

Advancement Committee Minutes—01.18.2024

Time: 9:15 a.m.

Location: Zoom

Attendees: Todd Arndorfer, Noelle Currell, Brett Harkey, Cindy Skalicky (chair)

1. Monthly Report (see attached slideshow)

- a. 23-24 Fundraising Update
 - Total Received/Pledged/In-Kind: \$1.12M
- b. Raise the Torch total received since 2022: \$192k
- c. Grants Update
- d. Year-end appeal update
 - Preliminary analysis
 - Gifts to date: \$195k
 - Number of gifts: 197
 - Average gift: \$993
 - Libertas Society eligible: 82
 - Largest gift: \$15k
 - Gifts over \$10k: 4
 - Mr. Harkey reported that this has been a very robust giving season. Total gifts are up. Number of \$1,000+ (Libertas Society) gifts has increased.

2. Business (see attached slideshow)

- a. Departmental Staffing
 - Discussed the next steps for hiring a Grants Specialist (part time). Will execute upon approval of the amended budget by the BOD on 1/25/24.
 - Discussed the potential for a part-time Advancement Services Specialist in the future. Depends on the needs as Mr. Harkey moves into major donor meetings for Raise the Torch.
- b. Raise the Torch campaign management
 - Revised proposal and quote received from AmPhil. Mr. Harkey will meet with them to discuss. Ms. Skalicky to review the proposal.
 - Mr. Harkey will begin seeking quotes from two other potential consulting firms in accordance with our fiscal policy.

3. BOD Report – 3 things the BOD needs to know:

- a. Year-end appeal update
- b. Grants Specialist
- c. Raise the Torch campaign management

4. Next Meeting Date: February 8, 2024, 8:30a.

HEADMASTER UPDATE



BOD Regular Meeting – THU 25 JAN 2024

Personnel:

- **All Campuses:**
 - **Junior-High Wrestling.** Mon 9 JAN 2024 | **Nazeer Sikeh** hired as assistant coach.
 - **Admin Retreat.** Sat 12 JAN - Mon 14 JAN 2024 | YMCA, Estes Park | Success.
 - **Grants-Specialist Position.** Part-time | Will post upon amended budget approval.
 - **Volunteer-Appreciation Week.** Mon 12 FEB - Thu 15 FEB 2024.
 - **Hillsdale Teacher-Job Fair.** Wed 14 - Fri 16 FEB 2024 | Hillsdale, Mich | **Mayer, Lovely** attending.
- **Elementary:**
 - **Both. Quantum Training.** Wed 17 JAN 2024 | Secured for AUG.
 - **Plato. Faculty and Staff Intent to Return.** Fri 19 JAN 2024 | **Siener** retiring | **Huey** switching campuses | **Roerty** switching campuses | **Majeski** not returning.
 - **Aristotle:**
 - **3rd-Grade.** Wed 10 JAN 2024 | Long-term absence ongoing | More time for recovery needed | Will reevaluate in summer.
 - **6th-Grade.** Wed 10 JAN 2024 | **Mr. Huey** will switch campuses SY24-25.
 - **Roerty Moving.** Thu 18 JAN 2024 | Campus switch.
 - **Staff-Social Event.** Fri 19 JAN 2024 | Success.
- **High School:**
 - **Staff-Social Event.** Fri 19 JAN 2024 | Success.

Enrollment:

- **Elementary (both):**
 - **24-25 Kindergarten.** Fri 19 JAN 2024 | Sibling enrollment and lottery draws for remaining openings.
 - **5th-Grade Intent-to-Return.** Fri 19 JAN 2024 | 84/86 collected, all indicated returning for 6th grade.

- **Enrollments/Disenrollments.** Mon 8 JAN 2024 | Enrolled: 1 - 1st, 1 - 4th |
Disenrolled: 1 - 2nd, 1 - 5th, 1 - 6th.
- **Plato. 2023-24 Enrollment | 607/610**
 - Kindergarten 88 | Full
 - 1st Grade 86 | -1
 - 2nd Grade 86 | -1
 - 3rd Grade 86 | -1
 - 4th Grade 90 | +3
 - 5th Grade 85 | -2
 - 6th Grade 86 | -1
 - **2024-2025 Kindergarten Enrollment Underway.**
 - 85/88 students enrolled.
 - 3 seats held for retention.
- **Aristotle. 2023-24 Enrollment: 322/330**
 - Kindergarten 74 | -2 Part-time and -1 Full-time
 - 1st Grade 50 | Full
 - 2nd Grade 51 | Full
 - 3rd Grade 45 | -5
 - 4th Grade 51 | Full
 - 5th Grade 50 | Full
 - 2 students withdrew since Fri 12 DEC 2023.
 - 3 new students have enrolled since Fri 12 DEC 2023.
 - 24-25 Kinder enrollment: 66/78
 - 18 have accepted part time
 - 46 have accepted full time
 - 2 spots are being held for retentions
- **High School. 2023-24 Enrollment | 545/535**
 - 7th 94
 - 8th 92
 - 9th 94
 - 10th 81
 - 11th 84
 - 12th 77
 - **Lottery:** 19 OCT 2023 | Listed, eligible for enrollment:
 - 7th - 39
 - 8th - 44
 - 9th - 15
 - 10th - 8

Growth (BOD Strategic Goal):

Expansion:

- **Task Force.** Kearney leading.
 - **Meeting.** Tue 12 DEC 2023 | Success.
 - **Site Visits.** Sat 16 DEC 2023 and TUE 19 DEC 2023 | Success.
 - **Next Meeting.** Tue 13 FEB 2024 3:45PM | LCHS Washington Hall.

Facilities:

- **Elementary:**
 - **Plato:**
 - **Cleaning, Repairs.** Mon 18 DEC - Fri 5 JAN 2024 | Success.
 - **HVAC Maintenance.** Mon 18 DEC 2023 | Preventative.
 - **Portable Basketball Goal.** Fri 12 JAN 2024 | Removed.
 - **Stage A/V System Refresh.** Work completed.
 - **Aristotle:**
 - **Electrical Work Computer Lab, Agora.** Mon 18 DEC 2023 - Fri 5 JAN 2024 | Additional outlets added | Success.
 - **HVAC Work.** Mon 18 DEC 2023 - Fri 5 JAN 2024 | Quarterly maintenance, two heat exchangers replaced | Success.
 - **Gym-Floor Maintenance.** Mon 18 DEC 2023 - Fri 5 JAN 2024 | Repainted sports line | Success.
 - **Cleaning, Maintenance.** Mon 18 DEC 2023 - Fri 5 JAN 2024 | Success.
 - **Cafeteria Tables.** Mon 15 JAN 2024 | Repaired | Success.
- **High School:**
 - **Audio, Projector, Lighting.** Mon 18 DEC 2023 | Vendor installing equipment in Great Hall | Success.
 - **Classroom Projectors.** Mon 18 DEC 2023 | Installation of the new projectors | Success.
 - **Second-Floor Deck.** Thu 4 JAN 2024 | Demolition complete | Install soon.
 - **Larimer County Health Department.** Mon 08 JAN 2024 | Reinspection | Success.
 - **Sports-Huddle Camera.** Fri 12 JAN 2024 | Installed | Colosseum.

Resources (BOD Strategic Goal):

Financial:

- **Amended Budget.** Thu 14 DEC 2023 | First-draft review w/ BOD | Success.
- **Contract Termination.** Fri 29 DEC 2023 | Final vendor invoice for services.
- **Colorado Association of School Business Officials Spring Conference.** Wed 3 JAN 2024 | Currell proposed breakout session selected for presentation in May.
- **December 2023 Unaudited Close.** Fri 12 JAN 2024 | First close completed in greater than 2 years without external firm work | Success.
- **Financial-Advisory Committee.** Wed 17 JAN 2024 | Final review of amended budget | Success.
- **Transparency Compliance.** Fri 19 JAN 2024 | Q2 Financials posted to website.
- **Transparency Compliance.** Mon 29 JAN 2024 | Amended budget posted to website.
- **CCSP Budget Revision 2 Submission Deadline.** Thu 1 FEB 2024 | To state.

Advancement:

- **Total Revenue 23-24.** Sun 31 DEC 2023.
 - Total Received: \$643k.
 - Total Pledged: \$467k | All Grants.

- In-Kind Received: \$18k.
- Raise the Torch Received: \$192k
- **Grants**
 - **CCSP Grant.** Thu 1 FEB 2024 | Budget due | Revision-2 in process.
 - **BEST Grant.** Mon 5 FEB 2024 | Deadline | Funding target: Junior-high capital-construction costs | Unable to apply due to timing issues | Will apply next year.
- **Year-End Appeal**
 - **Total Received.** Wed 17 JAN 2024 | \$195k.
 - **Gifts.** Wed 17 JAN 2024 | 197 received.
 - **“Libertas Society.”** Wed 17 JAN 2024 | 82 members.
- **Capital-Campaign Management.** Continuing to seek consultant proposals.
- **Online-Giving Platform.** Fri 1 MAR 2024 | Community Funded acquired by GiveCampus | Transition to new platform will commence.

Communication (BOD Strategic Goal):

Special Projects.

- **Internal:**
 - **Notification-System Test.** Fri 5 JAN 2024 | Conducted test of new notification system | Success.
 - **LCS Photos Online.** Thu 11 JAN 2024 | Created a shared-photo site for LCS photos | [DETAIL LINK.](#)
 - **Student/Parent Handbooks.** Wed 17 JAN 2024 | Converted into user-friendly digital content | [DETAIL LINK.](#)
 - **Board-Policy Manual.** Wed 17 JAN 2024 | Converted into user-friendly digital content | [DETAIL LINK.](#)
- **External:**
 - **Online.** Fri 15 DEC 2023 | *The Coloradoan* | Topic: All-state honors for fall high-school sports | [DETAIL LINK.](#)
 - **Online.** Sat 16 DEC 2023 | *The Coloradoan* | Topic: Wrestlers to watch this winter | [DETAIL LINK.](#)
 - **Online.** Sun 14 JAN 2024 | *Bollyinside* | Topic: Northern Colorado Schools Host Classical-Education Forum | [DETAIL LINK.](#)
 - **Online and In Print.** Sun 14 JAN 2024 | *North Forty News* | Topic: Classical-Education Forum Hosted by Area Schools | [DETAIL LINK.](#)

Ongoing Tactics:

- **Outreach.**
 - **Young Marines.** Sat 16 DEC 2023 | Mess Night | Aristotle Campus | **Schaffer** keynoted | Success.
 - **Public-Info Night.** Mon 8 JAN 2024 | Plato and Aristotle | Success.
 - **Core Knowledge Consulting.** Mon 8 JAN 2024 | **Mr. Churchill** consulted with North Star Academy in Parker, CO | Success
 - **Press Release—Choosing Better Schools.** Tue 9 JAN 2024 | PDF in shared drive.
 - **NoCo Community Foundation.** Wed 10 JAN 2024 | **Schaffer** met with CEO.
 - **Patriot-League Principal’s Meeting.** Wed 10 JAN 2024 | Robinson attended.**Public-Info Night.** Tue 16 JAN 2024 | LCHS | Success.

- **CEC Admin.** Fri 12 JAN 2024 | Colorado Early Colleges Head of Middle School **Ms. Dee Dee Vicino** | Guest speaker | LCHS.
- **AMC Mentoring.** Thu 18 JAN 2024 | **Mr. Churchill** to mentor **Mrs. Debbie Benson** at North Star Academy.
- **Friedman Leadership Meeting.** Fri 26 JAN 2024 | 7:00AM
- **Core Knowledge Talk.** Tue 30 JAN 2024. **Mr. Churchill** at Trinity Lutheran Church and School | Greeley.
- **NoCo Community Foundation Briefing.** Tue 6 FEB 2024 | **Schaffer, Harkey** attending | Loveland.
- **Parlor-Night Facebook Event Ad.** Fri 23 FEB 2024 | [DETAIL LINK](#).

