

**I. PRAYER**

Mr. Cordell Brown led the group in prayer.

**II. PLEDGE OF ALLEGIANCE**

Mrs. Duncan led all in attendance in the pledge of allegiance.

**III. CALL TO ORDER**

President Mindy Duncan at 5:02 PM

**IV. ROLL CALL:**

Present: Mindy Duncan, Evan Fischer, Gail Gallwitz, Charlie Wright, and David Lapp.

Also present were Charles Rinkes, Superintendent, and Kara Kimes, Treasurer.

**V. TREASURER'S REPORT**

**SECTION A**

**(BUSINESS CONTRACTS, ACCOUNTS & FUND ACTIVITY)**

**1. MINUTES FROM PREVIOUS MEETING - APPROVED**

Approve the minutes of the meeting held on November 16, 2023.

[Minutes](#)

**2. FINANCIAL REPORTS - APPROVED**

Approve:

- A. Financial reports for the month November. [11-23 Financial Report](#)
- B. Warrants No. 122620 through 122793 paid by the treasurer during November 2023.
- C. The investments made by the treasurer during the month of November 2023.
- D. Payment of invoices for which the purchase order was submitted after the materials or services were received or the amount of the invoice exceeded the amount of the original purchase order by more than 10%.

[Purchase Orders](#)

**3. DONATIONS FOR THE MONTH OF NOVEMBER - APPROVED**

Approve the donations for the month of November. [Donations](#)

**4. MANAGING AGENCY AGREEMENT WITH PARK NATIONAL BANK - APPROVED**

Approve the Managing Agency Agreement with Park National Bank as signed by the Treasurer.

[Investment Account Agreement](#)

[Disbursement Summary](#)

Mr. Wright moved, and Mr. Lapp seconded a motion to approve items no. 1 through item no. 4 listed under Section A. Business Contracts, Accounts, & Fund Activity.

Aye: Mrs. Gallwitz, Mr. Lapp, Mrs. Duncan, Mr. Wright and Mr. Fischer.

President Duncan declared the motion carried.

**VI. ADJUSTMENTS TO THE AGENDA**

Adjustments have been made in the appropriate sections.

**VII. RECOGNITION OF THE PUBLIC**

Mark Hogue, Stacey Brenly, Jarred Renner, Cordell Brown, and Josh Branch

**VIII. PUBLIC COMMENTS \***

None

**Presentation: River View Intermediate School**

Several students from RVIS gave a presentation about their recent trip to JA BizTown.

**IX. SUPERINTENDENT’S REPORT**

**A. CCCC Report** - Mr. Cordell Brown shared that they are going to get a total evaluation of the building/facilities and the concerns that the board has about the cost of bringing the current facilities up to code. They are hoping to break ground by next August or September on their campus expansion that is being funded by a \$4 million grant. They are also struggling with the changes of the parameters of the grant and what is allowable. They are using the current grant to erect a building, but there is also another grant for equipment with a maximum of \$2.5 million per lab. Mrs. Gallwitz was unable to attend the November board meeting due to illness, but she was able to meet with the Superintendent earlier this week. She was able to walk through the new electrical trades lab. She also discussed different ways the career center is seeking additional funding for these new programs. Mr. Brown shared that they have raised over \$300,000 from community partners to match the grant funds that were received.

**B. BOE Student Report** - Ms. McMasters was unable to attend tonight because she was competing in a swim meet.

**C. Configuration and moving forward** - Mr. Rinkes shared that he is in his third year of having one on one conversations with all staff members. Now that we are in the three building configuration, many are asking what the future looks like, and that we would re-examine the need for a new building within the next five years. March 2024 will be the 2 year mark since that decision was made. The Elementary staff has often asked what will happen with the RVES building? Mr. Rinkes shared that he feels like we are moving in the right direction with our district, but we will need to answer that question - soon. The staff in the district would like to see the Board and Administration take concrete steps in answering that question. Mr. Fischer shared that the board hopes to see an increase in the state share before we would consider putting up a bond issue. Mr. Lapp asked if we knew of any companies that could do a facilities audit? Mr. Rinkes shared about Energy Optimizers and how they offered a narrow scope, so we need to have an outside company come in and offer a proposal to the Board. We would like to have someone look at all three buildings and offer feedback on what we should do going forward. The Board agreed that a facilities audit would definitely help us make an informed decision about how to move forward and hopefully set up a work session during the first quarter of 2024.

**D. Strategic Plan report for Dec. 2023** - Mr. Rinkes shared that Administrators helped provide the strategic plan update during our Admin meeting earlier this week.

