

Minutes
Regular Board of Education Meeting
Montrose Community Schools
December 18, 2023
KHMS Media Center

Members Present: Ron Loafman, Mary Kreider, Barry Gross, Dan Hill, Vick VanCura, Chris Zolinski

Members Absent: Chuck Wright

Other Participants: Dr. Linden Moore, Cassandra Jackson, Cassy Wright, Angie Florian, Shawna Birchmeier, Casey Schaub, Shaun Brewer

Guests: 45

Call to Order	Dan Hill called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance.
First Call for Citizen Comment	
Presentation	Student Presentations – Mr. Shaun Brewer, Mr. Schaub, Cassy Wright and Mrs. Shawna Birchmeier Spotlight on Instruction and Achievement – Mrs. Cassandra Jackson
BOARD MEMBERS ARE REMINDED TO CONSIDER AND DECLARE POTENTIAL CONFLICT OF INTEREST ISSUES WITH ANY ACTION ITEM	
Recommended Actions	A motion was made by Dan Hill to approve the: • Approval of the November 27, 2023 Regular Board Meeting Minutes • Approval of the December 11, 2023 Committee of the Whole Meeting Minutes • Approval of Financial/Secretary Report and Bills as Presented • Approval of Proposed Agenda Support: Mary Kreider <i>The motion carried with all members' present voting yes.</i>
Consider Approval of Superintendent Evaluation	According to District Policy 1240 and the Revised School Code (M.C.L. 380. 1249b), the Board must evaluate the superintendent each school year. Board members were provided an information packet regarding the superintendent's evaluation during the Regular Board meeting on November 27, 2023. At that meeting, Board members were advised to review the material and be prepared to work towards a score for each performance characteristic through consensus at the Committee of the Whole meeting on December 11, 2023. The Board is required to determine an overall performance effectiveness rating for the superintendent, which in turn must be reported to the Michigan Department of Education. It should be noted that the Montrose Board of Education will be using the state approved Collins and Blaha Superintendent Evaluation tool. RECOMMENDATION: The Montrose Schools Board of Education approves the superintendent evaluation as presented and a 2023-2024 performance rating of Effective for Dr. Moore.

