

Board of Education Policy

FORMULATION, ADOPTION, AND AMENDMENT OF POLICIES

The Board recognizes and acknowledges the importance of establishing and maintaining appropriate policies to insure the effective and legal governance of the District. This policy is intended to ensure that the Board's policies are established and maintained after due consideration of the issue(s) addressed by these policies, that these policies are reviewed on a regular basis for: technical alignment with the law; alignment with the philosophy of the Board; ease of understanding by a reader; enforceability; and that these policies are widely disseminated to the staff, students, and community.

Any member of the Board, District staff, students, parents, District taxpayers or other member of the public may identify policy issues. Such issues shall be identified to the Superintendent of Schools. The Superintendent shall be responsible for submitting policy issues to the Board for consideration and for keeping a record of all policy initiatives submitted to the Board. No policy shall be reviewed within twelve (12) months of its adoption or latest review unless at least four (4) of the five (5) Board members vote to do so.

The Superintendent is directed to develop and/or implement a program of Board policy review and maintenance to include the following items:

1. Regular, cyclical review and evaluation of all present Board policies;
2. Preparation of additional proposed policies as needed;
3. Consultation with District staff and community members as needed;
4. Presentation of proposed policy in draft form to the Board for consideration prior to action;
and
5. Continuation of a consistent and cogent policy codification system.

Since policies often affect the students, employees, and/or citizens of the District, it shall be a continuing effort to try to involve as many relevant groups as reasonable during policy development. To assure these groups a reasonable opportunity to advise the Board of their reactions to and feelings about proposed policies, no official Board vote shall take place on a policy adoption, change, or repeal at the meeting during which it is first presented to the Board for consideration, unless such immediate action is required to comply with a legal requirement. To adopt, change, or repeal a policy requires an affirmative vote from four of the five Board members.

The Superintendent shall be responsible for implementing all policies adopted by the Board. This responsibility shall include: promulgating any necessary administrative regulations, ensuring that the policy is included in the Board policy manual, and publicizing the policy as necessary to ensure that persons affected by the policy are aware of it.

Every Board and staff member shall have access to the Board policy manual.

To permit time for study of all new policies or amendments to policies, and to provide an opportunity for interested parties to react, proposed policies or amendments shall be presented as an agenda item to the Board in the following sequence.

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1. First Reading – distribution of proposal with agenda;
2. Second Reading – discussion of proposed policy or policies; and
3. Action item – discussion, adoption, or rejection, of then current proposal.

Amendments to the policy at the action stage do not require repetition of the sequence, unless the Board so directs.

Policies affected by publication deadlines should be reviewed such that publications can be produced and made available to the public in a timely manner.

<i>Adopted:</i>	12/14/1995					
<i>Reviewed:</i>	02/13/2002	03/09/2005	03/24/2010	12/11/2013	11/14/2018	12/13/2023
<i>Revised:</i>	02/13/2002		04/28/2010	01/29/2014	12/12/2018	01/24/2024