**E. First Reading of the following OSBA recommended board policies:**

- BBFA Board Member of Conflict
- DJB Petty Cash Accounts
- DM Deposit of Public Funds
- EBCD Emergency Records
- EBCD-R Emergency Closings
- EF/EFB Food Services Management/Free and Reduced Price Food Services
- IGCF-R Rescinding Home Education policy

IGD	Co Curricular and Extracurricular Activities
GBCC	Staff Dress and Grooming
GBG	Staff Participation in Political Activities
GBI	Staff Gifts and Solicitations

[Board Policies - Part 1](#)

GCB-1	Professional Staff Contracts and Compensation Plans (Teachers)
GCE	Part-Time and Substitute Professional Staff Employment
GCPD	Suspension and Termination of Professional Staff Members
IGBEA	Reading Skills Assessments and Intervention (Third Grade Reading Guarantee)
IGBEA-R	Reading Skills Assessments and Intervention (Third Grade Reading Guarantee)
IGCF	Home Education
IIA	Instructional Materials
IKE	Promotion and Retention of Students
IL	Testing Programs
JEDA	Truancy
JEA	Compulsory Attendance Ages

[Board Policies - Part 2](#)

JEC	School Admission
JECE	Student Withdrawal From School (Loss of Driving Privileges)
JED-R	Student Absences and Excuses
JEG	Exclusions and Exemptions From School Attendance
JHCD (V1)	Administering Medicines to Students (Version 1)
IGDJ	Interscholastic Athletics
IGDK	Interscholastic Extracurricular Eligibility
JECBC	Admission of Students From Non-Chartered or Home Education
JN	Student Fees, Fines and Charges
KI	Public Solicitations in the Schools
KJA (V1)	Distribution of Materials in the Schools (Version 1)

[Board Policies-Part 3](#)

**X. OLD BUSINESS**

None

**XI. NEW BUSINESS**

**SECTION B**

**(ADMINISTRATIVE)**

**1. APPOINTMENT OF BOARD MEMBER TO CAREER CENTER BOARD - APPROVED**

Approve the recommendation to appoint Cordell Brown to the Coshocton County Career Center Board for a term of 3 years beginning January 1, 2024 through December 31, 2026.

Gail Gallwitz is currently appointed to the other Coshocton County Career Center seat from January 1, 2023 through December 31, 2025.

Mr. Lapp moved, and Mrs. Duncan seconded a motion to approve item no. 1 listed under Section B (Administrative).

Aye: Mrs. Gallwitz, Mr. Wright, Mrs. Duncan, Mr. Lapp, and Mr. Fischer.

President Duncan declared the motion carried.

2. **APPOINTMENT OF PRESIDENT PRO-TEMP - APPROVED**

Approve the appointment of President Pro-Temp, Mindy Duncan, for the reorganizational meeting to be held on January 11, 2024.

Mr. Fischer moved, and Mrs. Gallwitz seconded a motion to approve item no. 2 listed under Section B (Administrative).

Aye: Mrs. Gallwitz, Mr. Wright, Mr. Lapp, and Mr. Fischer.

Abstain: Mrs. Duncan

President Duncan declared the motion carried.

3. **SUBSTITUTE TEACHER AND PARAPRO LISTS FOR NOVEMBER - APPROVED**

Approve substitute teacher and parapro lists for the month of November.

4. **RECOMMENDATION TO RAISE THE PRICE OF REPLACEMENT KEY FOBS - APPROVED**

Approve the recommendation to raise the price of the replacement key fobs from \$15.00 to \$20.00

5. **OSBA ANNUAL MEMBERSHIP DUES FOR 2023-2024 SCHOOL YEAR - APPROVED**

Approve the Ohio School Boards Association Annual Membership Dues and School Management News for the 2023-2024 school year at a cost of \$6,471.00.

[Administrative](#)

Mr. Wright moved, and Mrs. Gallwitz seconded a motion to approve items no. 3 through item no. 5 listed under Section B (Administrative).

Aye: Mrs. Gallwitz, Mr. Wright, Mrs. Duncan, Mr. Lapp, and Mr. Fischer.

President Duncan declared the motion carried.

**XII. NEW BUSINESS**

**SECTION C**

**(PERSONNEL)**

1. **HIRING OF 7TH/8TH GRADE MH TEACHER - APPROVED**

Approve the recommendation to hire Emmie Brenly as the 7th/8th grade MH teacher, effective December 14, 2023 until the end of the 2023-2024 school year.

2. **CARRY OVER VACATION DAYS FROM 2023 - APPROVED**

Approve the requests from the following full time employees to carry over vacation days from 2023:

Renee Anderson = 3 days

Suzanne St. Clair = 3.5 days

Jeff Fox = 1 day

Julie Richard = 4 days

3. **TREASURER TO BE PAID FOR UNUSED VACATION DAYS - APPROVED**

Approve the request from Kara Kimes to be paid for 15 unused vacation days as of December 31, 2023 per approved contract.

4. **GRANTING OF PRIOR TEACHING EXPERIENCE TO RVES TEACHER - APPROVED**

Approve the recommendation to grant the five years of teaching experience to RVES teacher, Britanie Powers; retroactive to initial contract date of August 19, 2022.