Academic:

- **All Campuses:**
 - **Q3 Began.** Mon 8 JAN 2024.
 - **Instruction Suspended.** Tue 16 JAN 2024 | Shuttle-bus mechanical failures.
 - **WIDA ACCESS Testing.** Fri 19 JAN 2024 | Complete at elementary level | Mon 22 JAN 2024 - complete testing at the junior high, week of | Consolidating personnel was beneficial school-wide.
 - **Colorado Core Knowledge Network.** Fri 16 FEB 2024.
 - **D'Evelyn Visit.** Mon 5 FEB 2024 | Admin, BOD touring/visiting top-performing "alternative" school in JeffCo.
 - **Philosophy Night.** Fri 9 FEB 2024 7:00PM | Admin, faculty, BOD.
- **Elementary, Both:**
 - **Fort Collins Symphony.** Thu 18 JAN 2024 | Timberline Church | 4th (Aristotle and Plato) and 5th grade (Aristotle) attended. | Success.
 - **Colorado Symphony Youth Concert.** Tue 30 JAN 2024 | Denver | 3rd-graders to attend.
 - **1st- and 2nd-Grade Choir Concerts.** Tue 6 FEB 2024 | 5:30PM, 6:30PM
- **Plato:**
 - **Loveland Opera Theater Performance.** Fri 8 FEB 2024 | 1:30PM | Agora | *Three Little Piggies* performance to first grade.
 - **AST Caseload.** 93 students | 15.15% of population.
 - 8 - Individualized Education Plans (IEP)
 - 23 - Section 504 Plans.
 - 11 - Read-Act Plans.
 - 1 - English-Language-Development Plans (ELD)
- **Aristotle:**
 - **Upcoming Concert Events.** Fri 8 FEB 2024 | **Loveland Opera Theater Performance** | Circus Maximus | The Loveland Opera Theater to perform *Three Little Piggies* at 9:30AM.
 - **AST Caseload.** 62 students | 19% of population.
 - 15 - IEP.
 - 5 - ELD plan.
 - 8 - Read Act Plans
 - 7 - 504 plan.
 - 1 - ALP.

- **High School:**
 - **Winter NWEA Select-Math Testing.** Wed 13 DEC – Fri 15 DEC 2023 | Math-supplemental courses | Success.
 - **Winter NWEA Select Testing.** Mon 8 - Fri 19 JAN 2024 | Success.
 - **First-Semester Final Exams.** Wed 13 DEC – Fri 15 DEC 2023 | Success.
 - **Access Testing.** Mon 22 - Fri 26 JAN 2024 | On-going.
 - **College-Credit Night.** Tue 23 JAN 2024 | Success.
 - **Classroom-Registration Visits.** Mon 29 JAN - Thu 15 FEB 2024 | Presentation of course offerings for the 2024-2025 school year to 7th-11th grades.

Safety/Security:

- **All Campuses:**
 - **Leadership-Personnel Meeting.** Thu 14 DEC 2023 | Success.
 - **Security Meeting.** Tue 16 JAN 2023 | Stop-the-Bleed Training w/ **Will Biberos** from FCPD | Success.
 - **Salto Door Locks.** Tue 2 JAN 2024 | Installing at Plato Campus | Ongoing.

Athletics/Co-Curricular:

- **Swim State Qualification.** Sat 6 JAN 2024 | Relays, individuals at state tournament.
- **Junior-High Wrestling.** Mon 8 JAN 2024 | 16 students signed up.
- **Post-Season Begins.** Sat 3 FEB 2024 | Swimming, wrestling.

Student Life:

- **All-School:**
 - **HS Choral Concert Combined With 5th- , 6th-Grade Band, Choir.** Mon 11 Dec 2023 | Success.
 - **Legio XIII Induction.** Wed 10 JAN 2024 | Success.
 - **Parlor Night.** Fri 23 FEB 2024 7:00-9:00PM | LCHS Great Hall.
- **Elementary:**
 - **Both:**
 - **Spelling Bee.** Thu 11 JAN 2024 | Success.
 - **5th-Grade Movie Night.** Fri 19 JAN 2024 | Success.
 - **Kindergarten Challenge-Key Ceremony.** Fri 26 JAN 2024.
 - **Plato:**
 - **Winter Carnival.** Fri 26 JAN 2024.
 - **Citizenship Assembly.** Mon 29 JAN 2024 | LCHS School Captains.
 - **6th-Grade Movie Night.** Fri 23 FEB 2024 | Agora.
 - **Discipline Update.** Total: 5 as of Thu 18 JAN 2024 | 1- Inappropriate language, 1 - Inappropriate behavior, 1 - Dishonesty, 1 - Rough housing, 1 - Swearing..
 - **Aristotle:**
 - **Cooperation Assembly.** Mon 11 DEC 2023 | **CJ Smith** re: Robotics | Success.
 - **Citizenship Assembly.** Mon 29 JAN 2024 | Poudre Fire Authority.
 - **Winter Carnival.** Fri 2 FEB 2024.
 - **Discipline Update.** Total: 2 as of Thu 18 JAN 2024 | 2 - Roughhousing.

- **High-School:**

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- **Talent Show.** Fri 15 DEC 2023 | Success.
- **Junior-High Movie Night.** Fri 15 DEC | Success.
- **Junior-High Lyceum.** Wed 10 JAN 2024 | Success.
- **High-School Lyceum.** Thu 11 JAN 2024 | Success.
- **Spelling Bee.** Thu 11 JAN 2024 | Success.
- **House Retreat.** Fri 12 JAN - Sun 14 JAN 2024 | Success.
- **Junior-High Event.** Tue 23 JAN 6:00PM-8:00PM | Rollerland Skate Center.
- **Senior Speakout.** Wed 24 JAN 2024 2:15-2:45PM | All-school | Colosseum.
- **LCHS Free-Dress Day.** Fri 2 FEB 2024.
- **All-School Lyceum.** Wed 7 FEB 2024 2:15-2:45PM | Colosseum.
- **Junior-High Winter Ball.** Fri 9 FEB 2024 | Great Hall.
- **Sadies Dance.** Sat 10 FEB 2024 | Great Hall.
- **Junior-High Lyceum.** Wed 21 FEB 2024 2:15-2:45PM | Colosseum.
- **High-School Lyceum.** Thu 22 FEB 2024 2:15-2:45PM | Colosseum.
- **Discipline Update.** Quarter 3 Violations to Date:
 - Tardy: 52
 - Dress Code: 10
 - Skiving: 4
 - Gum: 8
- **Discipline Case.** A high-school student plagiarized his English essay by using online sources and submitting the work as his own. The student received a score of zero on the essay, wrote apology letters, served detentions, and completed a Capstone-research project.
- **Discipline Case.** A high-school student wrote an inappropriate paper for comic-literature class. The student wrote apology letters and completed a Capstone-research project.
- **Discipline Cases.** Four junior-high students falsified self-reported scores for a math assignment. Each student received a score of zero on the assignments, wrote apology letters, served detentions, and completed a Capstone-research project.
- **Discipline Case.** A high-school student copied a peer's Latin homework and submitted it as his own. Both students received a score of zero on the homework, wrote apology letters, served detentions, and completed a Capstone-research project.
- **Discipline Case.** A high-school student plagiarized his AP US Government essay by using online sources and submitting the work as his own. The student received a score of zero on the essay, wrote apology letters, served detentions, and completed a Capstone-research project.
- **Discipline Case.** A high-school student copied a peer's biology study guide and submitted it as her own. Both students received a score of zero on the homework, wrote apology letters, served detentions, and completed a Capstone-research project.
- **Discipline Case.** A junior-high student plagiarized both an English essay and a composition essay by using online sources and submitting the work as his

own. The student received a score of zero on both essays, wrote apology letters, served detentions, and completed a Capstone-research project.

- **Discipline Case.** A high-school student copied a peer's economics writing summary and submitted it as his own. Both students received a score of zero on the homework, wrote apology letters, served detentions, and completed a Capstone-research project.
- **Discipline Case.** A high-school student copied a peer's English homework and submitted it as her own. Both students received a score of zero on the homework, wrote apology letters, served detentions, and completed a Capstone-research project.

Operations:

- **December Accounts.** Mon 8 JAN 2024 | Bank accounts reconciled | Delivered for FAC reports.
- **1099s.** Wed 31 JAN 2024 | Completion deadline for 1099-Misc and 1099-NEC.
- **Data Pipeline.** Fri 15 JAN 2024 | Data for Student Demographics, Student School Association delivered.
- **Health.**
 - **Health-Department Visit.** Thu 14 DEC 2023 | Plato | Success.
 - **Vision, Hearing.** Tue 9 JAN 2024 | Re-screens and follow-up | Success.
 - **Tdap-Booster Letters.** Thu 1 FEB 2024 | Sending to all rising 6th graders.
 - **CPR/First-Aid/AED Class.** Tue 20 FEB 2024 | Class full.
- **Information Technology:**
 - **LCHS Servers.** Tue 16 JAN 2024 | Reconfigured to increase speed, reliability | Backup server reconfiguration started.
 - **Network-Cable Run.** Wed 17 JAN 2024 | Installed | LCHS Colosseum | Success.
 - **A/V equipment.** Wed 17 JAN 2024 | Installed | LCHS Great Hall | Success.

Political/Policy/Compliance:

- **PSD.**
 - **Charter Renewal.**
 - Tue 12 DEC 2023 | PSD Board of Education formally accepted application | Commence review.
 - Tue 23 JAN 2024 | PSD BOE vote on application | Initiates contract-negotiations phase.
 - **“School-Choice” Round-One Closes.** Fri 15 DEC 2023 | Success.
 - **PSD Principal Meeting.** Thu 11 JAN 2024. **Dr. Robinson** and **Mr. Churchill** attended | Success.
- **State.**
 - **Rep. Visit.** Thu 14 DEC 2023 | **State Rep. Gabe Evans** | Success.
 - **CDE “Support Forum.”** Tue 16 JAN 2024 | Charter School Black, Indigenous & People of Colorado Leader Forum | Second session | **Churchill** participated.
 - **Legislative Session Underway.** Wed 10 JAN 2024.
 - **CDE “Support Forum.”** Tue 13 FEB 2024 | Charter School Black, Indigenous & People of Colorado Leader Forum | Second session | **Schaffer, Churchill, Allen** participating.

- **CDE “Support Forum.”** Tue 20 FEB 2024 | Charter School Black, Indigenous & People of Colorado Leader Forum | Third session | **Schaffer, Churchill, Allen** participating.
- **CAC.**
 - **CDE Meeting.** Thu 18 JAN 2024 | **Ms. Hunt** met with workers from School Choice Unit | Topic: Student-data privacy | Success.
 - **Webinar.** Fri 19 JAN 2024 | Legislative-session preview for members | Success.
- **CLCS.**
 - **Advocacy Day.** Thu 1 Feb 2024 | Monitoring.
 - **CLCS.** Tue 27 FEB 2024 | Annual Conference | **Schaffer, Churchill** attending | **Currell** presenting with **G. Gustafson** | Denver.

END OF REPORT



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Advancement Committee

Monthly Report

Brett Harkey—Director of Advancement

January 18, 2024

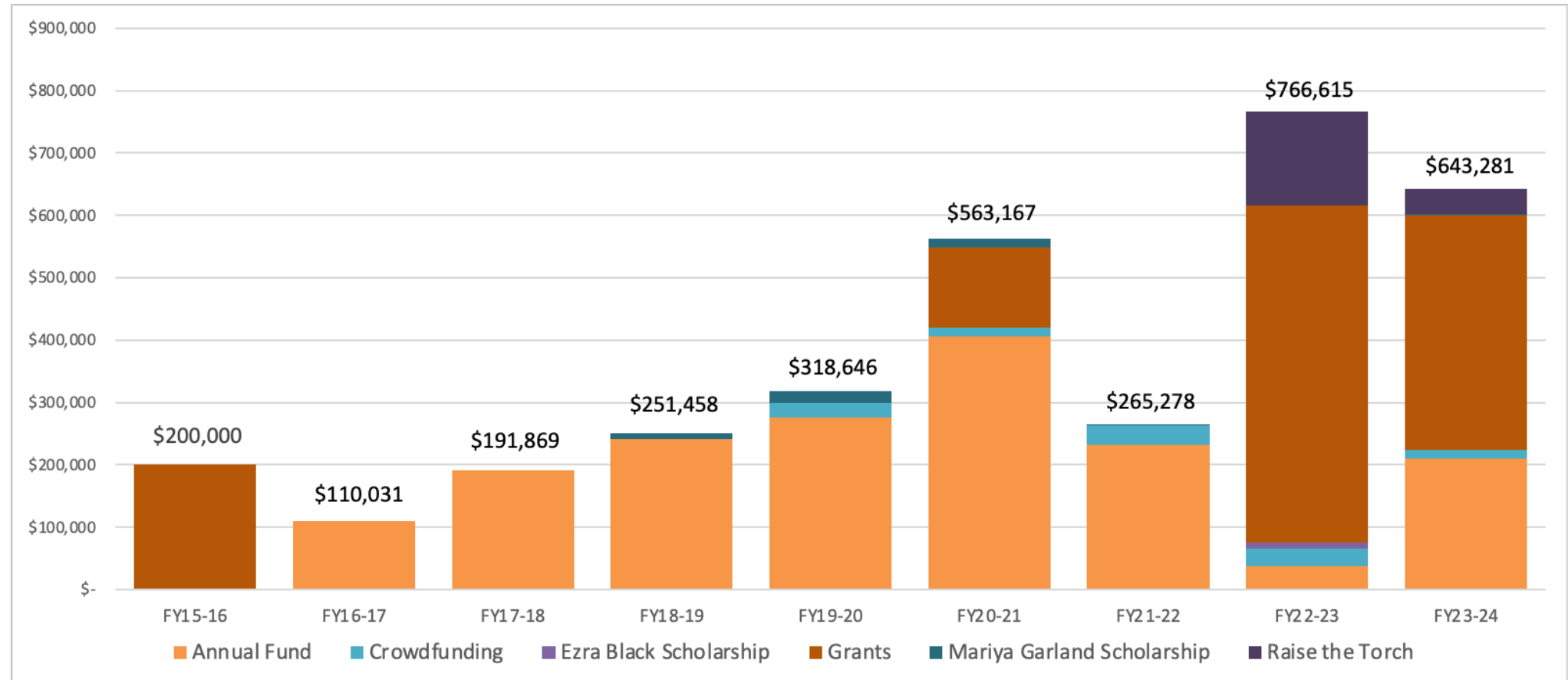
Fundraising Summary (23-24)

