

**MINUTES  
BOARD OF EDUCATION  
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS  
October 16, 2023 - Committee Meetings**

The Elizabeth City-Pasquotank Board of Education met at the Education Building and via livestream, on Monday, October 16, 2023, at 5:00 p.m. The following Board members were present and constituted a quorum:

Angela Cobb, Chair	
Pam Pureza, Vice-Chair	Rodney Walton
Valerie Bagues	Sharon Warden
Tommy Old	Shelia H. Williams

The following staff members were present:

Dr. Keith Parker, Superintendent  
 Adrian Fonville, Executive Director of Secondary Schools  
 Jamie C. Liverman, Executive Director of Exceptional Children  
 Dr. Katina Waples, Executive Director of Elementary Education  
 Meredith Collins, Interim Director of Finance  
 Dexter Jackson-Heard, Director of Community Schools  
 Pam Parker, Executive Assistant to the Superintendent and Board of Education

Others in attendance:

Johny Hallow, School Board Attorney

**1. Meeting Called to Order by Chair**

Chair Cobb called the meeting to order at 5:00 p.m.

**2. Roll Call**

Pam Parker called the roll and recorded members in attendance for the meeting.

**3. Ethics Awareness and Identification of Conflicts or Potential Conflicts of Interest**

Valerie Bagues read the ethics statement and allowed members the opportunity to identify any conflicts or potential conflicts. The record reflects that no conflicts exist.

**4. Approval of Agenda**

A motion was made by Sharon Warden, seconded by Dr. Shelia Williams, and carried, as confirmed by roll call, to approve the agenda for October 16, 2023, as presented.

**5. Agenda Items**

**Financial, Business, and Technology Committee**

**Sharon Warden, Chair**

Meredith Collins, Interim Director of Finance presented FBT-01 (Purchasing Report); FBT-02 (Rental Report) for information only.

Meredith Collins presented FBT-03 (Fundraisers/Crowdfunding) for approval.

A motion was made by Sharon Warden and seconded by Rodney Walton, and carried, as confirmed by roll call vote, to approve FBT-03 (Fundraisers and Crowdfunding) as presented.

Meredith Collins, Interim Director of Finance, presented FBT-04 (Budget Amendments #102, #201, #302 and #801). She is requesting FBT-04 (Budget Amendments #102, #201, #302 and #801) be placed on the consent agenda for approval at the regular board meeting.

A motion was made by Sharon Warden, seconded by Rodney Walton, and carried, as confirmed by roll call, to place FBT-04 (Budget Amendments #102, #201, #302 and #801) on the consent agenda for the October regular board meeting.

### **Closed Session**

A motion was made by Dr. Shelia Williams seconded by Pam Pureza, and carried, as confirmed by roll call, for the Board to go into closed session as allowed by N.C. General Statute 143-318.11(a)(6) for the purpose of considering one or more personnel matters that are confidential under N.C. General Statute 115C-320; and as allowed by N.C. Statute 143-318.11(a)(3) to consult with the Board Attorney regarding matters protected by the attorney/client privilege and to preserve that privilege.

Closed session began at 5:08 p.m. The following Board Members were present: Angela Cobb, Sharon Warden, Rodney Walton, Pam Pureza, Dr. Sheila Williams, Tommy Old, Valerie Bogues. The following staff members were present: Dr. Keith Parker, and Johny Hallow, School Board Attorney, was also in attendance for the closed session.

Board will resume the open session following the closed session.

### **Meeting Called Back to Order by Chair - Open Session**

Chair Cobb called the meeting back to order at 6:32 p.m.

The following Board members were present and constituted a quorum:

Pam Pureza, Vice-Chair	Rodney Walton
Sharon Warden	Valerie Bogues
Dr. Sheila Williams	Tommy Old

Others in attendance:

Johny Hallow, School Board Attorney

Dr. Keith Parker, Superintendent

Pam Parker, Executive Assistant to the Superintendent and Board

### **Excellent Educators Committee**

#### **Dr. Shelia Williams, Chair**

Dr. Shelia Williams requested approval of the Superintendent's Report and Recommendation for Personnel as presented in closed session. A motion was made by Dr. Shelia Williams, seconded by Sharon Warden, and carried, as confirmed by roll call vote, to accept the Superintendent's Report and Recommendation for Personnel as presented.

### **6. Other**

No other business was shared by the board.

### **7. Adjournment**

A motion was made by Dr. Shelia Williams, seconded by Pam Pureza, and carried to adjourn the meeting. The meeting ended at 6:33 p.m.