

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Finance Committee of the
Trumbull Board of Education

Meeting Minutes

Date of Meeting: Thursday, December 21, 2023

Attendees: Committee Members: Jackie Norcel, Julia McNamee, Chris Bandecchi; Staff: Paul Hendrickson, Peg Brindisi, and Jeff VanSteenburgh.

Location: Long Hill – Ellie’s Room

The meeting was called to order at 4:33 pm.

The minutes of the November 16, 2023 meeting were approved 3-0 (Mr. Bandecchi moved; Ms. McNamee seconded the motion).

Technology Director Jeff VanSteenburgh briefed the Committee about his department including staffing, budget, and technology replacement plans. Also, he answered several Committee questions.

Mr. Hendrickson reviewed the financial report of November 2023 including:

- a. Fund 001 the BOE General Fund
- b. Fund 009 the Town’s Fund for Non-Public school expenditures
- c. Fund 100 Student Activities
- d. Fund 200 State and Federal grants
- e. Fund 205 Special Revenue Funds
- f. Fund 210 Food Service
- g. Fund 300 Scholarships formerly Expendable Trust
- h. ELITE
- i. THS Parking

Mr. Hendrickson stated that the budget spend was within the three-year range of percentage budget spent year-to-date. He mentioned that the lunch program had a profit in November and that the Food Service Director had inventoried the kitchen equipment and had created a replacement plan. Mr. Hendrickson reviewed the reimbursements/grants for the school lunch program. Details on THS Parking expenses were requested by the Committee. Transportation Director Deena Robushi will attend the January 25th meeting to discuss the District’s transportation and operations.

The Committee reviewed and approved the 2024 meeting calendar by a vote of 3-0 (Ms. McNamee moved; Mr. Bandecchi seconded).

A motion was made by Ms. McNamee and seconded by Mr. Bandecchi to forward the November 2023 financials to the Board of Education. The motion passed 3-0.

Ms. McNamee made a motion to adjourn and the motion was seconded by Mr. Bandecchi. The motion passed 3-0, and the meeting was adjourned at 5:28 pm.

Respectfully submitted,

Paul Hendrickson