Description	Amount
Total RECEIVED (as of 12/31/23)	\$643,281
Total PLEDGED to Date (as of 12/31/23)	\$467,329 (grants)
In-Kind Gifts (as of 12/31/23)	\$18,114
TOTAL 23-24	\$1,128,724

LIBERTY COMMON SCHOOL

FORT COLLINS, COLORADO

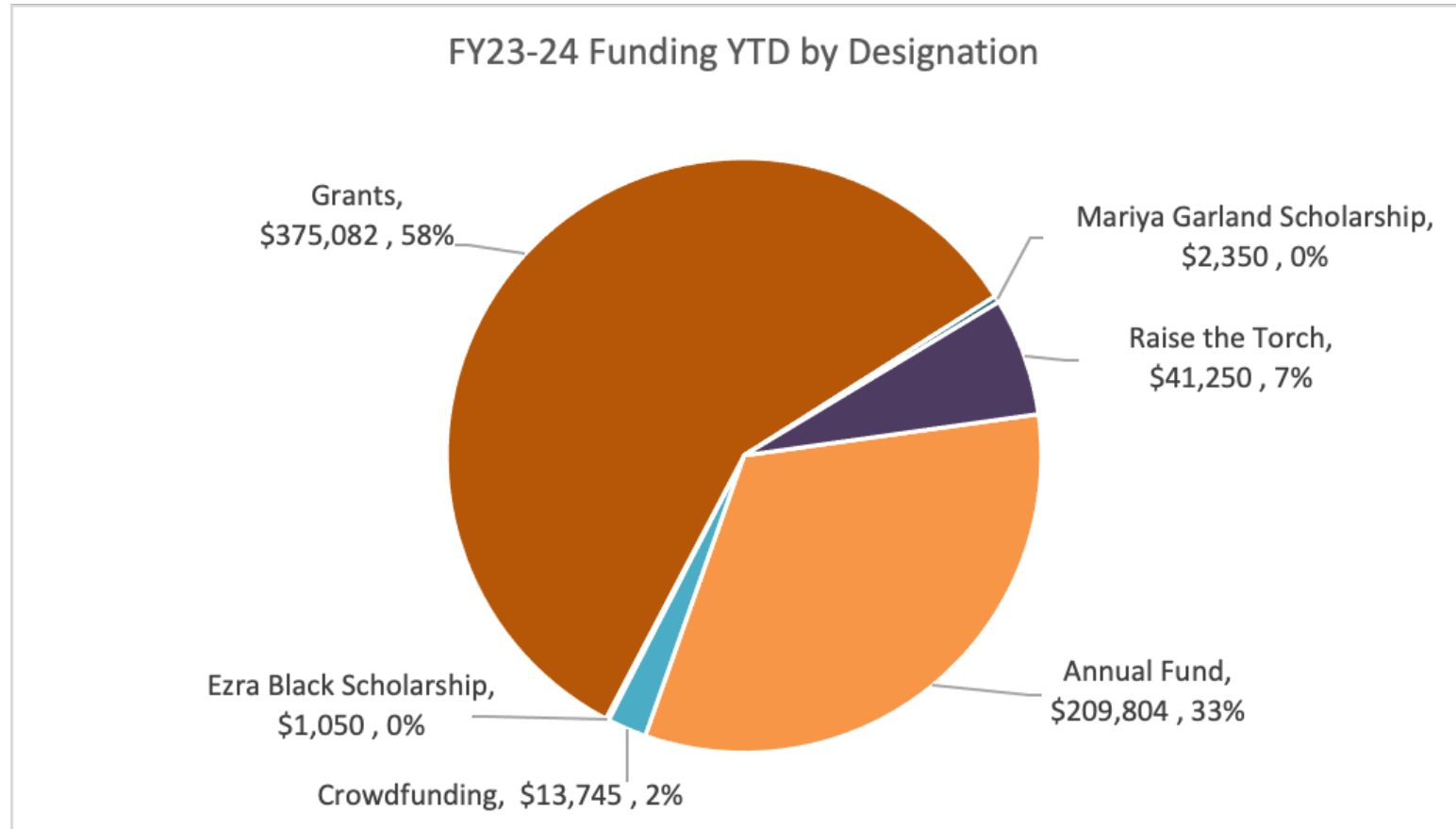
Total Funds Received (through 12/31/23)



LIBERTY COMMON SCHOOL

FORT COLLINS, COLORADO

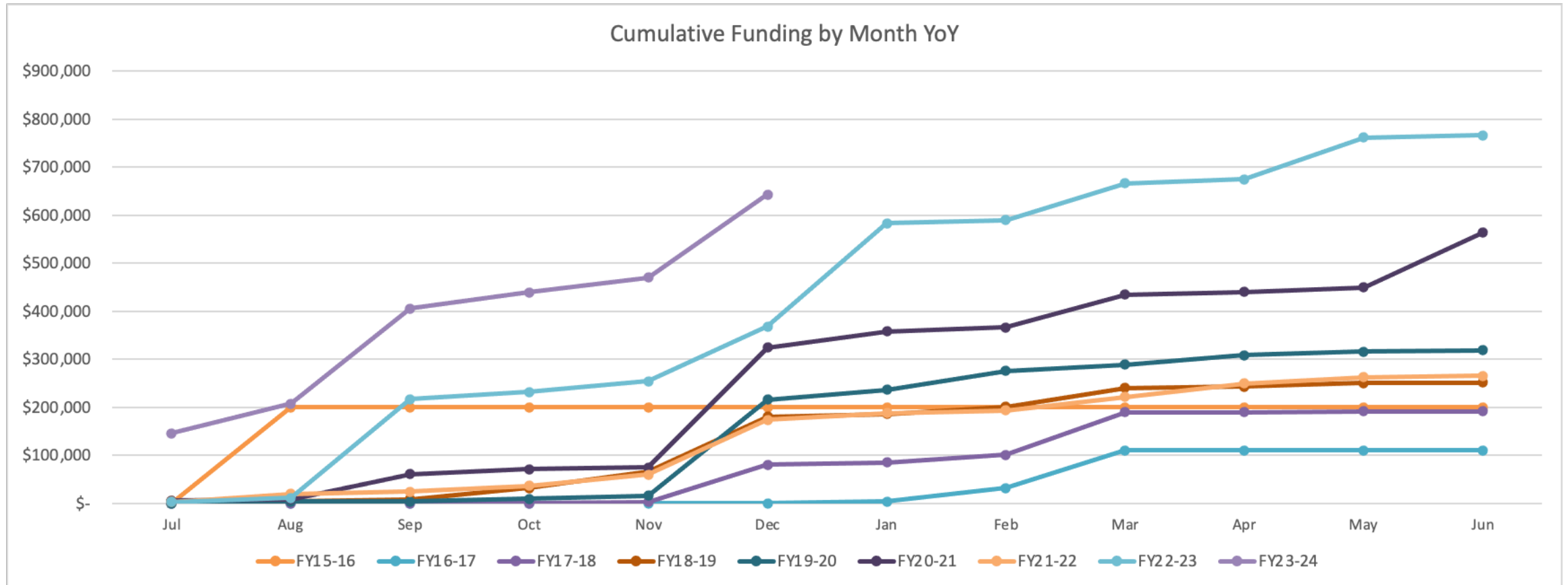
Designation Breakdown (through 12/31/23)



LIBERTY COMMON SCHOOL

FORT COLLINS, COLORADO

Cumulative Funding by Month (through 12/31/23)



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RAISE THE TORCH

THE CAMPAIGN FOR LIBERTY COMMON SCHOOL

- Phase 1: Feasibility Study (Complete)
- Phase 2: Quiet Phase
 - Total received (as of 12/31/23): \$192,607

LIBERTY COMMON SCHOOL

FORT COLLINS, COLORADO

Grants Report

- **CCSP**
 - Year 2 spending, training, reporting underway
- **SSD**
 - Spending underway
 - 23-24 Grant Cycle: application underway
- **School Nurse Professional Development Grant**
 - Spending underway
- **BEST**
 - Application: due February 5, 2024
 - Needs: specifics regarding Junior High location, construction costs, etc.
 - Next steps: pre-fill application

LIBERTY COMMON SCHOOL

FORT COLLINS, COLORADO

Year-End Appeal

- Total (to date): \$195,676
- # of gifts: 197
- Average gift: \$993.28
- Gifts of \$1,000+: 82 (42% of all gifts)
 - Libertas Society eligible
- Largest gift: \$15k
- Gifts over \$10K: 4

LIBERTY COMMON SCHOOL

FORT COLLINS, COLORADO

Year-End Appeal – year over year comparison



LIBERTY COMMON SCHOOL

FORT COLLINS, COLORADO



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Advancement Committee

Business

Brett Harkey—Director of Advancement

December 7, 2023

Departmental Staffing

NOW: Grants Specialist

- 20 hours/week
- Amended budget approval – 1/25/24
- Posting, Interview, Hire
- Full-time in July?

LIBERTY COMMON SCHOOL

FORT COLLINS, COLORADO

Departmental Staffing

FUTURE: Advancement Services Specialist

- Database management
- Reporting, data analysis
- Acknowledgements
- Mailings (appeals, pledge follow-ups, etc)
- Wealth research & donor portfolio upkeep

LIBERTY COMMON SCHOOL

FORT COLLINS, COLORADO



RAISE THE TORCH

THE CAMPAIGN FOR LIBERTY COMMON SCHOOL

Goal: Raise \$2M for the opening of the Junior High

Next Steps:

- Primary Need: strategic guidance (option 3)
- \$50k campaign budget currently
- AmPhil quote update
- 2 additional quotes update

LIBERTY COMMON SCHOOL
FORT COLLINS, COLORADO



RAISE THE TORCH

THE CAMPAIGN FOR LIBERTY COMMON SCHOOL

AmPhil Campaign Management – three requested options

- **AmPhil manage and execute**
 - Full Service option (this was the proposal they've already delivered)
 - \$10,675/mo for ~10 months
- **LCS and AmPhil manage and execute together**
 - Need to dialogue about what components would be done in-house vs. by AmPhil
 - Would require some in-house staffing
- **LCS manage and execute, AmPhil available for coaching and guidance**
 - AmPhil recommendation: major gift coaching
 - Monthly fee based on hours needed
 - Would require more in-house staffing

LIBERTY COMMON SCHOOL

FORT COLLINS, COLORADO

Online Giving Platform

Uses:

- Crowdfunding pages
- Online giving pages
- Liberty Gives Day pages

LIBERTY COMMON SCHOOL

FORT COLLINS, COLORADO

Online Giving Platform

Uses:

- Crowdfunding
- Online giving forms/everyday online giving
- Giving days

LIBERTY COMMON SCHOOL

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Online Giving Platform

- **Current:**
 - Community Funded
- **Future:**
 - Give Campus

LIBERTY COMMON SCHOOL

FORT COLLINS, COLORADO



Advancing the quality, the affordability, and the accessibility of education

An institution's ability to offer greater access and affordability is inextricably linked to the funds they raise and the donors they engage. Since 2014, we've made it our mission to help schools overcome their biggest fundraising challenges.



LIBERTY COMMON SCHOOL

FORT COLLINS, COLORADO

Give Campus

GiveCampus serves nonprofit educational institutions—exclusively

We've built our fundraising platform and designed our Partner Success program to address the goals, challenges, and processes that are unique to educational advancement.



