

**MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
January 16, 2024 - Committee Meetings**

The Elizabeth City-Pasquotank Board of Education met at the Education Building and via livestream, on Tuesday, January 16, 2024, at 5:00 p.m. The following Board members were present and constituted a quorum:

Angela Cobb, Chair (remote)	
Pam Pureza, Vice-Chair	Rodney Walton
Valerie Bogues	Sharon Warden
Tommy Old	Shelia H. Williams

The following staff members were present:

Dr. Keith Parker, Superintendent
 Rachael Haines, Assistant Superintendent of Human Resources
 Candy Tilley, Assistant Superintendent of Finance
 Dr. Katina Waples, Executive Director of Elementary Education
 Meredith Collins, Executive Director of Accounting
 Heather Edmisten, Director of Technology
 Dexter Jackson-Heard, Director of Community Schools
 Pam Parker, Executive Assistant to the Superintendent and Board of Education

Others in attendance:

John Leidy, School Board Attorney
 Anna Katherine Somberg, Attorney

1. Meeting Called to Order by Chair

Vice-Chair Pureza called the meeting to order at 5:00 p.m.

Chair Cobb stated, let the record reflect my remote attendance due to illness and Vice-Chair Pureza will be leading the meeting tonight. Chair Cobb stated she will abstain from any voting held.

2. Roll Call

Pam Parker called the roll and recorded members in attendance for the meeting.

3. Ethics Awareness and Identification of Conflicts or Potential Conflicts of Interest

Tommy Old read the ethics statement and allowed members the opportunity to identify any conflicts or potential conflicts. The record reflects that no conflicts exist.

4. Approval of Agenda

A motion was made by Dr. Sheila Williams, seconded by Sharon Warden, and carried, as confirmed by roll call, to approve the agenda for January 16, 2024, as presented.

5. Agenda Items

Financial, Business, and Technology Committee

Sharon Warden, Chair

Candy Tilley, Assistant Superintendent of Finance presented Purchasing Report (FBT-01) and Playground Bid (FBT-02) for information only

Heather Edmisten, Director of Technology presented the District Cabling Quote (FBT-03) for board approval.

Candy Tilley presented Fundraisers (FBT-04) for board approval.

Candy Tilley, presented Budget Amendments #105, #203, and #305 (FBT-05) to be placed on the consent agenda for approval at the regular board meeting.

A motion was made by Sharon Warden and seconded by Rodney Walton, and carried, as confirmed by roll call vote, to approve District Cabling Quote (FBT-03), Fundraisers (FBT-04) as presented.

~~A motion was made by Sharon Warden, seconded by Dr. Sheila Williams, and carried, as confirmed by roll call, to place Budget Amendments #105, #203, and #305 (FBT-05) on the consent agenda for the January regular board meeting.~~

Closed Session

A motion was made by Dr. Shelia Williams seconded by Rodney Walton, and carried, as confirmed by roll call, for the Board to go into closed session as allowed by N.C. General Statute 143-318.11(a)(6) for the purpose of considering one or more personnel matters that are confidential under N.C. General Statute 115C-320; and as allowed by N.C. Statute 143-318.11(a)(3) to consult with the Board Attorney regarding matters protected by the attorney/client privilege and to preserve that privilege.

Closed session began at 5:14 p.m. The following Board Members were present: Vice-Chair Pam Pureza, Sharon Warden, Rodney Walton, Dr. Sheila Williams, Tommy Old, and Valerie Bagues. Chair Angela Cobb (participated remotely)

The following staff members were present: Dr. Keith Parker, John Leidy, School Board Attorney, Anna Katherine Somberg, Attorney was also in attendance for the closed session. Board will resume the open session following the closed session.

Meeting Called Back to Order by Chair - Open Session

Vice Chair, Pam Pureza called the meeting back to order at 5:51 p.m.

The following Board members were present and constituted a quorum:

Chair Angela Cobb (remote)	
Vice-Chair Pam Pureza	Rodney Walton
Sharon Warden	Valerie Bagues
Dr. Sheila Williams	Tommy Old

Others in attendance:

John Leidy, School Board Attorney
Anna Katherine Somberg, Attorney

Dr. Keith Parker, Superintendent
Rachael Haines, Assistant Superintendent of Human Resources
Pam Parker, Executive Assistant to the Superintendent and Board

Excellent Educators Committee

Dr. Shelia Williams, Chair

Dr. Shelia Williams requested approval of the Superintendent's Report and Recommendation for Personnel as presented in closed session.

A motion was made by Dr. Shelia Williams, seconded by Rodney Walton, and carried, as confirmed by roll call vote, to accept the Superintendent's Report and Recommendation for Personnel as presented.

6. Other

No other business was shared by the board.

7. Adjournment

A motion was made by Sharon Warden, seconded by Valerie Bogues, and carried to adjourn the meeting. The meeting ended at 5:54 p.m.

Chair

Secretary