5. **FMLA FOR CLASSIFIED EMPLOYEE - APPROVED**

Approve the request from a classified employee to be approved for FMLA, effective 11-28-2023.

6. **HIRING OF SUBSTITUTE CUSTODIAN FOR THE 2023-2024 SCHOOL YEAR - APPROVED**

Approve the recommendation to hire Kim Riggle as a substitute custodian for the 2023 - 2024 school year.

7. **REVISION OF BOARD POLICY GDBE - APPROVED**

Approve the revision of Board Policy GDBE Support Staff Vacations and Holidays.

[Vacation Policy Update](#)

8. **RETIREMENT OF MAINTENANCE SUPERVISOR - APPROVED**

Approve the retirement of Roger Boatman, maintenance supervisor, effective February 1, 2024.

[Personnel](#)

**ADDENDUM**

9. **MOU BETWEEN RVBOE AND RVEA CONCERNING CREDIT HOURS - APPROVED**

Approve the Memorandum of Understanding between the River View Board of Education and the River View Education Association regarding pay increases in regards to (5) teachers affected by a miscalculation of credit hours in the 2023-2024 school year.

[MOU](#)

Mr. Lapp moved, and Mr. Wright seconded a motion to approve items no. 1 through item no. 9 listed under Section C (Personnel).

Aye: Mrs. Gallwitz, Mr. Wright, Mrs. Duncan, Mr. Lapp, and Mr. Fischer.

President Duncan declared the motion carried.

**XIII. NEW BUSINESS**

**SECTION D**

**(EXTRA CURRICULAR)**

1. **ADDITIONAL TICKET TAKERS FOR THE 2023-2024 SCHOOL YEAR - APPROVED**  
Approve the recommendation to add the following as ticket takers for the 2023 - 2024 school year:  
Brenda Bush and Tina Allen.

2. **JH WRESTLING COACHING CHANGES - APPROVED**  
Approve the recommendation of the following coaches for the 2023-2024 school year:  
Dalton Cunningham Jr. High Wrestling Coach - rescind contract approved on 10-20-23  
George Newell Jr. High Wrestling Coach

Mrs. Gallwitz moved, and Mrs. Duncan seconded a motion to approve items no. 1 through no. 2 listed under Section D (Extra Curricular).

Aye: Mrs. Gallwitz, Mr. Wright, Mrs. Duncan, Mr. Lapp, and Mr. Fischer.

President Duncan declared the motion carried.

**XIV. NEW BUSINESS**  
**SECTION E**  
**(TRANSPORTATION/FOOD SERVICE)**

1. **CHANGE OF HOURS FOR FOOD SERVICE CASHIER - APPROVED**  
Approve the recommendation to change the hours of Rita Myers, food service cashier, from 4 hours to 5 hours effective December 8, 2023 until the end of the 2023-2024 school year.
2. **HIRING OF FOOD SERVICE SUBSTITUTES FOR 2023-2024 SCHOOL YEAR - APPROVED**  
Approve the recommendation to hire the following as food service substitutes for the 2023 - 2024 school year: Jessica McAfee, Bethanie Helmick
3. **ANONYMOUS DONATION FOR LUNCH DEBT AT RVIS - APPROVED**  
Approve the anonymous donation of \$25.00 for a lunch debt at RVIS.

[Food Service](#)

Mr. Lapp moved, and Mr. Fischer seconded a motion to approve items no. 1 and no. 3 listed under Section E (Transportation/Food Service).

Aye: Mrs. Gallwitz, Mr. Wright, Mrs. Duncan, Mr. Lapp, and Mr. Fischer.

President Duncan declared the motion carried.

**XV. EXECUTIVE SESSION**

1. Approve Resolution No. ~~2023-48~~ adjourning to Executive Session - O.R.C. 121.22 for the designated purpose of investigation of a complaint against a public employee and conducting negotiations of public employees concerning conditions of their employment.

Mr. Wright moved, and Mrs. Gallwitz seconded a motion to enter into Executive Session.

Aye: Mrs. Gallwitz, Mr. Wright, Mrs. Duncan, Mr. Lapp, and Mr. Fischer.

President Duncan declared the motion carried, and the Board entered into Executive Session at 6:14 PM.

2. Approve returning to regular board meeting session.  
At 7:51 PM, President Duncan declared that the Board would return to regular session

**XII. ADJOURNMENT**

1. Mr. Fischer moved, and Mr. Wright seconded a motion to adjourn the meeting.

Aye: Mrs. Gallwitz, Mr. Wright, Mrs. Duncan, Mr. Lapp, and Mr. Fischer.

President Duncan declared the meeting adjourned at 7:52 PM.

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**President**

**ATTEST:**

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**Treasurer**

**NOTE:**

The next regular meeting of the River View Local Board of Education is scheduled for January 11th, 2024 at 7:30 P.M. at the River View High School Library.