\$3.5B

in charitable giving to
nonprofit educational
institutions



1,300+

K–12s, colleges, and
universities in our
partner community



50%+

of gifts come from new,
reactivated, or upgraded
donors



20%

of gifts are directly
attributable to our peer-
to-peer features

LIBERTY COMMON SCHOOL

FORT COLLINS, COLORADO

LCS BOD MEETING AGENDA ITEM COVER SHEET

Agenda Item:	Board of Directors 2024 Election
Purpose:	Appoint Board Election Manager
Submitted by:	Todd Arndorfer

BACKGROUND

- Liberty's volunteer Board of Directors will have three open Director positions with three-year terms commencing this June. The election for these positions will be held the third week of April per Liberty's Bylaws.
- Historically, one Board member (not up for re-election) is appointed to manage the election process in conjunction with one member of the administration.

RECOMMENDATION

- Appoint one Board member to manage the election.



LCS/LCHS FOREIGN LANGUAGE Department Presentation to BOD

Presentation Date: January 25th, 2024

Department Chair: Mrs. Paulina Deitrick

Department Members:

French: Dr. Steven Gerson

Spanish: Mrs. Jean Bradley & Mrs. Paulina Deitrick

Latin: Mrs. Cassie Auble, Mr. Jake Bryan, Mrs. Kimberly Clouser Mrs. Jennifer Kepley

Program Guiding Philosophy

The purpose of Liberty Common's foreign language program it's to increase student knowledge and understanding of the English language. This includes vocabulary, grammar, spelling, usage, sentence structure, reading, speaking, and writing.

Program Guiding Philosophy

This is accomplished first through Latin instruction beginning in kindergarten. After a solid foundation in Latin is established, students may elect to study modern Romance languages to further expand language knowledge, enhance cultural understanding, and develop conversational skills in a foreign language.

Program Guiding Philosophy

In addition, all of us members of the Foreign Language Department want our students to develop a love for languages and everything that a language brings with it; linguistics, literature, culture & communication. We believe that languages open doors to the world and have the power to make us excited about learning in general.

Key accomplishments that support guiding philosophy



Accomplishments: Elementary School

- Mrs. Auble continues to meet with grade-level instructors at both elementary schools campus to work on the school-wide goal of incorporating more Latin into homeroom instruction.
- Mrs. Auble reports that in comparison to last year, Aristotle Latin students are doing much better understanding Latin grammar, memorizing vocabulary and being overall successful in class. In addition, both elementary school campuses have stayed at the exact same spots in the curriculum throughout the school year.

LIBERTY COMMON SCHOOL

FORT COLLINS, COLORADO

Key accomplishments that support guiding philosophy

Accomplishments: High School

- The Junior Classical League of the state leadership is widely composed by LCHS students and half of our teachers continue to be part of the state board.
- LCHS is the state *Certamen* champion for the past two years. We hope to earn the top place for the third year in a row.
- LCHS will host the 2024 Junior Classical League State Convention in April.
- Latin instructors at the high school have been teaching Latin 1 to a group of instructors and administrators every Monday.

LIBERTY COMMON SCHOOL

FORT COLLINS, COLORADO

Key accomplishments that support guiding philosophy



Accomplishments: High School

- Students are excelling in their foreign language classes at LCHS and they are pursuing foreign language studies in college and studying abroad.
- LCHS alumni that took levels 3 and above of Spanish classes are placing in college classes levels 200 and above.
- A group of **27** students, parents and staff will travel to Ecuador and the Galapagos Islands during spring break this year.

LIBERTY COMMON SCHOOL

FORT COLLINS, COLORADO

Significant trend in test results

National Latin Exam Overall Awards:

Year	Students Tested	Cum Laude	Magna Cum Laude	Maxima Cum Laude-Silver	Summa Cum Laude-Gold	Total # of Awards	% Earning Awards
2016	170	11	26	48	36	121	71%
2017	230	23	34	45	46	148	64%
2018	238	31	53	61	49	194	82%
2019	263	44	40	43	39	166	63%
2020	251	37	51	58	47	193	77%
2021	279	21	42	45	34	143	51%
2022	266	32	36	26	29	123	46%
2023	262	17	35	31	17	100	38%

LIBERTY COMMON SCHOOL

FORT COLLINS, COLORADO

AP Latin Exam 2023-2019

Year	Students tested	Score 5	Score 4	Score 3	Score 2	Score 1	National Mean Average	LCHS Average Score
2019	4	1	1	2	-	-	2.95	3.75
2020	4	1	1	2	-	-	3.10	3.75
2021	6	1	4	1	-	-	2.76	4.0
2022								
2023	3	-	3	-	-	-	2.79	4.0

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FORT COLLINS, COLORADO

National Spanish Exam Awards

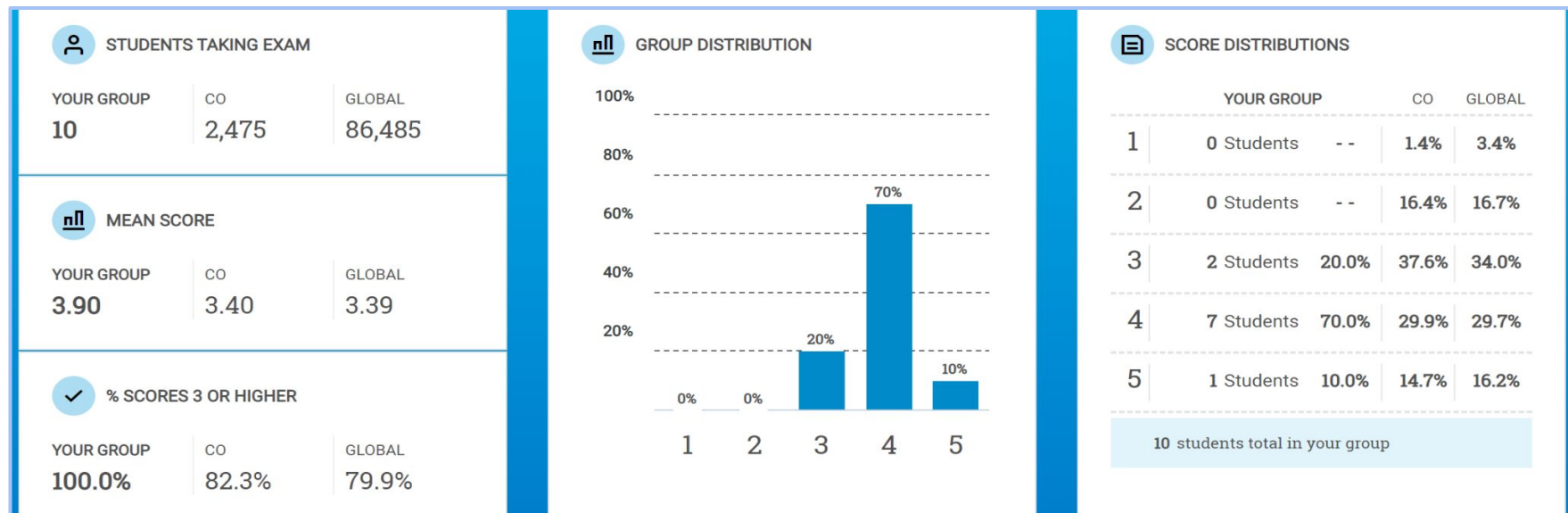
Spanish 1 through AP

Year	Students tested	<i>Honores</i>	<i>Premio de Bronce</i>	<i>Premio de Plata</i>	<i>Premio de Oro</i>	Total # of awards	% of students earning awards
2016	201	63	26	11	6	106	52.7%
2017	183	79	28	13	9	129	70.4%
2018	113	45	13	14	8	80	70.7%
2019	161	48	20	27	10	105	65.2%
2020	145	50	22	25	4	101	69.6%
2021	138	31	15	11	2	59	42.7%
2022	152	51	13	17	3	84	55.2%
2023	137	46	13	15	6	80	58.3%

LIBERTY COMMON SCHOOL

FORT COLLINS, COLORADO

Spanish Language and Culture AP Exam 2021



Spanish Language and Culture AP Exam 2022

STUDENTS TAKING EXAM

YOUR GROUP	CO	GLOBAL
4	2,949	150,731

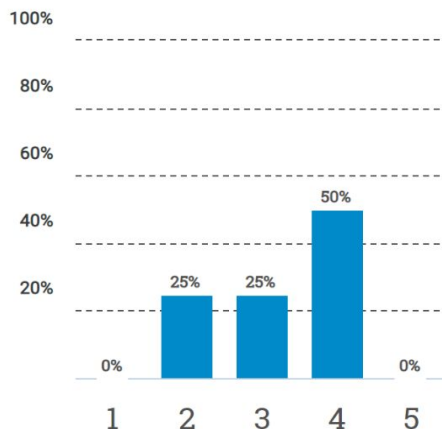
MEAN SCORE

YOUR GROUP	CO	GLOBAL
3.25	3.52	3.53

% SCORES 3 OR HIGHER

YOUR GROUP	CO	GLOBAL
75.0%	82.2%	81.4%

GROUP DISTRIBUTION



SCORE DISTRIBUTIONS

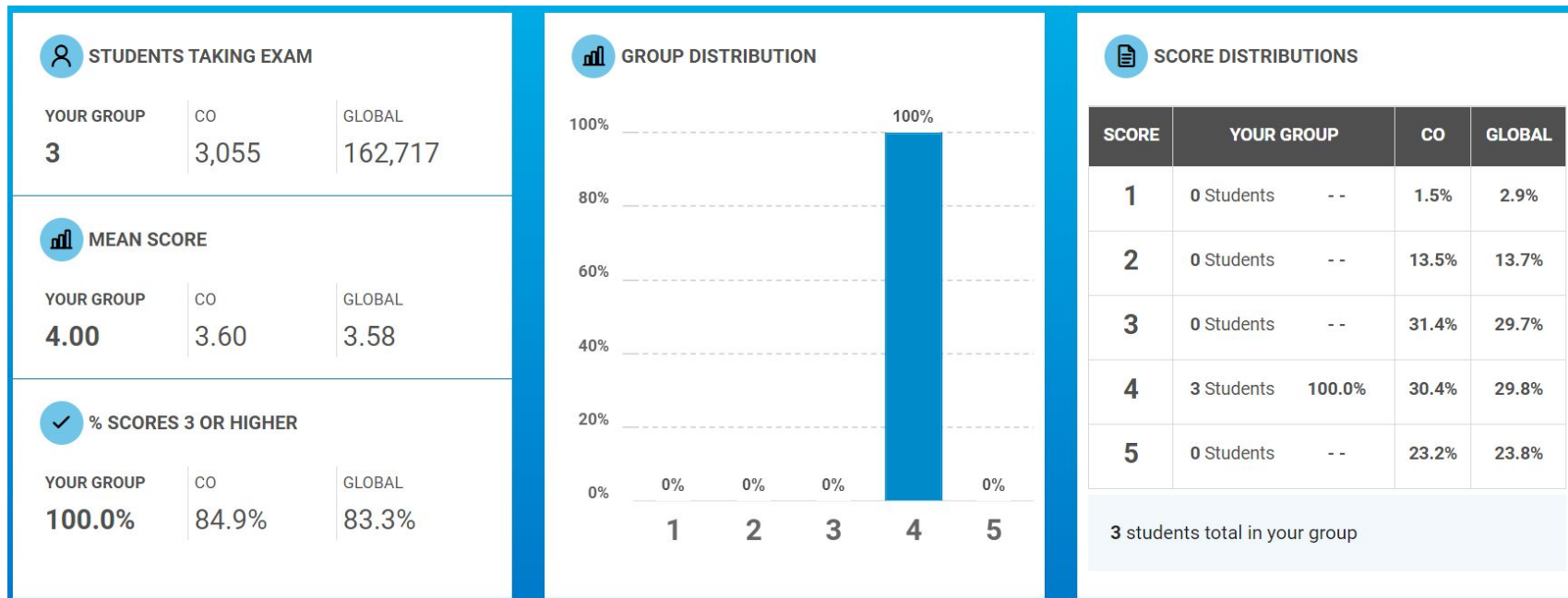
	YOUR GROUP	CO	GLOBAL
1	0 Students --	1.9%	3.4%
2	1 Students 25.0%	15.8%	15.1%
3	1 Students 25.0%	32.0%	29.8%
4	2 Students 50.0%	29.1%	28.4%
5	0 Students --	21.1%	23.3%

4 students total in your group

LIBERTY COMMON SCHOOL

FORT COLLINS, COLORADO

Spanish Language and Culture AP Exam 2023



LIBERTY COMMON SCHOOL

FORT COLLINS, COLORADO

Goals

- Continue to teach Latin at both elementary school campuses cohesively and successfully.
- Encourage students to continue to take higher level foreign language classes.
- Encourage students to double up on foreign language classes.
- Developing a more perfect thread in class work between all levels of Latin, so that students develop stronger translation and writing skills. The same applies to Spanish and French but the emphasis will be on listening and speaking skills.
- Grow the staff Latin class numbers in coming years.