	Motion: Chris Zolinski Support: Barry Gross <i>The motion carried with all members present voting yes.</i>																																										
Consider Approval of Policy Updates Second Reading	Working with NEOLA, the Board of Education has reviewed numerous policies that have been modified or created in response to emerging issues and/or legal mandates (see list below). These policies require two public readings before formal approval. Once adopted by the Board, the policies will be sent to NEOLA for revisions as needed and then added to the district bylaws and policies that are posted online. All draft versions of the policies can be found in the School Board Shared Drive in the “School Board Committees” folder. <table><tr><th colspan="2">POLICY & BYLAW, ADMINISTRATIVE GUIDELINES, AND FORMS – Initial Review</th></tr><tr><th colspan="2">R = Revised, N = New</th></tr><tr><th>Policy/Bylaw Number</th><th>Topic</th></tr><tr><td>1540</td><td>Administrative Staff Reductions/Recalls (N)</td></tr><tr><td>2370.01</td><td>Online/Blended Learning Programs (R)</td></tr><tr><td>7217</td><td>Weapons (R)</td></tr><tr><td>7540.03</td><td>Student Technology Acceptable Use and Safety (R)</td></tr><tr><td>8305</td><td>Information Security (Technical Correction)</td></tr><tr><td>8531</td><td>Free and Reduced – Price Meals (R)</td></tr><tr><td></td><td></td></tr><tr><td></td><td>1st Reading</td></tr><tr><td>0122</td><td>Board Powers</td></tr><tr><td>1420</td><td>School Administrator Evaluations</td></tr><tr><td>3120</td><td>Employment of Professional Staff</td></tr><tr><td>3130</td><td>Placement</td></tr><tr><td>3131</td><td>Staff Reductions-Recalls</td></tr><tr><td>3132</td><td>Vacancies</td></tr><tr><td>3139</td><td>Staff Discipline</td></tr><tr><td>3140</td><td>Termination and Resignation</td></tr><tr><td>3142</td><td>Probationary Teachers</td></tr><tr><td>3220</td><td>Professional Staff Evaluations</td></tr></table> RECOMMENDATION: The Montrose Schools Board of Education approves the second public reading of policies as presented. Motion: Dan Hill Support: Barry Gross <i>The motion carried with all members present voting yes.</i>	POLICY & BYLAW, ADMINISTRATIVE GUIDELINES, AND FORMS – Initial Review		R = Revised, N = New		Policy/Bylaw Number	Topic	1540	Administrative Staff Reductions/Recalls (N)	2370.01	Online/Blended Learning Programs (R)	7217	Weapons (R)	7540.03	Student Technology Acceptable Use and Safety (R)	8305	Information Security (Technical Correction)	8531	Free and Reduced – Price Meals (R)				1st Reading	0122	Board Powers	1420	School Administrator Evaluations	3120	Employment of Professional Staff	3130	Placement	3131	Staff Reductions-Recalls	3132	Vacancies	3139	Staff Discipline	3140	Termination and Resignation	3142	Probationary Teachers	3220	Professional Staff Evaluations
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Consider Approval of Resolution Authorizing the Issuance and	Now that the community has approved the extension of a building and site bond, the district must choose an underwriter to work with PFM to sell the bonds. The district solicited bids from Huntington, Stifel, and Raymond James. All three bid are attached. Below is a table summarizing their bids. <table><tr><td>Underwriter</td><td>Take Down Component</td><td>Other Fee Component</td><td>Total Fee (\$1 per \$1,000 of Bonds)</td></tr></table>	Underwriter	Take Down Component	Other Fee Component	Total Fee (\$1 per \$1,000 of Bonds)																																						
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Delegating the Sale of Bonds	Huntington	1.4966	0.9834	2.48								
	Raymond James	1.9500	0.9100	2.86								
	Stifel	3.2500	1.2500	4.50								
	Based on the bids received, the administration recommends utilizing Huntington. In addition to having the lowest bid, the school district worked with Huntington on its last refunding bond. By law, the board of education must pass a resolution approving this. Dr. Moore utilized Thrun Law Firm, P.C. to complete the resolution. Please see the attached resolution. RECOMMENDATION: The Montrose Schools Board of Education approves the attached resolution for authorizing the issuance and delegating the sale of bonds and other matters relating thereto. Motion: Chris Zolinski Support: Ron Loafman <i>The motion carried with all members present voting yes.</i>											
Consider Approval of Site Survey for Bond Project	On November 16 th , 2023 Dr. Moore approved IDI to send for Proposals (RFP) to perform surveys for the Montrose Community Schools 2023 bond Project to 5 professional firms. Overall, four proposals were received by the December 1, 2023 due date. A summary of the proposals received are listed below <table><tr><td>Fleis & Vandenbrink</td><td>Nederveld</td><td>Spicer Group</td><td>Spalding DeDecker</td></tr><tr><td>\$36,000.00</td><td>\$29,900.00</td><td>\$49,000.00</td><td>\$34,000.00</td></tr></table> The quotes received are fairly widespread between the different companies in terms of both cost and their anticipated schedule for completion. Overall, after reviewing all bids it is my recommendation that the work be awarded to Nederveld for \$29,900.00 as they were the lowest cost and they anticipate they will be able to complete the survey by February 1 st , ~ 2 months ahead of our original proposed schedule. We have worked successfully with Nederveld on several projects in the past and they understand our expectations for the work. RECOMMENDATION: The Montrose Schools Board of Education approves the site survey work for the bond project completed by Nederveld for the amount of \$29,900.00. Motion: Dan Hill Support: Vicki VanCura <i>The motion carried with all members present voting yes.</i>				Fleis & Vandenbrink	Nederveld	Spicer Group	Spalding DeDecker	\$36,000.00	\$29,900.00	\$49,000.00	\$34,000.00
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Consider Approval Overnight Fieldtrip	Jason Perrin is requesting to take the wrestling team on an overnight field trip to Traverse City. The team will travel to Traverse City for the “Brawl in the Ballroom” tournament held at the Grand Resort, January 12 th – January 13 th . Overnight field trips need to be Board approved per Policy. Please see attached agenda.											

	RECOMMENDATION: The Montrose Schools Board of Education approves the overnight stay for the wrestling team to attend the tournament in Traverse City, Michigan from January 12-13, 2024. The students and chaperones will be staying at the Grand Traverse Resort & Spa in Traverse City, Michigan and reserves the right to cancel the trip in the event of severe weather or potentially dangerous world conditions. All staff, students, and parents involved in this trip are cautioned that the district will not assume any financial responsibility for funds lost due to the cancellation of this trip may want to pursue trip insurance to guard against such a possibility. Motion: Chris Zolinski Support: Mary Kreider <i>The motion carried with all members present voting yes.</i>
Second Call for Citizens Comments	None
Informational Items	Administrator Reports: Attached Superintendent Report: Board Calendar • January - Election of Officers, Board Appreciation Month • February - Selection of Delegates for GISD Budget Hearing School Board Requests for Information For the Good of the Order
Future Business	• December 19 - Early Release • December 20 - January 2 Winter Break • January 3 - School Resumes • January 11 - Early Release 8-12 Final Exams • January 12 - Early Release K-12 End of Semester • January 15 - No School - Teacher Professional Development • January 22 - Regular Board Meeting
Adjournment	Dan Hill moved to adjourn meeting @ 7:10 p.m. Support: Vicki VanCura <i>The motion carried with all member's present voting yes.</i>

- Minutes recorded and prepared by Kelly Reinhardt, Executive Secretary
- Submitted by Ron Loafman, Board Secretary