies needed for revision. The committee agreed on the following dates and times. March 5, 2024 (5:30pm) , May 13, 2024 (6:00pm), Sept 17, 2024 (5:30pm), and Oct 15, 2024 (5:30pm) T. Gallo made a motion to approve the dates as discussed. A. Squicciarro seconded. The motion passed unanimously.
- c. Near Future Policy Work- Update to Comply with New State Definitions- Dr. Iwanicki shared that the committee will be revising Bullying policies 5131.911 and 5131.912 in the near future. These policies for changes in the state definitions that must be implemented for the 2024-2025 school year. Mt. Catalano, the district Safe School Climate Specialist will attend meetings to assist.
- d. Policy 1316/Public Conduct at School-Sponsored Activities: Update to School/Community Relations. Mr. Catalano introduced the revision of our policy noting that the policy is needed and is in place several surrounding towns. Mr. Coppola added that administrators would also like a policy like this to be in place for reference. The committee discussed that Trumbull already has a Policy 1316 which is aimed at athletic events, CABE’s 1316 is broader. The committee discussed adding removing the current 1316, renaming it 1316.1 and adding a new 1316, or recrafting the current 1316 to encompass both ideas. Mr. Gallo moved to rename 1316 to 1316.1 in anticipation of the creation of a broader policy. The committee discussed that the language in the Weston policy had a lot of strengths, and Mrs. Squicciarro advocated to add a piece of Darien’s policy regarding Disciplinary Consequences. It was requested to bring a new version of the draft for further discussion at the March 5th Policy meeting.

The meeting was adjourned at 6:53pm.