LIBERTY COMMON SCHOOL

FORT COLLINS, COLORADO

Concerns

- Junior high and new-to-LCHS students ability to engage with Wheelock and to keep up with the pace of the Latin curriculum
- Enrollment numbers in upper level Latin classes
- Enrollment numbers in French classes
- Junior High Expansion: new instructors, class offerings, numbers in HS Foreign Language classes

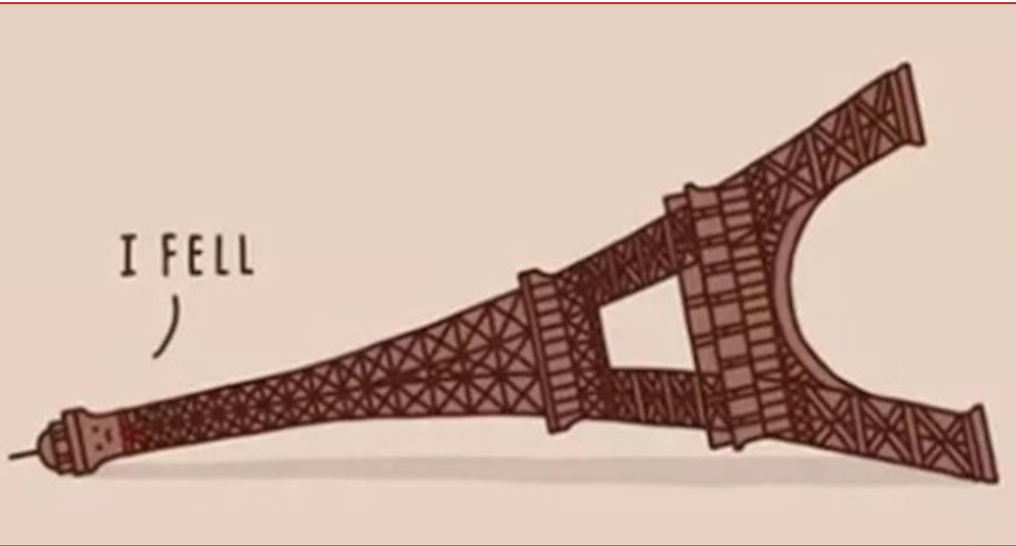
Additional Information

- Student art, modification of delivery method, quirky humor, etc.

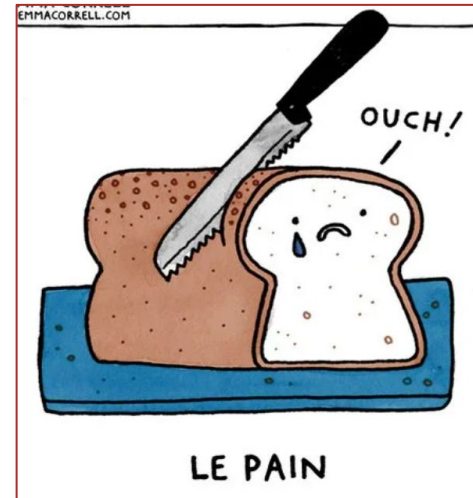
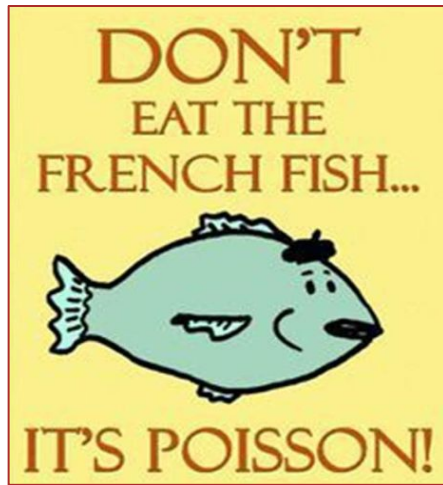
A growing number of students have become members of the **Junior Classical League** in both junior high and high school. They meet every week and they do all types of fun activities such as the following.



French humor



LIBERTY COMMON SCHOOL
FORT COLLINS, COLORADO



LCS BOD MEETING AGENDA ITEM COVER SHEET

Agenda Item:	Annual Designation of Public Place(s) for Posting Open Meeting Notice
Purpose:	Vote to Designate Public Place(s)
Submitted by:	Todd Arndorfer

BACKGROUND

- As a local public body, Liberty Common School is subject to Colorado Open Meetings Law which is part of the Sunshine Law. Liberty's BOD must formally designate a public place(s) for posting notice of meetings that fit the criteria for open meetings that are also noticed meetings.
- C.R.S. § 24-6-402(2)(c) states:
*Any meetings at which the adoption of any proposed policy, position, resolution, rule, regulation, or formal action occurs or at which a majority or quorum of the body is in attendance, or is expected to be in attendance, shall be held only after full and timely notice to the public. In addition to any other means of full and timely notice, a local public body shall be deemed to have given full and timely notice if the notice of the meeting is posted in a designated public place within the boundaries of the local public body no less than twenty-four hours prior to the holding of the meeting. **The public place or places for posting such notice shall be designated annually at the local public body's first regular meeting of each calendar year.** The posting shall include specific agenda information where possible.*
- Historically, the public places have been on the bulletin boards outside the front offices at each campus and on the Liberty website.

RECOMMENDATION

- The board votes to adopt the bulletin board outside the LCS Plato front office at 1725 Sharp Point Drive, Fort Collins, CO; the bulletin board outside the LCS Aristotle front office at 2130 W Horsetooth Road, Fort Collins, CO the bulletin board outside the LCHS front office at 2745 Minnesota Drive, Fort Collins, CO; and the Liberty website at LibertyCommon.org as the designated places for posting public notice of open meetings for 2024.

**LIBERTY COMMON SCHOOL
BOARD OF DIRECTORS MEETING
BUSINESS MEETING**

January 25, 2024

Liberty Common School- Aristotle Campus
2130 West Horsetooth Drive Fort Collins, CO

PLEDGE OF ALLEGIANCE

CALL TO ORDER

- Approve agenda 6:00PM

STAFF AND COMMUNITY COMMENT – (Two-minute limit per person)

ROUTINE BUSINESS

- Approve Minutes – Regular Meeting – December 14, 2023

DEPARTMENT REPORTS

- Foreign Language Department – Ms. Deitrick

NEW BUSINESS

Executive Session per C.R.S.§24-6-402(4)(a) Concerning potential real estate transactions.

- Expansion Asset Options Update – Mr. Kast

ADMINISTRATION REPORT

- Headmaster Report – Mr. Schaffer

UNFINISHED BUSINESS

- 2023-24 Amended Budget – Vote – Mr. Dollar
- 2024-25 School Calendar – Vote – Mr. Arndorfer

NEW BUSINESS continued

- Approve Designated Public Place for Meeting Notices – Vote – Mr. Arndorfer
- Briefing on School Fee Consolidation for 2024-25 – Ms. Hanawalt
- Appoint 2024 Board Election Manager – Vote – Mr. Arndorfer
- Annual Parent Survey – Mr. Albright

SUB-COMMITTEE REPORTS

- Security Committee – Mr. Dollar
- Academic Advisory Committee – Ms. Barber
- Advancement Committee – Ms. Skalicky
- Financial Accountability Committee – Mr. Dollar
- Policy Committee – Mr. Albright
- Governance Committee – Mr. Arndorfer
- Parent Education Committee – Ms. Story
- Building Corporation and Expansion Committee – Mr. Arndorfer

TOP THREE ITEMS FOR COMMON SENSE NEWSLETTER

- Mr. Dollar

ADJOURN

PRESS RELEASE: For Immediate Release | January 2024

Kallie Cooper
Communications Specialist, Liberty Common School
kcooper@libertycommon.org
970-482-9800 ext. 3198

Classical-Education Forum Hosted by Area Schools

[Fort Collins, Colorado]—A collaboration of Northern Colorado primary and secondary schools has banded together to host a public forum on Thursday, February 15th, 2024 at 6:30 PM at CSU's Canvas Stadium for individuals interested in learning more about the national resurgence of "classical education" in k-12 schools.

The event features keynote speaker **Tracy Lee Simmons**, author of the foundational 2007 book *Climbing Parnassus: A New Apologia for Greek and Latin*. Representatives from participating schools will be on hand to answer questions about enrollment, job openings, and scheduling school tours.

Entitled "Choosing Better Schools: A Classical-Education Presentation on Why Smart Parents Flock to Them," the event is in response to what organizers see as a surge of non-academic and anti-intellectual content infiltrating American public schools. Simmons' lecture will address questions like, "What makes a better school?" "Why are more parents sending their children to them," and "What local options are there?"

The gathering will provide attendees a clearer understanding of classically oriented schooling and showcase local options in private schools, charter schools, micro-schools, and homeschool networks. Academic leaders and professional classroom instructors will offer insights into the current k-12 marketplace and describe strategies their schools deploy to fortify students with stronger academic advantages.

Participating institutions include Loveland Classical Schools, Ascent Classical Academy, American Legacy Academy, Paideia Classical Community, Christian Core Academy, Trinity Lutheran School, St. John Paul II Catholic High School, The Daniels Fund, and Liberty Common School.

For detailed information about the event, visit <https://www.libertycommon.org/about/news-and-events/choosing-better-schools>. Other institutions interested in participating are welcome and encouraged to contact organizers to coordinate beforehand.

Whether a seasoned advocate of classical education or curious to learn more, "Choosing Better Schools" promises to be a valuable experience for all parents, educators, and aspiring professionals.

Event Details:

Event Name: Choosing Better Schools: A Classical Education Presentation on Why Smart Parents Flock to Them

Date: Thursday, February 15th, 2024

Time: 6:30 PM

Venue: Stadium Club, CSU Canvas Stadium, 751 W Pitkin St, Fort Collins, CO 80521

Admission: Free

For media inquiries, please contact:

Kallie Cooper

Communications Specialist, Liberty Common School

kcooper@libertycommon.org

970-482-9800 ext. 3198

Funded Pupil Count Report, January 2024

Graduation Year	Grade	Headcount First Day of School	Oct. 1st FPC 2023-2024	Oct. 1st FPC 2022-2023	Current Enrollment Headcount	Net Variance from First Day		Priority List	Lottery	Eligible Lottery (Reside in-State)
2024	12th	78	78	80	77	-1		0	0	0
2025	11th	93	93	85	84	-9		0	0	0
2026	10th	86	86	95	81	-5		0	9	8
2027	9th	102	100	96	94	-8		1	15	15
2028	8th	92	93	90	92	0		10	51	44
2029	7th	94	94	93	94	0		8	43	39
2030	Plato 6th	87	87	85	86	-1		24	67	60
2030	Aristotle 6th	0	0	0	0	0				
2031	Plato 5th	87	87	89	85	-2		17	85	77
2031	Aristotle 5th	50	51	0	50	0				
2032	Plato 4th	89	89	87	90	1		7	62	55
2032	Aristotle 4th	50	49	41	51	1				
2033	Plato 3rd	86	86	89	86	0		5	75	63
2033	Aristotle 3rd	46	45	36	45	-1				
2034	Plato 2nd	87	87	87	86	-1		12	75	68
2034	Aristotle 2nd	52	51	38	51	-1				
2035	Plato 1st	84	84	87	86	2		5	26	18
2035	Aristotle 1st	51	52	47	50	-1				
2036	Plato Half Time	36	36	35	36	0				
2036	Aristotle Halftime	28	28	1	27	-1				
2036	Plato Full Time	52	52	49	52	0		7	100	92
2036	Aristotle Full Time	48	47	49	47	-1				
2037	Plato Prospective K				85				82	81
2037	Aristotle Prospective K				66					

Percent Change from First Day= 0.019
PPR with Half-Time Kindergarten Multiplier= 1424



libertycommon.org | [@libertycommon](https://twitter.com/libertycommon)

FY23-24 Amended Budget Final

Noelle Currell – Director of Finance

January 25, 2024

Agenda

- Definitions
- School Wide Summary of All Funds
- General Fund
- Athletics
- Charitable Giving
- Student Activities
- Capital Projects
- Building Corp
- Next Steps

THANK YOU

- Budgets and fiscal management is a team sport and Liberty Common School has an amazing team!
 - (in no particular order): Casey Churchill, Bev Hanawalt, CJ Smith, Robert Robinson, Kathleen Kearney, Frank Russel, Sandy Stoltzfus, Sean Lewis, Brett Harkey, Torgun Lovely, David Diehl

Definitions

Locations

Location Name	Definition/Examples of Categorical Spending
Plato	Anything associated with this campus
Aristotle	Anything associated with this campus
Upper School	Anything associated with this campus
Development	Consultants, Crowdfunding, Giving campaign related costs
Executive	Grandparents Day, Admin Retreat, Headmaster Travel/Development
K-12 Fixed	Building Corp Principal, PSD Fees/Services, Insurance, LCS rent to Bldg Corp
K-12 Payroll	Expenses for employees spread across entire school (HM, Ops, Tech, Nurse, Bus)
K-12 Variable*	Interest Expenses, Capital Improvements, Advancement expense, Fund 43 items
Operations	Abacus, Supplies (check stock, mailing)
Security	SSD Grant, Supplies (Vests, stickers for cars), Training
Technology	School computers/projectors, Software (Powerschool, NWEA), Internet

Spending Roll Ups

Name	Definition/Examples of Categorical Spending
Salary & Benefits	All employee related costs
Professional & Technical Services	Payroll Software, Abacus, Audit, Consultants, Referees, Theater/Musicals, Professional Development, Bank Fees, Fingerprinting, S&P ratings
Property Services	HVAC maintenance, SSD Grant, LCS Rent to Bldg Corp, Water/Sewage, Grounds/Snow, Facilities Repair/Maintenance
Other Purchased Services	Travel, Postage, Printer leases, Software, AP Exams, Prof Development, Insurance, PSD Admin Fee/Services
Supplies & Materials	Books, Teacher/Resource Supplies, Natural Gas/Electricity, Bus Fuel
Property	Furniture, Vehicles, Playground Equipment, Music, Janitorial Equipment
Other	Contingencies, Interest Expense (Bldg Corp, Aristotle Lease)
Principal	Principal Payments (Bldg Corp, Aristotle Lease)

School Wide Summary

What Changed since we saw this in December?

