

Flex Credit:

Flex Credit allows a student to fulfill a required course through an outside educational vendor at their own cost. Most often, this is done to complete the Health, PE or Technology credit. Students are permitted to Flex other courses with Administrator Approval. Grade will not appear on Report Card.

It is the responsibility of the student/family to make certain Official Transcript from Vendor, denoting final grade, is received by the Upper School 9-12 Registrar upon completion of course. Only upon receipt of Vendor Official Transcript will numeric/letter grade (Technology and PE receive a Pass/Fail) be noted on CHCA Official Transcript and graduation requirement satisfied.

Parent **MUST** signature required on back of form.

Course may not begin prior to Approval for Flex Credit Form being on file in the School and College Counseling Office

Cost:

Specific to Vendor

Student Name:

Student Email:

Student Phone:

Student Current Academic Standing

Circle:

Freshman

Sophomore

Junior

Senior

Course:

Beginning: _____

Ending: _____

Academic Year

2023-2024

2024-2025

2025-2026

2026-2027

2027-2028

PRE-APPROVED FLEX OPTIONS

___ Health (Brigham Young University) <https://is.byu.edu/catalog/HLTH-041-S005>

___ Technology (Miami University) www.ed2go.com/miamioh

___ PE (Five Seasons Sports Club)

ADMINISTRATIVE APPROVAL NOT REQUIRED FOR THESE HEALTH, TECHNOLOGY, and PE OPTIONS

SEE OTHER SIDE FOR FLEX CREDIT REQUIRING ADMINISTRATOR APPROVAL

For courses OTHER than Health/Technology/PE:

Vendor: _____

Title of Vendor Course: _____

Start Date: _____ Anticipated Completion Date: _____

Student reason for completing this course as a Flex Credit: CHCA course did not fit into schedule Course not offered at CHCA Course allows student needed flexibility to their weekly schedule. *Explain why flexibility is needed:* Other (please, explain):

Parental Signature: _____

Student Signature: _____

Date: _____

Counselor Signature: _____

Administrator Approval: _____

Date: _____

Return this Form to the School and College Counseling Office.
Questions should be directed to Mrs. Doan: jenny.doan@chca-oh.org