Net income improved by \$138k v. December Amended Budget View

- Revenue increased \$133k
 - \$77k - State updated PPR from \$10,024/student to \$10,077/student
 - \$35k - Added concurrent enrollment revenue
 - \$20k – Fundraising dollars based on current knowns and trends
- Expense decreased \$5k
 - Decreases
 - \$126k – Salaries and Benefits (line by line analysis)
 - Increases
 - \$33k – Added Concurrent enrollment expense
 - \$31k – Printer expenses across all campuses
 - \$20k – Additional needs at Plato
 - \$18k – Shared bus expenses (some major repairs had to be done)
 - Remainder is made up of small changes across many individual line items based on December 2023 YTD actuals

Profit & Loss – All Funds

\$K	Roll Up	FY22-23 Act	FY23-24 Adopted	FY23-24 Amended	Amended v. Adopted
Revenue	Per Pupil Revenue	12,188	14,235	14,598	363
	Local Sources (MLO)	2,709	2,803	2,882	79
	Misc Fees	1,883	1,730	1,865	135
	State Sources	1,184	1,300	987	(313)
	Federal Sources	406	0	509	509
	Interest	262	181	343	162
	Fundraising	264	212	230	18
	Capital Financing	1,961	0	0	0
	Local Sources	400	0	0	0
	Revenue Total	21,257	20,461	21,414	953
Expense	0100 - Salaries	8,701	10,168	10,078	90
	0200 - Benefits	3,149	2,980	3,204	(224)
	0300 - Professional and Technical Services	284	267	270	(3)
	0400 - Property Services	1,719	2,327	1,794	533
	0500 - Other Purchased Services	1,158	1,279	1,403	(124)
	0600 - Supplies and Materials	1,129	913	1,034	(121)
	0700 - Property	3,724	627	1,043	(416)
	0800 - Other	993	1,085	953	132
	0900 - Principal	1,118	395	1,171	(776)
	Expense Total	21,975	20,042	20,950	(908)
Net		(718)	419	464	45

- Bottom line **increase** of \$45k v. Adopted Budget
- Revenue **up** \$953k, Expense **up** \$908k

Profit & Loss – All Funds

Cycle	\$K	General (11)	Federal (22)	Athletics (23)	CKCSF (26)	Charitable (27)	Student Act (28)	Capital (43)	Bldg Corp (52)	House/Order (74)
FY22-23 Act	Revenue	18,273	75	326	(183)	208	144	942	1,425	49
	Expense	19,054	75	382	35	32	173	916	1,260	48
	Net	(781)	0	(57)	(218)	177	(29)	26	165	1
FY23-24 Adopted	Revenue	18,407	0	387	0	200	150	0	1,316	0
	Expense	18,140	0	372	0	50	150	0	1,330	0
	Net	268	0	15	0	150	0	0	(14)	0
FY23-24 Amended	Revenue	19,196	0	385	28	205	164	0	1,387	49
	Expense	18,761	0	385	0	98	170	232	1,256	48
	Net	435	0	(0)	28	107	(6)	(232)	131	1
Amended v. Adopted	Revenue	(701)	0	7	(13)	0	(11)	0	(55)	(49)
	Expense	(640)	0	(10)	(0)	(38)	(19)	(232)	74	(48)
	Net	167	0	(15)	28	(43)	(6)	(232)	145	1

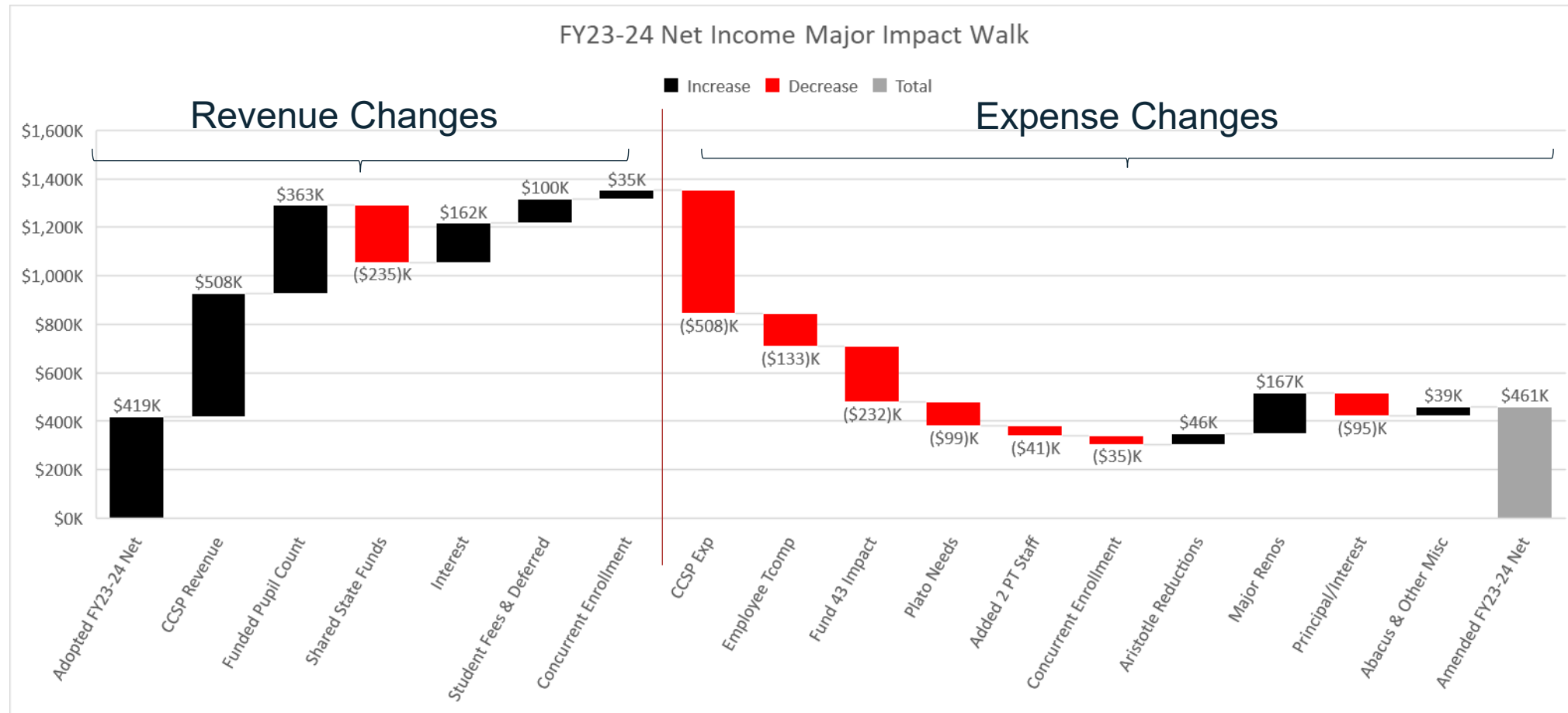
- Improvements in General Fund, Core Knowledge Charter School Foundation and Building Corp
- Decreases in Athletics, Charitable Giving, Student Activities and Capital

Fund Balance Projections

	General (11)	Federal (22)	Athletics (23)	CKCSF (26)	Charitable (27)	Student Act (28)	Bond (41)	Capital (43)	Bldg Corp (52)	House/Order (74)	Total
BOY Fund Balance	4,976,501	0	18,128	387,005	176,635	21,001	120,666	401,542	3,047,916	10,378	9,159,772
Adopted Bud Impact	267,636	0	15,000	0	150,000	0	0	0	(13,843)	0	418,792
Adopted EOY Balance	5,244,137	0	33,128	387,005	326,635	21,001	120,666	401,542	3,034,073	10,378	9,578,564
BOY Fund Balance	4,976,501	0	18,128	387,005	176,635	21,001	120,666	401,542	3,047,916	10,378	9,159,772
Admended Bud Impact	434,674	0	(49)	27,617	106,915	(5,542)	0	(232,095)	130,691	980	463,191
Amended EOY Balance	5,411,175	0	18,079	414,622	283,550	15,459	120,666	169,447	3,178,607	11,358	9,622,963
Adopted v. Amended Bal	167,038	0	(15,049)	27,617	(43,085)	(5,542)	0	(232,095)	144,534	980	44,399

Projected Ending Fund Balance of \$9,622k (Adopted Budget \$9,578k)

Key Changes and Impacts – Waterfall chart



Key Changes from Adopted Bud and Impacts

Revenue

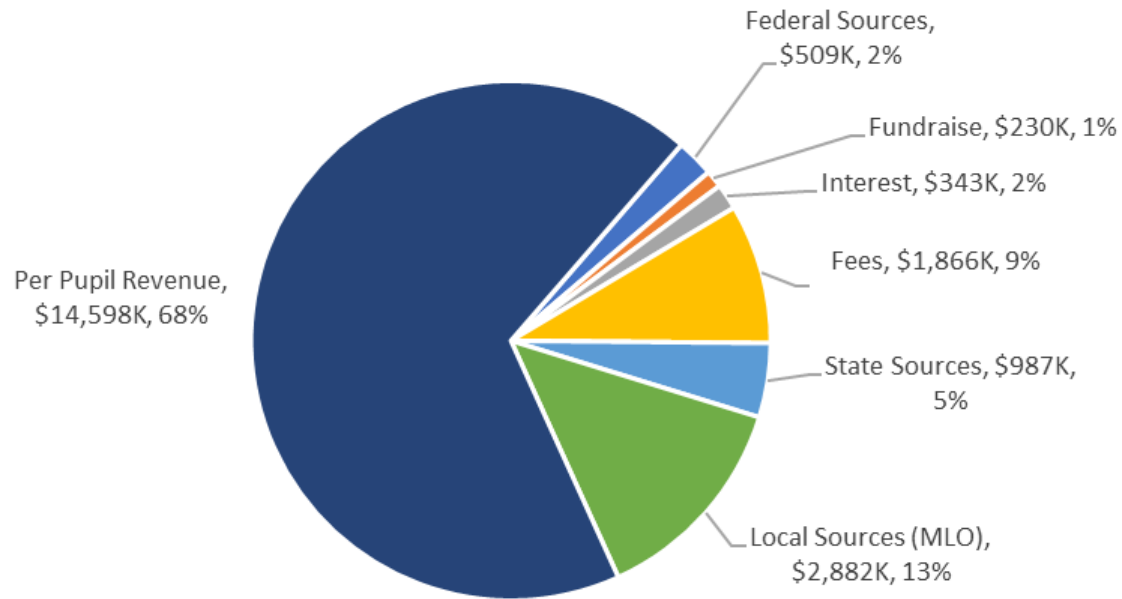
- \$508k - CCSP Grant
- \$363k - Increased FPC to 1448.5 v. adopted 1420 & increased PPR funding from State
- \$162k - Interest on cash in banks
- \$66k - Student Fees increase
- \$44k - Building Corp Deferred “Income”
- \$35k – Reimbursement for HS concurrent enrollment
- **-\$235k** - Right Sized Shared State Funds
- \$0 Removed Double Count of revenue in Athletics
 - Requires additional \$85k of General Fund

Expenses

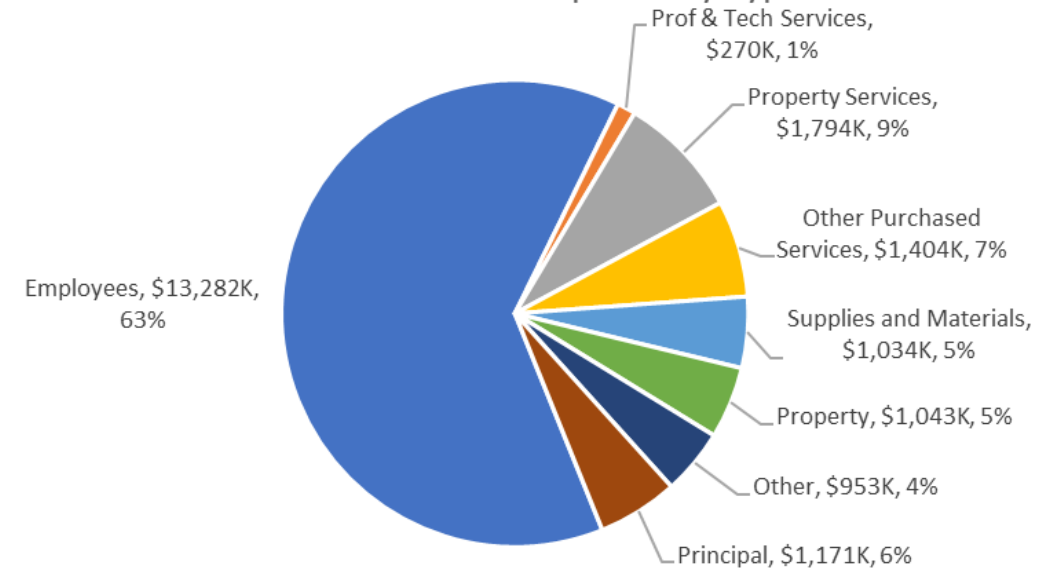
- \$508k - CCSP Grant
- \$133k - Ensured Employee Total Comp is correct
- \$232k - Fund 43 budget (had balance but didn't budget for spending)
- \$99k - Plato needs
- \$95k - Principal/Interest for Building Corp & Aristotle Lease
- \$41k - Added Staff - PT Grants and PT Operations
- **-\$39k** - Abacus & Other Reductions
- **-\$46k** - Right sized Aristotle
- **-\$167K** - K-12 Fixed/Variable/Payroll - reduced major renovations to help offset Plato increases

Key Graphs

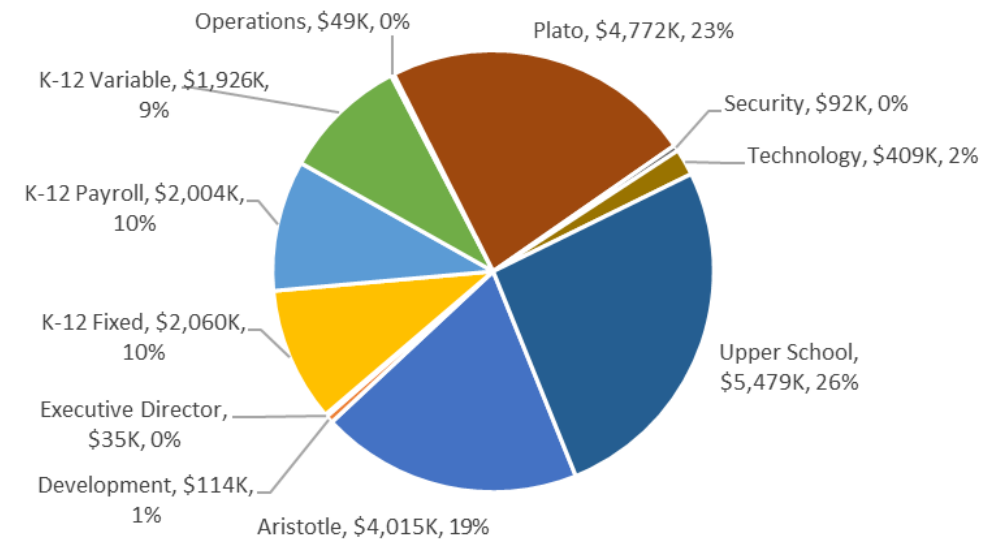
FY23-24 Amended Revenue



FY23-24 Amended Expense by Type



FY23-24 Amended Expense by Location



General Fund (11)

General Fund Summary

- General Fund Net Impact - \$149k
 - Revenue **up*** \$789k
 - Expense **up** \$640k
- General Fund Xfer to Athletics Fund **increased** \$85k
- Development Spending in GF **decreased** \$50k

\$K	Roll Up	FY22-23 Act	FY23-24 Adopted	FY23-24 Amended	Amended v. Adopted
Revenue	Per Pupil Revenue	12,188	14,235	14,598	363
	Local Sources (MLO)	2,709	2,803	2,882	79
	State Sources	1,185	1,300	987	(313)
	Federal Sources	331	0	509	509
	Interest	127	86	240	154
	Misc Fees	183	134	216	83
	Capital Financing	1,962	0	0	0
	Fundraising	7	0	0	0
	Local Sources	400	0	0	0
	Fund Transfers	(817)	(150)	(235)	(85)
Revenue Total		18,273	18,407	19,196	789
Expense	0100 - Salaries	8,536	9,999	9,902	97
	0200 - Benefits	3,110	2,940	3,159	(219)
	0300 - Professional and Technical Services	239	228	220	7
	0400 - Property Services	1,701	2,315	1,781	535
	0500 - Other Purchased Services	1,069	1,198	1,300	(102)
	0600 - Supplies and Materials	917	767	843	(76)
	0700 - Property	2,731	625	809	(184)
	0800 - Other	89	66	46	20
	0900 - Principal	663	0	701	(701)
Expense Total		19,054	18,140	18,761	(622)
Net		(781)	268	435	167

General Fund Expense by Location

Location	FY22-23 Act	FY23-24 Adopted	FY23-24 Amended	Amended v. Adopted
Plato	4,013	4,535	4,635	(99)
Aristotle	2,788	3,692	4,015	(323)
Upper School	4,584	4,918	5,040	(122)
Development Budget	39	69	19	51
Executive Director Budget	37	32	35	(3)
K-12 Fixed	2,009	1,946	2,060	(114)
K-12 Payroll	2,034	1,969	2,001	(32)
K-12 Variable	3,102	467	409	58
Operations Budget	86	90	49	41
Security Budget	25	21	92	(71)
Technology Budget	337	400	409	(9)
Grand Total	19,054	18,140	18,761	(622)

General Fund - Plato

Roll Up	FY22-23 Act	FY23-24 Adopted	FY23-24 Amended	Amended v. Adopted
Salaries & Benefits	3,629	4,063	4,039	24
0300 - Professional and Technical Services	2	2	3	(1)
0400 - Property Services	110	117	137	(20)
0500 - Other Purchased Services	30	72	113	(42)
0600 - Supplies and Materials	232	251	255	(4)
0700 - Property	10	15	79	(64)
0800 - Other	1	16	9	7
Grand Total	4,013	4,535	4,635	(99)

- Plato needs driven by Major Maintenance
 - Field/Sod - \$40k
 - Cabinets - \$15k
- Printer costs up \$33k due to contract buyout

General Fund - Aristotle

Roll Up	FY22-23 Act	FY23-24 Adopted	FY23-24 Amended	Amended v. Adopted
Salaries & Benefits	1,831	2,525	2,511	14
0300 - Professional and Technical Services	6	6	20	(13)
0400 - Property Services	162	811	121	690
0500 - Other Purchased Services	38	44	70	(26)
0600 - Supplies and Materials	357	193	236	(43)
0700 - Property	393	91	346	(255)
0800 - Other	2	22	12	10
0900 - Principal	0	0	701	(701)
Grand Total	2,788	3,692	4,015	(323)

- Aristotle increase driven by CCSP spending (\$383k)
- Increase offset by decreases in LCS spending covered by CCSP
 - Books - \$20k, Classroom Furniture - \$25k, and Music Equipment - \$15k
- Shift of Property Services to Principal to account for Building Lease (\$10k)

General Fund – Upper School

Roll Up	FY22-23 Act	FY23-24 Adopted	FY23-24 Amended	Amended v. Adopted
Salaries & Benefits	4,124	4,388	4,479	(91)
0300 - Professional and Technical Services	24	28	31	(3)
0400 - Property Services	107	119	119	0
0500 - Other Purchased Services	101	121	155	(33)
0600 - Supplies and Materials	204	222	221	1
0700 - Property	21	23	23	0
0800 - Other	3	17	13	3
Grand Total	4,584	4,918	5,040	(122)

- Upper School increase driven almost entirely by Comp
 - Corrections based on actual salaries and corresponding PERA
- Additional increase due to concurrently enrollment tuition

General Fund – K-12

Fixed/Variable/Payroll

Roll Up	FY22-23 Act	FY23-24 Adopted	FY23-24 Amended	Amended v. Adopted
Salaries & Benefits	2,063	1,963	2,033	(70)
0300 - Professional and Technical Services	108	90	117	(27)
0400 - Property Services	1,315	1,252	1,321	(69)
0500 - Other Purchased Services	705	744	756	(12)
0600 - Supplies and Materials	62	55	81	(26)
0700 - Property	2,146	267	150	117
0800 - Other	83	12	12	0
0900 - Principal	663	0	0	0
Grand Total	7,145	4,382	4,469	(87)

- Increases to salaries & benefits based on deep dive
- Professional Services increase due to Payroll Processing fees
- Property Services change due to corrected PPR Deferral for bonds
- Supplies increase due to Bus related expenses (required repairs)
- Property Change due to reduction of Major renovations from \$267k down to \$150k

General Fund – Exec, Dev, Operations, Security & Tech

Category	FY22-23 Act	FY23-24 Adopted	FY23-24 Amended	Amended v. Adopted
Technology Budget	337	400	409	(9)
Security Budget	25	21	92	(71)
Operations Budget	86	90	49	41
Executive Director Budget	37	32	35	(3)
Development Budget	39	69	19	51
Grand Total	524	612	602	9

- Security Budget change due to recognition of SSD Grant Expense
- Operations Budget change due to release of external bookkeeping firm
- Development Change due to shift from General Fund to Charitable Giving Fund

Athletics (23)

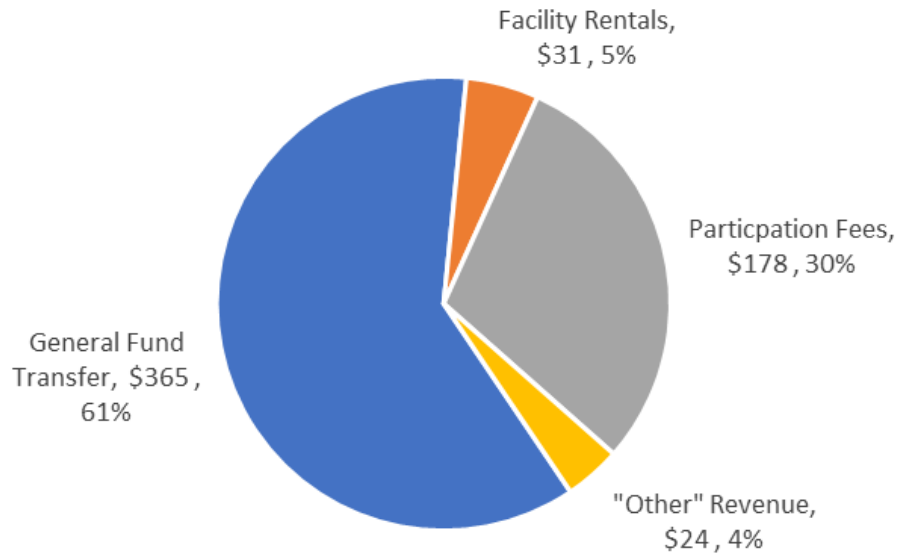
Athletics Summary

\$K	Roll Up	FY22-23 Act	FY23-24 Adopted	FY23-24 Amended	Amended v. Adopted
Revenue	Misc Fees	159	237	150	(87)
	Fund Transfers	167	150	235	85
Revenue Total		326	387	385	(2)
Expense	Salaries & Benefits	204	209	220	12
	0300 - Professional and Technical Services	27	27	35	8
	0400 - Property Services	19	12	13	2
	0500 - Other Purchased Services	39	38	48	10
	0600 - Supplies and Materials	63	55	48	(7)
	0700 - Property	0	0	0	0
	0800 - Other	31	31	20	(11)
Expense Total		382	372	385	13
Grand Total		(57)	15	0	(15)

- Athletics Net decrease of \$15k v. Adopted
 - Revenue **down** \$2k, Expense **up** \$13k
- Revenue reduction due to double counted Fee item; offset by GF Transfer
- Expense up to employee costs, Hudl software and referee costs

Athletics Key Graph/Table

Athletics Revenue Per Participant - \$604



Program	Revenue	Expense	Net	Participants
General Fund Tansfer	235,000		235,000	
Baseball	4,500	10,825	(6,325)	21
Basketball	26,266	48,431	(22,165)	114
Soccer	20,847	47,845	(26,998)	128
Cocorruical Activities I - Athletic/Sport	28,673	75,903	(47,230)	
Coed Track and Field	20,500	49,900	(29,400)	134
Cross Country	9,386	16,430	(7,044)	60
Volleyball	13,613	34,179	(20,566)	77
Golf	5,792	30,532	(24,740)	22
Wrestling	6,852	25,045	(18,193)	19
Other Coeducation Athletics/Sports		6,213	(6,213)	
Support Services - Business		4,000	(4,000)	
Swimming	13,500	35,675	(22,175)	68
Grand Total	384,929	384,978	(49)	643

Charitable Giving (26 & 27)

Charitable Giving Summary

Fund		Roll Up	FY22-23 Act	FY23-24 Adopted	FY23-24 Amended	Amended v. Adopted
26 - CKCSF	Revenue	Interest	3,886	0	7,737	7,737
		Fundraising	37,641	0	20,000	20,000
		Fund Transfers	(224,676)	0	0	0
	Revenue Total		(183,148)	0	27,737	27,737
	Expense	0300 - Professional and Technical Services	131	0	120	(120)
		0800 - Other	35,035	0	0	0
	Expense Total		35,166	0	120	(120)
26 CKCSF - Net			(218,314)	0	27,617	27,617
27 - Charitable Giving	Revenue	Fundraising	208,276	200,000	204,915	4,915
		Fund Transfers	1	0	0	0
	Revenue Total		208,277	200,000	204,915	4,915
	Expense	0800 - Other	31,642	50,000	98,000	(48,000)
	Expense Total		31,642	50,000	98,000	(48,000)
27 - Charitable Giving Net			176,635	150,000	106,915	(43,085)
All Charitable Giving Net			(41,679)	150,000	134,532	(15,468)

- Fund 26 – added interest revenue and anticipated donations
- Fund 27 – increased expense to account for decrease in General Fund

Student Activities (28)

Student Activities Summary

	Roll Up	FY22-23 Act	FY23-24 Adopted	FY23-24 Amended	Amended v. Adopted
Revenue	Misc Fees	132,444	138,250	159,382	21,132
	Fundraising	11,145	11,750	5,100	(6,650)
Revenue Total		143,589	150,000	164,482	14,482
Expense	0300 - Professional and Technical Services	11,173	9,050	11,050	(2,000)
	0500 - Other Purchased Services	50,632	42,500	55,461	(12,961)
	0600 - Supplies and Materials	101,078	90,250	94,663	(4,413)
	0700 - Property	2,080	1,750	2,000	(250)
	0800 - Other	7,795	6,450	6,850	(400)
Expense Total		172,758	150,000	170,024	(20,024)
Net		(29,169)	0	(5,542)	(5,542)

	Roll Up	FY22-23 Act	FY23-24 Adopted	FY23-24 Amended	Amended v. Adopted
Lower School	Revenue	98,664	103,935	104,382	447
	Expense	95,280	84,250	99,461	(15,211)
Lower School Net		3,384	19,685	4,921	(14,764)
Upper School	Revenue	44,925	46,065	60,100	14,035
	Expense	77,478	65,750	70,563	(3,713)
Upper School Net		(32,553)	(19,685)	(10,463)	9,222
Net		(29,169)	0	(5,542)	(5,542)

- Revenue is due to student fees for activities
- Lower School Activities:
 - Eco Week, Field Trips, Festivals, Olympic Day, Bookfair books
- Upper School Activities:
 - Theater, FBLA, Ambassador's Club, Legion of 13

Capital Projects (43)

Capital Projects Summary

Item	FY22-23 Act	FY23-24 Adopted	FY23-24 Amended	Amended v. Adopted
ARISTOTLE CAMPUS WRESTLING MAT EXPENSE	0	0	11,916	(11,916)
ES F.O. SECURITY DOOR EXPENSE	11,539	0	0	0
ES PLATO BUILDING LEASE HOLD IMPROVEMENTS	0	0	31,176	(31,176)
ES PLATO CAMPUS CABINETS EXPENSE	13,529	0	50,047	(50,047)
ES PLATO CAMPUS DECK EXPENSE	6,779	0	0	0
FUND 43 TRANSFER WITH FUND 11	874,676	0	0	0
HS AST EXTERIOR 2ND STORY EXPENSE	18,430	0	19,809	(19,809)
HS CAMPUS FF&E EXPENSE	23,892	0	0	0
HS CAMPUS GREAT HALL AV EXPENSE	0	0	50,000	(50,000)
HS CAMPUS OLYMPIA/GREAT HALL AESTHETICS EXPENSE	7,831	0	3,069	(3,069)
LCS 25TH ANNIVERSARY CELEBRATION EXPENSE	7,420	0	42,580	(42,580)
LET THEM PLAY BEST EXPENSE	157,251	0	0	0
LET THEM PLAY BEST REVENUE	67,065	0	0	0
LET THEM PLAY EXPENSE	448,683	0	0	0
LIBERTY WEBSITE EXPENSE	100,000	0	2,500	(2,500)
PLATO CAMPUS DECK SKIRT EXPENSE	6,808	0		0
PLATO CAMPUS RTU 6 REPLACEMENT EXPENSE	0	0	20,998	(20,998)
SCHOOL TRANSPORTATION EXPENSE	113,672	0	0	0
Grand Total	1,857,574	0	232,095	(232,095)

Unassigned Fund Balance of \$169k

Building Corp (52)

Building Corp Summary

\$K	Roll Up	FY22-23 Act	FY23-24 Adopted	FY23-24 Amended	Amended v. Adopted
Revenue	Interest	132	95	95	0
	Misc Fees	1,293	1,221	1,292	71
Revenue Total		1,425	1,316	1,387	71
Expense	0300 - Professional and Technical Services	7	4	4	0
	0600 - Supplies and Materials	0	0	0	0
	0800 - Other	798	931	782	149
	0900 - Principal	455	395	470	(75)
Expense Total		1,260	1,330	1,256	74
Net		165	(14)	131	145

- Revenue increase due to PSD deferral payment alignment
- Expense decrease due to bond payment alignment

Next Steps

Next Steps

- Adoption
 - Note – Resolution to contain Full appropriation of fund balances to align with CDE standard practices
- Monitoring budget for remainder of year
- April decision on if any type of supplemental budget needs to be done



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Questions?

→ libertycommon.org



Liberty Common School

Amended Budget

Appropriation Resolution

FY 23/24

Appropriation Resolution

Be it resolved, by the Board of Directors of Liberty Common School, that the amounts shown in the following schedule be appropriated to each fund as specified in the Amended Budget for the ensuing fiscal year beginning July 1, 2023 and ending June 30, 2024.

FUND	APPROPRIATION	BUDGETED EXPENDITURES*
General Fund (11)	24,084,560	18,761,421
Plato		4,634,722
Aristotle		4,014,898
Upper School		5,040,182
Development		18,500
Executive Director		34,700
K-12 Fixed		2,059,728
K-12 Payroll		2,001,080
K-12 Variable		408,500
Operations		48,700
Security		91,738
Technology		408,673
Athletics (23)	398,491	384,978
Core Knowledge Charter School Foundation (26)	399,742	120
Charitable Giving (27)	376,635	98,000
Student Activities (28)	181,655	170,024
Building Fund (41)	120,666	0
Capital Projects (43)	401,542	232,095
Building Corp (52)	4,418,591	1,255,984
House/Order (74)	58,958	47,600
Total Appropriation	\$30,440,840	\$20,950,222

*Expenditure column is shown for information purposes only. Total appropriation amount includes appropriated reserves.

PRESIDENT OF THE BOARD

DATE



Aug 2024						
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Sep 2024						
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29	30					

Oct 2024						
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27	28	29	30	31		

Nov 2024						
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Dec 2024						
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Jan 2025						
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Quarter Breakdown		
First Quarter	Aug. 26 - Oct. 18	39 Days
Second Quarter	Oct. 21 - Dec. 20	41 Days
Third Quarter	Jan. 6 - March 14	47 Days
Fourth Quarter	March 24 - May 23	44 Days
Total Days in School		171 Days

Important Dates	
Classes Begin	Mon 26 Aug
Student Count	Mon
Last Day of Classes (1/2 Day)	Fri 23 May

School Holidays and Intermissions	
Labor Day	Mon 2 Sep
Parent/Teacher Conferences	Fri 25 Oct
Thanksgiving	Wed 27 Nov–Fri 29 Nov
Winter-Holidays Break	Mon 23 Dec–Fri 3 Jan
Martin Luther King Day	Mon 20 Jan
Professional-Development Day	Fri 14 Feb
Presidents' Day	Mon 17 Feb
Spring Break	Mon 17 Mar–Fri 21 Mar
Good Friday	Fri 18 Apr

Major Events	
New-Student/Parent Orientation	
Back-to-School Social	
Torch Trek	
Back-to-School-Night (Parents Only)	
Liberty On Tap	
Night at The Exchange	
Liberty-2-Liberty 5K	
Spartan Week	
Fall Festival (Aristotle)	
Fall Festival (Plato)	
Individual Photo Day / Free-Dress Day	
5th- /6th-Grade Alcohol, Drug Education	
Festival of Ideas	Sat 5 Oct
LCS Talent Show	
3rd- /4th-Grade Concert	
Hearing/Vision Screening (Plato Campus)	
Hearing/Vision Screening (Aristotle Campus)	
Grandparents Day	
5th-Grade-Parent Roundtable	
6th-Grade-Parent Roundtable	
5th- /6th-Grade Band, Choir Concert / LCHS Holiday Concert	
Spelling Bee	
Kindergarten Challenge-Key Ceremony	
Winter Carnival (Plato)	
Winter Carnival (Aristotle)	
1st- /2nd-Grade Concert	
Volunteer-Appreciation Week	
Parlor Night	
Class-Photo Day	
6th-Grade Day to LCHS	
New-Kindergarten-Parent Orientation	
Folk-Dance Night	
5th- /6th-Grade Theatre Production	
Staff-Appreciation Week	
5th-Grade Human Growth, Dev (Parent Session)	
5th-Grade Human Growth, Dev (Parent & Student)	
5th-Grade Human Growth, Dev (Student Session)	
Mayfest	
Kindergarten Concert	
5th- /6th-Grade Band, Choir Concert	
Awards Ceremonies	
Kindergarten Roundup	
Olympic Day	
Graduation	Fri 23 May

Feb 2025						
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Mar 2025						
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30	31					

Apr 2025						
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27	28	29	30			

May 2025						
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18	19	20	21	22	23	24
25	26	27	28	29	30	31

Jun 2025						
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22	23	24	25	26	27	28
29	30					

Jul 2025						
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

	No School for Students
	Board of Directors Meetings
	End of Quarter

PSD begins 8.15.2024
PSD ends 5.29.2025

LCS BOD MEETING AGENDA ITEM COVER SHEET

Agenda Item:	Parent Survey 2023-2024
Purpose:	Annual Parent Survey
Submitted by:	Patrick Albright and Casey Churchill

BACKGROUND-

Six years ago (Ms. Notarfrancesco, Ms. Diehl and Mr. Churchill along with input from the Board at the time) revamped significantly our parent surveys for all three populations of students (elementary, Jr. High and High School).

We have continued to make minor adjustments in the wording and format as needed. These surveys are not intended to be used to shift our direction or focus as a school or Board. These are an additional tool used to take the temperature of the parent population, highlight any outliers, and generate some additional ideas.

RECOMMENDATION-

It is our recommendation to approve the surveys as they are submitted for distribution in March.

Links to each of the surveys-

The junior high and high school staff need to be edited but everything else looks good.

<u>Survey</u>	<u>Date to go out</u>	<u>Link</u>
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General Survey	3-21-24	http://survey.constantcontact.com/survey/a07ehimrh26kju2v0j1/start?TEST_ONLY_RESPONSES_NOT_SAVED=t
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Elementary	3-21-24	http://survey.constantcontact.com/survey/a07ehimrgu3kju2r9lf/start?TEST_ONLY_RESPONSES_NOT_SAVED=t
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Junior High	3-21-24	http://survey.constantcontact.com/survey/a07ehimrgq0kju2nqis/start?TEST_ONLY_RESPONSES_NOT_SAVED=t
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High School

3-21-24

http://survey.constantcontact.com/survey/a07ehimrgmwkju2lb8z/start?TEST_ONLY
[RESPONSES NOT SAVED=t](#)